

Sarasota Shark Inc.

Job Description

Title: Part-Time Coach

Effective Date: N/A

Supervisor: Associate Head Age Group Coach/Head Developmental Coach/Associate Head Senior Coach

General Purpose:

Help, plan, and oversee the execution of a group.

Duties and Responsibilities:

1. Plan and/or assist groups where necessary.
2. Follow the curriculum of the program
3. Attend designated swim meets assigned by Head Age Group Coach
4. Responsible for swimmer recruitment and retention
5. Responsible for parent education and communication
6. Motivate age group swimmers
7. Work well as a team with the staff and parents
8. May be required to complete other duties as assigned by the CEO/Head Age Group Coach

Job Expectations:

- Good standing with USA Swimming
- Be aware and adhere to all company policies
- USS Registered
- Previous coaching experience

Knowledge, Skills, Abilities:

- Team Unify and/or Hytek
- Ability to gather data, compile information, and prepare reports.
- Skill in the use of personal computers and related software applications.
 - Microsoft Office
 - Team Unify
 - Hy-Tek Swimming Software
- Ability to communicate effectively, both orally and in writing.
- Skills in program planning and development.

Working Conditions and Physical Effort

- Moderate physical activity. Requires handling of average-weight objects up to 25 pounds or standing and/or walking for more than four (4) hours per day.
- Work environment involves some exposure to hazards or physical risks, which require following basic safety precautions.
- Work may involve moderate exposure to unusual elements, such as extreme temperatures, dirt, dust, fumes, smoke, unpleasant odors, and/or loud noises.

Sign and Date:

CEO/Head Coach: _____

Employee: _____