



Emergency Action Plan

PIPELINE SWIMMING has a written emergency plan that should be followed in the event of a emergency. All Instructors or coaches should be familiar with this document and their role and responsibility in an emergency. Any questions should be directed to the Patrick Piper COO (and Head Coach on deck).

An emergency is the need for Emergency Medical Services (EMS) to give further medical attention and/or transport a student, athlete or by stander to the hospital. It is important in these situations that coordination between the instructor, coaches, administrators and student responders be effective. This guide is intended to delineate roles and outline the protocol to be followed should an emergency occur. Situations when 911 should be called are:

- an athlete is not breathing
- an athlete has lost consciousness
- it is suspected that an athlete may have a neck or back injury
- an athlete has an open fracture (bone has punctured through the skin)
- severe heat exhaustion or suspected heat stroke - severe bleeding that cannot be stopped

Chain of Command

COO

Head Coach

Assistant / Foundation Coach

Other Athletes

The highest person in the chain of command who is present at a scene will be the designated person in charge, or leader. That person is responsible for deciding whether or not to call 911, instructing others how they may be of help and will be the person who stays with the athlete until EMS arrives.

Once it has been decided that EMS should be called, the following protocol should be followed:

1. The highest person on the chain of command will be deemed the leader and will stay with the athlete or injured person to monitor their condition and administer necessary first aid. If possible, someone else on the chain of command should also stay and assist. The front office or an administrator should be notified that there is an emergency situation on campus.
2. The highest person on the chain of command will make the call to EMS or will designate another person to make the call. (911 from a cell phone) EMS should be told what the emergency is, the condition of the person in distress and how to get to where the individual is. Also, tell EMS that someone will meet them at the closest intersection to aid in directing the ambulance. **DO NOT HANG UP UNTIL EMS HANGS UP FIRST.**
3. Phones at location are located on deck with each coach and in the main office, the training room and in the front lobby of each building.
4. The leader will send runners to intersections between where the individual is located and venue-specific location to direct the ambulance to the athlete. The runners should stay in their positions and wave the ambulance through the proper turns to get to the individual.
5. The leader will designate another person to attempt contact with a family member. Emergency contact information can be found for team members with the coaches, athletic trainers, designated individual should have with them at all times. If a parent is not present, the form should accompany the athlete to the hospital. All athletes' families have signed waivers for the team to have on file allowing to transport in case of emergency.
6. If transport is deemed necessary by EMS, the athlete will be taken to insert nearest medical center name(s) and address(es) here, unless the parent requests otherwise.

PIPELINE SWIMMING office is

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