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## How do I set up my new SWIMS account if I already have a membership?

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You will need to create a new login and password for the new SWIMS system, using the 'Create A Login' button shown below. Your previous login information will not work in the new SWIMS website.

### LOGIN

Please login with your username and password.

Username:

Password:

LOGIN

FORGOT PASSWORD

CREATE A LOGIN

Once you have done that and verified your Ping account through the email that you will receive, you will be prompted to create a new account or link an existing account. If you had a previous USA Swimming Membership and would like to link your account, you will need to click the 'Have you ever had a USA Swimming Membership?' toggle button to 'Yes'.

### Finalize Your Login Account

Please supply the following information to finish creating your login account. You will be redirected back to where you started when this is completed.

Have you ever had a USA Swimming Membership? ☒ Yes

Please note that the new Member Ids are 14 random digits and letters. The old USA Swimming Ids were 6 digits, followed by 8 letters. You should have received your new Member Id from your club or LSC. If you do not have it, click the "Use Additional Info" button.

Member Id (14 characters)\*

LINK ACCOUNT

USE ADDITIONAL INFO

To link an existing account, you will first need to request a new ID by clicking the 'Use Additional Info' button (your old USAS ID will not work in the new system), where you will be taken to a page to enter information that will allow the system to look for a matching member email address.

### Finalize Your Login Account

Please supply the following information to finish creating your login account. You will be redirected back to where you started when this is completed.

Have you ever had a USA Swimming Membership?

✓ Yes

Legal First Name\*

Preferred Name

Middle Name or Middle Initial

Legal Last Name\*

Email Address

sgoupil+16@catalyte.io

Birth Date\*

Month ▼ Day ▼ Year ▼

SUBMIT

BACK

Once you have entered the required information and clicked the 'Submit' button, you will be taken to a page that allows you to send your Member ID via email. Here you will click on the envelope icon to send your new Member ID via the email address you see in the grid.

### Finalize Your Login Account

Please supply the following information to finish creating your login account. You will be redirected back to where you started when this is completed.

Have you ever had a USA Swimming Membership?

✓ Yes

Please look at the list of emails. If one of them is yours, please click the email icon to the right, and then check your email. If none of them are yours, then click the "Create New Account" button.

#### EMAIL ADDRESS

sgou...catalyte.io



CREATE A NEW ACCOUNT

Next you will need to verify that you would like to send your new Member ID via email by clicking the 'Send Member ID' button.

Send Email?



Email Member ID

You should receive an email that provides your Member ID. Please use your Member ID to link your login account to your member record.

SEND MEMBER ID

CANCEL

Once you have submitted your request, you should receive an email with your new Member ID. The email will be sent to the same email address that we have on file in the old SWIMS account. This may not be the same email address that you have in Deck Pass. Enter this new ID into the 'Member ID' field and click the 'Link Account' button.

**Note:** If you are a current member and do not link your new Member ID, none of your history will be available to you in your new account.

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