

2025-2026 KATY Aquatics Policies and Procedures

Welcome to KATY Aquatics! We are excited to have you and your swimmer(s) as part of our Competitive SwimTeam! As you join our team we would like you to be aware of all of our Policies & Procedures that come along with being a part of our team, including Fundraising information and Service Hour commitments. Please take the time to review each policy so that you will have the opportunity to contact our office should you have any questions.

Our office location is:

1806 Avenue D
Suite, 103
Katy, Texas 77493
Office: 281-391-7200
Email: info@katyaquatics.org

1. Financial Responsibility

Annual Registration Fees: An annual registration fee is due at the conclusion of your on-line registration.

Full Membership – All Competitive Groups

Returning Competitive Full Membership: The annual Team Registration fee for Full Membership is \$333.00. This fee will include 2025-2026 Katy Aquatics Registration (\$233.00) and USA Swimming Registration (\$100.00). The Katy Aquatics Registration fee is used for club operations, one (1) team suit, three (3) team t-shirts, and one (1) silicone swim cap with team logo. After Registration has been approved, you will receive a suit order form, and suit will be ordered by the team.

New Competitive Full Membership: The annual Team Registration fee for Full Membership is \$233.00. This fee is only for 2025-2026 Katy Aquatics Registration. The KATY Aquatics registration fee is used for club operations, one (1) team suit, three (3) team t-shirts, and one (1) silicone swim cap with team logo. After Registration has been approved, you will receive a suit order form, and suit will be ordered by the team. The USA Registration fee (\$100.00) will be separate from our Registration. Katy Aquatics will send all new registered members a link to get registered with USA Swimming. All new swimmers will need to be registered with USA Swimming before the start of practice.

Future Stars

13 & Over Future Stars Members

Returning Future Stars Membership for 13 & Up The annual Team Registration fee is \$160.00. This fee will include a 2025-2026 Katy Aquatics Registration (\$60.00) and USA Swimming Registration (\$100.00). The Katy Aquatics Registration fee is used for club operations. This group will not receive a team suit, shirts or caps, but these items can be purchased.

New Future Stars Member for 13 & Up The annual Team Registration fee is \$60.00. This fee will include a 2025-2026 Katy Aquatics Registration (\$60.00). The USA Registration fee (\$100.00) will be separate from our Registration. Katy Aquatics will send all new registered members a link to get registered with USA Swimming. All new swimmers will need to be registered with USA Swimming before the start of practice.

12 & Under Future Stars Only

Returning Competitive Flex Membership: The annual Team Registration fee for Flex Membership is \$90.00. This fee will include 2025-2026 Katy Aquatics Registration (\$60.00) and USA Swimming Registration (\$30.00). The Katy Aquatics Registration fee is used for club operations. This group will not receive a team suit, shirts or caps, but these items can be purchased.

New Competitive Flex Membership: The annual Team Registration fee for Flex Membership is \$60.00. This fee is only for 2025-2026 Katy Aquatics Registration. The KATY Aquatics registration fee is used for club operations. This group will not receive a team suit, shirts or caps. The USA Registration fee will be separate from our Registration. Katy Aquatics will send all new registered members a link to get registered with USA Swimming. All new swimmers will need to be registered with USA Swimming before the start of practice.

Monthly Coaching Fees: Members pay dues on a twelve-month payment plan with the August bill based on participation. Swimmers will not be billed for August. Your first month of coaching fees will be billed to you on your September 1st Katy Aquatics Invoice. *Members will still be responsible for full dues each month even when practices are affected by a State Health Crisis or a natural disaster, unless adjustments are made by the Katy Board of Directors.

You are obligated to pay dues for each month you are enrolled with the team. Should you need to take a break from team, please send an email to billing@katyaquatics.org by the 20th of the month prior to when you want to stop swimming. This is so the office can suspend your account.

Monthly Facility Fees: In addition to the Monthly Coaching Fee, all Members in Competitive and Future Stars will be billed for a Facility Fee. Each Family will be charged \$15 per month beginning September 1st on an eleven-month payment plan. Families will not be billed for August.

*Note: Monthly charges will be invoiced according to each swimmer's practice group on the 21st of the month. Please see **2. Methods of Payment** and **3. Termination of Membership** for more details about monthly payments and our Late Payment Policy.*

The Monthly Practice Group Coaching Fees are as follows:

Novice	\$129.75
Future Stars.....	\$136.00
Intro to Age Group	\$141.25
Intro to Age Group II.....	\$141.25
Age Group I.....	\$172.50
Age Group II.....	\$188.50
Bronze	\$196.00
Advanced Age Group	\$206.75
Silver.....	\$225.00
Gold	\$248.50
Junior Development I.....	\$172.50
Junior Development II.....	\$188.50
Senior Development I.....	\$206.75
Senior Development II.....	\$225.00
Senior I.....	\$236.75
Senior II.....	\$248.50
High Performance.....	\$260.25
Masters.....	\$88.75

Full Time College Student.....50% of standard fee during the Summer

Swimmers swimming in August.....25% of standard fee per week of participation

Swimmers may be moved from group-to-group during scheduled Athlete Evaluations which will occur in December 2025, March 2026 and August 2026.

Note: Individual group-to-group moves may occur at any time during the year as long as the individual swimmer meets the approval criteria of the Coaching Staff.

Multi-Member Discount: KATY Aquatics will offer a discount to families with more than one swimmer in our Competitive Age Group Program of \$10 to the second and above member.

The Multi-Member Discount does not include our Masters or SwimAmerica/Future Stars programs.

Fundraiser – Mandatory for all Competitive Families

Swim-A-Thon Fundraiser: Each year KATY Aquatics hosts a mandatory Swim-A-Thon Fundraiser where all families are required to raise a minimum amount of \$125. If your family is swimming during the month prior and the month of Swim-A-Thon, your family is responsible for raising the minimum \$125. In the case that the family minimum is not met, the balance will be applied to the family's Katy Aquatics account. The Swim-A-Thon Fundraiser will be held in Spring 2025.

Off-Campus PE Participation Fee: For those swimmers who choose to participate in the Off-Campus PE program with Katy ISD, **a fee of \$50 per school year, will be charged to the Family Account.** This is an Administration fee that will only be charged to those who are signed up through Katy ISD.

Swim Meet Entries and Fees: Participation in swim meets is expected of all swimmers enrolled in the Competitive Program.

There are certain costs associated with attending meets, including fees charged by the host team to participate in each event, a meet surcharge for coaching expenses, which will be included on your monthly KATY Aquatics invoice.

These fees are based on actual meets and events which your swimmer is entered into. Parents have until the deadline posted on the website for each meet to respond if their swimmer(s) will be attending the meet.

When a positive response is received to commit the swimmer to the meet, the swimmer will be entered in the meet and their account will be billed, **regardless of whether the swimmer subsequently attends the meet. Additional fees may apply if a swimmer does not show up to the meet/or swim the event(s) they signed up for as defined by the host team.**

Meet Surcharges for 2025-2026 will be \$5 for those within 45 miles of Katy, and \$10 for those beyond 45 miles of Katy. Additional surcharges may apply for meets which require coach's air travel. These will be defined and assessed on a meet-by-meet basis.

Note: Once all meet events are entered, fees are not refundable whether or not the swimmer swims at the meet.

Meet Schedules are posted on the KATY Aquatics website at the beginning of each season. The 2025-2026 Meet Schedule will be posted on or before August 31, 2025.

Optional Fees: Team Social Events and Travel Trips will be applied to each family's account on or at the time of online registration for these events. Swim Equipment purchases are the responsibility of each individual family and the equipment list for each group can be found online at www.katyaquatics.org under the "Parent Info" tab.

2. Methods of Payment

Invoices for all KATY Aquatics fees (registration, coaching, swim meets, etc.) are invoiced on the 21st of every month, payable on the 1st of the following month. Annual registration fees will be paid at the conclusion of online registration. Your first month's coaching fees will be charged on September 1st.

If the swimmer has been previously enrolled in KATY Aquatics, all outstanding invoices (if any) must be paid IN FULL prior to registering for the 2025-2026 year.

For new swimmers who join after the 1st of the month, the online registration will include annual fees, and one full month coaching fees. The bill for the 2nd months coaching fees, will be prorated appropriately.

All payments to KATY Aquatics are done via an "Auto-Pay" system, and will be collected via ACH automatic bank withdrawal (preferred), applied to a credit card, debit card or "Manually mail payment to team". At the end of the registration process you will have the option to keep the credit card information you entered as your preferred monthly payment.

Credit and Debit Card Billing - If you choose to use a credit or debit card for automatic payments, it will be charged monthly for the balance on your Katy Aquatics account on the 1st of each month, including for all dues, meet entry fees, logo-wear, and other charges. **Also, you will be charged a 3% credit/debit card handling fee on each transaction in which a credit or debit card is used.** Katy Aquatics accepts Visa, MasterCard, and Discover credit and debit cards. There is no fee added for the use of ACH or Mail options. In the event that you would like to discontinue automatic payments, please inform Katy Aquatics in writing.

Should you miss clicking on the "Auto-Pay" option at the time of registration, please follow these steps for setting up "auto-pay" on your account:

- 1. Log-in to the KATY Aquatics Website using the username (email address) and password you created at the time of registration. (Note: This account is separate from pre-competitive accounts).

2. While logged in, select the "My Account" button on the left hand column of the KATY Aquatics web page. Next, click on "Setup Auto Pay" and check off your preferred option in the drop down box and follow the instructions. You will be given the option of setting up either a credit card, automatic bank withdraw (ACH) system, or "Manually payment to team" for paying all KATY Aquatics coaching fees and other charges.

On (or shortly after) the 21st of every month you will receive an electronic invoice for charges due on the 1st of the following month. Please review the invoice and send e-mail to billing@katyaquatics.org if you have any questions or concerns regarding your invoice. On the 1st of the month your credit card or ACH will be charged the full amount of the invoice, plus/minus any changes which were made to correct the invoice amount. Thus you will have 7-10 days from the time of invoice to resolve any mistakes with KATY Aquatics. If you are paying by check, the due date is the 1st of the month. All payments are considered late if they are not received by the 15th of the month, and a \$10 late fee will be added to your account.

Late Payments: By signing this contract at the end of the registration process, you agree to pay certain sums for services rendered by KATY Aquatics. In the event payment is not made as agreed, and on or before the date such payment is due, KATY Aquatics reserves the right to charge additional "Late Fees" in the amount of \$10 per month and such Late Fees will be reflected on your account with KATY Aquatics. You agree that such Late Fees are reasonable and that no additional Notice to you will be necessary.

Delinquent accounts may be referred to collection as permitted by Texas and Federal Law.

All questions or concerns pertaining to your account should be addressed directly to our Billing Department at billing@katyaquatics.org. Please do not approach your coach with billing or account questions; they will refer you to our billing department.

3. Termination of Membership

A swimmer may terminate their KATY membership at any time upon written notice. The written notice must be submitted to our Billing Department via email to billing@katyaquatics.org by the 20th of the month prior to when you want to stop swimming. A confirmation email will be sent acknowledging receipt of the request and to let you know of any outstanding balances that you may have on your account, including any unfulfilled service hours.

4. Service Hour Policy

The support and involvement of KATY Aquatics families is vital to the success of the team. KATY Aquatics depends on our dedicated parents and siblings to ensure that our swimmers enjoy a quality experience during their time with our club. The level of direct family support can be quite different from most other activities/sports you may have experienced.

For example, parents are needed to help at meets whether we are hosting or if we are guests at other pools. The participation of families is vital to achieve the goals of the club and deliver enjoyable activities both at the pool and other venues.

Please be aware our club seeks help in two different segments.

1. The first is to fulfill timing positions at the meets where your child swims and we are the guest. There will be sign-ups posted before each meet through Team Unify, (our website provider). There will also be timing coordinators at each meet as a contact person.

2. The other is to help with KATY Aquatics events that are offered. These needs are distributed evenly among families as stated in the Service Hour Policy. KATY Aquatics families with active swimmers in the USA Swimming competitive swim program must accumulate a minimum number of service hours during the swimming year. The number of service hours required per family is based on team size and anticipated events throughout the swimming year.

The following rules apply to service hours each year:

- The Board of Directors approve the annual Service Hour requirement each year and is effective September 1st.
- All Service Hour Requirements must be completed no later than July 31, 2026.
- Timing at meets does count toward service hour requirements.
- Families that fail to complete the minimum service hour requirement will be charged at a rate of \$35/hour for any outstanding service hours after July 31, 2026 or when the account is closed, whichever occurs first.
- Failure to fulfill or find a replacement for a service hour job you have signed up for will result in a charge of \$50 per hour not served.
- Service Hours will be prorated for families joining the team after October 1st.
- Families with special circumstances that prevent them from earning all or a portion of their service hours may petition the Board of Directors for a waiver of their service hour requirements. Note: Waivers are rare and granted only in *exceptional* situations.

KATY Aquatics encourages all members to earn their service hours each season, and will provide many opportunities throughout the year to earn these hours. We have Service Hour Coordinators who are available to assist members in successfully achieving the required hours. They can be reached via the email address, servicehrs@katyaquatics.org.

A Minimum of 15 Service Hours are required for All Families

New This Year: All new Families will receive 3 hours of credit to their Service Hour Balance.

New This Year: All Families who only have Novice, Intro to Age Group or Intro to Age Group II swimmers, will receive an additional 3 hours of credit to their Service Hour Balance.

A charge of \$50 per hour will be applied to your account if hours are not completed by the assigned date.

All Service Hour jobs will be posted and released through our website. An email notification will be sent to all club members letting you know when jobs for a specific meet or event will be released. Most Service Hour jobs will be released before 5pm. To sign up for the job, all families will need to log into their account and sign up for available jobs under the "Events" tab on our homepage.

Note: If you feel you are unable to fulfill your Service Hours, due to Medical reasons or extenuating circumstances, please contact the office by email at servicehrs@katyaquatics.org.

5. Katy Aquatics Website – Swimmer/Account Profile

Each KATY Aquatics account and swimmer(s) has a profile on the KATY Aquatics website. This profile is password protected, and only available to account owner, and the coaching/administration staff of KATY Aquatics. It is required that the following minimum information is kept updated and accurate for all accounts, and for EACH swimmer on the account:

- Parent/Guardian names/addresses/emails/phone numbers (including cell phone numbers for receiving text messages)
- Swimmer T-Shirt Size
- Emergency contact information
- Insurance carrier name and phone
- Medical/health problems that the staff should be aware of

6. Pool Usage and Last Minute Changes

KATY Aquatics leases pool space from other entities. Pool availability is agreed with the owners of the facilities we rent from. A regular schedule will be released showing the locations where each roster group will be swimming at which pools, and at what times.

This schedule is subject to change based on the owners availability. We have agreed that the owners will make every effort to give advanced notice to KATY Aquatics about pool changes but unfortunately, they sometimes have to notify us at the last moment of an issue that will prohibit our use of a pool. These venue changes will be posted on the website as early as possible and the office will make every attempt to send an email/text message to all families notifying them of the last minute change to the practice schedule.

Note: To ensure you receive text messages about pool closures, please be sure to sign up for Remind 101

Your coach will have a Parent meeting at the beginning of the season that will introduce you to the Remind Text Messaging Service and how to sign up for your groups Remind number.

We encourage all cell phone numbers to be added to be sure that you are aware of ALL changes that occur.

KATY Aquatics does not provide refunds for missed practices due to last minute venue changes, or the unavailability of pools.

7. Picture Release for Media Purposes

KATY Aquatics works to recognize our athlete's achievements both in and out of the water on our website, in the local newspapers, and during slide shows at banquets. We use pictures when possible to make your experience with KATY Aquatics more meaningful. By submitting this registration, you hereby consent to KATY Aquatics using images of your swimmer(s).

8. Code of Conduct and Katy Aquatics Policies

KATY Aquatics has certain policies which govern the behavior of parents and swimmers. Specific policies include:

- [Parent Code of Conduct](#)
- [Swimmer Code of Conduct](#)
- [Spectator Policy](#)
- [Swim meet Policy](#)
- [Bullying Policy & Action Plan](#)
- [Travel Code of Conduct](#)
- [Katy Regular and Technical Suit Policies](#)
- [Katy MAAP Policy](#)
- [Dryland Policy](#)

Violations of these policies are subject to disciplinary action by KATY Aquatics, up to and including expulsion from the club. All families, both new and returning swimmers, must agree to these policies before the beginning of the season.

These policies can be viewed by clicking on the "Parent Info" tab and then "Policies & Documents" on the KATY Aquatics web site. (They can also be viewed and/or downloaded by selecting the "Contact Us" button on the left-hand side of the KATY Aquatics website, and then viewing the "Forms/Documents" tab.) KATY Aquatics policies may be implemented, modified, or amended at any time without prior notice. Updated policies will be posted in the above section on the KATY Aquatics website