

## **I. Roll Call**

Meeting called to order at 7:33pm. Roll call by Secretary Jennie Shamburger. Attending: Charlie Fry, Paige Sikkema, Jennie Shamburger, Travis Sandifer, Tom Hasz, Dusti See, Bob Kizer, Matt Sanspree, Sami Johnson, Kate Zabler, John Burke, Julie Bachman (via Zoom), Loren Fischbach, Brian Wall, Gilbert Legaspi, Herb Schwab, Mark Martinez.

## **II. Mission Moment**

Charlie read the Gulf Mission Statement: Gulf Swimming provides opportunities to learn, grow and strive for excellence, developing leaders through competitive swimming.

## **III. Approval of Minutes**

Motion to approve minutes from 10.6.21 made by Bob K. Seconded by Dusti S. Minutes approved.

## **IV. Old Business**

## **V. Officer and Committee Chair Reports**

### **a. General Chair**

UofH interested in hosting meets again. Herb clarified that the U of H facility is not a member of Gulf Swimming. They couldn't request a sanction but could host an approved meet. U of H aquatics director interested in bidding on Championship meets and wants to become a part of the bidding process for Gulf meets. U of H pool would then get profits from the meet. U of H would have to follow same technical rules from USA Swimming as approved meets. Question about Gulf process with regard to approved vs sanctioned meets and fee chart in handbook. Updating info would be required. Meet would be same from swimmer perspective and same technical requirements would pertain. Charlie to contact him about options and forming a team at facility. To host sanctioned meet would need to go through process and they have the ability to host 8 SC or 8 LC lane meets.

Duel in the Pool meet director needed. Email Charlie by Feb. 1st if interested.

Congratulations to Matt Sanspree (ESA) as new Coaches' Rep.

## **b. Treasurer/Comptroller**

Travis and Tom presented report. Review of reimbursements - all in system however airfare may change. Travis recommended going with numbers as is, if airfare goes up will be changed. If airfare goes down will remain same. Motion made and seconded to accept all three reimbursement charts as listed. Discussion called attention to lack of airfare on official's schedule. Travis said fee schedule will be corrected for presentation at HOD meeting. Discussion closed. Motion passes.

With regard to reimbursements, officials and coaches don't have same deadlines as athletes. Motion made to make reimbursement deadlines the same for swimmers, coaches and officials - 31 days after last date of meet. Motion seconded. Motion passes.

P/L previous year comparison. Investments helping. Balance sheet - still looking good.

Budget for 2022. Projected loss this year is double last year. Doing many more activities this year / loss of splash fee revenue / lower registration fee go into reasoning for different numbers. Dusti mentioned adding line item amount for Ladder of Success. Herb mentioned targeted loss in line with additional planned spending. Travis mentioned concern about economic trends. Tom asked that coaches look at numbers projected in meet planning.

Motion to approve with addition of \$2000 for Ladder of Success. Motion seconded. Motion approved.

Decision on hotel for Coaching Clinic needs to be made at BOD meeting for presentation at HOD meeting.

### **c. Executive Director**

Julie asked if there were specific questions in her report. Regarding the Gulf Coaching Clinic - pressing decision is Galveston vs Houston. Hotel rooms not below \$200 with tax. Issue with Houston location is parking fees added and non-negotiable. Beneficial for BOD to vote where to have the clinic so questions can be answered when asked by teams attending.

Clinic planned for March 25th - 28th. Holiday Inn in Galveston and meeting space at the San Luis. Free parking. In budget, \$50 registration fee for each person up to 10 then free. The hotel cost of \$209 will be subsidized so teams pay \$159 and Gulf pays remainder for rooms. Discussion of other LSCs attending for a higher registration fee. If we went that direction, Gulf teams would have a deadline and then other LSCs would be allowed to register. Motion made for BOD to approve Galveston as the location for the 2022 Gulf Coaches Clinic. Motion seconded. Motion passed.

Sponsorship discussion. Need to look at finding partnerships now that meets and events are being hosted again. Nothing in LSC by laws about who should solicit sponsorships. Following a specific process would be helpful. It was stated to give Executive Director authority to negotiate contracts and then bring to BOD for approval. Giving her guidelines and parameters will be helpful and authority to take the lead on that will work smoothly. When dealing with the Gulf, this body needs to approve either as BOD or HOD and BOD can act as HOD between meetings. Process negotiations should be job of Executive Director. Question about this duty already listed in the Executive Director job description. Julie spoke to negotiating deals the idea of sounding board with small pool of individuals to help fine tune negotiating processes. Clarity needed is communication and getting feedback and that the BOD is comfortable with what she is doing. Finance VC and Admin VC should be involved with these decisions. Bob would like to motion that this is added as amendment to the job description of the Executive Director to negotiate sponsorship deals for the Gulf with consultation of Finance VC and Admin VC and final approval by the BOD. Motion seconded. This would be a policy and procedural change and could be initiated at time of vote. No discussion. Motion passed.

April Workshop registration deadlines coming due. Dates and info in the notes from Executive Director. Julie asked if Gulf is encouraging those invited to attend. Charlie talked to Tom and Julie about sending delegation that would be going to Convention to this meeting as a gauge for future event attendance. Other meetings available to sit in on during event and meeting as an LSC group during down time. Reminder that everyone has to book own travel and hotel and Gulf will reimburse. Links on report.

### **d. Club Development**

See report.

## **e. Governance**

Would like to withdraw amended and revised by laws changes in report - they have not been reviewed by Governance committee. The posted by laws change document will be voted on by the HOD.

## **f. Officials**

LSC Officials Certification Guidelines. Revised version posted and request for approval. Reminder that these are just guidelines and every certification will be based on recommendation. Motion to approve Officials Certification Guidelines as presented. Motion seconded. No discussion. Motion approved. Will be approved at HOD as well. Travis asked about difference between Meet Referee 1 vs 2. Primary difference is level of meets running. Some refs just want to run "club" or dual meets vs P/F and Championship meets. This fulfills being able to have refs to run smaller local meets without being trained to run two pools / higher level meets. Request to add wording to the L1 description to give more flexibility to allow them to Ref a three team P/F meet or smaller meet. Question where would Fall Champs and Spring Champs fall in these descriptions. Brian will review before presenting to HOD.

## **g. Sanctions**

See report.

## **h. Finance**

Travis has motion

## **i. Senior Chair**

## **j. Open Water**

## **k. Age Group Chair**

### **1. Ladder of Success Recommendation**

## **VI. New Business**

## **VII. Meeting Adjourned**