

I. Roll Call

Meeting called to order at 8:01pm at the Marriott Westchase Hotel, Houston TX.

BOD members present: Charlie Fry, Paige Sikkema, Jennie Shamburger, Travis Sandifer, Dr Henry Clark, Dusti See, Sami Johnson, Makayla Noe, John Burke. Gulf Staff: Julie Bachman. Coordinators: Brian Walls, Gilbert Legaspi, Herb Schwab, Natalie Melenric, Tanya Avant, Mark Martinez.

Teams attending: AGS, KATY, LIFE, NOCH, PEAK, SHAC, STA, TWST

II. Mission Moment

Charlie read the Gulf Mission Statement: Gulf Swimming provides opportunities to learn, grow and strive for excellence, developing leaders through competitive swimming.

III. Approval of May HOD Minutes

https://www.teamunify.com/gslsc/UserFiles/Image/QuickUpload/gulf-hod-minutes-5-25-22_069692.pdf

Motion to accept HOD minutes from 5.25.22 made and seconded. Motion passed and minutes approved.

IV. Old Business

No old business.

V. Officer and Committee Chair Reports

a. General Chair

Working is being done to outfit a fourth equipment trailer. Ross Davis working with Charlie Fry. Charlie Fry is acting Gulf trailer coordinator. Julie confirming trailer rental payments via the Gulf Pay system. Working on a more streamlined rental/check in and check out processes.

Southern OW Zones will be held at Seven Lakes NC June 4th. Gulf Open Water meet set as qualifier. There have been approved fee increases for Southern Zone AG Meet. Dues to the Southern Zone now 10 cents per non-athlete member and premium swimmer in each LSC. This amount due August 31st of each year. An additional surcharge has been added of \$5 per swimmer for all Southern Zone meets - Senior, OW and AG. Hosts of each meet can also set additional surcharge for their facility. Southern Sr Zones is in 2024 in Morgantown. AG Zones in 2024 will be in Midland.

Bob Kizer has stepped down from Safe Sport Coordinator position. Eddie Adams is no longer in the Gulf LSC. Gulf will be adopting DEI Coordinator as a voting position in 2023. Motion made to appoint Mark Martinez as At Large / DEI Chair and elections for the DEI voting position will take place in May 2023. Motion seconded. Motion passes for Mark Martinez to be new DEI / At Large BOD member. Safe Sport Coordinator position - motion for Tanya Avant to take over this position. Motion seconded. Motion passes and Tanya

Avant new Safe Sport Chair. John Burke will step in as Club Development Coordinator. New positions seated immediately. Elections will be held again in May 2024.

b. Admin Vice Chair

c. Executive Director

d. Finance

Travis Sandifer reviewed reports in meeting packet. Discussed the P/L report. Net income through the 3rd Quarter is currently -\$466K. Last year, we had a net loss of -\$333K, so this year we are at an additional \$127,000 net loss compared to the same time last year. Our investment accounts are also showing an unrealized loss of \$468K through the 3rd quarter as well (Investments are down ~19% at this time for the year). Changes to increase GULF registration fees back to \$30 from \$15 will help make up for some of this difference.

Since the BOD meeting, we have updated the budget, adding \$20,000 for an athlete celebration to replace the previous banquet event. Projecting budget loss for 2023 of \$268,000. Working to make budget projections more accurate.

Travis made a motion at the BOD meeting to increase splash fees back to pre-pandemic \$1.75 per splash from the current \$1.25. Travis motioned to increase splash fees from \$1.25 to \$1.75 effective Dec. 1st 2022 as approved by the BOD. Motion seconded. Motion passed. This motion will change the budget number for splash fees in the current budget presentation. Motion to approve budget for 2023 as presented and amended. Motion seconded. Motion approved.

End of year reimbursements for athletes, coaches and officials - final meet adjustments have been added. Motion to approve reimbursements as submitted in meeting packet for athletes, coaches and officials including US Open and Jr Nationals. Motion seconded. Motion approved.

e. Age Group Chair

f. Coaches Representative

g. Senior Chair

h. Safe Sport

i. Camps

1. October 8th Gold Medal Clinic Report

200 swimmers participated in two sessions. The athlete committee members and volunteer coaches were a big help. Gulf t-shirts and towels were given as gifts for donations to the Gulf Coaches Assistance Fund. The Gold Medal clinic sold out in 48 hours and demonstrated support for more camps and clinics for our membership. Julie encouraged more discussion on this topic.

j. Club Development

Diversity, Equity, Inclusion

60 swimmers registered for the DEI Clinic with only 25 actual swimmers attending the clinic. Seven teams from the Gulf were represented by athletes at this clinic. Grant from USA Swimming helped pay for the clinic expenses. Clinic was free to the swimmers. Better attendance might be possible if the clinic is earlier next year. There is work to do to educate our LSC about the DEI projects and initiatives offered and available.

1. October 9th Clinic Report

I. Equipment

m. Governance

Herb Schwab presented report. A change at annual USA Swimming meeting requires attendance at the HOD meeting to be member of USA Swimming. This goes into effect on Jan. 1st. This is an automatic change.

References about annual banquet - question about removing them from Policies and Procedures manual. Athletes are planning a meeting in November to discuss plans for new event agenda. Herb also addressed policy about hosting a Gulf meet only after co-hosting a meet with another club. This policy is in the current manual. This was common practice prior to Covid / pandemic procedures. Champs meets are voted on by the HOD and TPC can recommend to BOD/HOD whether a club has experience hosting a meet prior to vote on meet sites. Question about equipment rental for sanctioned meets and hosting experience. This policy should be changed as well. Current equipment policies are listed on the website and not in proposed Policies and Procedures manual presented. Motion to approve Policies and Procedures as presented at meeting. Motion seconded. Motion approved.

n. Officials

o. Open Water

p. TPC

Bob Kizer was member of TPC committee. Charlie recommended Mike McCauley for this position. Motion to approve Mike McCauley as new TPC member. Motion seconded. Motion approved.

OME entry procedures had been planned for December Champs meets. The backup plan is to use .hyv files posted online. A decision was to be made by November 15th for November 21st due date. A USA Swimming consultant updated Charlie and Julie this week and there are concerns that OME won't be ready. Charlie recommended planning now to use .hyv files and normal entry procedures using these files. A decision has been made to go with .hyv file entry for all Gulf December Champs meets. Entry deadline will remain the same Nov. 21st deadline (11:59pm). Late fee of \$200 still stands for any entries submitted after that point but entries will be accepted through Wednesday Nov. 23rd at 11:59pm. These teams will be assigned as numbers dictate. Team entries after Nov. 23rd will not be accepted. Team entries received within the accepted entry deadlines will be allowed to

update their entry times at the meet host's discretion. Swimmers would be able to enter as unattached swimmers if team does not enter meet.

VI. New Business

Athlete Committee - Sami Johnson reported that committee is actively working to get more representation from each club. She and Makayla Noe and Julie have been working on athlete section of website. It will have contact info and athlete committee guidelines. Meeting minutes and schedules will also be posted. Makayla added that this info will be blasted to coaches to get more representatives from their clubs. They encouraged clubs to choose swimmers who will be interactive and work on what happens both on and off pool deck for their committee reps. Meetings will be over Zoom and a yearly calendar is being set. She hopes to offer more volunteer opportunities for athlete committee members.

Herb Schwab spoke to an issue with sanctions and certifications. APT training is currently good for one year from date of testing. Herb requested that persons listed on meet announcements be certified and up to date by meet start date, not by date of sanction. Currently, sanction approval is based on certification on first day of meet. Credential verification is a critical part of current meet sanction procedure. Herb motioned that LSC sanctioning process require certifications must be up to date for any named position on the announcement requiring certifications by start date of meet rather than date of sanction. Motion seconded. There was a question about who's responsibility would it be to check certifications. Issues as well with the level of meet that would require sanctioning confirmation. At USA Swimming sanctioned meets - who's responsibility would it be to guarantee and confirm certifications. Called the question. The motion failed.

Brian Walls spoke with Charlie about Gulf radios for officials at meets. Past procedure was to contact the Equipment Coordinator and radios could be ordered. Radios now given to Officials Chair to disperse. Brian requested that the Gulf order at least 10 more radios for officials to use at meets. This line item is part of the equipment budget. General Chair approved request for 10 radios at recommended contact. Julie verified that radio costs are in the budget.

Gilbert questioned Official's Chair about meet referees who can only ref meets with a specific number of swimmers. Brian clarified that open market meets created a need for a tiered level for new referees. Tier 1 is cleared to host meets with three or fewer teams. They must get permission from Officials Chair to host a larger meet. Refs can be certified more quickly for smaller meets. Question was asked if this new process would be reviewed to see if systems are working with L1 and L2 levels and possibly revisit it. Brian stressed that L1 certified refs can be cleared to run a larger meet on a case-by-case basis. It was noted that Fall Champs meets may be same size as some of the L1 tier qualified meets and that L1 refs aren't trained for P/F meets. 12 & Under Fall Champs are timed finals. It was asked if certification language could be changed to clarify qualification levels for L1 and L2 tier referees.

Mission Statement update: The task force has created a simplified mission statement. It will be posted, presented and voted on at Jan. meeting.

VII. Adjournment

Next HOD meeting on January 25th, 2023. Motion to adjourn made and seconded. Meeting adjourned at 9:48pm.