

## HAWAIIAN SWIMMING BOARD OF DIRECTORS MEETING

Minutes– February 26, 2012

Attendance: David Coleman (General Chair); Malcolm Cooper (Age Group Vice-Chair); Sandy Drake (Officials Chair); Peggy Glasgow (Finance Chair); Jon Hayashida (Senior Vice-Chair); Ron Iwamoto (Club Development/Diversity Coordinator); Lynne Nakamura (Treasurer); Larry Oshiro (Jr. Coaches' Rep); Dean Schmaltz (Technical Committee Chair); Ken Suenaga (Safety); Fred Tester (NTV); Gwenn Tomiyoshi (Registration); Jacob Urbano (Jr. Athlete Rep); Reid Yamamoto (Maui-at large)

### **OLD BUSINESS**

2012 Budget Discussion and passage of budget recommendation for HOD March meeting. (Peggy Glasgow, Finance Vice Chair)

1. The Board reviewed the proposed 2012 Budget. The Board asked that lines that are not to be deleted from the budget document. The discussion first focused on Revenues and then Expenses. There was discussion on the \$48,000 estimate, but it was agreed to accept it. The following additions were added to the expense lines:
  - a. purchase of hardware +4500 (total \$8,500)
  - b. Coaches clinic for Fall – increase to \$10,000
  - c. Increase JAG at \$4,000; Senior Champs \$5,500
  - d. Board Misc. \$2,000; Board travel \$5,000
  - e. Officials uniform: \$7,000
2. The Treasurer will produce a document that gives a detailed description of the line items to insure continuity in what is charged to a specific line. For example: Team Hawaii:Travel Reim
3. The revenue section will show a line item for transfer from the reserves to balance the budget. The Treasurer will make a final report to the HOD is March on the income and expenses for 2011, and report the current levels for all accounts.

Scheduling process (Age Group). The Board accepted the Spring and Summer schedules as posted on the website, after moving the August B/C meet to August 18. These votes were taken during the Age Group Chair's report.

## NEW BUSINESS

Consent Agenda: #1 and #2 were passed unanimously.

1. Purchase new Colorado Timing Console (approximately \$4,500.00 plus shipping)
2. Chair on behalf of Fred Tester (Equipment coordinator) Passed
3. Purchase two new computers for clerk and interface usage. (approximately \$2,000.00 each) General Chair on behalf of Fred Tester Passed

Discussion ensued on the Western Zone Workshops. We will send three persons to the workshops. The LSC covers their airfare. USA Swimming will cover their registration and hotel and some meals. The Times and OME are a single track in the workshops therefore Jon will represent us as the Senior Committee is working on introduction of OME for LSC meets.

4. USA Swimming Western Zone Workshops: LSC will send three individuals to the USA Swimming Zone Workshops: Registration/Membership: Gwenn Tomiyoshi; Times/OME: Jon Hayashida; Officials: Sandy Drake. (April 13-15, 2012 at JW Marriott Desert Ridge Resort and Spa, Phoenix, Arizona) General Chair on behalf of USA Swimming and Western Zone passed unanimously
5. General Chair will attend the WZ General Chairs Workshop on the same weekend at the same site. Passed unanimously
6. Oceania
  - a. USA Swimming has chosen Hawaiian Swimming to represent the US at the Oceania Games over the past decade. We have not paid anything up to now. After the events in 2010, USA Swimming discussed this commitment. Jon Hayashida spent a great deal of time developing a set of proposals so that Hawaiian Swimming could continue to participate in the meet. USA Swimming offered \$14,000 as their share of the approximate \$50,000 needed for the trip (4 men, 4 women, 2 coaches, and 1 manager). The board authorized \$36,000 to Oceania for our part of the expenses. (passed unanimously)
  - b. Jon's proposal documents will be posted with the minutes for the meeting.
  - c. The Board moved the proposed select camp to 2013 (It is supposed to occur in non-Oceania years) passed unanimously
7. Bylaws change: require only two meetings of HOD each year.

8. The Board accepted the meeting schedule for 2012 based on the proposed change to the By Laws.

**604.5 ANNUAL AND REGULAR MEETINGS**

The annual meeting of the House of Delegates of Hawaiian Swimming shall be held in the month of ~~December~~ November each year or during the Hawaii State Age Group Short Course Championship, at which time the election of officers shall be held. The officers’ terms shall commence on January 1. Regular meetings of the House of Delegates shall be held ~~quarterly~~ in accordance with a schedule adopted by the Board of Directors.

9. The Schedule of meetings was approved by the board.

**2012 - LSC Board and House of Delegates Meeting Minutes - 2012**

January Executive Committee	April Executive Committee	July Board of Directors	October House of Delgates
February Board of Directors	May Board of Directors	August Executive Committee	November House of Delegates Elections
March House of Delegates	June Executive Committee	September Board of Directors	December Executive Committee

**INSERT TITLE – Ex: GENERAL CHAIR REPORT**

Officer Reports

Administrative Vice-Chair (no report)

Finance: report and recommendation of addition to Financial Control; create new section Article xxx in the Policies and Procedures. The changes are attached below. Passed unanimously and the proposal will be changed to fit the format of the Policie and Procedures Manual.

## Age Group

1. Spring Schedule; posted
2. Summer schedule: question on BC meet on Aug 25. Move to Aug 18.
3. AG LC Champs at VMAC; bids due March 15; Kamehameha has bid at this time.
4. SC Champs in December: the coaches currently have a survey on the dates for the meet. Our normal schedule will not work as Christmas is on Tuesday this year. Coaches are encouraged to respond to Malcolm and the Age Group Committee so a final schedule can be published.
5. Age Group is looking for a new WZ team coordinator.
6. All Meet Directors are responsible for providing Peggy and Malcolm with the MM backup plus a pdf printout to post results
7. The LSC is going to MM 4.0. Team Unify has a competing program that is integrated into team unify. MAGSA will test the program and report to the Board its evaluation of the product.
8. Jr. Pan Pacs review team from USA Swimming were her on February 19. Age Group Committee will take up their recommendations. ; OW at Waimea (10k); county and dlnr permits needed; dual sanction mile race following; bleachers on the grass side? Full tent for grass side? Hawaiian blessing of the event;
9. HHSAA: used our computer; Jeff Meister thank you for your work on High School this season.

## Senior group

1. Oceania host? 2014? Jon will begin a conversation with USA Swimming on how we might collaborate with them to host the meet in Hawaii.

## Officials

1. Hawaii is now on the Officials Tracking System; six officials have not taken their background report
2. Recertification tests are required and all officials have been notified to take their re-certification tests if they are not up to date.
3. High Schools state times
4. Marcelle Arakaki agreed to be nominated to go to the National Open Water Clinic.
5. Clarification of Breaststroke rules is posted on the officials site. Further clarification was offered by USA Swimming that the butterfly kick must follow initiation of the stroke by any downward or lateral movement of the hands.

## Coaches

## Club, Athlete, and Special Events Coordinator

Registration: 2330 athletes; 42 outreach athletes; 290 non-athlete members

Coaches Requirements have been updated and posted to the site.

#### Treasurer

Big Isle swimming has not submitted hospitality reimbursement or Financial Report;  
MAGSA: Maui Gold owes us surcharge fees; Senior Chair; post travel reimbursement forms; specify military status

Statements: final statements are delayed because of needed information from the Western Zones team expenses. The statements should be complete for the HOD meeting in March.

The new signatories are Malcolm Cooper; Dean Schmaltz; Linda Leleikis; Ron Iwamoto

The Treasurer will prepare a letter requesting that the Finance Chair be sent a copy of the bank statements.

Technical: records are posted; need to be reviewed

Athletes: Inquiry on the social at SC states. Some discussion is needed as there is a clear tension between the event and coaches' expectations as to rest for the athletes when the event is run in the middle of the championships. Can it be moved to the last day?

Election Committee Report:

The results of the elections in December 2011:

Malcolm Cooper (Age Group Vice-Chair); Dean Schmaltz (Technical Committee Chair); Ron Iwamoto (Club, Athlete, and Special Event Coordinator); Gwenn Tomiyoshi (Membership/Registration); Lynne Nakamura (Treasurer)

Grant Zukeran (Board of Review); Larry Reifurth (Board of Review); Mike Yoshida (Board of Review)

Adjournment