

**Hawaiian Swimming
Board of Directors Meeting Minutes
January 27, 2013 Chaminade University**

Present:

David Coleman, LSC General Chair
Lynne Nakamura, Treasurer
Gwenn Tomiyoshi, Registration & Membership Chair
Sandy Drake, Officials Chair
Kevin Frifeldt, Junior Athlete Rep
Reid Yamamoto, Maui At Large
Malcolm Cooper, Age Group Vice Chair
Larry Oshiro, Coaches Rep
Ken Suenaga, Safety Chair
Jon Hayashida, Senior Vice Chair
Jacob Urbano, Senior Athlete Rep
Kenny Chew, Administrative Vice Chair
Wendy Shigeta, Secretary

Call To Order: Meeting was called to order by LSC General Chair at 10:10 a.m.

Approval of Minutes:

Board of Directors Meeting Minutes of October 20, 2012

Action: *Reviewed and accepted unanimously without changes*

House of Delegates Meeting Minutes of November 11, 2012

Action: Reviewed: Clarification regarding the motion that the high school Kalani Invitational Meet would be eligible for observation: clarified that USA Swimming did give permission to use this meet for USA Swimming times. ***Minutes will be posted as a draft***

The Vision and Mission of Hawaiian Swimming

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Mission: Hawaiian Swimming provides education, competition, and programs for all ages and abilities within the swimming community through Commitment, Open-mindedness, Respect, and Excellence.

Treasurer:

1. **Action Needed:** Treasurer will send out the Board of Directors Roster in a Word Document. All Board Members should review and make updates/corrections and forward to General Chair. If Board Members do not want their information published by USA Swim, contact Sandy Vollmer directly.
2. **Action:** Treasurer submitted a letter of resignation. The Board accepted this resignation. General Chair will look into Bylaw Procedures for filling a vacant position and will present the procedures to the HOD. Current Treasurer will continue duties until a replacement is found. Treasurer will update all finances until 12/31/12 and will present current financial statement at the next BOD meeting.

Officials Chair:

1. **Informational:** presented two attachments: "Tape or Splints on Swimmers" and "Kinesio Taping." USA swimming prohibits the use of equipment that can enhance performance and this includes kinesio taping. The meet referee has the discretion to allow the use of tape for medical reasons (i.e. to bandage a cut) or to repair a swimsuit, but tape used to alleviate or prevent pain is not allowed. The Officials Chair will post the attachments under the Officials tab and as a News Item on the website and will also send to meet referees.

Age Group Committee:

1. **Action:** Proposed that the LSC purchase ten 25 meter lane lines for use at VMAC. **Rationale:** can use to hold SCM meets during long course season so that the bulkhead does not have to be moved. **Estimated cost:** \$5,000 plus shipping. **Discussion:** concern raised that the lane lines would be purchased and used for just 1-2 meets a year. Further discussion that they can also be used in the warm-down pool and that they would be used for more than just 1-2 meets a year. **Motion was made and seconded that we appropriate money to purchase ten 25 meter lane lines to use at VMAC. Motion carried with one abstention.**

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Senior Committee:

1. **Action:** Proposed that we appropriate \$2,000 to purchase a laptop computer that can be housed and used at the University of Hawaii for meets held there.
Discussion: UH recently purchased one computer, but another one is needed when we have meets there, which includes Senior & Distance Meets. **Motion carried unanimously initially. Further Discussion:** However, later in the meeting it was brought up that the UH currently is not allowing outside groups the use of their facilities with the exception of the Hawaii High School Athletic Association (HHSAA). Approval for outside groups to use the facilities is still undergoing review and needs approval from the Chancellor. **It was agreed that the proposal to appropriate \$2,000 to purchase a laptop to be used for meets at UH be tabled at this time until further information can be gathered about the status of the use of the UH pool.**

Age Group Committee & Officials:

1. **Action:** Proposed that we accept lead off legs of relays as accepted times at all meets (currently this is happening only at championship meets). **Discussion:** suggestion made that maybe we should do this just for championship and invitational meets and allow classified meets to be more developmental in nature. Also concern that Oahu does not have time for relays at classified meets. Further discussion that neighbor islands do have relays at classified meets and this would give the swimmers an additional opportunity to get best times. **Motion was made and seconded that the lead off leg in relays at all sanctioned USA swim meets, upon approval by the meet referee, be submitted to SWIMS for USA times. Motion carried with one abstention.**

Membership Report:

1. **Informational:** Registration Report for September, 2012 – January, 2013 submitted. Currently have 2394 athletes, 268 non-athletes, 26 clubs, and 1 organization registered.
2. **Informational:** Last year at the convention, new education requirements for coaching was passed. As of February 4, 2013, any new coaches will need to take 2 education classes: Ed 101 (Foundation of Coaching) and Ed 201. Must take Ed 101 sometime during their first year of coaching and Ed 201 before they register for their

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second year. Also, Ed 101 must be taken before they can take Ed 201. This information will be posted on the website as reminder for coaches.

Treasurer Report:

1. **Informational:** May need to buy a new laptop soon. Current laptop is 5 years old and beginning to make noises and taking a long time to do certain tasks.

General Chair:

1. **Informational:** reviewed LSC goals for this year: 1) Renewal of LEAP 1 and 2) Completing LEAP 2 requirements. We will review what needs to be done for completing LEAP 2 requirements at the next Board meeting in February and will delegate responsibilities at that time.
2. **Informational:** Swimposium has been scheduled for May 4th at VMAC and May 5th in Kihei, Maui. More information will be presented at the February meeting.
3. **Informational:** Board of Directors Meetings tentatively scheduled for: February 17, 2013; March 24, 2013; June 2, 2013; October 13, 2013. House of Delegates Meetings: April 14, 2013 and November 10, 2013; Committee Meetings: during May, July, and September

New Business

1. **Action:** Proposed that Article XI, Section 11.08 Use of Cell Phones in the LSC Policies and Procedures Manual be amended and clarified to specifically include prohibited use of cell phones, camera, and other recording devices in bathrooms/locker rooms at all swimming events, including practices. **Discussion:** Currently, the stated prohibition on recording devices falls under Article XI – Meet Conduct which could be construed as only applying to meets and not practices. However, it was pointed out that in the LSC Rules & Regulations Section 305.3 Athlete Protection Policies that the use of audio/visual recording devices is not allowed in changing areas, restrooms, or locker rooms. **It was agreed that this section covers stated concerns and no amendment is needed at this time.**

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Actions Needed for the next meeting:

1. **Officials: *Action Needed:*** bring recruitment and retention strategies to the February meeting.
2. **Coaches: *Action Needed:*** bring goals that coaches have for the upcoming year to the February meeting.
3. **Senior Committee: *Action Needed:*** bring proposed meet schedule to the next meeting
4. **Age Group Committee: *Action Needed:*** bring proposed meet schedule to the next meeting

Adjournment: Meeting was adjourned at 12:08 p.m.

Next Board Meeting: Sunday February 17, 2013 10:00 a.m. Chaminade University

Attachments to the Minutes: Sign-in sheet; Tape or Splints on Swimmers; Kinesio Taping; Recommendation for Purchase of Ten(10) 25M Lane Lines for VMAC; USA Swimming Registration Report Sept to Jan

Minutes respectfully submitted by Wendy Shigeta, Secretary

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