

HAWAIIAN SWIMMING 2025 CLUB MEMBERSHIP APPLICATION

Date: _____

☐ Full Year

☐ Seasonal

(Club Name) _____ hereby applies for membership in Hawaiian Swimming, USA Swimming for the September 2024-December 2025 calendar period. **Note: completed application, attached forms, and \$30 payment MUST be received on or before December 15 to ensure the club registration renewal will be effective on January 1 of the next calendar year. New clubs may submit application and payment only after receiving initial approval from USA Swimming.**

Club Name: _____ Club Code: _____ (maximum 4 letters only)

Is this a change from the current club code? Yes ☐ No ☐

Note: If the club code is new or changed it is subject to approval by the Hawaiian Swimming Board of Directors.

The base annual club registration fee assessment is \$100 (USAS \$70 + HI \$30). USA-Swimming online club registration is \$70 this year leaving \$30 balance to Hawaiian Swimming. This completed form must accompany payment. Per Hawaiian Swimming's **Club Official Quota Policy**, if a club's deck official obligations were not met for the prior swimming year, their annual registration fee assessment for the next year is \$100 **PLUS** \$250 for each official short of their quota for the prior swimming year. If the club exceeded their quota by 20%, their annual fee is waived. [complete page 2 - Fee Calculation]

Additionally, per the Club Official Quota Policy, clubs who DID NOT MEET their deck official obligations for the prior swimming year, MUST provide a list of current AND newly registered apprentice deck officials that meet or exceed their quota for the prior swimming year before their annual registration will be approved.

Provide names for all positions listed below and complete the respective roster information for each position [form attached]. All club information will be submitted to USA Swimming.

Head Coach: _____

The Head Coach MUST have all certifications and requirements complete and current. If the Head Coach has any certifications or requirements expire, another coach must be designated as the Head Coach or the club will not be in good standing and all athletes will be designated as "unattached."

Club President: _____

Club Delegate: _____

If the Club Delegate is blank the Club President will be designated as the Club Delegate. The Club Delegate will be the club point of contact and will receive all correspondence from USA Swimming. Change of the Club Delegate request must be submitted in writing (electronic or mail) by the Club President or Head Coach to the LSC Membership/Registration Coordinator.

Club Registrar: _____

The Club Registrar will be the sole person to provide all registration and payment to the LSC Membership/Registration Coordinator. Additional Club Registrars require additional fees payable to Hawaiian Swimming. Please contact the LSC Membership/Registration Coordinator for more information.

Mail to: Hawaiian Swimming
Club Treasurer: _____
c/o Gwenn Tomiyoshi
171 G Ainaola Dr.
Hilo, Hawaii 96720

Email: jackel@hawaiiantel.net

We agree to abide by the Hawaiian Swimming Bylaws, Rules and Regulations, and Policies and Procedures and rules of USA Swimming. We will also respect, abide by, and apply all decisions of Hawaiian Swimming and USA Swimming.

Signed: _____ Signed: _____
Club President Head Coach

(Note: This club application will not be processed if it is not complete, INCLUDING the Club Official Quota information and calculation on the next page.)

HAWAIIAN SWIMMING

CLUB REGISTRATION FEE CALCULATION

(Please **PRINT** all data and information)

Club Name: _____ Club Code: ____ Date: _____

CLUB OFFICIAL QUOTA: Refer to Article XIV of Hawaiian Swimming Policies and Procedures for detailed information regarding the policy, quota calculation, and exceptions for clubs with active duty military personnel and family emergencies. **NOTE: Clubs that do not pay the full fee and/or do not meet the official quota policy requirements for clubs that did not satisfy their deck official obligations will be considered “not in good standing” and will not be registered. Un-registered clubs are not recognized nor insured by USA Swimming.**

1) Determine the number of Hawaiian Swimming registered athletes, including UNAT athletes associated with the club, that competed in 2 or more meets with the club for the prior swimming year (Sep 1, 2023 through Aug 31, 2024). This is the club’s number of “Competitive Athletes”.

- Teams using Team Manager: “Reports | Team Reports | Number of Meets Attended/Splashes.”

- Teams using Team Unify: “Team Admin | Event Reports | [admin only] Meet Attendance Admin Report to Excel.”

The Meet Attendance report MUST be submitted with the application.

2) Record the names of the club’s deck officials and the total number of meets and sessions each officiated for the prior swimming year. *Note, training meets and sessions for apprentice officials count towards the calculation.*

Official’s Name	# meets	# sess	Official’s Name	# meets	# sess

3) Perform Quota Calculation:

- Number of officials that meet the requirements of 4 or more meets AND 10 or more sessions: (a) _____
- Number of Competitive Athletes (step 1 above): (b) _____
- Divide (b) by 16. Round-up if decimal of .5 or greater: (c) _____
- Number of Officials Required - enter (c): (d) _____
- Difference of (a) and (d). This is the “Delta” from the club’s required quota. Delta = (+/-) _____

☐ Delta is greater than or equal to 20% above the required number of officials. Registration Fee is waived.
Ex: 5 officials required. 6 officials met the # of meets/sessions. Delta = 1. $1 \geq 20\%$ of 5. Fee = \$0.

☐ Delta is 0. Registration Fee is \$100.
Ex: 4 officials required. 4 officials met the # of meets/sessions. Delta = 0. Fee = \$100.

☐ Delta is negative. Registration Fee is \$100 plus \$250 per official less than the club’s quota = _____.
Ex: 4 officials required. 2 officials met the # of meets/sessions. Delta = -2. Fee = \$100 + 2 * \$250 = \$600.

**HAWAIIAN SWIMMING
CLUB ROSTER**
*(Please **PRINT** all data and information)*

Club Name: _____ **Club Code:** ____ **Date:** _____

Head Coach: _____

Address: _____ City: _____ Zip Code: _____

Phone No.: _____ (Cell) Phone No.: _____ (alternate)

Email address: _____ Email Address (secondary): _____

Club President: _____

Address: _____ City: _____ Zip Code: _____

Phone No.: _____ (Cell) Phone No.: _____ (alternate)

Email address: _____ Email Address (secondary): _____

Club Delegate: _____

Address: _____ City: _____ Zip Code: _____

Phone No.: _____ (Cell) Phone No.: _____ (alternate)

Email address: _____ Email Address (secondary): _____

Club Treasurer: _____

Address: _____ City: _____ Zip Code: _____

Phone No.: _____ (Cell) Phone No.: _____ (alternate)

Email address: _____ Email Address (secondary): _____

Club Registrar: _____

Address: _____ City: _____ Zip Code: _____

Phone No.: _____ (Cell) Phone No.: _____ (alternate)

Email address: _____ Email Address (secondary): _____