

**Hawaiian Swimming
House of Delegates Meeting Minutes
April 9, 2017
Chaminade University**

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Present:

Kenny Chew, General Chair, Dean Schmaltz, Administrative Vice-Chair, Dave Coleman, Finance Vice-Chair, Bobby Dugar, Treasurer, Larry Oshiro, Coaches Representative Senior, Reid Yamamoto, Senior Vice-Chair, Malcolm Cooper, Technical Planning, Jeffrey Collins, Sr. Athlete Representative, Lia Foster, Sr. Athlete Representative, DJ Hwang, Jr. Athlete Representative, Eugene Drzymala, Official's Representative, Mike Osborne, Big Island At-Large Representative, Dustin Fukuda, Diversity/Safe sport, Curt Colby, Secretary, Dain Kane MAGSA, Gwenn Tomiyoshi Reg. Membership Coor., Jon Hayashida Coaches Rep. Junior, Ken Suenaga Safety Officer, Noah Carlson Athlete's Rep. Jr., Cagla Brennan At Large Rep., Cameron Lyon At Large Rep. Oahu, Albert Zhi At large Rep. Oahu, Theresa Walton

Call To Order: Meeting was called to order by Kenny Chew General Chair at 10:42 a.m.

Kenny Chew called for a moment of silence for Bill Krumm who was our Western Zone Sport Consultant for USA Swimming. He passed away and there was a celebration of life for him in Colorado. Dean Schmaltz attended as our representative. It was well attended. Six people spoke and there were many references to Bill's appreciation of Hawaii. Our LSC will make a donation to his foundation. USA Swimming does not have a replacement for Bill yet. Kenny will keep us informed.

Establishment of a quorum: There are 23 present. A quorum was officially established.

A. Approval of Minutes

BOD Minutes of February 19, 2017

Action Taken: We will bypass approval of the Feb. 19th minutes. Curt Colby will resend them so we can correct them and approve them via email. Hopefully this week.

HOD Minutes of November 20, 2016

Action Taken: Motion to approve HOD minutes made. No discussion. Minutes are approved.

B. Motion to accept consent agenda

There was a motion to accept the consent agenda, 2nded and all approved.

C. Reports

1. Treasurer's Report Bobby Dugar

- You should have received financial statements for January and February. The budget amounts for 2017 have yet to be input into to quick books.
- Per last meeting, there were some discrepancies as to where amounts were allocated to. I am doing an account review of 2016 to make sure things are allocated to the correct accounts and that everything matches with 2016 financial statements and then he will be able to submit finalized statements. Some mention of resolving long and short course allocations.
- Need to create a new line for the Endowment funds.
- Non-profit designation question. We(Hawaiian Swimming) are listed as a subordinate organization under USA Swimming in our non-profit designation. Discussion of whether that is acceptable to the City and State. IRS if fine with our designation under USA Swimming. Dean Schmaltz and Joe Glenn will check with the county, State and UH to see if our designation is acceptable to them.
- Discussion of when registration checks are deposited. Looks like registration amount was only \$10,000 in Dec. '16 and \$60,000 in Jan. '17. Seems to be due to all of the checks in Dec. and Jan. deposited together in January to keep all the checks together. Some concerns about this distorting the actual budget figures.

*Kenny Chew recognized Lynne Nakamura for her work as Assistant Treasurer. Applause of appreciation! This is her last meeting and then she will resign. We are looking for a new Assistant Treasurer. Please contact Kenny Chew or another board member.

Some discussion about whether the new assistant treasurer should be from Oahu or a neighboring island. Check book issues etc. Also how many assistants are allowed? Lynne will still handle senior meet for Reid. Lynne's name and address need to be deleted. Bobby Dugar address will be added.

Eugene Drzymala is willing to handle officials financial matters. Some discussion of checks and balances to coordinate multiple persons having ability to write checks. Good to distribute responsibility among more persons but may take time to develop a working system.

Reid is OK with his name for the senior reimbursement

2. Financial Vice Chair Dave Coleman

You should have 2 documents.

1. Up to June of last year, for the internal audit was clear no real problems and we will collect the 2nd half of the year today.

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2. The summary of the bank statements for 2015-April 1, 2017. Did not have an actual presentation but that will come with the budget. The summary shows the flow of money which has ups and downs due to the irregular flow of moneys in and out.
3. The Endowment(\$130,000) is operational and we will get the auto deposit set up soon. We are setting up 5 signatories. Three can take money out and two can move money around. We are looking for volunteers to work with the fund. Presently the officers are taking on that function. Since this is a 20 year project we would like to get some longer term governors. Once we reach \$250,000 in the endowment, we can have some say in how it is managed.
4. This year in the bank statement we are essentially flat. It is a snap shot of what is actually in the bank. Some discussion of where is the \$60,000 deposited in January for registration. The board will be receiving monthly statements via email.
5. Another document you have is the Quad budget. This was approved by the BOD on January 27th. According to our by-laws these must be presented to the HOD. One of the requirements for leap 2 is that we have a quadrennial budget. This helpful to us because we have the Oceania expense every 2 years of \$30,000 and it throws our budget out of line.

3. ADMIN VICE CHAIR DEAN SCHMALTZ

Malcolm Cooper took the lead on the changes for rules and regs. So he will report on that later

4. Age Group Vice Chair Joe Glenn is not present.

- The 2017-18 meet schedule and the quad schedule has been posted and they were approved at the last board meeting.

5. Technical Planning Malcolm Cooper

- Changes to rules and regs., policies and procedures will be addressed under new business

8. Club Athlete and Special Events Coordinator Dustin Fukuda

- Working on Western Zones. Booked hotel and vans at a good price. Looking at group fares for flights. Flights looking like \$800 and total cost/kid \$1,100. Looking at 30-34 swimmers going. The forms for Zones will be posted soon.
- Swimposium is scheduled for the Fall (Oct 13-15) on the Big Island. Possibly add safe sport to this event.

9. Athlete Reps.

There is no slate yet for new Athlete reps.

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10. Coaches Reps.

Larry Oshira Nothing to report

Jon Hayashida

Some coaches having problem with online renewal. Just call the Red Cross if you are having problems logining on.

11. Big Island rep. Mike Osborne

We are getting ready for December States. We are putting the wedges on the blocks and they are not adjustable. They are set back as far as they can go. No ledges for backstroke starts.

12. Magsa Dain Kane

Sakamoto meet is posted and there is an unintentional conflict with a meet on Oahu.

We are set up for the State Meet this summer. We need to get the contract into Joe Glenn. Meet notice has been submitted for review. Start time is the same as last year.

There is an Oceania Masters meet on Maui.

2. (cont.)Return to Financial Vice Chair Dave Coleman

Quad budget cont. Quadrennial balance 2017 is about \$24,000 in black the second year(2018) we are down \$20,000 due to Oceania so our balance is about \$3,000 in black then up the next year following the Oceania patern and back down the 4th year but always in the black. This includes the \$18,000 going into the Travel Endowment Fund each year which was approved by the board. There is also a provision to add \$2,020 quarterly if approved by the board at each quarter. This will get us up to \$1,000,000 in 18 years based on a 4% return. Currently this investment group has been returning just under 6% for USA Swimming. It looks as if our plan will get us to our goal.

This quad budget does not include any changes in fees.

Motion to accept the amended Quadrennial Budget 2017-2020. Seconded. Approved

Motion to accept the 2017 Budget Seconded. Approved.

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13. Old business

The officials penalties.

Teams have requirements for numbers of working officials and it should be turned in with their registration forms. All teams are not complying fully. They have been notified and are in good faith working to come into compliance. Eventual possibility is loss of USA registration. Registration forms will be changed to better document compliance with officials requirements for clubs. Is there a deadline? Is .not clear yet. Let registrar know which clubs are not in compliance. There is a registration fee only if the club does not meet their quota of officials.

After much discussion as of 2018 in order for a club to be registered:

1. They must have the required number of officials as outlined by our policies and procedures.
2. An executive committee can make exceptions if they don't meet the standard with good reason.
3. The team will lose their insurance through USA Swimming.
4. Most facilities will not let the teams use their pools if they are not insured.
5. Swimmers can still swim as unattached if registered.
6. Letters will be sent to the teams to remind them of these requirements and consequences.
7. Team registration forms will require notation of swim officials on registration form.
8. Getting up to 2018 they need to recruit more officials, get them registered and start the apprentice program.
9. Officials and clubs are responsible to track the number of officials required by a team.

Athlete reps. Need to nominate someone for Nominating committee. Noah Carlson is nominated.

14. New Business

Changes to the rules and regs. Malcolm Cooper Discussion the changes to rules and regs. will be posted by Malcolm.

The motion to approve rules and regs. was made and 2nded and approved.

Policies and Procedures. If you have an entry fee for a meet it must be in the meet notification.

Kenny Chew. Any more new business? Hearing none. Moving on to discussions

15. Discussion

1. We should make a check list for any equipment that goes out of VMAC for a meet. Have one person responsible. Discussion. Some about meet delays due to equipment issues and alternative ways to run meets so delay is not too long. Meet referee should make the call in these cases.

No more discussion topics.

Announcements. Kenny Chew

5 LSC members going to the western zones workshop at the end of the month.

Ken Suenaga, as our safety chair, is going to Colorado for the Operational Risk Chair's Workshop in June

Bobby Dugar will be travelling to Florida for the Treasurers workshop in June

The assistant Treasurers chair is vacant.

The times/coordinator is vacant.

The record holders chair is working on updating the records, be assured.

Our goal is to work on Leap 2

Next meeting will be June 17, 2017 during the break at the Senior champs.

At this time I will entertain a motion to adjourn. Moved and seconded and all in favor.

Respectfully submitted by Curt Colby Secretary

- Malcolm Cooper is filling the “times Swims” I have everything posted except Hawaiian “AA” and JV champs on swims. Haven’t received “AA” results. Missing from Kilani are USA IDs in their meet.
- There is another file you can use to upload just your results for Team Unify. Malcolm Cooper will post that today
- Dean Schmaltz asking about records. Malcolm Cooper will supply HHSA times to Eric Nagoshi and will work on it this weekend with TM and MM.
- Discussion about getting USA ID’s into High School champs entries and results. Malcolm Cooper said most did but he double checked at HS champ meet to add some. He recommends that the High School coaches put them in the entry file.
- We have pre-approval the “Aloha Games” but still need meet announcement from Marcelle.

10. Athlete’s Reps.

- Voting for athlete reps. Tori Zukeran: We are figuring out how to get everyone to vote. Kenny Chew recommends starting to look for new Junior Ath. Reps. so you have slate by states.
- Issue of Athlete’s up loading to website. Malcolm Cooper asks if we have resolved it. Kenny Chew proposes that they have access and he will check it to see if appropriate and if not take it down.

11. Coaches Rep Nothing to report

12. Officials Rep nothing to report

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- Dave Coleman added an addendum to the officials report. Sandy Drake was selected as a US rep. to officiate at the world championships in Budapest. That is a high honor! She will be working with the open water competitions.

13. Big Island Rep.

- Mike Osborne reports that they are taking one last shot at the 4 hour rule. If not successful they have a drastic alternative to divide into 2 sessions and swimmers can swim only one or the other. There will be an officials break and not a swim break. Also limiting to “AA” times as opposed to “A” times. An email was sent out to teams that we do not want to be responsible for fines of swimming over time limit.

- It was recommended limiting 12 and unders to one session but Mike Osborne replied that there is an additional challenge of officials working 6-7 hours
- More discussion about officials shortages. Bottom line is need for more officials on Big Island

14. MAGSA

Malcolm Cooper for Dain Kane. Permit for the age group champs has been submitted.

D. Old business/action items

- #1. Kenny Chew will communicate with athlete reps to get an athlete rep on the nominating committee. Dean Schmaltz recommends a Junior rep.
- # 2. Profit/loss vs. actual report has been emailed by Dave Coleman. Dave has a question on that report. Jan '16 the USA reg income was \$21,488. In Jan '15 it was \$60,000. It appears we are down \$39,000 Is that a mistake? Some discussion. Bobby Dugar will look in to it.
- Dave Coleman states the Long Course champs have an income of \$40,594. That seems too high. It was probably LC and SCY champs combined. Not sure why but need to figure it out so we can know how much to pay into the endowment.
- Dave Coleman. So according to the figures we are down \$27,000 and we need to find out why. We have Oceania every other year which is a \$27,326 charge but we should've ended up closer to being in the black.
- Dave Coleman and Bobby Dugar will Clarification income differences of Long course champs, senior champs, senior swimming meets and SYC. There is unclarity of where the incomes should be assigned.
- Bobby Dugar, Dave Coleman and Lynne Nakamura resolving recording of check written in one year and cash in the next. No progress yet.

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- Non-profit update. Dave Coleman Makes a motion that deposit by auto-deposit the funds of \$1500/ month to the endowment account. Dean Schmaltz found \$18,000/year in the budget. So that is \$1500/month. The motion was passed.
- Dave Coleman, in addition, proposes the every 3 months the board could vote to deposit an additional \$1500 to the endowment if the finances are available. This would get us to our recommended goal of \$250,000 in 18 years. This approves a process of us adding this amount if we so choose. The motion was voted on and passed.
- Corrected names of signers from minutes of previous meeting and send to Dave Coleman for review. The secretary will do this.

E. New Business

- Malcolm Cooper made a motion that the board approve \$27,000 for the LSC to fund these cooling systems if the county accepts doing it and not paying. 2nd.
- VMAC cooling system. VMAC is too hot in summer. Proposal \$27kish + \$5-8kish to purchase and install. We have a proposal to Ingrid to pass along to the county so that they could put in towers or run sprayers. Ingrid's response had concerns about liability of putting something on the pool deck. Possibility of heat pumps explored but we would need 10 at \$50,000 cost and heat pumps have problems as well. Sprayers can bring pool temp down about 5 degrees but loss of chemicals a problem. Third option is a system behind the pump house, we need 2 that handle 600,000 gals a piece and it is a 1,200,000 gal. pool. They cost \$11,000 a piece. Sent back to Ingrid for her consideration.
- Discussion. Do we have the money? We already pay fees to VMAC for use. Why would donate on top of that. Could we get credit toward rentals? A comment was made that the LSC could afford to do it but there are other users who could pitch in as well such as Water Polo. This a structural issue for the pool and where does the liability lie. If the city can step up and install it great. If not we start hold more meets on the Big Island or Maui. Then they lose revenue. We have a vested interest in helping them at VMAC because we have so many meets there. Dean Schmaltz, clarification the towers are \$11,000 a piece and \$5,000 to install. They are an alternative to the sprayers (\$8,000-5,000) plus power upgrade.
- Summer pool temp issue. Are we not allowed by USA swimming rules to hold a swim meet if temp is too high? Rule only applies to swims of 5,000 or over. An LSC can override a temperature rule for a swim meet but USA swimming would not choose to hold a championship meet here if that were the case. As we go forward we need to look at whether we will host meet at such high temperatures at VMAC. UH is more expensive and going to other islands for Oahu teams would be much more expensive. All these considerations make a \$27,000 investment in a cooling system possibly a better deal.
- We already have a mechanism in place for charging for equipment with entry fees for swimmers. We could amortize the cost over 5 years. I also like working with the
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- county on discounted fees. Is it allowed in their charter to do that? I also agree with Kenny Chew, that when we bought lane lines for VMAC that we found out later if they had bought them they would up our fees to help them pay for it. One way of the other they would make us pay. Question about if Ingrid was more helpful now. It was said, yes he believed so and they appreciate our business. Eugene Drzymala, asked what is the estimated maintenance cost of these systems and that we vote our technical committee to start negotiating with the city so we can move ahead informed when we need to. Kenny Chew, discussion about voting now to get it in budget or later. Dave Coleman say we could table it technical committee. Eugene Drzymala, there is urgency. One heat stroke and that's not good. We as coaches voted to override the temp rule. Is that really in the interest of the swimmers safety? We should start negotiating with the city immediately. Dean

Dean Schmaltz moved to table this and motion was approved. What do the Athletes think? No response.

Dave Coleman, I'm hoping the technical committee knows what we need. The first part is to continue to engage with Ingrid and Pool people. To express an urgency for them to communicate to the higher ups. Then to communicate with Bobby Dugar as to mechanisms to recover the cost in a reasonable time such as raising registration and entry fees. I don't think we want to just take this money out of the reserves. After we look at this, we may decide it is cheaper to go to other island than invest in the VMAC pool.

BY LAW CHANGES Malcolm Cooper printed them out.

We will project on the scene. 5 minute break

Cont. Motion to change rules and regs. by Kenny Chew. Passed

After much discussion the rules and regs changes were approved. Malcolm will edit them and bring them to the HOD meeting for presentation.

Announcements

Kenny Chew. There is a western zones workshop that we have to send 6 people to. I need an official's mentor evaluator. Sandy and Dave have already gone so they can't go. Maybe send an athlete rep.

There is an LSC operational risk chairs workshop in Denver. Ken Suenaga is still listed as our safety coordinator he said he'll go. Kenny Chew will work on logistics.

Next meeting HOD April 9th 2017 also Committee meeting in March

Next BOD meeting June 17th 2017

Motion to adjourn. Kenny Chew 1:42pm

Respectfully submitted by Curt Colby Secretary

