

Hawaiian Swimming
Board of Directors Meeting Minutes
January 24, 2016
Chaminade University

Present:

Kenny Chew, General Chairman
Alexa Heiss, Secretary
Jenny Lopez, Treasurer
Gwenn Tomiyoshi, Registration Coordinator
Dean Schmaltz, Administrative Vice-Chairman
Reid Yamamoto, Senior Vice-Chairman
Joe Glenn, Age Group Vice-Chairman
Malcolm Cooper, Technical Planning
Mike Osborne, Big Island At-Large Representative
Jon Hayashida, Coaches' Representative Sr.
Lia Foster, Jr. Representative
Victoria Zukeran, Sr. Representative
Sandy Drake, Official Chair

Call To Order: Meeting was called to order by LSC General Chairman at 10:37 a.m.

A. Approval of HOD Minutes of November 22, 2015

***Action Taken: Reviewed and approved unanimously with corrections
the BOD Minutes of November 22, 2015.***

B. Reports

1. Treasurer's Report

- Lynne Nakamura has accepted an appointment from the General Chair to be the Assistant Treasurer. Question as to whether this position needs to be registered with USA Swimming.

Action needed: Dean will find out if the assistant treasurer and secretary need to be registered.

2. Registrar's Report

a. Registrations

- The following are registration totals as of 1/23/2016:

Athletes: 2300

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Outreach: 38
Athletes Total: 2338

Individual Non-Athletes: 295
Family 1: 28
Family 2: 28
Lifetime: 1
Non-Athlete Total: 352

Clubs: 28
Organization: 1
Total Clubs & Organizations: 29

- There are some clubs that still need to register. Dean and Gwenn are working on getting the remaining clubs registered.
- Comparison year over year shows registration is down; 2247 swimmers registered through December compared to 2391 the same time the previous year. Later club registration due to the official's quota may be the reason for the decrease.
- New registration forms have been posted on the website due to changes on ethnicity/race/disability declarations.

b. Safety Training

- American Red Cross (ARC) has eliminated the dual process for safety training. Safety Training For Swim Coaches (STFSC) is now content only, which allows coaches to get the card. The second part of training is either lifeguard certification, or the water skills class offered by ARC.

Action needed: Gwenn will check on the timeline required to complete the separate portions of STFSC.

3. Admin Vice-Chair

- Working on sending our approved by-laws changes to USA Swimming.
- Suggestion to collaborate an agenda for the next meeting.

4. Technical Planning

- Working on a Senior Select Camp on the Big Island. Prices and dates are still being arranged. Joe is working with Mark to secure dorms.

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- The Kihei pool is closed and meets are being held at Pukalani. There is no Colorado Timing system or scoreboard there. To improvise, a computer with an HDMI port going out to a TV was set up to display names/times like a scoreboard. The cost was \$1500 for the box with software and it has been working well. This could be an option at other meets as well.
- Upgrades to Windows 10 and Meet Manager 6 have been done. We should be able to share information as it is the same login.

5. Finance Vice-Chair

a. Travel Endowment

- The Budget Committee needs to create an investment policy statement. \$100,000 + \$15,000 has been earmarked for the travel endowment set-up and the investment company is requiring this statement.
- A suggestion was raised to use the funds for coach travel, as well as swimmer travel. A suggestion was made to trickle the money in for actual investments, i.e., 25% per year or per quarter. These ideas can be incorporated into the investment policy statement.

Action needed: Budget Committee will complete an investment policy statement.

b. Audits

- A meeting date was set to complete the audit of 2015 financial statements. The audit committee consists of the Finance Vice-Chair, General Chair, Admin Vice-Chair, Jon and Gwenn.

Action needed: Audit Committee needs to review the completed financial statements.

6. Age Group Vice-Chair

a. B/C meet venues

- Need to determine the venue for B/C meets for the upcoming meet schedule.

b. Meet Announcements

- The outer island meet announcements have been posted through February.

c. Meet Schedule

- A preliminary 2016-2017 meet schedule is being compiled. Dates for the Al Minn and Ken Suenaga Invitationals need to be confirmed.
- Goal to have the meet scheduled ready for a BOD vote at the February meeting, then presented to the HOD in April.

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Action needed: Malcolm will have 2016/2017 meet schedule ready for Board vote at Feb meeting.

d. Dual Meet Format

- Punahou and Aulea will be trying a Dual Meet on 2/13/16. A sanction was required. Looking to do a similar format with Molokai and Maui. Suggestion that it might be more cost-effective to fly officials to Molokai, than to fly swimmers to Maui.

e. Sanction fees/entry fees

- The new meet sanction fee is \$50 per session. Scheduled age- group meets are exempt from this fee. Event fees are \$2/event at age-group meets on Oahu and dual meets. The LSC keeps half of the event fee for age group meets, and all for dual meets. Maui events are \$1/event, which all goes to the LSC. Time trial meets require the \$50 sanction fee and events are \$4/event, \$3 to host and \$1 to LSC.

f. AG Championship Meet Format Head Coach Ballot Result

- The results from **the AG Championship Meet Format Head Coach Ballot** were reviewed. Of 33 head coaches, 28 submitted a ballot. The results were as follows:
 1. Reduce individual event limit from eight to six. **19 yes**, 9 no.
 2. Limit scoring relays to two per club per event per age division. **23 yes**, 5 no.
 3. Allow athletes to “age-up” for relays. 11 yes, **17 no**.
 4. Move 10&u timed final events from morning session to the afternoon session. 10 yes, **18 no**.

Action Taken: Motion to adopt coaches recommendations to change 1. and 2. and make necessary changes to Rule and Regulations to allow these changes. Moved and seconded.

Discussion

- It was clarified that item 1. requires BOD and HOD approval since it is in Rules and Regulations.
- Clarification on item 2. that more than two relays may enter and swim, but only two can be scoring relays.
- Suggestion to have changes be for the Quad plan. No since it wasn't presented that way on the ballot.
- Clarification that the motivation for the changes is to increase participation and conform with other LSCs. Financial losses are not expected to be significant.

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- Once the vote is confirmed, the changes will be implemented. Data will be reviewed after States to see if goals were met. Changes may be considered in the future if a significant number of coaches are documented as wanting to change their vote. The age group committee will discuss adding bonus entries.

Action Taken: Motion passed with 11 in favor and 2 opposed.

7. Senior Chair

a. Oceania

- Planning for Oceania is underway. The registration fee of \$200 is due. Question as to who pays the fee. The LSC can cover it and request reimbursement from USA Swimming later. Working on flights. New Guinea people have sent us their best available rates.
- The selection process was discussed. Since the meet is LCM format, suggestion to use LCM times for selection basis. Power points are preferred because they are visible to everyone on USA Swimming. Concern that using power points may result in several swimmers with the same best stroke. Suggestion to use Hawaiian ancestry as selection criteria. Suggestion to require essay portion on the application which conveys how the swimmer would share their culture. Suggestion to select the top 2-4 swimmers based on power points and then fill remaining spots with strokes needed for relays, or other criteria.

Action needed: Jon will forward Joe USA letter discussing Oceania guidelines.

Action needed: Reid, Dustin and Joe will review the current selection policy and make it generic for selecting coaches, chaperones and swimmers for special meets i.e, zones, Oceania.

b. Oahu Grand Prix Meet

- A sanction request has been submitted for this meet by John Flanagan. The intention is to invite several mainland teams in order to develop an elite level destination meet in Hawaii. Dean will contact John to discuss some issues with the sanction.

8. Club Athlete and Special Events Chair- not present, no report

9. Times/Swims - not present, no report

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10. Coaches Representative

a. Election

- Larry Oshiro was selected as the Junior Coaches' Representative. Question if ballot count needs to be recorded, no it does not.

Action Taken: Motion to destroy the ballots from the Junior Coaches' Representative election. Seconded. Approved unanimously.

11. Athlete Representatives

a. At Large Athlete Representatives

- Question raised if the 4 At-Large Athlete Reps should be replaced, as they have not been active on the Board in a year. Question as to what their term is. Their term is ongoing, until they are replaced.

b. HOD Athlete Representatives

- The list of HOD Athlete Representatives was reviewed. Several athletes on this list are also not active. Concern was raised, that with such a large number of athlete positions, who frequently do not vote/attend, it is difficult to have a quorum.
- Athlete representation was increased because the athletes asked for more representation. Currently athletes make up more than the 20% requirement on both the HOD and BOD. The mentor (Senior Chair or CASD Coordinator) should be making an effort to get the athlete reps to attend meetings.

Action Needed: Kenny will review the athlete representatives and determine replacements, if needed.

10. Official's Representative

a. General information

- Currently 115 officials are registered. Many need to take APT. Two new referees were certified on Oahu. An Oahu Clinic needs to be scheduled. Looking to train officials on Molokai as well.

b. Jr. Nationals

- Thanks from Sandy for a good showing of Hawaii officials at Jr. Nationals. 5 officials from Hawaiian Swimming attended.

c. HHSAA Championships

- There are a limited number of officials on Hawaii island. Jon is asking for officials. Sandy has also been asking officials and will be bringing in help.

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d. Neighbor Island Cross Training

- Neighbor island cross training of officials has been approved and budgeted. One each, wet/dry official per season can travel to a neighbor island and train at a meet. An application should be submitted. Travel reimbursement is up to \$200.

11. Big Island Representative

a. States

- Wrapping up State meet. Submitting receipts and getting reimbursements.

b. Motivational Speaker

- Big Island Swimming is bringing Bill Goldsmith over to speak to parents, swimmers and coaches during separate events. Bill is a highly-effective and well-recommended motivational speaker. The estimate to hire him is \$7,500. BIS is willing to split his time and the cost with the LSC if they are interested in having him speak on other islands as well. Possible dates are 3/23/16-4/5/16.

Action needed: Kenny will see if Oahu teams are interested in having Bill Goldsmith do a speaking event here for a fee.

12. Maui Representative- present, no report

C. Old Business- none

D. New Business- none

E. Announcements:

1. Request for input on a gift for the newly resigned Treasurer. Kenny will purchase a gift.

***Action Taken: Motion for adjournment. Motion passed unanimously.
Meeting adjourned at 12:30pm.***

Next Meeting

2/21/16 BOD meeting at Chaminade University

4/17/16 HOD meeting at Chaminade University

Respectfully submitted, Alexa Heiss, Secretary

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