

Hawaiian Swimming
Board of Directors Meeting Minutes
August 28, 2016
Chaminade University

Present:

Kenny Chew, General Chair, Dean Schmaltz, Administrative Vice-Chairman, Jenny Lopez, Treasurer, Gwenn Tomiyoshi, Registration Coordinator, Alexa Heiss, Secretary, Dave Coleman, Finance Vice-Chair, Dustin Fukuda, Club, Athlete Special Events Diversity, Larry Oshiro, Coaches Rep Jr., Reid Yamamoto, Senior Vice-Chairman, Joe Glenn, Age Group Vice-Chairman, Malcolm Cooper, Technical Planning, Mike Osborne, Big Island At-Large Representative, Jon Hayashida, Coaches' Representative Sr., Sandy Drake, Official's Chair, Jeffrey Collins, Sr. Athlete Representative, Lia Foster, Sr. Athlete Representative, Noah Carlson, Jr. Athlete Representative, DJ Hwang, Jr. Athlete Representative, Dane Kane, Maui Representative, Peggy Glasgow, NTV, Jialin Sun, SUNA Head Coach, Lynne Nakamura, Assistant Treasurer, Eugene Drzymla, Official's Representative.

Call To Order: Meeting was called to order by LSC General Chair at 10:36 a.m.

A. Approval of BOD Minutes of June 18, 2016

Action Taken: Motion to accept the BOD Minutes of June 18, 2016. Moved and seconded. Approved unanimously without corrections.

Moment of silence to recognize Mark Takai, former congressman and Hawaiian Swimming member.

B. Reports

- 1. Registrar's Report- See attached**
- 2. Age Group Vice Chair Report- See attached**
- 3. Sr. Vice Chair Report- See attached**

Action Taken: Motion to accept the Registrar, Age-Group Vice Chair and Sr. Vice Chair reports. Moved and seconded. Approved unanimously.

4. Treasurer's Report

a. Financial Statements

- The revised financial statements for April and May of 2016, showing stale date checks in separate categories, were sent to the Board. The stale dated

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checks will need to be added back into original categories for year end statements, for 2016 tax filing purposes.

- The financial statement for June 2016 was sent to the Board.

b. Treasurer Position

- Jenny Lopez confirmed that she is resigning from the position of Treasurer effective 9/1/16. She has endorsed Bobby Dugar to take her place. Bobby introduced himself to the Board and listed his credentials. The endorsement will be considered by the General Chair.
- The General Chair will appoint a new treasurer to fill the remaining 4 months of the year. HOD approval will be sought in November to fill the remaining term (1 year).

5. Admin Vice-Chair

a. Board of Directors Elections

- Working with nominating committee to create the ballot for upcoming BOD elections. The election will be held at the November HOD meeting.

b. Officials' Quota

- Working on athlete count and officials count data for Quota. The information will be used to determine each club's 2016-2017 registration fee.

6. Technical Planning

a. Water Temperature

- Water temperature at VMAC was between 85-89 degrees during the 1500m at the Long Course Age Group Championship Meet. USA rules state water temperature should not rise above 82.4. Question as to whether insurance would cover swimmers if the temperature is against USA rules.
- Water temperature must be fixed. Something more permanent can be installed. Water cannons need to be run at night. Dean is talking with Ingrid to see if this is possible. Another option would be to use another pool.

b. Equipment

- The LSC's timing console at VMAC is acting up. Repair is about \$2,000.
- Joe and Dean are doing an inventory of equipment i.e. pads, harnesses, mics. Equipment needs to be tested. Broken equipment should be thrown away.

c. App

- Looking at a meet app that displays results and timelines called Meet Bop.

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7. Finance Vice-Chair

a. Endowment

- Working on an investment policy for the endowment. Plan to work on this at Convention and piggyback onto USA Swimming's fund. Investment committee will be meeting in September.

b. Audits

- The next audit will be scheduled for September/October.

8. Age Group Vice Chair

a. Pentathlon Meet

- Big Island Swimming will not be participating in the pentathlon. The results will be sent to Peggy, and Malcolm will merge them. Joe will pick up the awards, copies of "The 3 Year Swim Club", available at Costco for \$9.99 each.

9. Club Athlete and Special Events Chair

a. Zones

- Zones went well. 30 swimmers attended as part of Team Hawaii. There was one new Jr. Nationals cut and several finalists. Email feedback has been positive. Transportation and meal arrangements worked. They ended the trip with a visit to the science museum.
- There was an issue with the altitude. Only 25% of swims were best times, other years have been around 45%. Altitude adjusted times are only reflected in OME.
- Next Zone meet will be in Roseville, CA and is expected to be less expensive.
- Receipts have been submitted to Lynne.

8. Times Administrator

a. General information

- There was a correction to the results for Mokihana Fun Meet.
- The name of the AO must be submitted when sending meets to the Times Administrator. This is especially important for meets not on Oahu.

9. Athlete Representatives

a. Junior Athlete Representatives

- Noah Carlson and D.J. Hwang were introduced as the new Junior Athlete Representatives.

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10. Coaches Representative

- a. Jon will be sending out information to the coaches.

11. Official's Representative

a. Oahu Grand Prix

- Sandy gave minor suggestions to KSC during the meet. Expressed hope that the meet grows, as it was fun.

b. Junior Pan Pacific Championships

- Thank you to the LSC for flying 7 officials to Maui for this meet. Receipts for travel expenses should be sent to Lynne.

c. Officials Representative.

- Eugene Dryzmala was introduced as the new Officials Representative.

d. Referee Meeting

- Referee meeting planned for September 11th. Talk about standardizing training for officials.

12. Maui Representative

a. Junior Pan Pacific Championships

- The meet ran well. Compliments were received on the food. There were complaints on the hotels. Good interactions between officials and athletes.

b. Kihei Pool

- The Kihei pool is now open. There were no issues with the temperature as the water cannons are allowed to run all night long.

13. Big Island Representative - present, no report

C. Old Business

1. Club Registrations

- An updated club registration form was sent to the Board. No comments were received. The form will be sent out now. Forms can begin to be processed starting 9/1/16. Club registrations will be delayed if the official quota data is not included or if applications are incomplete.

2. Concession Rules

- Meet directors, for meets at VMAC, should contact Ingrid Hamil to review concession requirements if they are planning to have concessions at their meets.

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3. Athlete Voting Process

- Now that new athlete representatives have been elected, a meeting will be held to discuss changing the Jr. Rep voting process.

4. Leap 2

- Requirements for Leap 2 should be completed. There is a monetary incentive for obtaining Leap 2. The deadline to have tasks completed is 8/31. Board members should try to assist with completion of these tasks.

D. New Business

1. Proposal to increase hospitality reimbursement

- A proposal was presented to increase the amount of hospitality reimbursement to \$750/day for selected meets (see proposal within attached Age-Group Vice-Chair Report).
Action Taken: Motion made to approve the proposal. Moved and seconded.
- Currently the policy is \$500/day. The amount was already raised from \$250. Question as to why the proposal is for JAGS to receive the same reimbursement when it's only 2 sessions in 2 days vs Age Group Championships which is 7 sessions in 4 days. JAGS is a large meet and lunch is provided.
- Currently, clubs are allowed to submit a request to the LSC for additional reimbursement if they are over costs. These requests are reviewed by the Board. Receipts are required to receive any funds. The wording for current policy can be found in the meet contract. Suggestion to review current language to see if the policy needs to be updated.

Action Taken: Motion was withdrawn.

Action Needed: Joe will research the current language and re-submit the proposal if necessary.

2. Time Standards

Action Taken: Motion was made to approve the 2016-2017 Age Group Time Standards. Moved and seconded.

- The changes were reviewed. the 15-16 and 17-18 time standards are now the same. Other times were updated using the current format, average of top 28 in the last 4 years.
- No changes to the 2016-2017 Senior time standards.

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Action Taken: Approved unanimously, the 2016-2017 Age Group Time Standards.

3. Coaches Clinic

- There will be a coaches clinic in October.

4. Record Keeping

- A concern was raised by Jialin Sun that a swimmer has gone unrecognized when achieving Hawaiian Records in both individual and relay events. The swimmer is a member of Sunshine Aquatics, Hawaiian Swimming and USA Swimming. The swimmer is not a US citizen.
- Nationally, other programs have foreign athletes that hold certain records. There is no specific policy for this. Hawaiian Swimming follows USA Swimming's rules. USA Swimming states that foreign athletes cannot hold national records.
- Several records have been broken by foreign athletes in the past that have gone unrecognized. If this swimmer is recognized, the data should be looked through to find other records that need to be updated.

Action needed: An ad hoc committee of NTV, an athlete rep, Admin Chair, and others will meet to review the policy.

E. Announcements:

1. Bill Krumm will be visiting. Teams interested in a visit should contact him.
2. A swimposium is scheduled for next year. The venue should be determined. This event should take place in the spring. Classroom space is preferred when selecting the venue. The type of speakers desired should be decided.

Action Needed: Dustin will work on planning the swimposium.

3. Board members will be attending Convention in September.
4. Lynne continues to act as Assistant Treasurer. She will be registered with USA Swimming and remain as meet fee collector on meet notices for senior meets during short course season.
5. The next BOD meeting was changed to 10/2/16 due to a conflict with a meet.

Action Taken: Motion for adjournment. Motion passed unanimously. Meeting adjourned at 12:16pm.

Next Meeting

10/2/16 BOD meeting at Chaminade University
11/20/16 HOD meeting at Chaminade University

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Attachments

- Attachment 1 Registrar's Report
- Attachment 2 Age Group Vice Chair Report
- Attachment 3 Senior Vice Chair Report

Respectfully submitted, Alexa Heiss, Secretary

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USA Swimming, Inc.

8/22/2016 3:47:00 PM

Reg to Date

LSC: HI

Athlete

Athlete	3177
Athlete Season 1	74
Athlete Outreach	72
Total:	3323

Non-Athlete

Individual	371
Family 1	34
Family 2	34
Life	1
Total:	440

Clubs

Club	31
Organization	2
Total:	33

HAWAIIAN SWIMMING BOARD MEETING AGE GROUP CHAIR NOTES

08.28.2016

Item #1: Hospitality Reimbursement for age group champs and JAG's
Current policy is to reimburse clubs \$500/day for hospitality at these meets. Particularly for age group champs, where we are feeding 120 people a full meal each day (dinner or lunch), this is basically impossible. At \$4/meal, the cost of one meal alone is \$480. That leaves \$20 to cover all snacks and drinks for the rest of the day. New recommended policy is to reimburse clubs \$750/day for age group champs and JAG's (I realized JAG's is LSC hosted this year currently).

Item #2: Schedule Changes
Lots of schedule changes have been made and posted on the web. Most significantly, the Pearl City Invite had to move one weekend back (12/03-12/04) due to VMAC facility availability.

Item #3: Virtual Pentathlon Update
Thanks to Malcolm and Dean, the meet is set up and ready to run. The prize for each winner (single ages 9 through 18, male and female) will be a copy of the 'The Year Swim Club' book that will be mailed to their house.

HAWAIIAN SWIMMING BOARD MEETING SENIOR CHAIR NOTES

08.28.2016

1. Senior Meet/Distance Meet scheduled for Oct. 1st. We have to be out of facility by 2pm.

Oct.21- senior meet

2. Senior Champs Nov. 11th - 13th, 2016

3. All meets - trying to schedule UH pool - in the process / VMAC as back-up but need to confirm with Daniel (also need to notify Ingrid ASAP if using her pool)

4. For meet notices, whose name to put down to send checks to?