

Hawaiian Swimming
House of Delegates Meeting Minutes
April, 17 2016
Chaminade University

Present:

Kenny Chew, General Chairman, Dean Schmaltz, Administrative Vice-Chairman, Jenny Lopez, Treasurer, Gwenn Tomiyoshi, Registration Coordinator, Dave Coleman, Finance Vice-Chair, Malcolm Cooper, Technical Planning, Reid Yamamoto, Senior Vice-Chairman, Larry Oshiro, Coaches' Representative Jr., Jon Hayashida, Coaches' Representative Sr., Dustin Fukuda, Club Athlete Special Events Diversity, Sandy Drake, Official's Chair, Lia Foster, Jr. Athlete Representative, Jeffrey Collins, Jr. Athlete Representative, Victoria Zukeran, Sr. Athlete Representative, Maia Petrides, Sr. Athlete Representative, Mike Osborne, Big Island At-Large Representative, Joe Glenn, Age Group Vice-Chairman, Theresa Walton, KSC Delegate, Meghan Theil, PAQ Delegate, Cagla Brennan, At-Large Athlete Delegate, Cameron Lyon, At-Large Athlete Delegate, Kysha Altura, Maui At-Large Athlete Representative, DJ Hwang, At-Large Athlete Delegate

Call To Order: Meeting was called to order by General Chairman at 10:40 a.m.

Establishment of a quorum: 17 HOD members are needed to have a quorum, there are 20 present. A quorum was officially established.

A. Approval of HOD Minutes of November 22, 2015 and BOD Minutes of February 22, 2016.

Action Taken: Reviewed and approved unanimously without correction the HOD Minutes of November 22, 2015.

Action Taken: Reviewed and approved unanimously with 1 correction the BOD Minutes of February 21, 2016.

B. Reports

1. Senior Vice-Chair- see report attached

a. Report

Action Taken: Motion to accept the Senior Vice-Chair Report. Moved and seconded. Approved unanimously.

2. Treasurer's Report

a. Financial Statements

- The 2016 January, February and March financial statements are complete and were sent to the BOD for review.

The Vision and Mission of Hawaiian Swimming

Vision: Hawaiian Swimming promotes the highest levels of swimming and personal excellence.

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b. QuickBooks

- Request to buy QuickBooks online for ease of accounting. The program is about \$400/year. The program would allow for up to 5 users.
Action taken: Motion to purchase QuickBooks. Moved and seconded.
Approved unanimously.

c. Online banking

- Question as to why online banking has not been set-up. No reasons noted. An authorized signer must set-up the account. Online banking would allow the treasurer to view transactions and begin working on reports without waiting for the monthly bank statements to be mailed.
Action needed: Dean will set up the online banking account.

3. Registrar's Report

a. Registration numbers through 4/16/2016

- The following registration numbers were reported:
 - Year-Round Athletes: 2959
 - Outreach: 59
 - Athlete Total: 3018**
 - Non-Athlete
 - Individual Non-Athletes: 329
 - Family 1: 31
 - Family 2: 31
 - Lifetime: 1
 - Non-Athlete Total: 392**

 - Clubs: 31
 - Organizations: 2
 - Total: 33**
- One club still has not registered. UH is having their swimmers enter unattached.
- March comparison from 2015 to 2016 is 2985 vs. 2978.

b. Coaches Cards

- 2017 is the last year coaches cards will be provided from USA Swimming. Beginning with the 2018 season coaches will be required to use Deck Pass.

4. Admin Vice Chair

a. Policies & Procedures and By-Laws changes

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P&P have been updated from the changes at the last BOD meeting. The latest By-Laws are not on the website. So the changes were posted as a second bullet item.

5. Technical Planning

a. New Timing System

- A new system, SST (Superior Swim Time), was purchased for Oahu as an alternative to buying a new Colorado Timing system. The cost was \$1299 vs. \$6000. The system can run with or without a scoreboard. A computer is needed to run it.

Action needed: We need to set up a time to train dry side officials on the new system. A suggestion was made to do the training on June 5th.

- BIS is also interested in a training session on SST.

b. Water safety training for coaches

- A Coach from KSC requested coach safety training. Malcolm is certified and willing to come to Oahu to do the in water training. Coaches Must do online portion first. KSC should set up the pool time, date and contact other coaches as Malcolm would fly over if training more than 1 coach. The pool must have a deep end of at least 7 feet, and a shallow end. Malcolm would need reimbursement for the flight.

c. Backstroke Ledges

- Maui looking at this for Junior Pan Pacific Championships. They are expensive. They would need to be purchased for all lanes in the pool. Official Chair said a rule may be proposed in the future that Age Group swimmers could have toes on the gutter for backstroke starts.

6. Finance Vice-Chair Report

a. Audit - see summary

- The audit committee, Dane, Jon, Gwenn, and Dave, met with the current and past Treasurers. The entire 2015 year was audited.
- Reimbursements require receipts. If a receipt is not available then something to support the expense must be provided. The person making the reimbursement request should be listed on the requestor line.
- Should premium seating charges be covered for airfare reimbursements? Need to clarify our policy to cover this.

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- 13 items that require a review by the treasurer. There was a \$533.18 discrepancy of money that may need to be paid back to clubs, There is a \$69 discrepancy of money that may need to be collected.

Action needed: Treasurer needs to review discrepancies noted by the audit committee.

b. USA Swimming Statement

- This was completed.

c. State of Hawaii annual non-profit report

- Board members are listed with addresses. Athletes addresses were withheld.

d. 2016 Budget

- An updated 2016 budget was provided after the modifications were made from The February BOD meeting. The budget is now projected \$1,800 in the black for 2016. The 2015 ended \$20,000 in the black after the initial projection ending in the red. Bank statements and opening and ending balances were reviewed.

e. Travel endowment

- Waiting for the investment statement to be finished so that money can be invested. There is \$130,000 waiting to be invested into this fund. The goal is to get this fund up towards a million and then begin to draw 4% a year to be spent on swimmer's travel.

6. Age Group Vice-Chair

a. Host for Summer States

- A request for bids to host Summer States was sent to all teams. No bids were received. Aulea is planning to host this meet.

b. Coaches Survey for Warm-up schedule

- Plan to do a survey of coaches opinions on scheduled warm up times for prelims sessions. Goal is to gather interest in having separate warm-up times for 12 & under and 13 & over.

c. 2016-2017 Meet Schedule

- The schedule is finalized and has been posted on the Hawaiian Swimming website. Meets can still be added.
- A few dates were changed as invitational dates were updated.
- A virtual all-island pentathlon meet is scheduled for September 10th. This is an A+ meet where each swimmer enters a 50 of each stroke and 100im. There will be one high-point award for each single age from all the combined meets.

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d. Zones

- Airline tickets have been reserved for 45 passengers for Team Hawaii. We must commit to the number of tickets this week to secure the rate \$685 per ticket. Names do not need to be provided until 6/24/16. If we end up with less participants than the reserved amount, ticket prices will be \$150 more per ticket. If there are more participants than the reserved amount, we will pay face value for the extra tickets.
- The number is based on expecting 36 swimmers, 4 coaches and 4 chaperones.
- Once lodging and ground transportation is secured, the application with total expected cost per swimmer, will be provided.

Action needed: Joe and Dustin will decide on a final number of seats to reserve and finalize expenses. They will distribute the application for Team Hawaii soon.

e. December States

- The dates for this meet are 12/16/16-12/19/16. This will conflict with the last week of school, however the following weekend is Christmas.
- KSC requested an update on their bid to host December States. Bids were not being considered for this meet until after the planning for Summer States was complete. A request must be sent to all teams before assigning a host. If more than one team requests to host then it goes to committee. The policy for accepting bids to host meets was reviewed.

Action needed: Within 30 days of approving the schedule, the Age-Group Vice Chair will send a request for bids to host all open meets, including December States.

Action needed: Dean and Malcolm will review the policy for the timeline and procedure to request bids for States. The process of what to do when more than one team bids will also be reviewed.

f. Grand Prix

- Question as to when this meet will be added to the schedule. It will not be on the preliminary schedule for 2017. Still waiting for the permit to show the venue is secured to add this meet to the 2016 schedule.
- Question as to how a meet becomes part of the primary schedule. A meet needs to be part of the progression of meets leading up to a State Championship Meet and follow the LSC standard age-groups.

Action Taken: A motion was made and seconded to approve the 2016-2017 Meet Schedule. Motion passed unanimously.

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g. Kauai as a future venue

- Kauai has gotten approval to purchase a bulkhead. They may be interested in hosting a Championship Meet one day, if they get a scoreboard.

h. Sanction Form

- New sanction form is on the website. All future requests for meet sanctions should be submitted using the new form.

8. Club Athlete and Special Events Chair

a. Team Hawaii

- Flights have been secured. A plan is in place for lodging and transportation. Applications will be available with an accurate cost soon. Due date is planned for Rainbow Invitational weekend. A spot can be secured with a \$100 refundable deposit.

b. Diversity Camp

- Forms went out to every head coach. Targeting swimmers about to enter 9th or 10th grade.

9. Athlete Representatives

a. Swimmer survey - see old business

10. Coaches' Representatives

a. Insurance coverage issue

- A complaint was made regarding practices being held with USA registered swimmers and non-USA registered swimmers practicing in the same lanes, at the same time.
- USA Swimming's position is that they make the coaches aware of the rules. If the rules are not being followed then the insurance provided by USA Swimming is not in effect and the LSC is liable because they are aware of the issue.
- This is mainly an issue during High School practices. There must be a separate coach and a separate lane for registered and non-registered swimmers.
- Question raised if team registration can be held for teams knowingly violating this rule. Can the team be immediately suspended?

Action needed: Jon will draft a letter to coaches explaining the rule and the consequences of not complying.

11. Official's Chair

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a. Updates

- Timing adjustments and rule changes are effective May 1st. Meets starting on April 30 will follow the old rules throughout the meet.
- Online testing and certification is currently deactivated due to updates. Reactivation will be May 1st, 2016.
- A referee clinic will be held 10/21/16-10/23/16 in Phoenix. Sandy will be deciding on 1 person to send.
- An evaluator workshop will be held. The LSC can send 2 people. Dave and Sandy would like to go and come back to mentor others with their new skills.
- Officials count: 99 Wet side officials of which 25 can be referees, 40 dry side officials. Some of these are crossover.
- OTS shows several meets where referees have not inputted their officials. These should be inputted to help teams fulfill their quotas.

Action needed: A formal vote for the Official's Representative will be held at the Age Group championship Meet in July.

b. Junior Pan Pacific Championships

- There is a chance that this year will be the last year that Junior Pan Pacific Championships will be held on Maui. The meet may go to Irvine in 2018. The change would happen because of a fee increase from \$200 per athlete to \$300 per athlete.
- Officials wanting to work at Junior Pan Pacific Championships must have NP3 certification as stroke and turn official.

12. Maui At Large

- Molokai meet was successful.
- Kihei update - Repairs are in progress. The pool has been closed since 1/1/16.

13. Big Island At Large- present, no report

C. Old Business

1. Entry limit change from 8/6 events at Age Group State Championship Meets

- This topic is not up for a vote, however time was given to allow the swimmers to present their view. The head coaches had previously voted to change the individual entry limit to 6. The BOD previously voted to uphold the coaches decision.
- Athlete Reps have been collecting data on swimmer preferences regarding 6 individual entries vs. 8 individual entries at the Age Group State

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Championship Meet. The swimmers have created a survey asking for swimmers to sign their name if they prefer having 8 events at states. Athlete reps are asking for reconsideration of the entry limit if 200 swimmers voice this preference. 127 swimmers have declared this preference so far.

- Question if the survey is only open to active Hawaii swimmers. Yes, however Zone members have asked to be involved if the change is limiting the swimmers' chances to make zones.
- Swimming 8 events at states allows a swimmer to explore which events they can swim best in a prelims and finals setting, prior to spending thousands of dollars to travel and swim them at a larger meet on the mainland.
- The reason 6 events was chose was for meet management, and to not have the cuts get faster and possibly exclude 50 swimmers.

Action needed: The athlete reps should complete their survey and bring back the data with a breakdown of how many votes were collected from each team. Athlete reps should include all types of swimmers in their survey, including novice swimmers aged 12 & under.

D. New Business

1. Group Member Representative- proposal withdrawn

2. BOD/HOD meeting dates

- September committee meetings
- October 23rd BOD
- November 20th HOD/Elections
- December committee meetings

E. Announcements:

- Safe Sport meeting in Denver this weekend which Kenny will be attending.
Action Taken: Motion for adjournment. Motion passed unanimously.
Meeting adjourned at 2:29pm.

Next Meetings

6/18/16 BOD meeting at Senior Championships

8/21/16 BOD meeting at Chaminade University

Attachments

attachment 1 Senior Vice-Chair Report

attachment 2 Audit Committee Report

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attachment 3 2016 Budget, updated

Respectfully submitted, Alexa Heiss, Secretary

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Hawaiian Swimming Audit Committee

April 17, 2016

To: Hawaiian Swimming Board of Directors; House of Delegates
From: David L. Coleman, Finance Vice-Chair

Audit Report Fiscal Year 2015

The Audit was completed on February 27, 2016

Audit Committee Members:

Kenny Chew
Jon Hayshida
Gwenn Tomiyoshi
Guy Zukeran
Dain Kane
David Coleman

Participating in this audit were:

Jon Hayshida
Gwenn Tomiyoshi
Dain Kane
David Coleman

Jenny Lopez and Lynne Nakamura were available for questions. As treasurers they did not participate in the actual audit process.

The audit was completed and documents were sent to USA Swimming certifying the audit.

Overall the audit was clean. The record of deposits, transactions, registrations, and reimbursements was complete, with few errors. From the audit experience, the committee recommends the following:

- Reimbursements require receipts. If the receipt is not available, then some record of the activity should be present (e.g., copy of permit that was obtained using cash with no receipt given; list of articles bought for which the receipt has been lost; and the requestor's signature acknowledging lack of the receipt and certifying that the expenditure is related to the interests of Hawaiian Swimming. It is best to use credit cards or checks so there is a "paper trail." There were three receipts missing on the reimbursements.

- All requests for reimbursement or payment must list the person who is making the request. Although it is obvious sometimes, it is not always the case that these are the same person. Payment requests using the form should list who is making the request for the payment. If no form is used, treasurer should make a notation on the documentation of the requestor and the amount paid.
- The LSC needs to clarify its policy on reimbursement of airfares. Do we pay for seat or class of service upgrades made by the individual(s) seeking reimbursement for their airfare? If no seats are available, can a first class ticket be reimbursed for the full fare?

There were 13 items that require review and then clarification or action to pay back individuals or clubs involved or collect money due to the LSC. There is a possible liability of up to \$533.18 in refunds and possible collection of up to \$69.00.

We wish to express our gratitude for the many years of work that Lynne Nakamura has given to the LSC in the treasurer's position. It is always a pleasure to work with her. We now look forward to working with Jenny Lopez and achieving the same high level of financial order and accountability.

Respectfully submitted,



David Coleman
Finance Vice-Chair

Irregularities and Issues
2015 Audit

Date	Item	amount if applicable	Irregularity/Issue	Comment	Action plan
2015_06_21	Reimbursement: Malcolm Cooper	-\$0.37	math error, underpaid by \$0.37		verify and pay balance
2015_06_22	Reimbursement Don Britzmann	\$40.00	payment for preferred seating upgrade (roundtrip)	paid for upgrading of seat to premium seat	policy on seat/class upgrades for LSC reimbursements
2015_07_15	Reimbursement: Mike Osborne	-\$0.25	tax calculation difference		verify and pay balance
2015_07_19	Reimbursement: Barbara Faurot	-\$0.56	math error, underpaid by \$0.56		verify and pay balance
2015_08_20	Registration Summary Kihei Swim Club	-\$67.00	Duplicate registration Rachel Davis	previously registered her on 04/30/2015	reconcile and refund overpayment if verified
2015_10_06	Bank Deposit Entry Splash Aquatics	-\$69.00	Double entry of check # 2313 backup for only one entry		resolve the entries: is it correct
2015_10_31	Aulea	\$9.50	Aulea Swim Club balance due	May have been reconciled January 27	reconcile and collect balance due
2015_10_31	Kamehameha Swim Club	\$9.50	KSC balance due	note indicates KSC paid 22.00 on April 4.	reconcile and collect balance due
2015_11_03	Registration Summary Manoa	-\$100.00	submitted \$3895; registration cost is \$3795	Does this include \$100 for club registration? Not listed	reconcile and refund overpayment if verified
2015_11_03	Registration Summary Academy Swim Club	-\$10.00	overpaid by \$10.00 (14 reg x \$69)		reconcile and refund overpayment if verified
2015_11_18	Central Pacific Bank Deposit	\$10.00	Aulea Swim Club balance due		reconcile and collect balance due
2015_12_01	Hawaii Island Swim Club	-\$69.00	Submitted Reg Summary of \$350.00 for 5 reg + transfer; cancelled one reg on form; owed only \$281.00	LSC appears to owe \$69.00 refund?	reconcile and refund overpayment if verified
2015_12_02	Registration Summary AAA	-\$217.00	appears to be overpaid by \$217.00		reconcile and refund overpayment if verified
2015_01_10	Reimbursement: Gwenn Tomiyoshi		Airfare and supplies: no treasurer's initials on form		make sure to initial
2015_01_11	Reimbursement: Malcolm Cooper		no documentation for cash payment for permit		insure that receipt is presented
2015_02_02	Bank Deposit: Academy Swim Club		No backup documentation for first 22 swimmers registered		review and find backup sheet; notify team
2015_02_02	Bank Deposit: Lahaina Swim Club		No backup documentation listing non athletes names		review and identify registrations
2015_02_15	Officials reimbursement				include reimbursement amount when listing check #
2015_04_10	Bank deposit: HSC Hilo		incorrect check # on deposit statement or back	backup # 1001; statement 1340	
2015_04_10	Bank deposit: HSC Hilo		incorrect check # on deposit statement or back	backup #1002; statement 1341	
2015_05_08	Bank Deposit: UH Victor Wales		No backup reg documents with summary of swimmer name/cost	CH # 1427 does not appear in backup docs	review and ask UH for information
2015_05_25	Donation: Mei Nakamoto for Menehune Mano		no documentation of donation \$50.00		send acknowledgment and include in file

-464.18

-\$533.18
\$69.00

2015_05_25	Sanction Charge for Sparky Kawamoto		not included on meet expense report	Net income should be \$6,906.95	review and send club correction
2015_05_30	Payment request: Trophy House		does not include a requestor		make sure requestor is filled in
2015_05_31	Reimbursement request:		reimbursement request does not include requestor	assume it is to whom the refund is to be sent	make sure requestor is filled in
2015_06_01	Meet Financial Report SUNA Hick Oahu AG meet		incorrect filing on expense: does not show gross income	Net income should have been \$1,359.00. q	review and send club correction
2015_06_05	Reimbursement request:		reimbursement request does not include requestor	assume it is to whom the refund is to be sent	make sure requestor is filled in
2015_06_21	Reimbursement Sr. Swimming Champs		backup does not show event results verifying top 16 finish in 1500m Freestyle		insure all backup documents are included in app and file
2015_07_17	Reimbursement: Tom Matsumoto		refund Kaimilani (no explanation or documentation)	needs some descriptive as to why the refund is being done	review and add some narrative documentation
2015_07_19	Payment: Aston Maui Hill Resort		No payment request form; if not used, then narrative explanation is needed as to purpose of expense		verify for WZ 2015?
2015_07_26	Reimbursement Request: Jon Wong		documentation receipt lost	should have listed what the supplies were and cost	
2015_08_10	Meet Financial Report Keo Nakama		incorrect filing on expenses: venue rental was reimbursed in full	Net Income was \$11,231.03	review and send club correction
2015_08_25	Reimbursement: Toni Toyofuku		documentation receipts not presented (\$100)	should have been returned for lack of receipts	
2015_08_30	Payment request: Convention registration		no documentation to justify expense total		include print out from USA Swimming on reg cost and who was registered
2015_09_20	Meet Report Oahu Grand Prix 2015		No Backup documents (venue rental agreement; Facility surcharge fees)		obtain back up documents and reconcile meet report
2015_12_04	Registration Summary KSC (2)		Check # on bank deposit is different from Check # on Reg Summary form	Bank deposit: 17640; Reg summary: 17623	
2015_12_07	Request to pay Recreonics for Trackstart starts + Backplate Kit		Donation by LSC to Big Island Swimming; No requester on the Request for Payment	several instances of no requester on the Request for Payment or Reimbursement	All requests must have a requester listed.
2015_12_12	Registration Summary Maul Swim Club		Records an incorrect payment for registration; record of \$15.00 balance is deposit slip 12/18/2015	No name for who submitted, nor a date of submission, nor total	All Reg Summary forms need to be completed
2015_12_31	Meet Financial Report		Error in calculating LSC share of entry fees	Paid in full in February 2016	Revise Meet Financial Report form to include date submitted by team,



Statement of Financial Review
for year ending 2015

This form should be used when the financial statements of the LSC have not been audited or reviewed by an independent CPA. The form must be completed and returned by the LSC Financial or Audit Committee within 15 days of receipt of the audit report. Please send to:

USA Swimming
Attn: Joan Bugar
1 Olympic Plaza
Colorado Springs, CO 80909-5770

Name of Local Swimming Committee:

Hawaiian Swimming LSC, Inc.

We have reviewed the financial records for the above named LSC and find the accompanying financial statements and IRS Tax Form 990 submitted to USA Swimming is an accurate representation of the Local Swimming Committee's activity for the period from 01/01/2015 – 12/31/2015.



Dain Kane, LSC Committee Member

2/27/16

Date



Jon Hayashida, Coach Representative

2/27/14

Date



Glenn Tomiyoshi, Registrar

2/27/16

Date



David Coleman, Finance Vice-Chair

2/27/14

Date

STATE OF HAWAII
DEPARTMENT OF COMMERCE AND CONSUMER AFFAIRS
BUSINESS REGISTRATION DIVISION
335 Merchant Street
Mailing Address: Annual Filing, P.O. Box 40, Honolulu, HI 96810

DOMESTIC NONPROFIT CORPORATION ANNUAL REPORT AS OF April 1, 2016

CORPORATION NAME AND MAILING ADDRESS

HAWAIIAN SWIMMING LSC
171 G AINAOLA DR
HILO HI 96720

Principal Office Address

2813 MANOA ROAD
HONOLULU HI 96822

1. Nature of Activities

AN AMATEUR SPORTS ORGANIZATION WHOSE PRIMARY PURPOSE IS THE EDUCATION, INSTRUCTION AND TRAINING OF INDIVIDUALS TO DEVELOP AND IMPROVE THEIR CAPABILITIES IN THE SPORT..ETC (*SEE FILE)

2. The name of the registered agent and the registered agent's street address of the place of business in Hawaii of the person to which service of process and other notice and documents being served on or sent to the entity represented by it may be delivered to.

DAVID COLEMAN
2813 MANOA RD
HONOLULU HI 96822-1752

3. List all officers and directors.

Offices Held	Full Name	Address
D	HAYASHIDA, JON	1660 WAILUKU DR, HILO HI 96720
D/FINANCE VICE-CHAIR	COLEMAN, DAVID	2813 MANOA RD, HONOLULU HI 96822-1752
D/ADMIN VICE CHAIR	SCHMALTZ, DEAN	25 MALUNIU AVENUE #102-141, KAILUA HI 96734
D/GENERAL CHAIR	CHEW, KENNETH	1322 NANAWALE PLACE, KAILUA HI 96734

CONTINUED ON OFFICERS ADDENDUM

<input type="checkbox"/>	NO CHANGES Checking this box means there are no changes reported. The Department will not be held responsible for any changes made to this report.
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CERTIFICATION

I certify under the penalties of Section 414D-12, Hawaii Revised Statutes, that I have read the above, the information is true and correct, and I am authorized to sign this report.

April 2, 2016	DAVID L. COLEMAN	DAVID L. COLEMAN
Date	Signature of authorized officer, attorney-in-fact for an officer, or receiver or trustee (if the corporation is in the hands of a receiver or trustee)	Print Name

FILE NO. 122806 D2
Rev. 10/2013

2016 B18
B22
BSA



OFFICERS ADDENDUM

Offices Held	Full Name	Address
D/TECH PLANNING	COOPER, MALCOLM	321 PUKALANI STREET, MAKAWAO HI 96768
S/D	HEISS, ALEXA	1081 KALUANUI ROAD, HONOLULU HI 96825
D/SENIOR VICE CHAIR	YAMAMOTO, REID	339 KALUA ROAD, WAILUKU HI 96793
D	OSHIRO, LARRY	94-672 MAKAAMOAMO PLACE, MILILANI HI 96789
D	FUKUDA, DUSTIN	95-1046 LUAEHU ST, MILILANI HI 96789
D/REGISTRAR	TOMIYOSHI, GWENN	171 AINAOLA DRIVE, APT G, HILO HI 96720
D/OFFICIALS CHAIR	DRAKE, SANDY	41 ALAPIO PLACE, MAKAWAO HI 96768
T	JENNY LOPEZ	88 LUAKAHA CIRCLE, KIHEI HI 96753
D	ZUKERAN, VICTORIA	2813 MANOA ROAD, HONOLULU HI 96822
D	PETRIDES, MAIA	2813 MANOA ROAD, HONOLULU HI 96822
D	FOSTER, LIA	2813 MANOA ROAD, HONOLULU HI 96822
D	COLLINS, JEFFREY	2813 MANOA ROAD, HONOLULU HI 96822
D	OSBORNE, MIKE	78-625 IHILANI PLACE, KAILUA-KONA HI 96740
D	KANE, DAIN	P.O. BOX 104, WAILUKU HI 96793
D/AG VICE CHAIR	GLENN, JOE	45-241 NUKUMOMI PLACE, KANEHOHE HI 96744
D	HOLLOWAY, DREW	2813 MANOA ROAD, HONOLULU HI 96822
D	ALLEN, KIRI	2813 MANOA ROAD, HONOLULU HI 96822
D	MACHOREK, KATE	2813 MANOA ROAD, HONOLULU HI 96822

Hawaiian Swimming

2016 Budget (revised: 2016_02_21; passed by BOD)

	2016 Budget		2015 Actual	
REVENUE				
Donations		\$5,000		\$737
Investments Interest-Savings		\$120		\$163
Program Income		\$74,500		\$61,336
USA Swimming Registration	\$59,500		\$61,336	
Swimmers Travel Endowment	\$0			
Oceanic Swim USA Swimming payment	\$15,000			
Board-Designated Reserve Fund				
Special Events and Activities:		\$78,450		\$124,581
SR LCM Championships	\$7,000		\$11,047	
SR SCY Championships	\$7,000			
AG LCM Championships	\$20,000		\$14,380	
AG SCY Championships	\$20,000		\$18,808	
JAG LCM Championships	\$8,000		\$6,583	
JAG SCY Championships	\$8,000		\$6,208	
Other Hosted Meets	\$4,700		\$5,483	
Senior Meets	\$3,750		\$4,662	
Team Hawaii Payments			\$57,410	
Team Hawaii Senior Payments				
Sales from Inventory				
Program Service Revenue		\$92,860		\$80,081
Equipment Rental fees			\$100	
Fines	\$500		\$4,775	
Sanction Fees	\$2,000		\$2,866	
Entry Surcharge all islands	\$62,500		\$58,375	
Facility Surcharge (Oahu Age Group)	\$20,000		\$13,965	
Equipment Surcharge (Oahu non-championship meets)	\$6,110			
Coaches Clinic	\$1,750			
EXPENSES				
Grants, Donations		\$0		\$23,131
Professional Fees		\$2,000		\$916
Oceania Annual Fee		\$100		
Occupancy, Rent, Utilities, Maintenance				\$30
Depreciation expense				
Printing, Publications, Postage, Shipping		\$500		\$339
Registration	\$250			

Admin	\$250	printing/copying	\$50
Officials	\$0		
Other			
Club Development (Leadership Summit)	\$0		
Officials Development Expense		\$17,700	\$10,565
- Official's Training - Background Check	\$1,100		\$1,084
- Official's Training - Local	\$4,000		\$3,931
- Official's Social	\$350		
- Official's Uniform	\$5,000		\$936
- Official's Other Travel	\$5,000		\$4,615
- Official's Clinic (mainland)	\$1,500		
Officials Radio 1st reimbursement	\$750		
Technical Planning			
Athlete Representative		\$1,900	\$1,900
- College 101	\$150		\$150
- Graduating Athlete Recognition	\$1,500		\$1,500
- Other	\$250		\$250
Meet Equipment		\$6,110	\$4,578
- Purchase-Hardware	\$1,700		\$1,882
- Purchase-Software	\$510		
- Maintenance	\$3,900		\$2,696
Facility Surcharge (Oahu Age Group)		\$22,000	\$19,066
Ribbons		\$8,000	\$7,854
USA Swimming Convention		\$18,550	\$18,550
- Travel expenses - airfare, ground transportation	\$10,000		\$10,000 estimate
- Registration	\$2,300		\$2,300 estimate
- Hotel	\$5,750		\$5,750 estimate
- Other	\$500		\$500 estimate
Strategic Planning Workshop		\$550	\$2,000
- Travel expenses - airfare, ground transportation	\$0		
- Food	\$300		\$1,798 estimate
- Materials	\$250		
Sport Promotion		\$0	
- Swimposium	\$0		
USA Swimming National Meetings		\$6,000	\$2,693
- General Chair	\$1,250		\$992
- Diversity/Club Development	\$1,500		
- Safe Sport	\$1,250		
- Safety	\$0		\$745
- NTV	\$0		
- Officials Chair	\$1,000		\$956
- Registration	\$0		
- Other	\$1,000		
Coaches Development Expense			
- Coaches Clinic (Bi-annual event)	\$11,000		
- Other			
Special Events and Activities		\$137,250	\$142,815
SR LCM Championships	\$8,250		\$14,024
SR SCY Championships	\$8,250		\$7,500 estimate
AG LCM Championships	\$13,000		\$13,142
AG SCY Championships	\$13,000		\$21,258
JAG LCM Championships	\$5,250		\$3,907
JAG SCY Championships	\$5,250		\$4,641
Other Hosted Meets	\$2,000		\$1,043
Team Hawaii	\$12,000		\$56,877
Team Hawaii Travel Reimbursement/ athletes	\$6,000		\$14,100

Team Hawaii Senior	\$0		\$0
Team Hawaii Senior Travel Reimbursement/ athletes	\$0		\$0
Senior Meets	\$5,250		\$2,939
Senior Swimming Travel Reimb-Athletes	\$12,000		\$14,584
Senior Swimming Travel Reimb-Coaches	\$5,000		\$3,800
Oceania (Bi-annual event)	\$38,000		-\$15,000
Select Camp (Bi-annual event)	off year		
Western Zone Diversity Select Camp	\$4,000		
Adminstrative			
LSC Business Travel		\$1,000	\$855
LSC Business Expenses		\$500	\$0
Interisland Travel for LSC Board Members		\$9,000	\$10,167
Board of Review		\$0	
Office Equipment Purchase/Maintenance		\$100	\$63
Software Expenses		\$100	\$205
IT/Web Expenses		\$0	
Bank Fees		\$65	\$10
Business Registration		\$50	\$35
Supplies		\$1,650	\$879
- General	\$350		\$203
- Registration	\$300		\$370
- Officials	\$1,000		\$305
Gifts and Donations			
Quadrennial Lifetime USAS Membership Recognition		\$1,000	
Swimmers Travel Endowment Fund		\$15,000	
Board Designated Reserve Fund			
Total Expenses		\$249,125	\$246,701
Net		\$1,805	\$20,196
Transfer from General Fund			