

**Hawaiian Swimming**  
**Board of Directors Meeting Minutes – FINAL**

**June 21, 2014 Veterans' Memorial Aquatic Center**

**Present:**

Jon Hayashida, Senior Vice Chair & Presiding Officer for the meeting  
Wendy Shigeta, Secretary  
Lynne Nakamura, Treasurer  
Linda Lileikis, Finance Vice Chair  
Kenny Chew, Administrative Vice Chair  
Malcolm Cooper, Age Group Vice Chair  
Dean Schmaltz, Technical Planning  
Larry Oshiro, Coaches' Rep  
Dustin Fukuda, Athlete & Special Program Development  
Mike Osborne, Big Island At-Large  
Reid Yamamoto, Maui At Large  
Joe Glenn, Visitor  
Shawn Donohue, Visitor  
Val Zukeran, Visitor

**Call To Order:** Meeting was called to order by the LSC Senior Vice Chair and Presiding Officer for the meeting at 11:45 a.m.

**A. Approval of Minutes:**

**Informational:** Minutes were emailed to the Board about 3 weeks ago.

**Action Taken:** Moved to accept the minutes of the Board of Directors Meeting of February 9, 2014. No corrections noted. Motion passed with two abstentions from the Age Group Chair and Technical Planning. ***Minutes are accepted without correction and will be posted as a final copy.***

The Vision and Mission of Hawaiian Swimming

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**B. Treasurer’s report:**

**Informational:** Financial Statements for January 2014 through May 2014 were emailed to the Board for review. The balance sheets will remain draft versions until the CPAs complete the 990 for 2013 and provide closing depreciation entries.

YTD figures include:  
Total income: \$53,501.06  
Total expenses: \$44,486.01  
Net Income: \$9,015.05

Income and expenses stayed within budget with the exception of the Oceania expense. \$15,000 deposit needed to be recorded in May instead of June to prepay some of the expenses.

**Action Taken:** Moved to accept the Treasurer’s Report. No questions noted. Motion passed unanimously. ***Treasurer’s Report is accepted as submitted.***

**C. Registrar’s Report**

**Informational:** As of 6/20/2014

Total Athletes - 3129 (of which 49 are outreach)

Total Non-Athletes – 377

Individuals – 322

Family 1 – 27

Family 2 – 27

Life Member – 1

Clubs & Organizations – 32

30 Clubs

2 Organizations

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**B. Old Business**

**1. Compliance on HiTech Software Licenses:**

**Informational:** Technical Chair reported that overall our compliance is better. Only Big Island has some issues that need to be discussed.

**Discussion:** Discussed different interpretations of the licensing agreement.

**Action Needed:** The Senior Vice Chair will get back to the Board regarding compliance by Big Island Swimming as he has been in communication with the licensing people.

**2. Nominating Committee**

**Informational:** Elections will be held in November at the House of Delegates Meeting.

**Action Needed:** Election Committee will get the names of the nominees to the Board by September. Also need to add two athlete members and one non-athlete member to the Nomination Committee. Administrative Vice Chair is head of the Nomination Committee and will let the Board know of additional Committee members.

**3. Budget Review committee**

**Action Taken:** Tabled until the next meeting

**Action Needed:** General Chair is requested to let the Board know what the intention of this agenda item was. If it was to establish an Ad Hoc Committee, the General Chair can appoint members to the committee and notify the Board by e-mail.

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#### 4. LSC Quadrennial Plan (LEAP Two)

**Informational:** Two pieces are needed for the Quadrennial Plan. One is a Quad Schedule which has been posted since February. The other is a Quad Budget. Not sure how much more work is needed on the Budget.

**Action Taken:** Tabled until we can find out more information as to where the Quad Budget is at this point.

**Action Needed:** Technical Planning Chair will ask the General Chair about what information is needed to complete the Quad Budget.

#### 5. LSC Equipment Storage on Oahu

**Informational:** Most of the equipment has been removed from Fred's house and is now at VMAC. There is one small pad that needs to be repaired. Need to work on getting racks at VMAC. Technical Planning Chair has some ideas on how to use the space better with racks. The Treasurer is currently housing the two LSC computers. At the next Senior Meet at UH, it will be transferred to UH for housing.

#### 6. "What Does The LSC Do?" document

**Informational:** Comments were given to the General Chair previously

**Action Needed:** General Chair needs to update the document

#### 7. Venue and Dates for Short Course AG Championships

**Informational:** Age Group shared that the Short Course Age Group Championships will be held in Kihei with the dates as posted. Plan is to keep the same order of events as this summer's Long Course Championships. Age Group Chair shared additional information:

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- Trying to find out the HHSAA Championship dates, but haven't heard yet. Will be on Oahu at VMAC.
- Oahu looking at an additional short course Saturday meet in VMAC in January

**Discussion:** Question as to why the Short Course Championships will be in Kihei. Explained that next summer Long Course will be on Oahu again as Maui will be hosting Western Zones, so a swap was made. At this time, we do not know the 2015 Senior Sectional dates.

**Action Taken:** Moved that we approve the 2014 Short Course Age Group Championship be held in Kihei from December 19 – 22, 2014 and VMAC for the 2015 Long Course Age Group Championships from July 16 – 19, 2015. ***Motion approved unanimously***

## C. New Business

### 1. Kihei Swim Club (KSCM)

**Discussion:**

- They have already been approved by USA Swimming
- Need to officially accept them as a member of Hawaiian Swimming
- The only reasons to not approve a Club is if it can be shown that adding the Club would cause irreparable damage to the LSC. Cannot be based on personnel.
- Concern is that the coaches don't have any head coaching experience and may injure kids. Also, a concern is that the club may fold once their daughter graduates in a year and there will be kids left without a Club.
- Maui County has said that they don't want two swim teams practicing at the same time, so this new team will have to find open pool times.

**Action Taken:** Motion that Kihei Swim Club be accepted into Hawaiian Swimming. Motion was approved with two abstentions (one from Age Group

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Chair and one from Big Island Representative). ***Kihei Swim Club has been accepted as a member of Hawaiian Swimming with some reservations.***

## 2. Athlete Representative Elections

**Action Needed:** Athlete Reps were not present. ***Athlete & Special Program Development Chair*** will remind the ***Athlete Reps*** to get nominations for two new representatives.

**3. No Board Meetings in July, August, and September.** Committee Chairs are encouraged to convene their Committees.

**Action Needed:** ***Committee Chairs*** are reminded to post their agenda and minutes to the website.

## 4. Convention

**Informational:** The following Board Members will be attending the Convention:

- 1) Dave Coleman, General Chair
- 2) Jon Hayashida, Senior Chair
- 3) Gwenn Tamiyoshi, Registration and Membership
- 4) Malcolm Cooper, Age Group Chair
- 5) Sandy Drake, Officials Chair
- 6) Rebecca Walton, Athlete Representative
- 7) Kevin Frifeldt, Athlete Representative

**Action Needed:** ***Any other attendees*** need to let ***General Chair*** know.

## 5. Western Zones

### ***Age Group Western Zones***

**Informational:** Athlete & Special Program Development shared that there are about 20 swimmers going so far. Got the Hawaiian Air Group Airfare set up. Will let the Treasurer know and she will cut the checks. Will be sending out the swimmer applications out. Will be having chaperones drive vans. Will also be

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sending out coaches' applications. Reminder that the chaperones have to be registered as a non-athlete and do background checks and take the athlete protection program. Athlete & Special Program Development Chairperson will be going.

**Action Needed:** Western Zone budget allows for one official to go. Officials Chair will be notified to decide which official will go.

### **Senior Zones**

**Informational:** Senior Chair shared that the deadline is tomorrow. There will be a meeting after preliminaries tomorrow. Have two chaperones in place. Coaches applications are due tomorrow as well.

**Discussion:** Suggestion that we set up a table at the Mamizuka Invitational or at the Short Course Championships to pass out applications. Aulea Coach said he'd be willing to help with this.

## **D. Reports**

### **1. Administrative Vice-Chair**

**Informational:** Two emails received.

-Someone having problems with Hawaii County. Used to run a learn-to-swim program on Maui for a several years. Had problems with Maui County getting pool time because she wasn't associated with a swim team. Must have moved to the Big Island because the email states that the concern is with Hawaii Island County. The e-mail will be forwarded to the Senior Chair to follow up with Big Island Swimming.

- Due for LEAP 1 Renewal. Will be sending out emails to get information for re-certification. Portal closes in August

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## 2. Club, Athlete, and Special Events Chair

### Informational:

- Went to the Safe Sport meeting in Denver. Bullying a big issue with USA Swimming. They recommend a subpage on our website with information on bullying. Can copy and paste from the USA website.
- Also recommend to email coaches regarding signs to look for.
- May want to send information to the delegates to send to all parents.

**Action Needed: Club, Athlete, and Special Events Chair will forward the link with information to the Age Group Chair to post on our website. Club, Athlete, and Special Events Chair will also contact the Registration Coordinator to send an email to the delegates with information for parents and will send an email to coaches with information.**

**Adjournment:** The meeting was adjourned at 12:35 p.m.

*Minutes respectfully submitted by Wendy Shigeta, Secretary*

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