

Hawaiian Swimming Board Meeting  
January 26, 2020  
9:30 a.m. to 12:30 p.m.  
Punahou School - Thurston PE Center  
1601 Punahou St, Honolulu, HI 96822

**AGENDA**

**Attendance:** Malcolm Cooper-Admin Vice Chair/NTV/Tech Planning; Jon Hayashida General Chair; Sandy Drake- Secretary/Official's Chair; Gwenn Tomiyoshi – Registrar; Eric Nagoshi – Senior Chair; Lex Escondo-Official's Rep; Mike Osborne – Finance Chair; Ana Eyre – Senior Athlete Rep; Lexi Anderson – Maui Athlete Rep; Korrie Tengan- BIS Athlete Rep; Kenny Chew - BOWS

**I. Meeting Called to Order – 9:35am**

- A. Introductions & Announcements - none
- B. Appointments - none
- C. Consent Agenda – Received one report from the Registrar, Gwenn Tomiyoshi

**II. Administrative Reports**

- A. Secretary (Minutes) –
  - November HOD minutes approved.
  - November Emergency meeting minutes approved.
  - Postponed to approve October minutes were taking by Dave Coleman. We need to get those from him and posted on the website.
- B. Treasurer –
  - Introducing new Treasurer Deborah Christian from Swim Kauai
  - Review meeting held in Hilo in December transitioning from old to new treasurer. Note changes to reimbursement, etc.
  - Need to figure out who will be handling the checks and other duties. Bobby Dugar has agreed to help split the duties.
- C. Membership/Registration Coordinator
  - (No Discussion if accepted in consent agenda) Deck Pass Plus will now identify Coaches and Officials completion of the concussion (CPT) and CAT (USADA) certifications.
- D. National Times Verification Administrator –
  - All times have been uploaded to SWIMS.
  - Still need to let Malcolm know what officials will be working the high school observed meets.

**III. Chairperson Reports**

- A. Administrative Vice Chair –
  - Approval of new Bylaws. The new (and old) bylaws are posted on the Hawaiian Swimming website:  
[https://www.teamunify.com/SubTabGeneric.jsp?\\_stabilid\\_=136684&team=hsisc](https://www.teamunify.com/SubTabGeneric.jsp?_stabilid_=136684&team=hsisc)

- Review of proposed new Policies & Procedures. These are a combination of previous R&R, P&P, and items moved out from the bylaws. In addition, there are proposed changes to many parts
- Review proposed 2020-21 Initial meet schedule skeleton (champs). [https://docs.google.com/spreadsheets/d/1KYY5yJuJbbTS7Ddg\\_ZvtL4OfEG9SDtokitvnsaL34RQ/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1KYY5yJuJbbTS7Ddg_ZvtL4OfEG9SDtokitvnsaL34RQ/edit?usp=sharing)

B. Finance Vice Chair –

- Budget has been posted. Motion to approve budget.
- By increasing the meet fees will help improve our deficit. Total increase will be to \$3.00 per event. Invitational and Senior meets will not change fees.
- March 1, 2020 will be when the fee increase will go into effect.

C. Senior Vice Chair –

- Senior champs went well. One thing that came up about a request to change the course to LCM.
- Reimbursements for travel to National meets. Wondering how to
- Athlete applied for reimbursement for the National Select Camp. It was suggested the senior chair make a proposal for this as well as a new policy and procedure to include any athlete selected to attend a National camp.
- Proposal made to reimburse Grace Monahan \$754.80 for airfare not covered by USA Swimming. Motion approved.
- Waiting to hear back from Oceania about hotel, etc.

D. Age Group Vice Chair –

- Entries are online for Age Group Champs
- UH Deep end pool is leaking and will be shut down. The meet will take place across the 50m pool in the middle.
- Concerns about where the starter and referee will be positioned if the meet is in the middle of the pool. John suggested someone go look at UH and see if there are holes for blocks towards the edge of the pool.

E. Technical Planning Chair –

F. Officials' Chair –

- Sending Saint Marie Gough to the USA Swimming Open Water Clinic which coincides with Open Water Nationals.
- Age Group Champs have been approved as an N3 OQM.

G. Governance Chair

#### IV. Representative Member Reports

A. Coach Representatives – no report

B. Officials' Representative – report is attached

C. Athlete Representatives –

- Working on getting a list of people to be a part of the Athlete Committee which they will have at the next BOD meeting.
- USA Swimming contacted them about applying for a grant to have a local leadership summit with an elite athlete attending. Senior athletes felt they shouldn't do it and asked the Junior Reps. Deadline has passed. They will continue to work on this for the future.

- Morgan Weinberg sent a save the date August 14-16. It's a group called We Lead which is Women's Leadership Summit. On the 15th, there will be an athlete specific summit.

D. At-Large Maui Representatives –

- HHSAA Champs is being planned.
- Parks & Permits is giving MAGSA an extreme difficult time. They have shut down Age group diving, water polo, and Masters swimming. They had shut down MAGSA from swimming in any of the pools for four days.

E. At-Large Hawaii Island Representatives –

- It has been told that it will be \$4 million to repair the Kona pool.

F. At-Large Oahu Representatives – No report

V. **Old Business:** By-laws -

- Motion to approve By-laws that are on the website. Approved.
- Changes that have been made: Athlete Reps – USA Swimming would not allow us to have 2 senior and 2 junior reps. Proposing to have a Senior and Junior Rep as well as At-Large reps from each of the islands as a combination of the regions and islands. It was suggested to have a Vice-Senior and Vice-Junior Reps. The Athlete committee will come up with a plan to put people into the positions.
- Limiting number of consecutive terms for the Coach Rep which we are doing automatically.
- BY-LAWS approved as presented.

VI. **New Business:**

- Looking into policies & procedures, we need to do the scheduling of meets.
- Planning on doing a skeleton of meets where the championship meets will be on it and the different leagues (BIS, OSL, MAGSA, KAUAI) fill in their own meets.
- Policies & Procedures – introduction to changes and wanting feedback.
- Changed mission statement
- Does the Athlete Protection policy need to be written out or can we just reference USA Swimming?
- Same with Best Practices and Bullying policies. • Swimming out of class – must notify NTV of any violations other than Flex.
- If Flex does have a 3rd meet, fine will be imposed if not registered for annual registration before 30 days have passed.
- Allows sanction chair to designate the ability to approve and post sanctioned events to other LSC members. • Things that are required to be in a meet notice.
- Club sponsorship requirements – leaving it to regions to state how what the obligations to host meets for each club.
- Age Group Program Meet Schedule – setting a date of having the meet schedule done by the end of March.
- Senior Meets also by the end of March.
- Up to leagues if they want to host multiple meets on the same day of each island.

- Age Group Committee to establish a procedure to host invitationals
- Time standards – getting them out by August 15th and approval by August 30th.
- Chaperones for Zones – minimum number of 2 chaperones with additional chaperones for at least 1 chaperone for every 12 athletes.
- Scoring will be subject to meet announcement.
- Adding into the official's quota, an incentive for officials who go above and beyond the minimum requirements would count as 2 officials.
- Need wording for Section 16.03.14 Failure to Comply RE: official's quota not met. Finding a way without fining is an objective.

**VII. Final Comments:**

- Committee meetings next month.
- Please have comments regarding the Policies & Procedures by February 15th.

**VIII. Adjournment: 12:35pm**

***NOTE:***

*February 2020 – Committee/Executive Meetings  
Next meeting March 8, 2020 at Punahou*

Respectfully submitted by  
Sandy Drake  
Hawaiian Swimming, Secretary

Attachments below

**REGISTRATION COMPARISON 2014\_2020**  
**Submitted by Gwenn Tomiyoshi**

Months	2014	Run-total	2015	Run-total	2016	Run-Total	2017	Run-total	2018	Run-total	2019	Run-total
Sept	252	252	588	588	347	359	369	369	608	608	424	424
Oct	813	1065	775	1363	689	1065	531	900	543	1151	623	1047
Nov	407	1472	426	1789	420	1492	849	1749	404	1555	288	1335
Dec	771	2243	602	2391	753	2247	707	2456	671	2226	880	2215
Jan	331	2574	304	2695	320	2569	278	2734	210	2436	262	2477
Feb	184	2758	222	2917	253	2828	132	2866	239	2675	172	2649
March	93	2851	68	2985	141	2978	149	3015	125	2800	77	2726
April	97	2948	68	3053	92	3078	67	3082	127	2927	56	2782
May	115	3063	167	3220	89	3167	102	3184	46	2973	119	2901
June	138	3201	143	3363	99	3272	97	3281	113	3086	125	3026
July	68	3269	75	3438	48	3323	25	3306	42	3128	56	3082
August	27	0	83	3521	11	3334	34	3340	32	3160	44	3126
<b>Total</b>	<b>3296</b>	<b>3269</b>	<b>3521</b>	<b>3521</b>	<b>3262</b>	<b>3341</b>	<b>3340</b>	<b>3343</b>	<b>3160</b>	<b>3160</b>	<b>3126</b>	<b>3126</b>

Months	2019	Run-total
Sept	753	753
Oct	448	1201
Nov	305	1506
Dec	886	2392
Jan		
Feb		
March		
April		
May		
June		
July		
August		
<b>Total</b>		

# USA Swimming, Inc.

1/24/2020 9:17:19 AM

## Registration Year to date

LSC:HI

		Athlete	
	Athlete		2192
	Athlete Flex		168
	Athlete Outreach		111
	<b>Total:</b>		<b>2471</b>
		Non-Athlete	
	Individual		349
	Life		2
	<b>Total:</b>		<b>351</b>
		Clubs	
	Club		27
	Organization		1
	<b>Total:</b>		<b>28</b>

APPROVED

**OFFICIAL'S REP REPORT 1/26/2020**

**Submitted by Lex Escondo**

- I. **Official's sign-up Spreadsheet**
  - a. **Two separate spreadsheets for Oahu meets and another for Championships**
    - 1. **Officials seem to be using both correctly, but more Oahu Officials need to be reminded.**
- II. **Reimbursement**
  - a. **Officials are asking why reimbursement takes so long and are wondering timeframe from submission to check received can be shortened**
- III. **Shirts and name tags**
  - a. **Hoping to start ordering within the next week.**
  - b. **Hoping to have for Officials at State Championships**
- IV. **Registration for Officials**
  - a. **A few were not registered at the beginning of the month**
    - 1. **Was it due to the individual, club or LSC?**
    - 2. **What can we do to keep that from happening in the future?**

APPROVED