

Hawaiian Swimming
Board of Directors Meeting via Zoom
October 22, 2023
Agenda/Minutes

Attendance – Eric Nagoshi, Mark Noetzel, Sandy Drake, Lily Barrett, Chloe Inouye, Gwenn Tomiyoshi, Eugene Drzymala, Scott Pinter, Reina Lileikis, Reid Yamamoto, Jon Hayashida, Malcolm Cooper, Deborah Christian, Brad Meacham, Nina Gervais

Meeting Called to Order – 9:33am

- A. Introductions – Brad Meacham SKA
- B. Announcements –
 - a. 2024 USA Swimming Workshops will be held in Denver Sept 26-29th and will be combined with the Annual Business Meeting. Tracks will include Athlete, Officials, Coaches, DEI and LSC Leadership.
 - b. At- Large Athlete Appointment to the HOD
 - 1. Brandon Lin (SKA)
 - 2. Kona Flanagan (KSC)
 - 3. Johanna Zeebe (KSC)
 - 4. Sophia Hurd (PAQ)
 - 5. Aika Swanson (HSC-Maui)
 - 6. Tristan Regula (AUL)
 - 7. Bella Shurley (KONA)
 - c. At-Large Athlete Appointment to the BOD
 - 1. BIS - Finn Wirum (ASC)
 - 2. OSL - Kei Nishikawa (PCA)
- I. Administrative Reports**
 - A. Secretary Minutes – August minutes in the google doc folder. APPROVED
 - B. Treasurer Report – reports in google doc folder. Attached to the end of the minutes.
 - C. Registration – reports in google doc folder and attached to the minutes. It's suggested that families don't wait until December to register their

athletes. There may be a backlog which may cause trouble. Coaches should also be aware of this.

- D. National Times Verification Admin – uploaded 2 meets from yesterday. Awaiting MAGSA's meet. All other meets are updated. Need requests for observed meets for high school swimming. When submitting a sanction and uploading it into USA Swimming database, if the pool isn't listed, need to ask Gwenn to upload the pool and contact information. Then you will be able to upload the meet into the database.

II. Chairperson Reports

- A. Admin Vice Chair – nothing to report
- B. Finance Vice Chair – They want to move the endowment funds. Eric suggested he and his committee get together and put a motion together on what they'd like to do with the money. Eugene is hoping to have the budget completed by December.
- C. Senior Vice Chair – Senior Champs info is posted on the website. The meet is starting an hour earlier on Sunday for finals. The meet will be at UH. Eric went to UH yesterday, the LC pool looks great, they are dealing with algae in the SC pool. They are resurfacing the bleachers. It will all be done by Senior Champs.
- D. Age Group Chair – nothing to report
- E. Technical Planning Chair – Working on time standards.
- F. Safe Sport Chair – There is a Safe Sport Chairs virtual meeting November 11th 3:00-6:00pm EST. They will share new resources for Safe Sport and have a chance to collaborate with each other.
- G. DEI Chair – National Diversity Camp will be in Indy July 17-20, 2024. Each LSC may send two athletes and two non-athletes (DEI Chair and a member of leadership). LSC is responsible for camp fee (\$425 per attendee) and Travel. Joyce will send out the information.
- H. Officials' Chair – Stephanie is working with the officials regarding R9 that was passed at the USA Swimming HOD.

- I. Governance Chair – Jon updated the By-Laws and sent to Eric and Malcolm for review. He needs to get the USA Swimming By-Laws because our numbering isn't correct. He's also updating the P&P and sending out for review.

III. Representative Member Reports

- A. Coach Representative – nothing to report
- B. Officials' Representative – no report
- C. Athletes Representative – nothing to report
- D. At-Large Maui Representative – nothing to report
- E. At-Large Hawaii Island Representative – BIS had a pentathlon yesterday which was well received. It was held at Hilo High School which is the first time they've used it in six years. He's hoping that will be another resource for hosting meets. The KCAC pool looks fantastic. They are hoping to do a test run with the equipment January 6 prior to the State Championships.
- F. At-Large Oahu Representative – for novice meets, they divided the island into 3 sections which includes 3-4 clubs. They are to run their own novice meets. They are using low tech meets so they can host them at pools where they normally don't have the equipment. These meets are only one hour and are for C times and slower swimmers.

IV. Old Business:

1. ASCA Clinic is set for April 19-21st at HPA. There will be three presenters. The LSC will be required to pay a fee to host the clinic. It will go directly to ASCA.
2. Credit card update...Eric has turned everything in so far to Barclay.
3. ADHOC committee has met twice discussing time standards. They've looked at other LSCs of the same size to see what they're doing for time standards.
4. Sanction process form has been cleaned up. There is now a standardized meet notice form.

V. New Business:

1. Swim Kauai wants to host an Invitational. Brad Meacham spoke on this. Because of HISI format for time standards, they'd like to be able to get bonus swims and the SKA swimmers to not have to have a met time standard, etc. It's a prelim/final meet on December 8-10. They are trying to put together a bigger meet. They expect over 130 swimmers from California plus teams from neighbor islands. SKA wants to develop a travel fund. Motion to the BOD to consider this as a non-conforming meet and not an Invitational which will allow them to have this meet. MOTION APPROVED
The fees will remain the same as an Invitational.
2. Finance committee wants to get our funds out of First Western. Eugene made a motion to take the Endowment Fund out of First Western. The reasoning is the bank has not been active in discussing the huge loss we endured. Morgan Stanley has sent a proposal. Eugene is going to look into Schwab and Fidelity. Jon suggested we table this motion until they have the institution our funds will be transferred to. Eugene will reach out to the BOD when he receives the information.
3. Annual internal audit report was done. There is one exception that needs to be approved by the BOD. There was a check written to KONA Aquatics for \$20,000. It was never formally approved. Motion-allow this exception for approval. MOTION APPROVED
4. The Executive Committee met regarding USA Swimming proposal for the LSC to contribute to Lahaina. USA Swimming will be providing \$10,000. USA Swimming wants HISI to contribute at least 20%. Eric made a motion for HISI to match the funds. MOTION APPROVED
5. Waiving Lahaina Swim Club meet fees for short course 2023 to the end of 2024 long course season. Motion made for Lahaina meet fees to be waived. Friendly amendment made for the MAGSA meets and

Championship meets fees waived. MOTION with amendment APPROVED.

6. Kenny Chew gave Eric the financial records from 2010-2014. Deborah said we do not have to keep the records that are bank statements, deposits, and checks written that are over 7 years old. The tax info and important documents will remain with HISI. Motion made to destroy the non-essential financial documents/forms. MOTION APPROVED
7. The HOD is next month. Eric will be proposing an amendment to our By-Laws to extend term limits to 4 years for key positions (such as General Chair, Admin Chair, and Finance Chair) on the BOD. This will begin in 2025 if approved. Eric will send out a notice to all HOD delegates regarding the HOD meeting and he will include his proposal.

VI. Final Comments: none

VII. Adjournment: 11:32am

Respectfully submitted by:

Sandy Drake

Hawaiian Swimming Secretary

HAWAIIAN SWIMMING MISSION AND VISION:

VISION: Hawaiian Swimming promotes the highest level of swimming for each member.

MISSION: Providing opportunities to learn competitive skills that create champions in life.

ATTACHMENTS:

Hawaiian Swimming
Western Zones Summary - Modified Cash Basis
For the Nine Months Ended September 30, 2023 and 2022

Jan - Sep 23 Jan - Sep 22 \$ Change

Income

Special Events Income

Team Hawaii Payments 31,900.00 32,900.00 -1,000.00 **Total Special Events Income**

31,900.00 32,900.00 -1,000.00 **Total Income** 31,900.00 32,900.00 -1,000.00 **Gross**

Profit 31,900.00 32,900.00 -1,000.00

Expense

Special Events and Activities

Team Hawaii

Airfare 31,855.18 18,304.51 13,550.67

Hotel 16,021.14 17,423.04 -1,401.90

Meals 6,592.71 8,701.31 -2,108.60

Ground Transportation 3,184.60 3,452.47 -267.87

Uniforms 3,697.14 6,192.57 -2,495.43

Meet Fees 3,680.00 2,640.00 1,040.00

Supplies 279.11 259.58 19.53

Coordinator/Manager 0.00 569.61 -569.61

Total Team Hawaii 65,309.88 57,543.09 7,766.79 **Total Special Events and Activities**

65,309.88 57,543.09 7,766.79 **Total Expense** 65,309.88 57,543.09 7,766.79 **Net Income -**

33,409.88 -24,643.09 -8,766.79

1:02 PM Hawaiian Swimming LSC
Profit & Loss - Modified Cash Basis
10/21/23
Cash Basis For the Nine Months Ended September 30, 2023 and 2022

Jan - Sep 23 Jan - Sep 22

Income

Investment Income

Endowment Income

Realized Gain(Loss) on M/S -20,269.68 20,707.61

Dividend Income 2,411.28 2,044.10

Interest Income 247.07 38.27

Total Endowment Income -17,611.33 22,789.98

Total Investment Income -17,611.33 22,789.98

Program Income

USA Swimming Registration 27,973.80 68,005.00

Total Program Income 27,973.80 68,005.00

Special Events Income

Senior LC Championship 8,010.00 10,261.50

LC State Championship 15,004.00 17,006.50

SC State Championship

SC State Championship; Late Fee 100.00 436.00

SC State Championship - Other 25,617.00 17,327.50

Total SC State Championship 25,717.00 17,763.50

JAG SC Championship 6,168.00 0.00

Team Hawaii Payments 31,900.00 32,900.00

Total Special Events Income 86,799.00 77,931.50

Program Service Revenue

Sanction Fees 550.00 650.00

Surcharge 68,126.25 27,461.00

Fines 0.00 100.00

Total Program Service Revenue 68,676.25 28,211.00

Total Income 165,837.72 196,937.48 **Gross Profit** 165,837.72

196,937.48

Expense

Other Expenses

Athlete Representative

Graduating Athlete Recognition 704.17 1,660.00

Total Athlete Representative 704.17 1,660.00

Awards and Grants

Awards-Ribbons/Labels 1,735.84 2,170.74

Total Awards and Grants 1,735.84 2,170.74

Official's Development Expense

Official's Training - Local 4,426.92 0.00

Official's Social 970.26 0.00
Official's Uniforms 0.00 243.25
Official's National Travel 3,881.45 3,619.58

Total Official's Development Expense 9,278.63 3,862.83

Operations

Postage, Mailing Service 82.00 75.95

Total Operations 82.00 75.95

USA Swimming Convention

Travel-Airfare, Ground 6,378.69 4,104.10

Hotel 1,747.08 1,269.56

Other Expenses-Meetings, Gifts 286.02 0.00

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1:02 PM **Hawaiian Swimming LSC**

^{10/21/23} **Profit & Loss - Modified Cash Basis**
Cash Basis For the Nine Months Ended September 30, 2023 and 2022

Jan - Sep 23 Jan - Sep 22

Total USA Swimming Convention 8,411.79 5,373.66

Sport Promotion -71.54 0.00

Other National Meetings

General Chair 555.60 0.00

Diversity/Club Development 294.80 171.10

Total Other National Meetings 850.40 171.10

Total Other Expenses 20,991.29 13,314.28

Special Events and Activities

Senior LC Championship

Senior LC Awards 1,022.44 1,277.14

Senior LC Official's Expense 1,911.12 0.00

Senior LC Hospitality 2,926.57 1,326.17

Senior LC Supplies/Facility/Fee 4,743.91 944.37

Senior LC Champs Travel Reimb 2,000.00 1,300.00

Total Senior LC Championship 12,604.04 4,847.68

Senior SC Championship

Senior SC Awards 1,268.17 0.00

Senior SC Champs Travel Reimb 200.00 0.00

Total Senior SC Championship 1,468.17 0.00

LC AG State Championship

LC AG Awards 4,029.30 3,248.00

LC AG Official's Expense 3,218.01 200.00

LC AG Hospitality 1,241.89 2,000.00

LC AG Supplies/Facility/Fees 2,650.61 2,671.76

Total LC AG State Championship 11,139.81 8,119.76

SC AG State Championship

SC AG Awards 464.40 3,496.13

SC AG Official's Expense 3,362.15 4,280.44
SC AG Hospitality 2,226.00 1,994.69
SC AG Supplies/Facility/Fees 5,238.75 6,403.69

Total SC AG State Championship 11,291.30 16,174.95

JAG SC Championship

JAG SC Awards 611.47 0.00
JAG SC Official's Expense 789.86 0.00
JAG SC Hospitality 1,639.47 0.00
JAG SC Supplies/Facility/Fees 617.51 0.00

Total JAG SC Championship 3,658.31 0.00

Team Hawaii

Airfare 31,855.18 18,304.51
Hotel 16,021.14 17,423.04
Meals 6,592.71 8,701.31
Ground Transportation 3,184.60 3,452.47
Uniforms 3,697.14 6,192.57
Meet Fees 3,680.00 2,640.00
Supplies 279.11 259.58
Coordinator/Manager 0.00 569.61

Total Team Hawaii 65,309.88 57,543.09

Sr Swimming Travel Reimb-Athl 17,900.00 7,700.00
Sr Swimming Travel Reimb-Coach 4,100.00 2,950.00

Total Special Events and Activities 127,471.51 97,335.48

Other Administrative

Bank Fees 1,389.39 0.25

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1:02 PM Hawaiian Swimming LSC

Profit & Loss - Modified Cash Basis
Cash Basis For the Nine Months Ended September 30, 2023 and 2022

Jan - Sep 23 Jan - Sep 22

Business Registration 3.50 3.50
Gifts and Donations 0.00 33,008.00
Investment Management Fees 911.46 934.92
IT/Web Expenses 668.00 0.00
LSC Business Travel 3,089.85 0.00
LSC Business (Meetings) 5.00 0.00

Professional Services

Accounting Fees 1,550.00 3,000.00

Total Professional Services 1,550.00 3,000.00

Supplies

General 87.06 0.00
Officials 0.00 22.71

Total Supplies 87.06 22.71

Total Other Administrative 7,704.26 36,969.38

Total Expense 156,167.06 147,619.14 Net Income 9,670.66 49,318.34

1:04 PM Hawaiian Swimming LSC
Profit & Loss - Modified Cash Basis
10/21/23
 Cash Basis For the Month Ended September 30, 2023 and 2022

Sep 23 Sep 22

Income	
Investment Income	
Endowment Income	
Realized Gain(Loss) on M/S	0.00 -1,500.20
Dividend Income	113.36 148.97
Interest Income	32.74 16.38
Total Endowment Income	146.10 -1,334.85
Total Investment Income	146.10 -1,334.85
Program Income	
USA Swimming Registration	523.60 660.00
Total Program Income	523.60 660.00
Program Service Revenue	
Surcharge	1,848.75 1,126.50
Total Program Service Revenue	1,848.75 1,126.50
Total Income	2,518.45 451.65
Gross Profit	2,518.45 451.65
Expense	
Other Expenses	
Awards and Grants	
Awards-Ribbons/Labels	874.37 1,645.26
Total Awards and Grants	874.37 1,645.26
Official's Development Expense	
Official's National Travel	0.00 170.49
Total Official's Development Expense	0.00 170.49
Total Other Expenses	874.37 1,815.75
Special Events and Activities	
Senior SC Championship	
Senior SC Awards	807.88 0.00
Total Senior SC Championship	807.88 0.00
LC AG State Championship	
LC AG Awards	82.69 0.00
LC AG Official's Expense	100.00 0.00
Total LC AG State Championship	182.69 0.00
SC AG State Championship	
SC AG Official's Expense	600.00 0.00
Total SC AG State Championship	600.00 0.00
Sr Swimming Travel Reimb-Athl	17,900.00 7,700.00
Sr Swimming Travel Reimb-Coach	4,100.00 2,950.00

Total Special Events and Activities	23,590.57	10,650.00		
Other Administrative				
Gifts and Donations	0.00	20,000.00		
IT/Web Expenses	380.00	0.00		
LSC Business Travel	338.90	0.00		
Total Other Administrative	718.90	20,000.00		
Total Expense	25,183.84	32,465.75	Net Income	-22,665.39 -32,014.10

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Hawaiian Swimming Balance Sheet - Modified Cash Basis

Cash Basis As of September 30, 2023 and 2022

Sep 30, 23 Sep 30, 22 \$ Change

ASSETS

Current Assets

Checking/Savings

First Hawaiian Bank Checking 215,981.20 143,393.16 72,588.04 **First Western Trust - Cash & Eq** 7,854.84 2,429.98 5,424.86

Total Checking/Savings 223,836.04 145,823.14 78,012.90 **Total Current**

Assets 223,836.04 145,823.14 78,012.90

Fixed Assets

Furniture and Equipment

Office Equipment 2,614.69 2,614.69 0.00

Accum Depreciation-Office Equip -2,614.69 -2,614.69 0.00

Meet Equipment 36,522.58 36,522.58 0.00

Accum Depreciation-Meet Equip -36,522.58 -36,522.58 0.00

Total Furniture and Equipment 0.00 0.00 0.00 **Total Fixed Assets** 0.00 0.00

0.00

Other Assets

Equity Securities-Endowmt(cost) 242,890.38 258,647.95 -15,757.57 **Total Other**

Assets 242,890.38 258,647.95 -15,757.57 **TOTAL ASSETS** 466,726.42 404,471.09

62,255.33

LIABILITIES & EQUITY

Equity

Unrestricted Net Assets 457,055.76 355,152.75 101,903.01 **Net Income**
9,670.66 49,318.34 -39,647.68

Total Equity 466,726.42 404,471.09 62,255.33 **TOTAL LIABILITIES & EQUITY**

466,726.42 404,471.09 62,255.33

REGISTRATION COMPARISON 2014_2023_rev_093023

Months	2014	Run- total	2015	Run- total	2016	Run- Total	2017	Run- total	2018	Run- total		2019	Run- total
Sept	252	252	588	588	347	359	369	369	608	608	Sept	424	424
Oct	813	1065	775	1363	689	1065	531	900	543	1151	Oct	623	1047
Nov	407	1472	426	1789	420	1492	849	1749	404	1555	Nov	288	1335
Dec	771	2243	602	2391	753	2247	707	2456	671	2226	Dec	880	2215
Jan	331	2574	304	2695	320	2569	278	2734	210	2436	Jan	262	2477
Feb	184	2758	222	2917	253	2828	132	2866	239	2675	Feb	172	2649
March	93	2851	68	2985	141	2978	149	3015	125	2800	March	77	2726
April	97	2948	68	3053	92	3078	67	3082	127	2927	April	56	2782
May	115	3063	167	3220	89	3167	102	3184	46	2973	May	119	2901
June	138	3201	143	3363	99	3272	97	3281	113	3086	June	125	3026
July	68	3269	75	3438	48	3323	25	3306	42	3128	July	56	3082
August	27	0	83	3521	11	3334	34	3340	32	3160	August	44	3126
Total	3296	3269	3521	3521	3262	3341	3340	3343	3160	3160		3126	3126
Months	2020	Run- total	Month s	2021 Season	Run- Total	2022 Season		Run- total		2023 Season		Run- total	
Sept	753	753	June	11	11	Sept	365	365		Sept	1098	1098	
Oct	448	1201	July	58	69	Oct	414	779		Oct	534	1632	
Nov	305	1506	August	43	112	Nov	536	1315		Nov	257	1889	
Dec	886	2392	Sept	39	151	Dec	601	1917		Dec	393	2282	
Jan	153	2545	Oct	59	210	Jan	315	2232		Jan	270	2552	
Feb	62	2607	Nov	204	414	Feb	48	2280		Feb	116	2668	
March	73	2680	Dec	756	1170	March	107	2387		March	140	2808	
April	6	2686	Jan	365	1536	April	137	2524		April	91	2899	
May	0	2686	Feb	207	1743	May	82	2606		May	122	3021	
		2686	March	118	1861	June	131	2737		June	113	3134	
			April	89	1950	July	106	2843	2843	July	65	3199	
			May	120	2070	Aug	24			Aug	55	3254	
			June	141	2211				2867	total		3254	
			July	81	2292								
			August	28	2320								
					2320								

2024 Season		Run- total												
Sept	748	748												
Oct														
Nov														
Dec														
Jan														
Feb														
March														
April														
May														
June														
July														
Aug														

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