

Hawaiian Swimming  
Board of Directors Meeting –via Zoom  
October 17, 2021  
Minutes

Attendance – Dave Coleman, Reid Yamamoto, Malcolm Cooper, Eric Nagoshi, Mark Noetzel, Deborah Christian, Stephanie Monahan, Michael Osborne, Edwin Barrett, Kai Motley, Jon Hayashida,

I. Meeting Called to Order – 9:36 a.m.

A. Introductions – None

B. Announcements – None

II. Consent Agenda – None

III. Administrative Reports

A. Secretary Minutes – July and August minutes in Google docs were approve.

B. Treasurer Report –

Reviewed Profit and Loss year to date

Reimbursements were made in September to athletes who attended National and Sectional Meets.

Working with accounting firm in Texas, they are requesting minutes that show the Board authorizing the payments to clubs due to Covid -19.

Question regarding approval of new meet fees taking effect and its finalization.

November 1, 2021 new meet fees will take effect.

Treasurer asked if meet fees are being collected, because it isn't reflected in the bank statement deposits. OSL was informed about meet fee payment will be forthcoming. It was discussed that financial reports will be provided to Bobby and Deborah for documentation for bank statement.

C. Registration/Membership –

Year to date Registration for 2022 season is in Google docs

Comparison is also in Google docs for viewing

It was noted that SWIMS has been having problems with automatic upload for APT and CAT certification. It was recommended that coaches and /or officials who are having difficulty getting their certification uploaded email [learn@usaswimming.org](mailto:learn@usaswimming.org) for further assistance. If there is an upcoming meet and certifications haven't been

uploaded, it is suggested that coaches print copy of their APT/CAT to show the AO of their update.

A new club APIS (Asian Pacific International Swim) has submitted paperwork to USA Swimming and is waiting for approval. The head coach is Tara Moralez Forrest. When USA Swimming informs Gwenn they have been approved the new club, a proposal will be made accepting the new club to the Hawaiian Swimming LSC.

D. National Times Verification Admin –

Meet results have been uploaded into the SWIM database

Recon report will also be given to NTV to manage flex swimmer's maximum requirement for swimming two meets.

NTV noted that USA Swimming wants all swim meet names uploaded to SWIMS (TM meet results MM zip file) to start "2021HI". In 2022, it'll be 2022 HI

IV. Chairperson Reports

A. Admin Vice Chair –

Ballots for election are being finalized.

There were mandated By-Laws changes passed at the Annual Business Meeting for USA Swimming. The changes are included in New Business.

The City and County Oahu Mask Policy is ambiguous as it allows either a mask or six-feet social distancing. This led to several infractions over the past few meets at VMAC. Our meets are "permitted activities" that follow the rules set by the Dept. of Parks and Recreation, which has left each County facility to establish their own interpretation of the Mask rules. For VMAC, in order to adhere to the expectations of the facility management, everyone (unless they have a medical exemption) wears a mask in the facility due to coach-to-coach contact, and coach to swimmer contact.

(See the attached letter.)

Rules and Regs is almost complete, and will be sent to Governance Committee for review in November – December. At January meeting, BOD will discuss Rules and Regs updates, then at the following HOD meeting voting will commence for approval. There's now only one document that addresses the Election Process in the Rules and Regulation section.

B. Finance Vice Chair –

Receive Financial Assessment booklet from Colorado Springs to complete and return. Need to set a date for internal audit for 2020. Two budgets for the upcoming year are allowable for projection; an optimistic budget and a less optimistic budget. The Financial Assessment states we are suppose to come within 10% of our budget or explain why we are unable to forecast accurately.

C. Senior Vice Chair –

Senior Champs will be at VMAC, November 19-21 2021. Acceptable entry time will be from January 1, 2019, and OME will be used for meet entries.

D. Age Group Chair –

Age Group States for KONA is currently unavailable however consideration to have Age Group States at Pahoia Pool is an option if there's adequate lightning. Another option is Naeole Pool at Kamehameha School. Will contact Dan Lyons for availability.

E. Technical Planning Chair –

F. Safe Sport Chair –

Will send note to teams if they want to be in good standings, they'll need to complete the Safe Sport requirement.

G. DEI Chair –

New USA Swimming DEI chair is Susan Huckaby

H. Officials' Chair –

Informed officials of upcoming Zoom Official's Clinic

New AO: Rene Iwamura (SPL) and Marcelle Arakaki (HSC)

I. Governance Chair –

Noted re-election of current candidates will be sent out to delegates for each club.

Individuals are able to write-in other candidates. Final ballot will be available through email or hard copy at the meet.

V. Representative Member Reports

A. Coach Representative – No report

B. Officials' Representative – no report

C. Athletes Representative – Send out information to athletes if interested in becoming an athlete representative for Hawaiian Swimming.

D. At-Large Maui Representative – No report

E. At-Large Hawaii Island Representative – Oct. 30, 2021 will hold Pentathlon at HPA  
Big Island Swimming will be holding their next meeting on Oct.21,2021 at 7:15 p.m.to  
discuss meet schedule.

F. At-Large Oahu Representative – None

VI. Old Business:

VII. New Business:

Discussion regarding award stand, LSC Chair will follow up.

Ballots for re-election, all current constituents agreed to run again.

Age Group – Reid Yamamoto

Registration Membership – Gwenn Tomiyoshi

Secretary – Sandy Drake

Technical Planning – Malcolm Cooper

Treasurer – Deborah Christian

Moved to accept the slate of nominees for inclusion on the 2021 Election Ballot.

Seconded, and passed unanimously.

By-laws change for DEI

## Bylaws changes mandated from Annual Business Meeting 2021

Motion: Addition of the Diversity, Equity & Inclusion (DEI) Coordinator to the voting  
membership of the Board of Directors.

Changes to the Bylaws:

Insert: 5.1.12 Diversity, Equity & Inclusion (DEI) Coordinator

Amend following:

**5.1.123 Registration/Membership Coordinator**

**5.1.134 Technical Planning Chair**

**5.1.145 At-Large Board Members**

**5.1.156 At-Large Athlete Board Members**

Insert 6.2.4.3 (c) Diversity, Equity & Inclusion Coordinator

Moved, seconded, and passed unanimously.

VIII. Final Comments

IX. Adjournment – 11:45 a.m.

Respectively submitted by  
Gwenn Tomiyoshi  
Hawaiian Swimming Registrar

Appendix One: Mask Mandate at Meets 2021\_10\_14

**Hawaiian Swimming LSC  
Statement on Mask Requirements for events at VMAC  
October 14, 2021**

**In order to comply with our permit to use VMAC, all participants in our swim meets must wear a mask while in the facility, except if they have a medical exemption or when they are in the pool.**

**Background:** We are seeing that COVID cases, hospitalizations and deaths are currently decreasing, even as the number of vaccinations has finally reached the 70% level. We look forward to continued improvement and finally overcoming this pandemic. COVID regulations have become less restrictive, and we are seeing a gradual return of sports activities, particularly outdoor activities.

However, the Department of Parks and Recreation has its own requirements for activities requiring permits. **Our swim meets are a permitted activity**, requiring compliance to DPR rules when using their facilities. The additional terms and conditions required by DPR can be found at <https://www.honolulu.gov/cms-dpr-menu/site-dpr-sitearticles/41418-covid-sports-permits.html> in the document listed as “COVID Additional Terms & Conditions (Outdoors).”

Here we find the specific conditions for obtaining a permit from the DPR for a park facility.

The additional terms and conditions states,

“17. DPR permits may be suspended or revoked, or terms and conditions may be amended by DPR, as the Hawaii Department of Health Guidance for Youth Sports, COVID-19 and or executive orders issued by the Governor of the State of Hawaii or the Mayor of the City and County of Honolulu or guidance by the Centers for Disease Control regarding COVID-19 are updated or revised.”

18. Permittee is responsible for ensuring that all attendees (participants, coaches, referees, players, parents/guardians) comply with physical distancing, mask wearing mandates, posted room capacity signs, current tier capacity, State of Hawaii and City and County of Honolulu COVID-19 guidance and orders as well as DPR permit terms and conditions during the permitted activity. “

**VMAC requires maintaining six feet of social distancing or wearing a mask when in the facility.** Only documented medical exemptions to the mask requirement are allowed. Our experience in the past couple of meets, particularly at the October 2 meet, showed that maintaining social distancing while actively coaching is nearly impossible and inevitably leads to infractions. Therefore, we will enforce the mask mandate for all individuals at the meet unless the individuals have a documented medical exemption.

The VMAC management comments: “We will continue to support you folks as long as you comply with our rules and regulations and additional terms and conditions. We want a full safe swimming season but everyone’s efforts across the board is needed.”

Appendix Two: New Hawaiian Swimming Meet Fees Schedule (effective: November 1, 2021)

<b>Hawaiian Swimming Meet Entry Fees Schedule</b>			
<b>Sanctioned Meet Type</b>	<b>Individual Events Total (Host/LSC)</b>	<b>Relay Event Total (Host/LSC)</b>	<b>Per Athlete Surcharge (LSC)</b>
Age Group Meet	\$3.50 (1.75/1.75)	\$5.50 (4.00/1.50)	na
Invitational	\$3.50 (2.00/1.50)	\$8.50 (7.00/1.50)	na
Championship Meets	\$4.50 (0.00/4.50)	\$10.50 (0.00/10.50)	\$10.00
Senior Meet/Time Trials	\$4.50 (3.00/1.50)	na	na
Open Water Race	\$15.50	na	na
Distance Meet	\$4.50 (3.00/1.50)	na	na
Intra/Inter-Squad	\$2.50 (0.00/2.50)	\$5.50 (0.00/5.50)	na