

## Hawaiian Swimming House of Delegates Meeting

May 7, 2023

9:30 a.m. to 12:00 pm

Aliamanu Elementary School, Salt Lake, Oahu

**Attendance:** Eric Nagoshi-General Chair, Mark Noetzel-Admin Vice Chair, Malcolm Cooper-NTV/Tech Planning, Sandy Drake-Secretary, Scott Pinter-Senior Vice Chair, Reid Yamamoto-Age Group Vice Chair, Jon Hayashida-Governance Chair, Gwenn Tomiyoshi-Registration Chair, Deb Christian-Treasurer, Eugene Drzymala-Finance Chair, Nina Gervais-Junior Coach Rep, Stephanie Monahan-Officials Chair, Russell Iwamura-Officials Rep, Parker Muench-Jr Athlete Rep, Reina Lieikis-Sr Athlete Rep, Lily Barrett-At Large Maui Athlete Rep, Kai Hayashida-At large Big Island Athlete Rep, Chloe Inouye-At large Kauai Athlete Rep, Carolann Barrett-MDSC delegate, Kimberly Kaneshiro-PCA delegate, Suzanne Cummings-PCA director, Curt Colby-SKA coach/delegate, Larry Oshiro-MAN coach/delegate, Grant Bramer-AAA coach/delegate, Katelyn Jackson-HH coach/delegate

### AGENDA

- I. **Meeting Called to Order – 9:35am**
  - Introductions & Announcements-
  - A. Introductions – none
  - B. Appointments- none
  - C. Announcement – Eric thanked everyone for coming especially the delegates for the clubs. He asked everyone to encourage members of the clubs to attend any of our meetings.
  
- II. **Administrative Reports**
  - A. Secretary (Minutes) – December 2022 HOD in google folder – APPROVED
  - B. Treasurer – Documents in google folder. Deb suggested we have a money market account to help transfer. Eric asked Eugene and Deb to look into this so we can easily move funds.
  - C. Membership/Registration Coordinator – Documents in google folder. Gwenn showed registration up through April. Our new total is 2,899 athlete registrations. At the USA workshop, they said registrations are down across the country. Gwenn reminded coaches about the new certifications “Quality Coaching” and “Welcome to USA Swimming.” Gwenn is going to ask the USA Swimming staff about how we will know if/when a coach has taken the courses. Scott will send out an email reminder to all coaches. These need to be taken by June.
  - D. National Times Verification Administrator – Malcolm has everything uploaded into SWIMS as of Saturday, May 6.

### III. Chairperson Reports

- A. Administrative Vice Chair – no report
- B. Finance Vice Chair– Eugene had a budget meeting yesterday. He said they are looking to increase the travel reimbursement for athletes for Senior level meets (Sectionals and above.) They are also looking into increasing the budget for our championship meets. Eugene said he’s looking into a type of fundraiser to help with the costs to support the athletes. He’s suggesting we form a board of non-swimming members who focus strictly on fundraising.
- C. Senior Vice Chair– Scott said the senior champs is all set to go. It will be held at VMAC.
- D. Age Group Vice Chair –
  - a. Zones info posted on website. PLEASE get forms in ASAP.
  - b. SR Champs & LC States meet noticed POSTED. Meet file for SR champs is up and AG Champs file will be forthcoming.
  - c. Malcolm encouraged coaches to send applications for their athletes who are close to Zone time standards. They do not have to have the times.
  - d. Sandy suggested the LSC should support the athletes that have a financial need to go to Zones. We don’t want to leave out our athletes whose family may not be able to afford the cost. Eric suggested we table this to look into how to determine the criteria who would be qualified to receive the funding.
- E. Technical Planning Chair– Malcolm needs a list of people who need access to the HISI website. Time standards are being looked at to adjust to get more participation at our championship meets. Our standards are now 3 steps below the USA Swimming time standards. One thing that has changed is that all age groups may swim 8 events. Malcolm needs 2 athletes to serve on the Tech Planning committee.
- F. Safe Sport Chair– Sandy urged clubs to become Safe Sport Recognized. It’s not a requirement, just good to have all the documents in order and families made aware of Safe Sport. If there are teams that need help, please email Sandy. She has all the documents in Word format so teams can replace their name to use. Don’t forget you have to have a Safe Sport section on your website. There is a new requirement where you have to have an ‘event’ about Safe Sport for coaches, parents, and athletes. These are to all be done separately. It doesn’t have to be formal. When applying for SSRP, you just have to detail what your event was. It can be something as simple as talking about bullying.
- G. DEI Chair– Joyce attended the workshop in Denver.  
Goals for 2023-2024

- Establish DEI Committee with 3-4 adult members across the islands as well as at least 1 athlete representative.
- Target who our least under represented communities are and what we can do to be more inclusive and supportive (low-income families and families under the poverty line come to mind immediately as well as LGBTQ+ athletes, and disabled athletes)
- Review all LSC material to ensure it reflects the diversity of the LSC.
- Review and, if needed, update LSC outreach criteria.
- Host 1 DEI Event/activity
- Make applications and information for the National Diversity & Inclusion Select Camp for 2024 readily available and accessible to families. Encourage athletes to apply. This camp will be held during Olympic trials in Indianapolis 2 athletes will be selected from our LSC and accompanied by DEI and General Chair. Currently waiting on more info.
- Requesting more funding be allocated to DEI than what is currently listed. Funding to include national DEI camp & travel costs for above mentioned attendees and funding to host one DEI event/activity.
- Rough estimate for national DEI camp.  
Airfare \$3,600 / \$900 per person  
Camp Fee \$1600 / \$400 per person  
If vehicle rental is needed, Joyce will source a donation for that cost.  
Total \$5200
- DEI Event/Activity cost TBD
- Please reach out if you have ideas or would like to be on the committee. I truly believe we can have a thriving DEI Culture in Hawaiian swimming & am dedicated to making swimming even more accessible to ALL athletes.

H. Officials' Chair – the applications to officiate/evaluate Age Group States are on the website. She has certified new officials on Oahu. She's going to update the website.

I. Governance Chair – The focus on the governance committee is to make sure HISI is in compliance with USA Swimming rules and regulations. They also make sure HISI is working within the mission statement and working as the nominating committee. They completed the first meeting on Zoom in April. Introductions and elected committee chair (Jon Hayashida.) Members: 1 year term, John Hayashida (Chair) and Dave Coleman, 2-year term, Kenny Chew and Jeff Meister 3-year terms, Curt Colby and Reid Yamamoto, 1 year term (Athletes) Reina Lileikis, Parker Muench.

1. Determination of Review Committee

- a. Addresses issue not determined as Safe Sport or Athlete Protection violation.
- b. May help determine if Safe Sport/Athlete Protection violation.
- c. Would support NBOR with information.
- d. May be resource for HISI legal inquiries and/or situations.

#### IV. **Representative Member Reports**

##### A. Coach Representatives–

1. Senior Rep- no report
2. Junior Rep- Nina sent out an email for the names and email address for coaches including assistant coaches.

B. Officials' Representative – Russell said it seems like Oahu is falling into the same people who are always at the meets. He's asking the coaches to talk to their parents about becoming an official.

C. Athlete Representative– Lily went to the workshop in Denver. She said a lot of LSC athlete committees provide community service projects. She'd like to see our athletes doing something like this.

D. At-Large Maui Representative- No report

E. At-Large Hawaii Island Representative– Mark talked about the Women's Leadership Summit can be held at HPA. Looking to host it in 2024. They have not received all the financials back from the County. They are having to pay \$1500 to host a meet next week. They are having to charge a surcharge to the athletes.

F. At-Large Oahu Representative– they finished the Bylaws. Eric is the president. Others have also taken positions on the OSL board.

#### V. **Old Business:**

1. Update on hiring an Events Coordinator – Jon is having the template reviewed by someone who has done things like this before. He will bring it to the BOD once it's completed. There was discussion about possibly splitting the position into 3 groups. This person would be an independent contractor.
2. Update about having a 'Donate Now' button for the LSC. Malcolm and Deb will work on this. Eric asked Jon to have the Governance Committee look at where any donations would go to.

#### VI. **New Business:**

1. Reid told the HOD that the hotels are expensive.
2. Mark was approached by ASCA about hosting a regional coach workshop.
3. Eric handed out a packet containing proposed Amendments to the HISI Bylaws. Malcolm made a motion to vote Block A. Block A was approved. Malcolm made a motion to vote Block B. Block B was approved. Malcolm made a motion to vote items in Block C be voted on together. Block C was approved.
4. Eric said he needs to appoint athlete reps for our HOD. He asked each association to send him 2 names. They need to be at least 16 years old or a sophomore in high school.
5. Eric said according to USA Swimming Bylaws the HOD meetings are required to be in person.
6. Eric proposed that HISI have a credit card with Hawaiian Airlines. We will then be able to have this as a corporate account. Currently, it will be Eric and Reid who will have access to the card. This will be especially helpful for Team Hawaii for

Western Zone. Proposal to get a HISI credit card with Hawaiian Airlines  
APPROVED.

VII. **Final Comments:**

VIII. **Adjournment:** 11:26am

Respectfully submitted by  
Sandy Drake  
Hawaiian Swimming Secretary

**HAWAIIAN SWIMMING MISSION AND VISION:**

**VISION:** Hawaiian Swimming promotes the highest level of swimming for each member.

**MISSION:** Providing opportunities to learn competitive skills that create champions in life.