<u>How to Enter a Swim Meet</u>

- Go to the Johnston Blaze Swim Club Website
    - https://www.teamunify.com/team/iajbsc/page/home
- Log in to your account
- Go to Team Events
    - Look for the meet you want to enter
- Click on the "Edit Commitment" button on the right side of the page
    - A new page will pop up
- Under "Declaration"
    - Use the Pull down option to click on "Sign Name up for this meet"
    - A new page will appear
- Picking Events
    - A list of events swimmers are eligible to enter will appear
    - Click on the check box next to the event you wish to enter
    - If a swimmer has competed in the event before, an entry time will appear
    - If a swimmer has not competed in an event, an NT, or "No Time" will appear
    - Events are grouped by days and sessions. Please only check the events for the days and sessions you'll be there at the meet
- Click on "Save Changes" at the bottom of the page.
    - If you don't click on "Save Changes", you will not be entered
    - You should receive an email confirming your entry
    - The coach has final approval on the events a swimmer competes in
- If you want the coach to pick the events, just click Save Changes after committing to the Meet.
    - The coach will see that no events have been picked, and he'll pick events for your swimmer

As always, if you have questions, please ask.