

Greetings Rams,

Thank you for volunteering this weekend at our 2022 RSC Blizzard Blast meet. We could not host a meet of this size without the number of parent volunteers we have!

Here are a few general reminders and tidbits to help you with your volunteer position.

- Please wear Rams Swim Club apparel during your volunteer shift.
- Please bring a face mask in case the requirement becomes to wear one.
- Your shift time is the start time of your position. You will want to arrive about 5-10 minutes ahead of the shift, so you are able to check-in and get to your spot.
- Sign in with the team volunteer check-in volunteer at the pool skywalk entrance table. (This is near admissions.) You will be provided a volunteer badge to wear during your shift.
  - If you are in a really early position (7am, this is when we have access to the pool) and the door is locked at the skywalk level, you will need to enter the YMCA at street level and head down the back hallway to the wet classroom. Go past the vending machines/public bathrooms, through the glass doors and the room will be on your left.
- If needed, you may stash your personal belongings (coats/purses) underneath the staircase at deck level (underneath the concession stand).
- For each position, please plan on staying through the entire session you are volunteering for. The end time is our best estimate based on the swimmer's entry times. The session may finish early (not typical) or run a tad late (more typical).
- If you need to use the bathroom during your shift, only use the public bathrooms by the vending machines. (For Safe Sport reasons, we are not to be in any locker rooms.)

**Points of contact:**

Frankie: meet marshals and clerk of course

Jammie: admissions and volunteer check-in

Brad: concessions, hospitality

Kimberly: timers, runners, announcer

**Position Details & Tidbits:**

**Announcer:** You will be located at the admin table on the pool deck. Please use the concession stand stairwell to reach the pool deck at your designated time. You will start making announcements during warmups (this will help you warmup as well). Once the session begins, the live stream starts, and your voice will be broadcasted as well. We will provide you a script to help guide you.

**Concession stand:** Please be sure to wear gloves and change often. If you want one person to grab the drinks/food and another to take money that is completely fine. Anytime you touch cash please change gloves. Hand sanitizer is also to be used often and masks worn at all times. Your money box needs to sit on the back table for security purposes as you will be spending a lot of the time watching the pool. If you get a lot of bills please give them to Brad Holtan and he will put it in the security bag. The price list has been printed and was simplified.

**Greeter & Admission:** You will be located just inside the pool skywalk entrance doors. You will be handling payments for entrance to the session \$2. It is noted on the meet invite: "Spectator seating will open at each session's warm-up start time and will enter on the second level skywalk entrance to the pool." You are the first point of contact for families/guests. If you have any issues, please reach out to a point of contact to assist you. All ages for each session need to pay for admissions; this does not include those who are volunteering for the particular session. For spectators who have paid leaving the pool area, please mark the individual in a fashion you will know they have paid upon their return. This could be a wrist band (if provided), a special mark with a sharpie, etc. Examples: I'm volunteering in session 1 and spectating in session 2; do I need to pay? Yes, for session 2. I'm a spouse/partner of a volunteering board member, do I need to pay? Yes, if you are not a volunteer, you will need to pay.

**Hospitality:** You will be located in the wet classroom off of the pool deck. This role is the host to our meet coaches and officials. Great hospitality plays a major role for teams to return year after year to our meet. Please make sure hot items are hot and cold items are cold. Be sure to wear gloves and change often. Keep the area neat, tidy, well stocked and presentable. Keep any feedback on items that were enjoyed, went quickly or any suggestions for our next meet.

**Meet Marshals:** Please read the attached meet marshal standards. When you arrive to your location, please wear the vest. Frankie will connect with you to go over general things to look for specifically for your position.

**Officials:** You will meet in the wet classroom off the pool deck. Please use the stairwell by the concession stand to gain deck access. You will store your belongings in this room but are welcomed to use the stairwell near the admin table as well. The meet ref will have a pre-competition meeting to cover your position and the meet details. You will need to wear the required official attire and may want to bring extra socks/shoes in case yours get wet.

**Ready Wall/Clerk of Course:** You will be located on the pool deck, on the west side of the pool helping swimmers line up along the wall. The ready wall is on the north end, competition on the south end. You will need a heat sheet to verify the swimmers are in the correct order. There are signs posted on the wall to guide you. You will have two heats to manage at a time. The heat that is next to swim and the heat after them.

**Runners:** You will be working closely with the admin official table. You will use the stairwell by the concession stand to reach the pool deck. Please wear shoes you can walk in as you will put in many steps during your shift.

**Timers:** You will have a timer's meeting 15 minutes prior to the start of competition for your session. You'll use the stairwell by the concession stand when the announcement is made to head to the meeting. This is when the official will cover the details of your role. This will include starting/stopping a stop watch, hitting a button at the end of the race, recording your stopwatch time on a timer's sheet and handling relay cards. Relay cards are given to you from the swimmers, you will need to turn them in with your timer's sheet. Please double check the name of your swimmer matches your timer's sheet. A head timer volunteer will be your go to person during your shift if you have any

timing issues or need a bathroom break. You may want to bring extra socks, shoes (flip, flops) as you will be near the water and odds are will get wet.

**Volunteer Check-In:** Please have each volunteer sign the session check-in sheet. All volunteers are agreeing to follow the SafeSport guidelines. There is a packet on the table for any volunteer who would like to review them.