

ISI Official Committee

Conference Call Notes

December 15, 2014

In attendance: Luke Hrubby (Chair), Travis Albang (Vice Chair), Jim Anderson (Training Chair East), Eliot Winer (Training Chair West) and Curt Oppel (Secretary)

A conference call of the ISI Officials Committee was held on Monday, December 15, 2014. The call began at 8 pm.

Old Business – The following old business was discussed.

- A. Updating Apprentice Application Forms – Curt reported that all of the full time officials apprentice forms have been updated and are posted on ISI Website. Curt has not yet updated the Summer time Officials forms. Curt will update the one-page Certification and Recertification page for full time officials and circulate it for comments. It needs to be updated for the change in the 60-day rule and adding drawing the distinction between Meet Referees and Deck Referees.
- B. White shirts for new officials – Travis has spoken to Eric and Splash Multisport. Eric reports that they can order shirts whenever we are ready. We had seven new certified officials. We talked that we would ask Eric to: (a) send the bill for the shirts to Elaine for payment; (b) put a short letter with each shirt welcoming the new official; and (c) put a Certified ISI Official's Patch with each shirt. Curt needs to draft the short letter and send it to Eric for the shirts.
- C. Tracking coach conduct for Code of Conduct issues – developing central data base for reports – Travis has talked with Phil about creating a separate website for ISI Officials. We have found it difficult to get Elaine give us access to the ISI Website so we can update the official's page ourselves. There are free websites that we can use for this purpose. Curt expressed his concern that once a new site is created, it must be maintained and while it will work for a year or two, it will soon become difficult to update if someone does not take ownership of it. Travis to work with Phil to get the new site set up.
- D. Athlete representatives – We talked about the need to have athlete representatives on our committee. Luke agreed to email Elaine and work with her to have two new athlete representatives assigned to our committee.

New Business – The following new business was discussed.

- A. Update on Meet Referee Mentorship – The group approved the Meet Referee Handbook and Form. Curt will prepare a special newsletter regarding the Handbook and Form. Curt will also ask Elaine to post the Handbook and Form on the ISI Official's Webpage.
- B. Officials Budget

1. *Purchasing ISI Officials Patches* – The committee discussed ordering 100 patches and sending them to Eric to place with the new shirts that are sent to the new officials. There are some officials that have never received an Officials Patch. Curt will email Elaine asking her to order 100 new patches. They should be given to Curt when they arrive. Curt will, in turn, send them to Eric with the new “welcoming letter.”
 2. *Evaluator for SCChamps* – Phil Barnes will be the N2 Evaluator for the Short Course Senior Championship meet.
- C. Potential Candidates for Interim Officials Committee Secretary – We discussed that according to the ISI Committee Structure, members of this committee must be at least N2 Certified Stroke and Turn official. Each of us was asked to submit names for the secretary position and the group will discuss the replacement at the next meeting.
- D. Apprentice Officials – Travis reported on the number of apprentices. As discussed earlier, 55 individuals took the initial Certification Stroke and Turn Clinic, 21 individuals have taken the test and seven have become ISI Certified Stroke and Turn officials. We then discussed how to recruit new officials.
- E. Updated Breaststroke rule from USA Swimming – We discussed then new change to the breaststroke rule. Curt will add something to the January 2015 ISI Officials Newsletter about the rule change.
- F. Enforcing the Minimum Standards of USA Swim – Travis distributed the USA Swimming Minimum Certification and Recertification standards for officials. Eliot compared the USA Minimum Standards to the ISI Certification and Recertification Requirements and determined that the ISI Certification and Recertification Requirements satisfy the USA Swimming Minimum Standards.
- G. Response to Email – The committee discussed the email received from Andrew Spencer on November 24, 2014. Luke agreed to prepare a response to Andrew’s email.

Next Conference Call – January 21, 2015, at 8 pm.