

ISI Officials Certification / Recertification Requirements and Discrepancies

Robert Fry, 11/04/18

Requirements are shown from four sources:

1. USA Swimming **minimum** requirements.
2. Officials Committee requirements document, published on the Officials website
3. ISI Officials Apprentice Forms
4. Existing ISI P&P, Section G, published on the ISI website.

An abridged summary of the USA Swimming minimum requirements is given. Differences with ISI documentation are then noted. Discrepancies between ISI documents are underlined. Any item in ISI documentation that does not meet the USA minimum requirement is **shown in bold red**.

Discrepancies between items listed in 2 and 3 need to be resolved. Certification requirements in Section G are proposed for deletion at a future HoD meeting, so no action on 4 is proposed at this time.

Certification

Stroke and Turn Judge

1. Attend ST clinic. Pass online ST test. 4 apprentice sessions with 2 mentors with min. 1 year certification (*cannot make a disqualification during those sessions*). Pass Level II background check and complete APT. Must certify within 1 year of clinic. Must work at least 4 sessions per year as ST or higher.
2. Pass online test if not already a certified AO. At least 2 apprentice sessions must be at ISI meets.
 - a. Admin officials were previously required to take the online ST test. That requirement was removed so the ST requirement needs be updated to reflect this.
3. At least 2 apprentice sessions must be at ISI sanctioned meets.
 - a. Part b of Apprentice Form is confusing, states "you cannot make a disqualification within 1 year". Recommend re-wording to say that apprentice sessions must be completed within 1 year of training class.
4. Pay \$5 initial certification fee. Perform on-the-deck apprenticeship for a minimum of four sessions with **a certified official**.
 - a. We no longer charge the \$5 fee.

Chief Judge

1. Must have minimum 1 year experience as a certified ST.
2. Not documented.
 - a. Unofficial policy has been that LSC CJ certification was given by the Officials Chair at the recommendation of a MR, from a meet where an official has worked the CJ position.
 - b. It was requested at the Officials General Meeting held on 10/7/18 that we add formal CJ requirements to the Officials Committee requirements document.
3. No apprentice form.
 - a. A place for a CJ mentor form was bookmarked on the Officials website.
4. Not documented.

Admin Official

1. Attend Admin clinic. Pass online AO test. 2 apprentice sessions with a certified AO, AR or Referee with min. 1 year certification. Pass Level II background check and complete APT. Must work at least 4 sessions per year, with at least 1 as AO or higher. Other sessions can be personnel supervised by AO, such as CC, timing system, etc.
2. If not already a ST, pass the online ST test. Pass online AO and CC tests. 4 apprentice sessions with a certified official with at least 1 year Admin certification. All meets must be ISI meets. Must certify within 1 year of clinic. Must work at least 4 sessions per year, with at least 2 as AO or higher.
 - a. Requirement for AO to pass ST test was removed by Officials Committee.

3. Does not mention the ST test. Pass online AO and CC tests. 4 apprentice sessions with 2 mentors with at least 1 year certification as AO or AR. No more than 2 apprentice sessions at non-ISI meets.
 - a. Form appears to say that apprenticing must be completed within 60 days.
4. If not already ST, pay \$5 fee and pass online ST test. Pass online AO and CC tests. 2 apprentice sessions with a certified official with at least 1 year Admin certification. Must certify within 1 year of clinic. Must work at least 4 sessions per year, with at least 2 as AO or higher.

Starter

1. Must have worked a minimum of 5 sessions as a certified ST. Attend SR clinic. Pass online SR test. 5 apprentice sessions at 2 different meets with 2 different mentors. Must work at least 4 sessions per year as SR or higher.
2. Must have minimum 6 months experience as a certified ST, and worked a minimum of 10 sessions. **No clinic is mentioned.** 5 apprentice sessions with 2 mentors (**does not mention 2 meets**). Final apprentice session with N2 or N3 mentor.
 - a. Have we ever held SR clinics?
3. Must have worked 4 sessions as a certified ST. **No clinic is mentioned.** 5 apprentice sessions with 2 mentors (**does not mention 2 meets**). Final apprentice session with N2 or N3 mentor. No more than 2 apprentice sessions at non-ISI meets.
4. Must have worked 2 sessions as a certified ST. **No clinic is mentioned.** 5 apprentice sessions (**does not mention 2 mentors or 2 meets**).

USA Swimming minimum requirements and current Section G do not mention DR, AR or MR, just Referee.

Referee

1. Attend referee clinic. Must be certified as ST or SR for minimum of 1 year. Pass online tests for ST, TJ, CC, Admin and Referee within past 24 months. 6 apprentice sessions at min. 3 meets with at least 2 mentors. Must work at least 6 sessions per year as SR or higher with at least 1 session as Referee.
4. Must be certified ST and SR for minimum 1 year. **Pass online CC, Admin and Referee tests.** 1 of the 6 apprentice sessions must be in the Admin position. **Work at least 6 sessions per year with at least 1 as Referee.**

Deck Referee

2. **No clinic is mentioned.** Must be certified as ST and SR for minimum of 1 year. **Pass online Referee test.** Final apprentice session must be with N2 or N3 certified referee. Work a minimum of **4 sessions per year** as DR, AR or MR.
 - a. Have we ever held referee clinics?
3. **No clinic is mentioned.** Must be certified as ST and SR for minimum of 1 year. **Pass online Referee test.** Final apprentice session must be with N2 or N3 certified referee. No more than 2 apprentice sessions at non-ISI meets.

Admin Referee

2. **No clinic is mentioned.** Must be certified as ST, SR and DR. Pass online AR test. Work a minimum of **4 sessions per year** as DR, AR or MR.
 - a. Recommend AR should pass CC test, like AO.
3. **No clinic is mentioned.** Must have worked a minimum 6 sessions as DR. Pass online AR test. Final apprentice session with N2 or N3 AR or N2 AO. No more than 2 apprentice sessions at non-ISI meets.

Meet Referee

2. Must be certified DR and AR for 1 year. Must have worked as DR at least 6 sessions, with 2 different MR and as AR for 2 sessions within past 18 months. 2 DR sessions must have been with NT swimmers and 2 at P/F. Serve as assistant MR for min. 4 sessions at 2 meets. 2 sessions must be with NT swimmers, and 2 sessions must be P/F. Maintain certification as DR and **work at least 2 sessions every 2 years** as MR.
 - a. Recommend MR should maintain certification both as DR and AR.
3. Must be certified as DR and AR for 1 year. Must have worked as DR/AR for 8 sessions within past 18 months. 2 sessions must have been with NT swimmers, and 2 at P/F. Certification as N2 DR is preferred. Serve as assistant MR for min. 4 sessions at 2 meets. 2 sessions must be with NT swimmers, and 2 sessions must be P/F.

Recertification

Apprentice forms do not mention recertification.

Stroke and Turn Judge

No discrepancies.

Chief Judge

Requirements same as ST.

Admin Official

1. Must work at least 4 sessions per year, with at least 1 as AO or higher. Other sessions can be personnel supervised by AO, such as CC, timing system, etc. Recommend clinic and/or test.
2. Must work at least 4 sessions per year, with at least 2 as AO or higher. Pass online AO test every 2 years.
4. Must work at least 4 sessions per year, with at least 2 as AO or higher. Pass online AO test every 2 years.

Starter

No discrepancies.

USA Swimming minimum requirements and current Section G do not mention DR, AR or MR, just Referee. Officials Committee requirements document also mentions Referee for recertification.

Referee

1. Must work at least 6 sessions per year as SR or higher with at least 1 session as Referee. Must attend clinic or retake tests (assumed to mean ST, TJ, CC, AR and Referee) every 3 years.
2. **Referees must complete the online Referee and Admin Referee recertification test** every 2 years.
4. **Work at least 6 sessions per year with at least 1 as Referee. Pass online DR and AR tests** every 2 years.

Deck Referee

2. Work a minimum of **4 sessions per year** as DR, AR or MR. *It is implied to pass the online Referee test every 2 years.*

Admin Referee

2. Work a minimum of **4 sessions per year** as DR, AR or MR. *It is implied to pass the online Admin Referee test every 2 years.*

Meet Referee

2. **Work at least 2 sessions every 2 years** as MR. *Recertification assumed to be per Referee.*

Expired Certifications

Requirements for certifications expired for different time periods are listed on the Officials Committee requirements document. These will need to be re-written, as recertification clinics are no longer held.