



## CAST BOARD OF DIRECTORS MEETING MINUTES February 9, 2023

**Mission Statement:** The Coeur d'Alene Area Swim Team's mission is to provide athletes with a safe, healthy, and positive environment where committed coaches and swimmers may realize their potential at any level of swimming and learn skills that will enable success in swimming and life.

- I. Call to Order: 5:33 pm  
Present: Brian, Betsy, Brenda, Kip, David, Amanda, Jaci, Karen, Pema  
Absent: Nicole, Jason

### PUBLIC MEETING

- II. Announcements and Introduction:
- III. Parent Presentations: None
- IV. Changes to Agenda: **See G. and H. below**
- V. Consent Calendar: Motion to approve/seconded: Motion carried 8/0
  - A. Minutes - January
  - B. Financial Statement
  - C. Submitted Board Reports: Activities, Apparel, Coaches, Fundraising, Officials, Safe Sport, Service Hours/Volunteers
- VI: Athlete's Report: Pema/Jake  
Pema reported she had visited with team captains. Suggestion of a carwash to help with fundraising – captains/ reps will investigate and organize with Amanda's help. Team captains also proposed buddies. Orientation after a Saturday practice. Other suggestions by reps and team captains included poster making for Champs and a scavenger hunt in the summer. David extended an invitation to Team Captains and Reps to attend parent meeting next week.
- VII: Treasurer's Report: Brenda  
Motion to approve/seconded: Motion carried 8/0
- XI. Board Reports - none
- XII. New Business
  - A. Board Nominations/Elections – Brian  
Five seats up for re-election; Betsy will develop proposed timeline, notating seats coming up on ballot. Communication will encourage attendance at board to check out board business; Motion made to look into paid administrative position and incorporate into the bylaws. Seconded. Motion carried 7/0
  - B. By-laws Change to allow flexibility for annual meeting – Brian  
Motion to amend bylaws: Article 2, section 2, to read "The annual meeting of the members shall be held in Quarter 2 of each year, on such date and at such time as the Board of Directors shall fix, for the purpose of transacting such business as may come before the meeting."  
Seconded. Motion carried 8/0
  - C. Team Bus Trip to Boise for LC meet in May – David  
May 19-21<sup>st</sup> (same weekend of Lewiston) travel for 13 & overs; (73 swimmers are of age) Decision was made to proceed with planning with priority given to JR/SR squad first (will have a total of 49 swimmer seats available on transportation); David to explore expenses and details; Jaci to develop Google form for signups. David will communicate costs and expenses as he investigates.

- D. Team Records/Swimmer Handbook – Jaci  
A handbook was proposed to clarify information related to team records; David will write policy for how team records are earned, and how swimmers qualify for top 10 performances/performers.
- E. Team Captain elections – Jaci  
Process will be same as last year. Question was asked if we should take top female and top male vote-getters to have more equitable representation. Decision was made by coach with board and team representative input to select top male and top female vote-getters and extend to three captains to include the next highest vote-getter regardless of gender. Applications due to coaches by February 24<sup>th</sup>. Votes collected until March 1; Captains announced at SC champs.
- F. New Parent Meeting for Swim Meet Basics and Timing Instructions – Karen  
Date set for 2/15 in the River room at 5 pm and will be specifically regarding swim meets and timing at meets. Brian will help. David will send invite to all new parents.
- G. Travel Expenses - Brenda  
Board asked for awareness surrounding expenses for travel and a schedule for coaching per meet.
- H. Croc-a-thon – Karen  
Proposed to offer early June. David and Karen to look at dates and report back.

### **CLOSED SESSION**

XIII. Adjournment: 7:05 pm

Next Board Meeting – March 9, 2023 @ 5:30pm

Parents wishing to make a statement to the board are invited to do so. Please email the Board Chair at [chair@swimcast.net](mailto:chair@swimcast.net) at least 48 hours prior to the board meeting to secure a place on the agenda. Failure to notify of your intent to present may result in you being unable to speak this month. In addition, when speaking you will be advised as to the time limit you have and be aware board members will not necessarily respond to your presentation. However, they may choose to discuss any issue during the general board meeting.

Submitted by: Betsy Davis, CAST Secretary

Approved: March 9, 2023