

## July 11, 2023 MEETING AGENDA 5:00-6:00 PM

*Join Zoom Meeting*

*<https://us06web.zoom.us/j/89066845798?pwd=NzFBYUlsV1dnUVI4WjdPR3E2ZnJGQT09>*

*Meeting ID: 890 6684 5798*

*Passcode: 718131*

**Begin Meeting with approval of meeting notes from previous meeting**

**Sarah Bradley staying on as head coach - create a year to year contract for all coaches to sign.**

**Jaymi inquired about the REMIND app for better communication with families. Next meeting - review contracts and create a year to year with an added leaving notice clause. Sarah has proof of team insurance for the parade, Megan will reach out for information. Alicia will fill out the form and reimburse herself.**

**Board agrees with the plan that Sarah laid out including time off - Josh, Jaymi, and Kelly feel comfortable stepping in when coaches take vacation or have emergencies.**

**Discussion about a possible 4th coach - Silver 2 group**

**This summer all coaching groups are covered - Sarah, Candi, Moriah**

**Melissa - sent an email to USA swimming for approval for participation in parade**

**5-515 PM: COACHES UPDATES (SARAH/CANDI):**

Contracts signed

August schedule sent out to families

Calendar on website updated to include events through mid-October

Sarah met with David and Brian to discuss preparing facility for swim meet

July Membership Numbers							
Gold	Silver 2	Silver 1	Bronze	Precomp	Masters	Private Lessons	Swim School
Candi 9	Candi/ Mariah 13	Sarah 16	Sarah 13	Sarah 16	Sarah 15	Lauren 7	0
Total Members: 89							

**515-520PM PRESIDENT/VP (KELLY/JAYMI):**

- **Run for the Brave 5K**

- Oct 1 (5k poster is in EAST Google Drive - need a new QR code before we print/advertise)
- Fundraising efforts

**520-530 PM TREASURER (Alicia):**

- Review Budget - provide board members for line item review of current budget for discussion Available on Google Drive under Finances
  - \$\$ spent from fundraising account \$6208.95 fiscal year-to-date
  - Can we vote on changing our 3 children discount policy to 2 children discount for 2023-24? Alicia will look at the numbers to see if we can afford giving 10% off for the second child. Discuss at the next meeting.
    - Should only be about \$200-300 less with current swimmers
- Notify parents of any changes to events
- Who will be in charge of updating website? Backend updates need to be done.
- Athlete practice attendance/reporting to coaches
  - OnDeck app for correspondence?
- I've started a passwords document - it's added onto "EAST Board Contact List & Accounts" in Google Drive

Tightening the budget for 2023-24 compared to last year. Will review the budget at the next meeting. Documents available on Google Docs.

**530-540 PM SAFE SPORT (Megan/Jaymi):** Did we get everyone's safe sport signed up? need more kids/parents. Sarah will send my recent email out soon.

Do we still need to vote Megan in as SS rep now? Yes. We need to get families to watch videos....I started an email with link and instructions to do on their own...should we also provide a date to set up video for parents to watch in the lobby??? No, but maybe for kids if we don't get enough to watch.

Jaymi is writing an email to send out to parents as a guide to watch the video. Safe Sport changed the age of swimmers to 13 and over. (we still get credit if younger kids watch...prob anyone 11 and over would be appropriate.)

**Safe Sport expires May 2024**

**Swimmers need their own log in to have the video count**

**540-550 PM FUNDRAISING (MELISSA):**

Cathy Poshuta will assume the role - need to vote in

discuss ideas for allocation (%) of funds raised through fundraising efforts  
Gatorade cooler

Swim A Thon— We raised 8,874.85

Incentives- (USA swimming incentives have been ordered)

14 water bottles (bought @costco. Need to engrave or put stickers on)

9- Swim Bags (need to order)

7- Parka/Gift Certificate

PM REGISTRAR (MEGAN):

Scholarship Program Ideas?  
Rodeo Parade update

**550-6 PM OFFICIALS:** Josh Nelson-Ichido

Chris Callahan - 1 session left to get done with on-deck training

Jonathan Betz - Very interested in Officiating

Equipment to be replaced for this year's requirement with CWU: fins, buoys, kickboards, speakers (2). Candi will talk to David. - Do we have some items to approve to replace or purchase?

Review Bylaws for 2023-24. Have proposals of any changes needed or to correct by May meeting.

Proposed to change the following:

FROM:

MISSION

The Ellensburg Area Swim Team's mission is to provide athletes with the environment to realize his or her potential and learn the skills that will enable success in swimming and life.

PURPOSE

The purpose of EAST shall first be to promote interest and success in competitive swimming. Athletes shall be treated equally and shall advance in the competitive groups based on merit and attitude. EAST represents the interests of the swim team to the Inland Empire Swimming. This representation is performed in accordance with the revised Articles of Incorporation and under the rules prescribed by USA Swimming and Inland Empire Swimming.

SAFE SPORT

The primary purpose of EAST is to encourage participation and the pursuit of excellence in swimming. Unfortunately, safety problems can derail this goal and negatively impact lives. This is especially true if the problem could have been prevented. PREVENT, RESPOND AND REPORT are three specific actions each person can do. Our athletes will have **monthly** training to educate them on each of these actions. These actions not only help prevent safety problems but ensure those which do occur are properly addressed.

**Take Monthly out**

**Board voted on change to Safe Sport**

TO:

MISSION

EAST strives to provide a community centered around aquatics in the Ellensburg Area. Our organization seeks to introduce, teach, develop and maintain skills necessary to be successful in swimming at all levels. Through our community and guidance, we hope to develop camaraderie and self-esteem, encourage physical fitness, and promote a safe and positive environment so athletes can reach their fullest potential!

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*Per change made by Sarah and featured on our website and in the parent handbook.*

All those in favor: \_\_\_\_\_ All those opposed: \_\_\_\_\_

Propose to correct:

#### **ARTICLE IX. GRIEVANCE PROCEDURE**

The first step in a grievance shall be for the two parties to attempt to come to agreement between themselves by whatever means are acceptable, utilizing the EAST Code of Conduct as a guide, to all concerned provided there is no conflict with these by-laws are any other procedural documents which may be adopted by this organization. Such an agreement must be documented and signed by all parties involved and recorded with the secretary with seven (7) days of signing. If no agreement can be reached then the matter can be referred, in writing by either party, to the president for binding mediation by the Executive Board. The time limit for filing a grievance is 15 days from the time the incident begin grieved took place.

Grievance hearings shall be held within **seven (15) days** and shall be closed to all but the concerned parties and their witness(es). The Board may disallow any witness contingent upon their relevancy to the specific grievance. A Quorum of members of the Executive Board shall hear said grievance.

All those in favor: \_\_\_\_\_ All those opposed: \_\_\_\_\_

Any other changes needed?

Review Budget for 2023-24 at \_\_\_\_\_ meeting

Review EAST Parent Handbook for 2023-24 at \_\_\_\_\_ meeting (add in any new items we have decided upon such as if we choose to do an officials incentive and/or changing swimmer discount policy or any other potential financial/membership policy or dues amount)

Summer/End of Season Banquet and Annual Meeting Date \_\_\_\_\_

NEXT MEETING:

CLOSE

Minutes taken by

Attendees:

Once we have the time or detailed plans of how to go about- if you are interested in leading and creating proposals or materials place your name down:

- Recruitment Flyers (once we get coaching settled)
- Put together a scholarship or program and ask Rotary, Hopesource, KVH, and other community service groups if they will sponsor the program).
- Make future plans to host some clinics