



Champaign County HEAT Booster Club Steering Committee Meeting agenda for: Wednesday, February 7, 2024* from 6-7 PM

****Note this is a date change from normal 2nd Thursday of the month****

Location: Stephens Family YMCA Community Room

Or join by zoom at: <https://us02web.zoom.us/j/85992022866?pwd=UkRNNmIBVjlrNGQ1UDB0WTY2OWNMZz09>

1. Presidents Report - Natalie Kenny Marquez
 - a. Sponsorship Update
 - b. Projects:
 - i. Update the team registration process
 - Booster fee review
 - a. summer 2024
 - b. short course 2024-2025
 - Navigate a better way to accommodate high schoolers registering in fall/winter
 - Add to registration forms:
 - a. t-shirt size
 - b. Preferred name on swim cap
 - c. Confirmation parent understands volunteer obligation
 - Better utilize our website for registration process using the [online registration process](#)
2. Treasurer's Report - Jennifer White
 - a. Profit & Loss Statement and General Ledger Report
 - b. Travel budget update (Coach Will)
 - i. Review the policy and spreadsheet regarding coach coverage at swim meets
 - Discuss the Center Grove Meet
 - Review upcoming meets and coach coverage
 - c. Budget Detail document (Natalie)
3. Coaches Report - Coach Will Barker

4. Meet Schedule

- a. YMCA Jr Districts: February 17, 2024
- b. HEAT YDSC Dual: February 18, 2024
- c. YMCA District Time Trial: February 23, 2024
- d. YMCA District Championships: February 24-25, 2024
- e. Illinois YMCA State Championship: March 8-10, 2024
- f. YMCA National Championship: April 2-6, 2024
- g. YMCA National Time Trial: April 3-6, 2024

5. Home Meet Management - Nikki Asse

6. Computer Table / Officials - Larry Fahnestock

7. Concessions - Roselle Bhosale

- a. Need a new coordinator for 2024-2025 season
- b. Concessions & Hospitality spreadsheet updates
- c. Reorganize processes moving forward

8. Hospitality - Jan Reynolds

- a. Concessions & Hospitality spreadsheet
- b. Head count for hospitality:
 - i. Require a head count for coaches when teams register
 - ii. 12 officials per session
 - iii. In lieu of food donations, take money donations
 - iv. Only 1 hospitality donation per family per 3-day meet

9. Volunteer Coordinator - Amanda Alleman, Jeff and Katie Caithamer, Liz Howard

- a. Recap Mid-Winter
- b. Planning for Illinois Open
- c. Prioritize timers and on-deck volunteers
- d. Update volunteer requirements and have parents sign that waiver with 2024-2025 registrations

10. Fundraiser Update

- a. Scheduling the next fundraiser?

11. Social - Liz Howard and Betsy Bradley

- a. 2023-2024 Banquet: April 14, 2024 at the iHotel and Conference Center
 - i. Promotion

- ii. Coaches and swimmers tickets are paid for by team
- iii. Non-swimmers pay for their tickets
- iv. Silent Auction
- v. Senior awards:
 - Confirm these are the Heat graduating seniors:
 - David Miller - Decatur St. Theresa
 - Laura Taylor - Champaign Central
 - Olivia Terry - Champaign Central
 - Aron Varga - Mahomet Seymour
 - Owen Kearns - Mahomet Seymour
 - Ian Peters - Urbana*
 - Jesse Wald - Urbana
 - Jonathan Smith - Central*
 - Jack Dillow - Central*
 - Elise Ionin - Central*
 - Chloe Shapland - St Thomas More*
 - Lin Gilbertz - Centennial*
- vi. Sponsors:
 - Presenting sponsor (\$800):
 - Awards sponsor (\$600):
 - Red carpet sponsor (\$400): Chambanamoms

12. Team building activities for the season

- a. Swim Buddy Update
- b. Upcoming optional social activities
 - i. Olympic Trials: Monday, June 17
 - Purchase tickets
 - Order t-shirts

13. Parent Liaison Update - Mindy Borden

14. Publicity and Social Media - Mindy Borden

15. Team Apparel & Equipment - Erica Malloch

- a. Profit from apparel

16. HEAT Masters

- a. Confirm there are revenue and expense budget line item for Masters
- b. Upcoming home meets: February 18, 2024 at Centennial (John May Winter Classic): Masters present Nats team with “big check”.