

## PPD Swim Team Scholarship Program / Procedures

7/20/2004

- 1) 2 weeks prior to Early Bird registration a notification via email will be sent to all families from the current season that one Scholarship is available for the upcoming swim season. Those interested must respond prior to 1 week before Early Bird to the PPD Board President using email (for date/time stamp) explaining why they are interested in the scholarship. They then must submit financial records, such as tax returns, pay stubs, or a letter from their employer, proving their current income level to the Park District Assistant Superintendent of Recreation (Donelda Danz). These records will be reviewed against the Palatine Park District Financial Assistance Guidelines to determine eligibility, and the amount of the scholarship. All applications that financially qualify will then be reviewed by the PPD Swim Team Advisory Board President, the PPD Swim Team Head Coach, and the PPD Assistant Superintendent of Recreations, where one candidate will be selected for the scholarship.
- 2) The scholarship will cover between 25%-90% of the Park District fee and 25%-90% of the Swim Team fee (excluding the escrow fee). The percentage (%) amount of the scholarship is determined using the Palatine Park District Financial Assistance Guidelines.
- 3) The deadline for receiving application for the scholarship will be 1 week prior to Early Bird registration.
- 4) Per Palatine Park District policy, only families that are residents of the Palatine Park District, or non-resident families that will be attending Fremd or Palatine High Schools are eligible for the scholarship.
- 5) A priority order will be followed in determining the family that receives the scholarship. Families that are residents of Palatine Park District will be given first priority, then non-resident families of Fremd and Palatine High Schools.
- 6) The swimmer that receives the scholarship will sign a 'contract' stating that they will attend at least 50% of the practices, unless the group that they register for requires a higher % of practice attendance, then they will follow that group's guidelines.
- 7) One representative of the family will be required to volunteer at all PPD Hosted swim meets, whether or not the swimmer attends the meet.
- 8) The swimmer is strongly encouraged to swim in our PPD Hosted swim meets, at no charge to the swimmer.
- 9) The swimmer will be required to cover any Illinois Swimming Inc. (ISI) registration fees.
- 10) The swimmer's escrow account will need to have, at a minimum, the ISI fee amount. If the swimmer does not register to swim in any meets, then no additional fees are required for their escrow account. If the swimmer registers for any swim meets where Meet Entry Fees are involved, they will be required to submit an estimated \$20.00 per meet for payment into their escrow accounts, along with their Meet Entry sign-up form.
- 11) The swimmer is strongly encouraged to participate in team fundraising, with all fundraising money covering the pre-paid fundraising fee for the scholarship swimmer going towards the team. Any extra fundraising, beyond the scholarship swimmer's amount, will be credited towards the family for use as rollover towards another season, or credited towards pre-paid fundraising amounts for other swimmers within the family.