

**ILLINOIS SWIMMING, INC.
BOARD OF DIRECTORS MEETING**

Wednesday, January 14, 2015 @ 7:00pm

Location: ISI Office, Des Plaines IL

For those who cannot attend in person:

Conference Call 1-800-977-8002 (call in number) 356158# (participant code)

Agenda

1. Roll Call
2. Adoption of October 2014 BOD Meeting Minutes
3. Audit Report and Approval
4. Consent Agenda
(This Consent Agenda groups the routine, informational and self-explanatory not-controversial items together for approval. All items on the Consent Agenda will be enacted with one motion for an up or down vote after allowing anyone to request that a specific item be moved to the full agenda for individual attention.)
 - a. Reports from Staff
 - Executive Director
 - b. Reports of Officers
 - General Chair
 - Executive Committee
 - Audit Committee
 - Budget Committee
 - Personnel Committee
 - Administrative Vice Chair
 - Rules & Regulations Committee
 - Senior Vice Chair
 - Senior Committee
 - Age Group Vice Chair
 - Age Group Committee
 - Program Operations Vice Chair
 - Treasurer
 - Finance Committee
 - Coaches Representative
 - Coaches Committee
 - Athlete Representative
 - Athletes Committee
 - c. Reports of Non-Officers, Committee Chairs and Coordinators
 - Membership/Registration Coordinator
 - Officials Committee Chair
 - Safety Coordinator
 - Safe Sport Committee Chair
 - Diversity and Inclusion Chair
 - Open Water Chair
 - d. Reports of Ex-Officio Members
5. Items from Consent Agenda Pulled for Discussion

6. Action Items from Reports

7. Unfinished (Old) Business

- a. LEAP 3 Status
- b. Website (Team Unify) Implementation Update
- c. Sponsorship Budget Tracking
- d. Safety Report
- e. Leadership and Strategic Planning Task Forces Updates
 - a. Athlete Performance
 - b. Communication
 - c. Governance

8. New Business

9. Upcoming Meeting Schedule

- | | |
|------------------------|----------------|
| b. BOD Meeting | Feb. 11, 2015 |
| c. BOD Meeting | April 8, 2015 |
| d. HOD Regular Meeting | April 19, 2015 |
| e. BOD Meeting | May 13, 2015 |

10. Adjournment



ILLINOIS SWIMMING, INC.
BOARD OF DIRECTORS MEETING
Wednesday, November 12, 2014 @ 7:00pm
Location: ISI Office, Des Plaines IL

MINUTES

1. Roll Call - Steve Mitchell, Kim Mozdierz-Frank, Blake Mock, Scot Warren, Jeff Arce, Ryan Counihan, Nancy Reese, Tim Steffl, Michael Lawrence, Jayne Spittler, Bob Welch, Pete Kozura, Pam Lowenthal, Judy Busse
2. October 2014 BOD Meeting Minutes Approved
3. Consent Agenda
(This Consent Agenda groups the routine, informational and self-explanatory not-controversial items together for approval. All items on the Consent Agenda will be enacted with one motion for an up or down vote after allowing anyone to request that a specific item be moved to the full agenda for individual attention.)
 - a. Reports from Staff
 - Executive Director Report Submitted
 - b. Reports of Officers
 - General Chair Report Submitted - Pulled
 - Executive Committee
 - Audit Committee
 - Budget Committee
 - Personnel Committee
 - Administrative Vice Chair
 - Rules & Regulations Committee
 - Senior Vice Chair
 - Senior Committee
 - Age Group Vice Chair Report Submitted
 - Age Group Committee
 - Program Operations Vice Chair Report Submitted - Pulled
 - Treasurer Report Submitted - Pulled
 - Finance Committee
 - Coaches Representative Report Submitted
 - Coaches Committee
 - Athlete Representative
 - Athletes Committee
 - c. Reports of Non-Officers, Committee Chairs and Coordinators
 - Membership/Registration Coordinator Report Submitted
 - Officials Committee Chair
 - Safety Coordinator
 - Safe Sport Committee Chair Report Submitted - Pulled
 - Diversity and Inclusion Chair
 - Open Water Chair
 - c. Reports of Ex-Officio Members
 - Michael Lawrence Report Submitted
 - Bob Welch Report Submitted

MOTION: To Approve non-pulled items included in the Consent Agenda. PASSED

4. Items from Consent Agenda Pulled for Discussion

- General Chair Report – Steve Mitchell
Ratification of action by the Executive Committee upheld.
- Program Ops Report – Blake Mock
Discussion of firming up guidelines to submit IHSA culminating conference meets for observation. New guidelines will be published.
- Treasurer Report – Scot Warren
Discussion – Report Approved
- Safe Sport Report – Ryan Counihan
Tracking of education on line courses by parents. No exact named list available to “thank” parents for participating.

5. Action Items from Reports

- a. Auditor Engagement Proposal - Auditor Engagement letter for Paul Asheim, approved.
- b. Advice and Consent to General Chair Appointment
 - Senior Vice Chair (Replacement) – Michael Laurich (ACAD) – approved
- c. Funding for USAS to members on committees in attendance but not funded approved for \$500.00 each with receipt of expense report (Jayne Spittler, Laurel Liberty, and Kate Chronic).
- d. Athlete Banquet will be planned to coincide with the Spring HOD in Bloomington. The budget will be looked at for funding this event.

6. Unfinished (Old) Business

- a. LEAP 3 Status
 - No real progress.
 - Tim Stefl sent the listing of officials participating in National meet today.
 - Athlete follow-up - Steve asked Pete, Jeff and Mike Laurich to work with the athletes to complete the final items.
- b. Website (Team Unify) Implementation Update
SW: Team Unify is processed, we have the agreement and at the second Tuesday in January to launch.
- c. Central Zone General Chair Conference Call
 - Implementation of Zone Board of Review and Sanction Appeal Panel
 - KM – Conversion to Zone Board of Review. On the website are four documents – a list of participant files; training materials presented at zones; areas of responsibility/summary documents/jurisdiction;
 - Fee - \$100 (video conference) Whoever files the complaint is responsible for paying the fee.
 - Sanction Appeals – still in process

7. New Business

- a. SM - Leadership and Strategic Planning Session Follow-up Proposal (Task Forces)

1. Appoint Co-Chairs
 - a. Athlete Performance Task Force (Jeff Arce and Senior Vice Chair)
 - b. Communication Task Force (Blake Mock and Pam Lowenthal)
 - c. Governance Task Force (Steve Mitchell and Pete Kozura)
2. Purpose of Each Task Force
 - a. Review and refine tactical objectives of each key strategic area
 - b. Develop and initially execute (if able) specific implementation plans for each objective - who is responsible, how to proceed, timeline for completion
 - c. Identify at least three (3) Key Performance Indicators (metrics) for measuring impact of overall strategic goal (establish baseline, definition of success and frequency of reporting results/trends)
 - d. Propose transition from Task Force to ongoing operational activity
3. Each Task Force to report recommendations to BOD/HOD in April 2015

ML – Doesn't think that the staff should be involved in task forces – they act in a liaison/ Also , the General Chair should also not be on a task force as the chair oversee all task forces. He is concerned when we start to re-organize outside of our structure to meet task force needs.

SM- Cross-functional activities and is therefore represented by cross-functional chairs. Jack Yetter has volunteered to assist in the Governance area. All are in agreement and plan to move forward.
- b. Finance Committee Proposal
 - Develop Revenue Recommendations for April 2015 HOD Meeting (include postponed legislation from October 2014 HOD Meeting & General Chair championship meet fee proposal)
 - BW
 - Present 2-3 scenarios as to how to reach both program/budget goals and revenue options
- c. Safety Reports
 - SM-Adam distributed the safety reports that were unavailable at the HOD. A summary including addressing action plans needs to be included. Ryan
- d. Committee Appointments
 - There are people who have 5 appointments and clubs that have 3-5 appointments. High concentration from Lake County; we need to diversify the representation across the state.
 - Board Members are not on committees
 - Every person is only on 1 committee
 - Each committee – only 1 person from any club represented
 - Athletes
 - About 25 clubs are currently represented on committees
 - Many comments on how to involve other people
 - ML – personal contact is best when trying to engage people to get involved. Putting something on a website is not enough. Phone contact asking
 - JS – Important that the committee chairs are responsible to assure that the committees are diverse.
 - BW – we have to sell the involvement in the governance side of the sport.
- e. Board Communication
 - IHSA published a new bylaw proposal and distributed them to see if any of them are of concern to Illinois Swimming.
 - BW - Restricted in the contact time coaches in swimming can have. Other sports have been able to increase that time – why not swimming?
 - PL – at one point the athletes were allowed to swim non-HS events during their season. It might be time to re-visit that option.
- f. Update on the recertification – Tim Stefl ... we have over 700 officials who have been

re-certified.

g. Legislation Update - - KM - has a draft copy, final copy available shortly

8. Upcoming Meeting Schedule

- | | |
|------------------------|----------------|
| a. BOD Meeting | Jan. 14, 2015 |
| b. BOD Meeting | Feb. 11, 2015 |
| c. BOD Meeting | April 8, 2015 |
| d. HOD Regular Meeting | April 19, 2015 |

9. Adjournment - 8:53 PM

Respectfully Submitted,

Judy Busse
Pam Lowenthal



1400 E Touhy Avenue
Suite 410
Des Plaines, IL 60018
847.824.1596

To: Board of Directors
Fr: Pete Kozura
Re: Report for Jan 14, 2015

Audit report to be presented at Jan '15 meeting.

Office relocation completed mid-December.

Championship Meet agreements received from six Regional hosts and Age Group Champ Meet host.

Summer Champ Meet agreements to be sent out by end of Jan.

Championship Meet hotel room blocks finalized – information posted and distributed.

Winter Championship Meet preparations ongoing.

Inquiries into Athlete Banquet location in conjunction with Spring HOD in Bloomington ongoing.

Working with USA Swimming for Regional Coaches Clinic – Aug 2015.

Sponsorship Updates:

Working with Discover Student Loans for approvals of all artwork initiatives.

Fitter and Faster Tours has agreed to renew their advertising/promotion relationship for 2015.



A Local Swim Committee of USA Swimming

Board Of Directors Report

General Chair

January 14, 2015

1. Signed First Amendment to Lease between JEA Touhy Office Plaza, LLC and Illinois Swimming, Inc. to modify the following Lease terms and provisions: "Relocation of Premises" to Suite #410; renegotiation of "Base Rate"; five-year "Extension of Term"; "Adjustment of Operating Expense Stop, Real Estate Tax, Tenant Electrical Basic Charge and Tenant's Mailing Address"; and "Relocation Expenses/Conditions".
2. Nominating Committee is functioning. First meeting minutes are attached.
3. Central Zone Information
 - a. CZ General Chair Conference Call Notes (see attached)
 - Recommended Drew Schnack to serve as CZ BOR Chair
 - b. Survey Results (see attached)
 - Registration Fees
 - Meet Fees and Travel Funds
 - c. USA Swimming BOD Meeting updates
 - i. *Leap Level 2 & 3*: Some of the optional requirements are now mandatory. Please see the attached for a recap of the items. There were no changes to the Level 1 requirements.
 - ii. *Update to the Times Module* to include (see attached document for complete updates and revisions):
 - NAG records achieved at Sectional, Grand Prix, or Legends meets do not require application. Times and Recognition Committee will document and award record status.
 - All American Program - Qualifying period and membership requirements
 - LSC Times Module Management Recommendation
 - Plus, minor housekeeping items
4. Executive Committee – no report
5. Audit Committee – Audit Report Submitted for Review
6. Budget Committee – no report
7. Personnel Committee – Reviewing Health Insurance Plan and Options

Respectfully submitted,

Stephen Mitchell

ILLINOIS SWIMMING INC.

GROUP 12/1/2014 MAJOR MEDICAL RENEWAL COMPARISON

	BLUE CROSS	AETNA	UHC	HUMANA
INSURANCE CARRIER:	BLUE CROSS	AETNA	UHC	HUMANA
PLAN NAME:	BLUE PPO GOLD 01 (G512PPO) - ALTER. HSA	IL SILVER HSA	71-R - CURRENT PLAN	HDP CHOICE PLUS
	HSA	HSA	HSA	HSA
MAXIMUM BENEFIT	UNLIMITED	UNLIMITED	UNLIMITED	UNLIMITED
DEDUCTIBLE:				
INDIVIDUAL	\$2,500 IN & OUT	\$2,500 IN/\$5,000 OUT	\$2,000 IN/\$5,000 OUT	\$5,500 IN/\$16,500 OUT
FAMILY	\$5,000 IN & OUT	\$6,000 IN/\$12,000 OUT	\$4,000 IN/\$15,000 OUT	\$11,000 IN/\$33,000 OUT
CO-INSURANCE:	100% IN/80% OUT	100% IN/80% OUT	100% IN/70% OUT	100% IN/70% OUT
OUT-OF-POCKET MAXIMUM:				
INDIVIDUAL	\$5,000 IN & OUT	\$4,000 IN/\$8,000 OUT	\$4,500 IN/\$10,000 OUT	\$5,500 IN/\$18,000 OUT
FAMILY	\$10,000 IN & OUT	\$12,000 IN/\$24,000 OUT	\$9,000 IN/\$30,000 OUT	\$11,000 IN/\$36,000 OUT
HOSPITAL SERVICES	AFTER DEDUCTIBLE	AFTER DEDUCTIBLE	AFTER DEDUCTIBLE	AFTER DEDUCTIBLE
PREVENTIVE SERVICES	100% IN/80% OUT	100% IN/80% OUT	100% IN/70% OUT	100% IN/70% OUT
PHYSICIAN SERVICES	AFTER DEDUCTIBLE	AFTER DEDUCTIBLE	AFTER DEDUCTIBLE	AFTER DEDUCTIBLE
SPECIALIST SERVICES	100% IN/80% OUT	\$30/\$60 CO-PAYS	100% IN/70% OUT	100% IN/70% OUT
PRESCRIPTION DRUGS	100% AFTER DEDUCTIBLE	100% AFTER DEDUCTIBLE	AFTER DEDUCTIBLE	100% AFTER DEDUCTIBLE
MEDICAL PREMIUM	CURRENT/RENEWAL	100% AFTER DEDUCTIBLE	AFTER DEDUCTIBLE	100% AFTER DEDUCTIBLE
PETER KOZURA - SINGLE	\$927.34/\$1,195.61	\$858.51	\$888.44	\$812.41
PAMELA LOWENTHAL - SINGLE	\$927.34/\$1,195.61	\$817.22	\$933.33	\$853.46
TOTAL MONTHLY PREMIUM	\$1,854.68/\$2,391.22	\$1,675.73	\$1,821.77	\$1,665.87

PREPARED BY: RUMMEL ASSOCIATES INC.

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27731
2512

LSC	Zone	# Sanctions Annually	# Approvals Annually	Sanction Fees	Splash Fees
Adirondack	Eastern	30	10	\$30 - 1 day meet \$45 - 2 day meet \$55 - 3 day meet	\$1 per athlete \$1 per relay \$.50 per individual entry
Allegheny Mountain	Eastern				
Connecticut	Eastern	110 - 120	5	\$150, refunded as follows: \$50 refund if deadlines met \$100 refunded if electronic and online reports are filed	Determined by meet host
Maine	Eastern				
Maryland	Eastern	75 average	2 or 3	\$30	\$6.50 max individual events \$6 max relays Different for State Champs Developmental meets charge \$15 per swimmer no matter how many events they swim
Metropolitan	Eastern				
Middle Atlantic	Eastern	130	30	1-day meet: \$25 2+ days: \$50.00 Dual/Intrasquad: \$15 Distance/Open Water: \$15 Camp/Exhibition/Time Trials/SAT: \$15 Closed Invite (3+ teams): \$25	20% of entry fee for sanctioned meets \$.50 per splash for all swimmers
New England	Eastern				

LSC	Zone	# Sanctions Annually	# Approvals Annually	Sanction Fees	Splash Fees
New Jersey	Eastern			\$20 - 1 day meet \$40 - multi day meet	\$20 - one day meet \$40 - multi day meet
Niagara	Eastern				
Potomac Valley	Eastern				
Virginia	Eastern				
Arkansas	Central	26	0	\$30 + \$50 refundable deposit: all meets \$10: Time trial with a meet \$25 + \$50 refundable deposit: stand alone time trial \$60 + \$50 refundable deposit: late request	Non-championship: \$2.50 indiv; \$5 relay Championship: \$3 indiv; \$5 relay Time trials: \$5 indiv, \$10 relay All deck entries are double fees.
Illinois	Central				
Indiana	Central				
Iowa	Central	61	9	\$100 - 2+ day meet \$50 - 1 day invitational \$20 - dual \$5 - intrasquad \$150 - closed invitational	\$3/swimmer to LSC Individual event fees up to host club

LSC	Zone	# Sanctions Annually	# Approvals Annually	Sanction Fees	Splash Fees
Lake Erie	Central	50	7	<p>For all meets where an entry fee is charged, except distance meeets, the sanction fee shall be 20% of the income as defined by the number of splashes and scratches multiplied by the published entry fee.</p> <p>For all meets where no entry fee is collected, there shall be a flat fee of \$5.00 and no swimmer surcharge.</p> <p>For distance meets (meets in which the only events offered equal or exceed 200 yards/meters) the sanction fee shall be (1) \$10 where total entry is limited to 100 or fewer splashes per 4-hr session, (2) \$25 where total entry is limited to 200 or fewer splashes per 4-hr session, (3) 15% of the entry income for a meet where the total entry is not limited to 200 or fewer splashes per 4-hr session.</p>	
Michigan	Central	95	10	<p>Sanctioned meets (except State Champs): 5% of entry fee (incl scratches)</p> <p>State Meets: 10% of entry fee (LSC gives \$6,000 to meet hosts (4) to help cover cost of pool rental)</p>	<p>Timed Final Meets - not to exceed \$5/indiv, \$12/relay</p> <p>P/F, Senior, State Meets - not to exceed \$7.50/indiv, \$12/relay</p> <p>Deck entries, time trials - not to exceed \$7.50/indiv, \$15/relay</p>
Midwestern	Central	45 - 50	5 to 8	<p>\$50: open and championship meets</p> <p>\$25: closed and dual meets</p>	<p>\$6 all meets except LSC Champs</p> <p>\$10 for LSC Champs</p>

LSC	Zone	# Sanctions Annually	# Approvals Annually	Sanction Fees	Splash Fees
Minnesota	Central	144	3	<p>Scheduled bid meets - includes bid invitational meets: \$100 - 90 days prior to meet \$150 - 60-89 days prior to meet \$200 - 30-59 days prior to meet</p> <p>Non-scheduled meets: \$100 due at least 30 days prior to meet</p> <p>Approval: \$100</p>	<p>\$2.50 - scheduled weekend bid meets</p> <p>A, A/B, A/B/C, B/C meets: \$4 (host keeps \$3; LSC gets \$1)</p> <p>State Champs, Finals Meet, Prelim/Final Meet, UMN Aquatic Cntr meets: \$5.50</p> <p>Time Trials: \$3/event (host gets 100%) Exceptions: State Champs, Midwest Seniors: \$5/event</p> <p>Non-scheduled meets: whatever host clubs decides to charge (LSC gets 20%)</p>
Missouri Valley	Central				
North Dakota	Central	34	0	<p>\$100 w/application \$80 refundable if reports are on time \$40 refundable if reports are 2 weeks late</p>	<p>\$3.50/swimmer - regular meets \$5.50/swimmer - state meets (only \$3.50 collected from athletes) \$1.50/individual, \$3/relays</p>
Ohio	Central				
Oklahoma	Central	40 - 45	3	<p>\$25 - meet sanction \$10 - time trial sanction non-refundable</p>	<p>free market ranging from \$3.25 to \$10 for indiv events, double for relays, time trials similar to double, deck entries similar for indiv and relay events</p>
Ozark	Central				
South Dakota	Central				

LSC	Zone	# Sanctions Annually	# Approvals Annually	Sanction Fees	Splash Fees
Wisconsin	Central	127	19	\$20	\$2

LSC	Zone	# Sanctions Annually	# Approvals Annually	Sanction Fees	Splash Fees
Border	Southern				
Florida	Southern				
Florida Gold Coast	Southern	100 - 125	0 - 2	\$75 - all meets \$25 - 8 & under, 25 yd meets	\$2.50 - developmental meets \$3.25 - invites (time finals) \$4 - invites (prelims & finals) \$5 - senior & champ meets relay events - \$5, \$6.50, \$8
Georgia	Southern				
Gulf	Southern				
Kentucky	Southern				
Louisiana	Southern				
Mississippi	Southern				
North Carolina	Southern	140	20	\$10	8% of meet entry fees (non-championship meets)

LSC	Zone	# Sanctions Annually	# Approvals Annually	Sanction Fees	Splash Fees
North Texas	Southern	63	3	\$25	\$3/athlete
South Carolina	Southern	57 meets 41 time trials	9 meets 6 time trials	\$25	P/F: 10 & under - \$3/IE, 11 & over - \$3.50/IE, \$6.50 relays Finals only: \$3/IE, \$6/relays Time Trials: meet host sets fees Late entries: double

LSC	Zone	# Sanctions Annually	# Approvals Annually	Sanction Fees	Splash Fees
South Texas	Southern	110	4	Based on how far in advance a team applies: \$25 - up to 45 days \$50 - 10 to 45 days \$100 - 10 days or less	
Southeastern	Southern	105	15 - 20	\$50	None
West Texas	Southern				
West Virginia	Southern				
Alaska	Western				
Arizona	Western				

LSC	Zone	# Sanctions Annually	# Approvals Annually	Sanction Fees	Splash Fees
Central California	Western	30	1	\$10/day except dual, tri & inter-squad meets Penalty of \$5/day if submitted less than 60 days in advance \$25/meet for dual, tri & inter-squad meets	Age Group Meets: Shall not exceed \$2.75 (indiv), \$6 (relay) Max \$6.60 pool surcharge/swimmer AG Trials & Finals Meets: Shall not exceed \$4.25 (indiv), \$8 (relay) Max \$6.50 pool surcharge/swimmer Senior Meets: Shall not exceed \$6.25 / \$12 Max \$8.50 pool surcharge/swimmer Time Trials: \$1/entry
Colorado	Western	126+	11	\$75 - regular sanction \$50 - league blanket sanction \$25 - league championship \$20 - dual/tri meets & time trials	\$.75/splash - open sanctioned meets \$1/splash - LSC sponsored meets
Hawaiian	Western				
Inland Empire	Western				
Montana	Western				
New Mexico	Western	29	4	\$75 - invites (\$50 returned if reports submitted on time) \$25 - dual/tri \$10 - league meets \$10 - time trials \$10 - clinics, SATs no charge for championship meets	\$3.00 to \$4.50 per event
Oregon	Western				

LSC	Zone	# Sanctions Annually	# Approvals Annually	Sanction Fees	Splash Fees
Pacific	Western	180	4	\$35 - 1 day meet \$75 - 2-3 day meet \$105 - 4+ day meet	\$8 - SC \$10 - LC
Pacific Northwest	Western				
San Diego/Imperial	Western				
Sierra Nevada	Western				
Snake River	Western				
Southern California	Western	250	>5	\$10 - Dual/Tri \$25 - Quad or more/ age group \$100 - Senior	Age group not to exceed \$3.25 Heats/Finals have higher max Senior Invites can go up to \$11
Utah	Western	110	0	\$50 - Invitationals \$10 - intrasquads/duals \$15 - time finals	\$.50/splash
Wyoming	Western	60	4	\$25 - dual and league meets \$50 - all other meets	\$4 - state meets \$4-\$6 - club meets

LSC	Zone	Facility Fees	Additional Meet Entry Fees	Add'l LSC Fees to Meet Host
Adirondack	Eastern	None	None	None
Allegheny Mountain	Eastern			
Connecticut	Eastern	\$0 to \$1200 per session, depending on the facility	None	None
Maine	Eastern			
Maryland	Eastern	None - just the rent	None	10% of entry fees
Metropolitan	Eastern			
Middle Atlantic	Eastern	\$6,000 - \$20,000 rental for 2-1/2 to 3 day meet; no charge directly to swimmers	\$5 surcharge on LC meets	None
New England	Eastern			

LSC	Zone	Facility Fees	Additional Meet Entry Fees	Add'l LSC Fees to Meet Host
New Jersey	Eastern	None		<p>20% for Yards meets 10% for Meters meets</p> <p>If LSC experiences a surplus, teams potentially receive refunds for a portion of splash fees paid during the year.</p>
Niagara	Eastern			
Potomac Valley	Eastern			
Virginia	Eastern			
Arkansas	Central		<p>Indiv swimmer surcharge: \$3 non-champ meet \$5 championship meet</p> <p>Facility use fee: set by meet host; maximum \$10/swimmer Any facility use fees collected in excess of the actual cost of the facility must be sent to LSC by host club.</p>	\$50 penalty for not meeting all sanction requirements by stated deadlines
Illinois	Central			
Indiana	Central			
Iowa	Central	\$5-10/swimmer to offset facility fees	<p>A+ meets can also charge spectator fee; Championships can charge spectator & facility fee.</p>	None

LSC	Zone	Facility Fees	Additional Meet Entry Fees	Add'l LSC Fees to Meet Host
Lake Erie	Central	None	\$2/swimmer	None
Michigan	Central	One university - minimum \$5/admission fee to spectators	Admissions: max \$4/day - timed finals & \$5/day P/F \$1 for paper entry for each indiv & relay entry	\$1/athlete - all sanctioned meets \$5/athlete - all District & JO meets (to pay for officials) \$3/athlete - State meets (cost of Admin Ref)
Midwestern	Central	\$2 - \$5 depending on the cost of the facility to the host	None	None

LSC	Zone	Facility Fees	Additional Meet Entry Fees	Add'l LSC Fees to Meet Host
Minnesota	Central	None (Facilities charge the rental fees to the host team)	\$1.50 per athlete: non-scheduled meets \$2.50 per athlete: scheduled meets	Sanction Fees Equipment Rental Fees
Missouri Valley	Central			
North Dakota	Central	one club charges \$25 facility fee one club charges \$18/swimmer timing system fee	Some teams charge a flat fee for swimmers: \$23.50 - \$25 for one day \$36 for two days	None
Ohio	Central			
Oklahoma	Central	from \$15-20/swimmer charged by facility and then it is up to the meet host to determine how much they can charge to cover that; varies by facility		
Ozark	Central			
South Dakota	Central			

LSC	Zone	Facility Fees	Additional Meet Entry Fees	Add'l LSC Fees to Meet Host
Wisconsin	Central	\$2-3/swimmer/day at some facilities	\$4 - \$4.50 individual event \$12 relay	5 - 10% of the individual entry fees

LSC	Zone	Facility Fees	Additional Meet Entry Fees	Add'l LSC Fees to Meet Host
Border Florida	Southern			
Florida Gold Coast	Southern	None	\$2/swimmer - 1 day meet \$5/swimmer - 2 or more days	None
Georgia	Southern			
Gulf	Southern			
Kentucky	Southern			
Louisiana	Southern			
Mississippi	Southern			
North Carolina	Southern		\$3/swimmer travel fund fee	None

LSC	Zone	Facility Fees	Additional Meet Entry Fees	Add'l LSC Fees to Meet Host
North Texas	Southern	None	\$.50/athlete at one annual meet to help fund a college swimming scholarship	None
South Carolina	Southern	Set by each meet host; ranges from \$3-\$15/day	\$2/athlete for travel fund \$2/athlete Sports Development fee \$2/out of LSC athlete for travel fund LSC Champs: \$1/swimmer into scholarship fund	Meet host must pay LSC 7% of total from meet entry fees, time trials and pool surcharge

LSC	Zone	Facility Fees	Additional Meet Entry Fees	Add'l LSC Fees to Meet Host
South Texas	Southern	Most, if not all, teams do not charge a facility fee	Most teams do not charge additional fees	\$1.25/event splash fee
Southeastern	Southern	up to each host club	up to each host club	\$3/swimmer: LSC swimmers \$5/swimmer: out-of-LSC swimmers
West Texas	Southern			
West Virginia	Southern			
Alaska	Western			
Arizona	Western			

LSC	Zone	Facility Fees	Additional Meet Entry Fees	Add'l LSC Fees to Meet Host
Central California	Western		None	None
Colorado	Western	\$3/swimmer to \$8/swimmer	None	None
Hawaiian	Western			
Inland Empire	Western			
Montana	Western			
New Mexico	Western	\$5.00 to \$7.00	LSC surcharge of \$3/swimmer	NA
Oregon	Western			

LSC	Zone	Facility Fees	Additional Meet Entry Fees	Add'l LSC Fees to Meet Host
Pacific	Western	\$0 - \$15,000 depending on length of the meet, facility requirements (lifeguards, security, etc)	C/B/BB (rare): \$2.50 indiv/ \$8 relay C/B/A+: \$2.75/ \$9 A+ T/F: \$5/ \$16 Far Westerns/JO: \$5.50/ \$20 Senior I, II, III: \$5.50/ \$16 Senior IV T/F: \$6.50/ \$20 Grand Prix: \$10/ \$16 Time Trials: \$9/ \$22	C/B/BB (rare): \$.30 indiv/ \$2 relay C/B/A+: \$.75/ \$2.40 A+ T/F: \$1.36/ \$4.30 Far Western/JO: \$1.50/ \$5.70 Senior I, II, III: \$1.50/ \$4.30 Senior IV T/F: \$1.80/ \$5.70 Grand Prix: \$2.50/ \$4.50 Time Trials: \$2.30/ \$6.30
Pacific Northwest	Western			
San Diego/Imperial	Western			
Sierra Nevada	Western			
Snake River	Western			
Southern California	Western		Age group: max \$7/swimmer surcharge (plus geographic committee fee not more than \$.50) Senior & indoor AG Champ: up to \$14	Fees stated previously are maximums - host can charge less LSC overhead is \$.15/splash on times final meets, \$.20/splash on prelim/final meets
Utah	Western	varies at each facility	Most teams charge a surcharge in addition to the per event fee	None
Wyoming	Western	varies at each facility (\$0 up to \$10/swimmer)		\$5/swimmer - one day meets \$6/swimmer - multi day meets

LSC	Zone	Approved Meet Fees	Meet Fee Revenue	% to Travel Fund	Add'l Travel Fund Support
Adirondack	Eastern	\$60 - 1 day meet \$75 - 2 day meet \$85 - 3 day meet LSC does not charge splash fees for Approved meets	approx \$50,000	100%	None
Allegheny Mountain	Eastern				
Connecticut	Eastern	\$150, refunded as follows: \$50 refund if deadlines met \$100 refunded if electronic and online reports are filed	\$150,000 - \$170,000	All goes to General Fund	None
Maine	Eastern				
Maryland	Eastern	\$30 approval fee \$.50 splash fee for all swimmers in the meet	\$190,000	All goes to General Fund	General Fund
Metropolitan	Eastern				
Middle Atlantic	Eastern	\$75 application fee - 1 day meet \$100 application fee - 2 day meet \$.50 per splash for all swimmers	\$150,000 - \$200,000	none	Annual budget line item - \$100,000+
New England	Eastern				

LSC	Zone	Approved Meet Fees	Meet Fee Revenue	% to Travel Fund	Add'l Travel Fund Support
New Jersey	Eastern	20% for Yards meets to the LSC 10% of Meters meets to the LSC If LSC experiences a surplus, teams could receive partial refunds for approved meet fees paid during the year.		20 - 25%	All of the LSC revenue sources fund each and every one of the LSC expenditures.
Niagara	Eastern				
Potomac Valley	Eastern				
Virginia	Eastern				
Arkansas	Central				
Illinois	Central				
Indiana	Central				
Iowa	Central	None	Sanction - \$4,000 Splash Fees - \$30,000	\$30,000 (splash fees)	General Fund

LSC	Zone	Approved Meet Fees	Meet Fee Revenue	% to Travel Fund	Add'l Travel Fund Support
Lake Erie	Central	<p>For all meets where an entry fee is charged, the approval fee shall be 20% of the entry income as defined by the number of splashes and scratches multiplied by the published entry fee.</p> <p>For all meets where no entry fee is collected, there shall be a flat approval fee of \$5 and no swimmer surcharge.</p>			None
Michigan	Central	<p>USA-S clubs - \$100 except Open Water, Black Heritage, and Disability meets (no charge)</p> <p>YMCA clubs - \$250 for closed YMCA Invites, clusters, state or zone meets</p> <p>Non-USA-S clubs - \$250 for AAU, Park & Rec, State Games, etc.</p>	\$81,000	None	General Fund
Midwestern	Central	\$25 for host; none from swimmers	\$72,000	20%	12.5% indirectly (support for Zone & All Star teams)

LSC	Zone	Approved Meet Fees	Meet Fee Revenue	% to Travel Fund	Add'l Travel Fund Support
Minnesota	Central	Approval Fee	\$350,800	None (goes into General Fund)	Annual Budget line item
Missouri Valley	Central				
North Dakota	Central	Same as sanction fees	Meet fees - \$20,000 Sanction fees - \$1600	General Fund	Part of overall budget process, no funding formula
Ohio	Central				
Oklahoma	Central	ranges from \$75 to free for high school champs	not available - varies based on athlete level of achievement and attendance	is attendance based through application for funding	
Ozark	Central				
South Dakota	Central				

LSC	Zone	Approved Meet Fees	Meet Fee Revenue	% to Travel Fund	Add'l Travel Fund Support
Wisconsin	Central	\$20 approval fee \$2/swimmer splash fee 5 - 10% of total individual entry fees	\$131,200	5 - 10% of the entry fees per meet	None

LSC	Zone	Approved Meet Fees	Meet Fee Revenue	% to Travel Fund	Add'l Travel Fund Support
Border Florida	Southern				
Florida Gold Coast	Southern	\$75 per approval	\$85,000 - \$90,000	\$65,000	None
Georgia	Southern				
Gulf	Southern				
Kentucky	Southern				
Louisiana	Southern				
Mississippi	Southern				
North Carolina	Southern	Same as for sanctioned meets	\$175,000	\$100,000	Fines go into Travel Fund

LSC	Zone	Approved Meet Fees	Meet Fee Revenue	% to Travel Fund	Add'l Travel Fund Support
North Texas	Southern	\$25	\$85,000	189%	None
South Carolina	Southern	P/F: 10 & under - \$3/IE, 11 & over - \$3.50/IE, \$6.50 relays Finals only: \$3/IE, \$6/relays Time Trials: meet host sets fees Late entries: double \$2/athlete for travel fund \$2/athlete Sports Development fee \$2/out-of-LSC athlete for travel fund	\$31,000	100%	\$2/swimmer as previously described \$25/coach registration fee, which funds coach travel fund (\$3,800)

LSC	Zone	Approved Meet Fees	Meet Fee Revenue	% to Travel Fund	Add'l Travel Fund Support
South Texas	Southern	Based on how far in advance a team applies: \$25 - up to 45 days \$50 - 10 to 45 days \$100 - 10 days or less	\$125,000 from splash fees \$2,000 from sanction fees	Goes into General Fund	From General Fund: \$50,000/year for athlete travel \$16,000/year for coach travel The funds are split between LC & SC; if 50% isn't used during LC, the balance is moved to be used during SC.
Southeastern	Southern	\$50	\$96,000	Goes into General Fund	None
West Texas	Southern				
West Virginia	Southern				
Alaska	Western				
Arizona	Western				

LSC	Zone	Approved Meet Fees	Meet Fee Revenue	% to Travel Fund	Add'l Travel Fund Support
Central California	Western	See previous response	\$42,000	40%	None
Colorado	Western	\$20 - dual/tri meets \$30 - dual/tri meets non-member organizations \$50 - approved non-member champs or invites	\$8,500 sanctions plus \$44,000 surcharge/splash fees	\$.75/splash	None
Hawaiian	Western				
Inland Empire	Western				
Montana	Western				
New Mexico	Western	\$1.00 sanction fee			
Oregon	Western				

LSC	Zone	Approved Meet Fees	Meet Fee Revenue	% to Travel Fund	Add'l Travel Fund Support
Pacific	Western	\$35 - 1 day meet \$75 - 2-3 day meet \$105 - 4+ day meet	\$350,000	All goes into General Fund	Travel support is part of the annual budget based on airfare and a stipend of \$300
Pacific Northwest	Western				
San Diego/Imperial	Western				
Sierra Nevada	Western				
Snake River	Western				
Southern California	Western	Same as for sanctioned meets	\$375,000	\$300,000	AG meets: \$.50 splash to senior fund \$.25 to age group fund Senior meets: \$.75 splash to senior fund \$.25 to age group fund
Utah	Western	Do not conduct approved meets	\$36,500	All goes into General Fund	Senior Travel Fund is just a budget item
Wyoming	Western	\$50 to be paid to officials		General Fund	

LSC	Zone	Meet Host Entry Fee Limits	Championship Fee Limits	Prelim/Finals Fee Differences
Adirondack	Eastern	\$3.50 - individual event \$3.75 if entire meet is positive check in \$6 - relay \$1/swimmer If meet host wants to charge more, it must be approved at an LSC meeting	\$4 - indiv entry for timed finals \$4.50 for prelim/finals events \$6 - relays \$1/swimmer	See previous question
Allegheny Mountain	Eastern			
Connecticut	Eastern	None	Age Groups: \$7/\$12 Seniors: \$8/\$16	No difference
Maine	Eastern			
Maryland	Eastern	\$6.50 max individual events \$16 max relays Different for State Champs \$5 for each paper entry	\$7 individual events \$14 per relay \$10 individual paper entry \$20 relay paper entry	No difference
Metropolitan	Eastern			
Middle Atlantic	Eastern	\$4 indiv entry for SC \$5 indiv entry for LC \$8 for relay Deck entry fees can be no more than double the event fees	Senior meets only: \$7 indiv entry \$12 relay	No difference
New England	Eastern			

LSC	Zone	Meet Host Entry Fee Limits	Championship Fee Limits	Prelim/Finals Fee Differences
New Jersey	Eastern	SC: \$4 timed final; \$5 prelim final; \$11 distance; \$9 relays LC: add an additional \$1 Champs: add an additional \$1	See previous response	See previous response
Niagara	Eastern			
Potomac Valley	Eastern			
Virginia	Eastern			
Arkansas	Central	See previous response	Yes; see previous responses	No difference
Illinois	Central			
Indiana	Central			
Iowa	Central	Only SC & LC Champs have cap; host can charge any fees for events they wish	SC & LC Champs - \$5.25/ind & \$10.50/relay Regional meets - \$4/indiv & \$8/relay	No difference for champ meets but host team of indiv meets can charge different fees

LSC	Zone	Meet Host Entry Fee Limits	Championship Fee Limits	Prelim/Finals Fee Differences
Lake Erie	Central	None	None	None
Michigan	Central	Timed Finals - max \$5/indiv, \$12/relay Deck entries, time trials - max \$7.50/indiv, \$15/relay	State meets - max \$7/50/indiv, \$12/relay	P/F and Senior meets: max \$7/50/indiv, \$12/relay
Midwestern	Central	\$2.50 individual \$5 relay	Yes \$4.50 individual \$12 relay	\$3 individual/ \$7.50 relay for P/F meets (no awards/ min qual time less than BB) \$4 individual/ \$10 relay for P/F meets (medal awards/min qual time BB or better) \$3.50 individual/ \$7 relay Qualifier meet - P/F (medal awards)

LSC	Zone	Meet Host Entry Fee Limits	Championship Fee Limits	Prelim/Finals Fee Differences
Minnesota	Central	Only for scheduled meets (see previous fee schedule)	See previous fee schedule	See previous fee schedule
Missouri Valley	Central			
North Dakota	Central	Maximum is \$1.50/indiv & \$3/relays plus a 'reasonable' timing system fee	Maximum is \$1.50/indiv & \$3/relays plus a 'reasonable' timing system fee	No difference
Ohio	Central			
Oklahoma	Central	market driven - paying attention to the customer keeps fees in line	Sanctioned meets: \$1.50/splash indiv, relay, deck entry indiv & relay, time trial indiv & relay LSC can also charge \$3/athlete if needed	Market driven
Ozark	Central			
South Dakota	Central			

LSC	Zone	Meet Host Entry Fee Limits	Championship Fee Limits	Prelim/Finals Fee Differences
Wisconsin	Central	None	13 & Over Champs: \$5/swimmer splash fee \$7 indiv entry; \$16 relay 12 & U Champs: \$3/swimmer splash fee \$6 indiv entry; \$16 relay	Prelim/final meet individual entry fees are set by the host club. Splash fee \$2

LSC	Zone	Meet Host Entry Fee Limits	Championship Fee Limits	Prelim/Finals Fee Differences
Border	Southern			
Florida	Southern			
Florida Gold Coast	Southern	Maximums stated in previous fee schedule	See previous fee schedule	See previous fee schedule
Georgia	Southern			
Gulf	Southern			
Kentucky	Southern			
Louisiana	Southern			
Mississippi	Southern			
North Carolina	Southern	Not for event fees, except for championship meets	SC: \$4 individual; \$8 relays LC: Age Group \$6/\$10; Senior \$8/\$12	No difference

LSC	Zone	Meet Host Entry Fee Limits	Championship Fee Limits	Prelim/Finals Fee Differences
North Texas	Southern	SC fees: Timed Finals \$3.75/\$7 Prelims/Finals \$4.25/\$8 LC fees: Timed Finals \$4/\$7.50 Prelims/Finals \$4.50/\$8.50 Time Trial fees: Events <800 yards \$5 Events >800 yards \$10	Same as previous response	See previous fee schedule
South Carolina	Southern	10 & under - \$3/IE 11 & over - \$3.50/IE \$6/relays	No difference	See previous fee schedule

LSC	Zone	Meet Host Entry Fee Limits	Championship Fee Limits	Prelim/Finals Fee Differences
South Texas	Southern	LSC does not cap meet host fees, which are generally \$6-\$6.50/event.	\$7.50 - \$8.00 per event	No difference
Southeastern	Southern	Must charge an LSC surcharge: \$3/swimmer: LSC swimmers \$5/swimmer: out-of-LSC swimmers	None	up to each meet host
West Texas	Southern			
West Virginia	Southern			
Alaska	Western			
Arizona	Western			

LSC	Zone	Meet Host Entry Fee Limits	Championship Fee Limits	Prelim/Finals Fee Differences
Central California	Western	See previous response	See previous response	See previous response
Colorado	Western	None	None	No difference
Hawaiian	Western			
Inland Empire	Western			
Montana	Western			
New Mexico	Western			
Oregon	Western			

LSC	Zone	Meet Host Entry Fee Limits	Championship Fee Limits	Prelim/Finals Fee Differences
Pacific	Western	Not at this time	See previous response	See previous response
Pacific Northwest	Western			
San Diego/Imperial	Western			
Sierra Nevada	Western			
Snake River	Western			
Southern California	Western	See previous response	See previous response	See previous response
Utah	Western	No limits; each team establishes what their meet entry fees need to be according to what they need to pay the facility, etc	We do not charge more for championship meets	No difference
Wyoming	Western	No	See previous response	No difference

LSC	Zone	LSC Sets/Limits Meet Host Fees	Olympic Trials Support	World Trials Support	Nationals & US Open Support
Adirondack	Eastern	Yes	\$1,000 athlete \$300 coach	never had one	\$800 athlete \$200 coach
Allegheny Mountain	Eastern				
Connecticut	Eastern	Host clubs may not charge admission, surcharge or other fees	\$1,100	\$600	\$500 Winter Nationals \$600 Summer Nationals \$600 US Open
Maine	Eastern				
Maryland	Eastern	Yes	\$1,000 athletes/coaches/officials		\$1,000 Nationals \$600 US Open athletes/coaches/officials
Metropolitan	Eastern				
Middle Atlantic	Eastern	No	\$1,000	\$600	\$600 winter \$650 summer
New England	Eastern				

LSC	Zone	LSC Sets/Limits Meet Host Fees	Olympic Trials Support	World Trials Support	Nationals & US Open Support
New Jersey	Eastern	No	\$3000 to be divided between qualifiers on a per share basis (in addition to their share of the \$53,000 National Travel Grant	6 shares	Nationals/Trials: 6 shares (US Open - none)
Niagara	Eastern				
Potomac Valley	Eastern				
Virginia	Eastern				
Arkansas	Central	Yes, see previous response; for non-championship events, clubs may charge lower entry and facility fees but the amounts to be remitted to LSC remain the same.			
Illinois	Central				
Indiana	Central				
Iowa	Central	No	Level A*	Level A*	Level A*

LSC	Zone	LSC Sets/Limits Meet Host Fees	Olympic Trials Support	World Trials Support	Nationals & US Open Support
Lake Erie	Central	No	Travel plus \$200		\$175 or travel costs plus \$100 (whichever is greater) Open Water: Travel plus \$50
Michigan	Central	No	\$500	\$500	\$350
Midwestern	Central	No other fees unless facility fees, which must be approved	max \$1,000 provable expenses	max \$500 provable expenses	max \$500 provable expenses; no variance

LSC	Zone	LSC Sets/Limits Meet Host Fees	Olympic Trials Support	World Trials Support	Nationals & US Open Support
Minnesota	Central	Only for scheduled meets (See previous fee schedule)	\$700*	\$450* (determined by Senior Swimming Committee)	\$350* - Winter \$450* - Summer
Missouri Valley	Central				
North Dakota	Central	Fees are required to be 'reasonable'	up to \$500 reimbursement	up to \$500 reimbursement	up to \$500/year reimbursement
Ohio	Central				
Oklahoma	Central	No (LSC Champ Meet entry fees are set at \$3.50/indiv, \$7/relay, \$10-18 facility surcharge)	\$125/day + airfare application based	application based	\$75/day + airfare
Ozark	Central				
South Dakota	Central				

LSC	Zone	LSC Sets/Limits Meet Host Fees	Olympic Trials Support	World Trials Support	Nationals & US Open Support
Wisconsin	Central	No	14 shares*	none	Summer Nationals - 11 shares Winter Nationals - 11 shares

LSC	Zone	LSC Sets/Limits Meet Host Fees	Olympic Trials Support	World Trials Support	Nationals & US Open Support
Border	Southern				
Florida	Southern				
Florida Gold Coast	Southern	Maximumx stated in previous fee schedule	\$1000*	\$900*	\$400 - \$800* depending on location & duration of meets
Georgia	Southern				
Gulf	Southern				
Kentucky	Southern				
Louisiana	Southern				
Mississippi	Southern				
North Carolina	Southern	Facility fees are capped at \$10/swimer for SC and \$15/swimmer for LC	Airfare + \$75/day per diem *	Maximum \$500/swimmer	LC: maximum \$500/swimmer SC: \$400/swimmer

LSC	Zone	LSC Sets/Limits Meet Host Fees	Olympic Trials Support	World Trials Support	Nationals & US Open Support
North Texas	Southern	Yes, unless bid with an exception that was approved at the meet bid meeting	See comments	See comments	See comments
South Carolina	Southern	LSC has no fees set by a meet director	See comments	See comments	See comments

LSC	Zone	LSC Sets/Limits Meet Host Fees	Olympic Trials Support	World Trials Support	Nationals & US Open Support
South Texas	Southern	No	Athletes must apply; LSC has formula to determine amount swimmers will get. It is not a flat fee.		Athletes must apply; LSC has formula to determine amount swimmers will get. It is not a flat fee.
Southeastern	Southern	No			National meets: \$45,000 (incl RULES: Each club is limited to max of \$1,500 per year per swimmer Four day or less meet: \$500; five day meet: \$1,000 Clubs with relay-only swimmers will be
West Texas	Southern				
West Virginia	Southern				
Alaska	Western				
Arizona	Western				

LSC	Zone	LSC Sets/Limits Meet Host Fees	Olympic Trials Support	World Trials Support	Nationals & US Open Support
Central California	Western	Yes; see previous response	\$800		<p>one meet per season per athlete</p> <p>Nationals: \$100 within LSC \$300 in CA but out of LSC \$400 in Western Zone outside CA \$500 outside Western Zone</p> <p>US Open: \$100 within LSC \$200 in CA but out of LSC \$300 in Western Zone out of CA \$400 outside Western Zone</p>
Colorado	Western	No	up to \$600*	up to \$600*	up to \$600*
Hawaiian	Western				
Inland Empire	Western				
Montana	Western				
New Mexico	Western	Yes			
Oregon	Western				

LSC	Zone	LSC Sets/Limits Meet Host Fees	Olympic Trials Support	World Trials Support	Nationals & US Open Support
Pacific	Western	Entry fees are outlines in previous response	\$945	\$900	Airfare + stipend (depends on location): 2012: \$725 (LC) \$600 (SC) 2013: \$525 (LC) TBD (SC)
Pacific Northwest	Western				
San Diego/Imperial	Western				
Sierra Nevada	Western				
Snake River	Western				
Southern California	Western	Do not pay local meet director	\$1,350	\$1,000	\$750
Utah	Western	Our meet directors are all volunteers unless they are paid employees at the facility that sponsors the team			
Wyoming	Western	No	\$250 (swimmer must enter LSC meets during the year)		\$250 (swimmer must enter LSC meets during the year)

LSC	Zone	Grand Prix Support	Junior Nats Support	Senior Zone Champ Support	AG Zone Champ Support
Adirondack	Eastern	\$300 athlete nothing to coach	\$600 athlete \$200 coach	\$200 athlete nothing to coach	Athlete - bus transportation & all team equipment Coach - \$200 (up to 2 coaches)
Allegheny Mountain	Eastern				
Connecticut	Eastern		\$400 winter \$500 summer	\$175	40% of total cost
Maine	Eastern				
Maryland	Eastern	\$300 (must be regional) athletes/coaches/officials	\$600 athletes/coaches/ officials	\$200 athletes/coaches/officials	LSC no longer participates in Zone Meets
Metropolitan	Eastern				
Middle Atlantic	Eastern	From \$300 to \$550, depending on level of swimmer achievement	\$450 winter \$500 summer	Sectionals: \$300 to \$550, depending on level of swimmer achievement	\$10,000 in budget for 80 athletes and 15-20 support staff (parents make up the difference)
New England	Eastern				

LSC	Zone	Grand Prix Support	Junior Nats Support	Senior Zone Champ Support	AG Zone Champ Support
New Jersey	Eastern	None	4 shares (Juniors & Nationals in same season: 8 shares)	None (Sectionals: 1 share)	Approx \$20,000 from the LSC Athletes pay the difference
Niagara	Eastern				
Potomac Valley	Eastern				
Virginia	Eastern				
Arkansas	Central				
Illinois	Central				
Indiana	Central				
Iowa	Central	Level C*	Level A*	Level B*	Level C*

LSC	Zone	Grand Prix Support	Junior Nats Support	Senior Zone Champ Support	AG Zone Champ Support
Lake Erie	Central	\$70/swimmer (half for relay-only swimmers); travel will be reimbursed if meet is 45+ miles from home or base practice facility (swimmers can be reimbursed for only one per season - Sectionals or Grand Prix)	\$150 or travel costs plus \$50 (whichever is greater). For another national meet following immediately in the same location, an additional \$100.		
Michigan	Central	None	\$300	None	NCSA Juniors - \$200 Major nat'l/int'l not funded by USA-S - \$500 Major nat'l/int'l disability - \$500 Open Water Nat'ls - \$300
Midwestern	Central	max \$100 provable expenses	max \$500 provable expenses; no variance	max \$100 provable expenses	indirect support funds a % of the travel/gear/entry costs

LSC	Zone	Grand Prix Support	Junior Nats Support	Senior Zone Champ Support	AG Zone Champ Support
Minnesota	Central	\$200*	\$200* - Winter \$400* - Summer	\$100*	Set budget amount for team; try to charge families less for the entry/apparel package
Missouri Valley	Central				
North Dakota	Central	up to \$500/year reimbursement	up to \$500/year reimbursement	up to \$500/year reimbursement	LSC provides team bus and travel
Ohio	Central				
Oklahoma	Central	no qualifying athletes but would fund at similar level to other programs	\$65/day + airfare	\$70/day	based on qualifying time achieved - ranges from \$100/pp + incidentals to \$400/pp + incidentals
Ozark	Central				
South Dakota	Central				

LSC	Zone	Grand Prix Support	Junior Nats Support	Senior Zone Champ Support	AG Zone Champ Support
Wisconsin	Central	1 share	7 shares	1 share	1 share

LSC	Zone	Grand Prix Support	Junior Nats Support	Senior Zone Champ Support	AG Zone Champ Support
Border	Southern				
Florida	Southern				
Florida Gold Coast	Southern	\$250* maximum two per year 18 & under swimmers only	\$400 - \$700* depending on location & duration of meets	Not yet; no travel involved	We charge swimmers \$500 and spend approx \$850 on each
Georgia	Southern				
Gulf	Southern				
Kentucky	Southern				
Louisiana	Southern				
Mississippi	Southern				
North Carolina	Southern	None	LC: max \$375/ swimmer SC: \$275/swimmer	None	\$200

LSC	Zone	Grand Prix Support	Junior Nats Support	Senior Zone Champ Support	AG Zone Champ Support
North Texas	Southern	None	See comments	None	\$35,000 for team support
South Carolina	Southern	See comments	See comments	See comments	See comments

LSC	Zone	Grand Prix Support	Junior Nats Support	Senior Zone Champ Support	AG Zone Champ Support
South Texas	Southern	None	Athletes must apply; LSC has formula to determine amount swimmers will get. It is not a flat fee.	None	\$50,000/year Athletes pay a set rate based on how fast they swim; LSC then subsidizes the remainder of the costs.
Southeastern	Southern	Individual swimmers) * her (excluding World Champs & Olympic Trials) ve days or more: \$750 e reimbursed \$500 per relay			\$25,000
West Texas	Southern				
West Virginia	Southern				
Alaska	Western				
Arizona	Western				

LSC	Zone	Grand Prix Support	Junior Nats Support	Senior Zone Champ Support	AG Zone Champ Support
Central California	Western				less than 25%
Colorado	Western	Up to \$300*	up to \$300*	None	Team pays part; families pay part
Hawaiian	Western				
Inland Empire	Western				
Montana	Western				
New Mexico	Western				
Oregon	Western				

LSC	Zone	Grand Prix Support	Junior Nats Support	Senior Zone Champ Support	AG Zone Champ Support
Pacific	Western	\$300	2012: \$700 (LC) \$500 (SC) 2013: \$515 (LC) TBD (SC)	None	None
Pacific Northwest	Western				
San Diego/Imperial	Western				
Sierra Nevada	Western				
Snake River	Western				
Southern California	Western	None	Max \$400 depending on funds remaining after all Senior recognition paid	None	Do not attend
Utah	Western				
Wyoming	Western		\$250 (swimmer must enter LSC meets during the year)		

LSC	Zone	Support for Other Meets	Travel Support to Coaches	COMMENTS/NOTES
Adirondack	Eastern	None	See previous questions	
Allegheny Mountain	Eastern			
Connecticut	Eastern	\$1100 - Paralympic Trials \$600 - Paralympic Nationals \$175 - Open Water Nationals	Olympic or Paralympic Trials: \$500 for unreimbursed expenses maximum \$500 per club per meet	For reimbursement, swimmers must be registered with LSC for at least two years and currently. Swimmers registered for less than two years will be considered for prorated assistance. Participation in additional LSC meets is also required.
Maine	Eastern			
Maryland	Eastern	\$1000 - Disability National Champs (athletes/coaches/officials) \$1000 - Open Water National Champs (athletes/coaches/officials) \$200 - out-of-LSC Select Camps (athletes/coaches)	Coaches are supported at the same rte for all meets that qualify for reimbursement	
Metropolitan	Eastern			
Middle Atlantic	Eastern	Unfortunately yes	Summer Nationals & Olympic Trials: one coach from each club with at least 1 athlete in an individual event. Club must have at least Level 1 on CRP. Amount of support is predicated on CRP level and ranges from \$300-\$600.	
New England	Eastern			

LSC	Zone	Support for Other Meets	Travel Support to Coaches	COMMENTS/NOTES
New Jersey	Eastern	Paralympic Trials qualifying athletes can petition the Executive Cmte via the Adapted Swimming Chair; comparable funding is typically granted.	Not at this time	LSC uses a share basis: Winter Nationals and Summer Nationals receive the same amount of funding, as do Winter/Summer Sectionals and Winter/Summer Juniors. All Team Travel Grants (\$53,000 total) are calculated each summer/early fall and passed out at the NJS Fall HOD. Athletes must have been in the LSC for a period of time to qualify for shares.
Niagara	Eastern			
Potomac Valley	Eastern			
Virginia	Eastern			
Arkansas	Central			
Illinois	Central			
Indiana	Central			
Iowa	Central	IMX	No	*Budget is \$8,000 per SC Season & \$8,000 per LC Season (2014 budget raising to \$10,000). Level A max reimbursement is \$350 drive to meet & \$450 to fly; Level B max \$250 sectionals, \$150 Senior zones; Level C max \$150. Requirements are they most attend at least 3 Iowa meets in season applying for reimbursement & 3 individual events in those meets. Level A meets are paid first; Level B meets are paid max if enough funds, otherwise is divided in equal shares; Level C paid if funds available after Level A & B reimbursed.

LSC	Zone	Support for Other Meets	Travel Support to Coaches	COMMENTS/NOTES
Lake Erie	Central	<p>Sectionals: \$70/swimmer (half for relay-only swimmers); travel will be reimbursed if meet is 45+ miles from home or base practice facility (swimmers can be reimbursed for only one per season - Sectionals or Grand Prix).</p> <p>US Paralympic Champs: \$150 or travel costs plus \$50, whichever is greater.</p>	<p>National Championships: Travel costs or \$50/day (for second meet in same location - \$150) Sectional or Grand Prix meets: \$70</p>	<p>Athletes, coaches and officials qualify for 100% reimbursement after 3 or more consecutive years of registration in the LSC immediately prior to the meet. Less than 3 years, 100% for indiv events, 50% relay only swimmers. Less than 2 years, 50% indiv events, 25% relay only swimmers. Reimbursement not offered to those with less than one year of membership in LSC.</p>
Michigan	Central		<p>LSC pays travel, lodging and per diem for Zone meet coaches</p>	
Midwestern	Central	<p>All Star Meet: indirect support (a % of the travel/gear/entry costs)</p> <p>Sectionals: max \$100 (provable expenses)</p>	<p>Pays expenses of All Star and Zone coaches plus stipend; none for club coaches attending meets with their own swimmers</p>	

LSC	Zone	Support for Other Meets	Travel Support to Coaches	COMMENTS/NOTES
Minnesota	Central	\$100* for Sections (if outside LSC) \$50* for Central Zone Diversity Variable support to disabled athletes attending disability meets (comparable to able-bodied meets by level)	Olympic Trials - primary coach: \$700 Other meets - coaches receive the same amount as an athlete	* Individual event participants receive 100% of the reimbursement amount; relay-only participants receive 50% of the basic reimbursement amount.
Missouri Valley	Central			
North Dakota	Central		up to \$500/season reimbursement	
Ohio	Central			
Oklahoma	Central	Sectionals held outside of state - \$70/day CZ OW Champs, Diversity Camp, disability meets - application based	\$400 per year per club - can also be used for travel to HoD or BoD mtgs	
Ozark	Central			
South Dakota	Central			

LSC	Zone	Support for Other Meets	Travel Support to Coaches	COMMENTS/NOTES
Wisconsin	Central	NCSA - 4 shares Open Water Champs - 4 shares Paralympic Open - 7 shares Paralympic Nationals - 11 shares	The team is reimbursed a share value based on the number of swimmers attending the meet.	* The Travel Fund reimburses athletes on a per share basis with each reimburseable meet assigned a share value of 1 through 14 shares. The amount accumulated per fiscal year to divided by the number of shares requested.

LSC	Zone	Support for Other Meets	Travel Support to Coaches	COMMENTS/NOTES
Border	Southern			
Florida	Southern			
Florida Gold Coast	Southern	\$500* Paralympic Nationals \$500* Open Water Nationals \$250* National Select Camps \$250* NSCA Juniors	National meets: equal to athlete's amount AG Zone Champs: \$500 (\$1,500 head coach)	Officials receive equal amount as athletes - must work entire meet, maximum of 4 meets annually. Athletes, coaches & officials must be current and registered for more than 36 months in LSC to receive 100% of amount; those registered 24-26 months uninterrupted will receive 75%; uninterrupted registration of 12-24 months receive 50%; if registered less than 12 months, no reimbursement. All reimbursement must be substantiated with receipts.
Georgia	Southern			
Gulf	Southern			
Kentucky	Southern			
Louisiana	Southern			
Mississippi	Southern			
North Carolina	Southern	Open Water Nationals: \$250/swimmer	Olympic Trials: Airfare \$75/per diem (one coach per team)	* Reimbursements to athletes are subject to limitations regarding length of time registered in LSC and number of LSC meets participated in

LSC	Zone	Support for Other Meets	Travel Support to Coaches	COMMENTS/NOTES
North Texas	Southern		Coaches who go to Zones may be paid up to \$300 (at other level meets, coaches are representing their teams, not the LSC)	<p>For national champs including Olympic trials, the Open, and world trials, we reimburse two meets per calendar year per athlete. The reimbursement for these meets is calculated to pay approx 80% of the athlete's expense. The amounts are based on 21 day airfare to the particular venue from DFW, half of a double occupancy hotel room at the particular venue, and a per diem amount set to include meals and incidentals. The amounts vary from one venue to another because of local costs and distance of travel from DFW. The amounts are also adjusted for the number of days the swimmer competes, allowing for one day and night prior to competition, all competition days and nights, and one travel day after competition. The amounts vary from winter to summer since the winter meets are only 3 days and the summer meets are 7 days. The swimmer must also be currently registered with our LSC and must have competed in 3 LSC meets in the past year or 10 LSC meets in his/her lifetime</p>
South Carolina	Southern		Only for Zones travel	Athlete Support: max of 3 meets per season per athlete reimbursed at set amount per meet depending on location and level of meet.

LSC	Zone	Support for Other Meets	Travel Support to Coaches	COMMENTS/NOTES
South Texas	Southern	Open Water: Athletes must apply; LSC has formula to determine amount swimmers will get. It is not a flat fee.	\$16,000/year One coach per season per team; coach cannot get paid more than an athlete.	
Southeastern	Southern	The travel reimbursements committee must approve all other competitions for them to be eligible for reimbursement.	\$7,000 Clubs will be reimbursed \$350 for a coach that attends the meet; add'l \$250 for an assistant coach if the club has more than 6 swimmers entered in indiv events.	* MORE RULES: Swimmer must have been member of club for past 12 months. No reimbursement for meets held within 50 miles of club; swimmer must stay overnight at the meet. College and post grad swimmers who were not age group swimmers in LSC must compete for their LSC club for four consecutive years to be eligible for reimbursement. Swimmers must have achieve the Summer National/US Open time standard within the allotted time period, and before the start of the competiiton, to be eligible for team reimbursement.
West Texas	Southern			
West Virginia	Southern			
Alaska	Western			
Arizona	Western			

LSC	Zone	Support for Other Meets	Travel Support to Coaches	COMMENTS/NOTES
Central California	Western	Sectionals: \$100 within LSC \$200 in CA but out of LSC \$300 in Western Zone but out of CA Open Water Nationals - same as Nationals funding levels The Travel Committee, with BOD approval, will determine funding for eligible meets that are not on the funding schedule. Committee will also consider funding athletes to national level training camps and competitions in various locations (Natl Development Travel Fund).	None	Relay only swimmers are not eligible for funding.
Colorado	Western	Disability & Open Water Champs - up to \$600* NCSA Juniors & Sectionals - up to \$300* LSC funds All Star team in January	\$40/day - Olympic Trials, up to \$400	* Each season, the fund is tallied and divided into shares. Officials may request \$350/year in approved national level meet travel reimbursement plus \$100/day, up to \$800, for Olympic Trials.
Hawaiian	Western			
Inland Empire	Western			
Montana	Western			
New Mexico	Western			
Oregon	Western			

LSC	Zone	Support for Other Meets	Travel Support to Coaches	COMMENTS/NOTES
Pacific	Western	Open Water Nationals: 2012 - \$750 2013 - \$525 \$300/athlete for other meets approved by Senior Travel Committee	Two meets annually (three meets in Olympic/WC Trials years); support is the airfare to travel to the meet	
Pacific Northwest	Western			
San Diego/Imperial	Western			
Sierra Nevada	Western			
Snake River	Western			
Southern California	Western	NACC January Pac Coast all star meets National Champ Open 10K	One per club, same level as athlete	
Utah	Western			
Wyoming	Western		Zone coaches' expenses are paid; other meets are considered club meets.	

**Central Zone
General Chair Conference Call
Monday, November 10, 2014
7:45 p.m.**

Attendance:

Coach Director	Dave Anderson		
Non-Coach	Amy Hoppenrath		
Secretary	Betty Kooy		
Athlete		MV	
AR	Shawn Drake	MW	Dawn Bowen, Brian Schaezner
IA		ND	Leith Devier
IL	Kim Mozdierz-Frank	OH	Anne Lawley
IN	Tom Johnson	OK	Paul Thompson
LE	Tina McCauley	OZ	
MI		SD	
MN	Jim Hanton	WI	George Geanon

Roll Call – ad hoc as callers joined

Convention Minutes – will not be approved until Convention. Several corrections noted by Anne Lawley which will be addressed and draft minutes will be reposted.

BOR Update: George Geanon

- Suggested BOR Policy posted on CZ site – with chair recommendations
- Policy items highlighted
 - Terms of office – difference between Coach/Non-Coach and Athlete terms – the one year term was recommended by the athlete on the committee (Megan Ryther)
 - Discussion of BOR Chair selection – The Chair will be selected by the members of the BOR. It would be beneficial if the chair is an attorney who is highly organized. Once we receive a list of all of the nominees; we will query the group to see who is interested in taking the lead. Those interested will be asked to provide a short bio introduction and will be voted on by the entire group. Several names were suggested and Dave and Amy will follow up
 - BOR Panels – John Morse recommended Video Conference Call
 - Discussion of payment for calls – out of CZ budget? Also questions regarding filing fee – check must be made to USA Swimming and should be designated for CZ funds if CZ has to pay for calls, etc. Subscription to a video conferencing provider could be approximately \$400 per year. This information will be passed onto the BOR chair to solidify process. George will clarify instructions for filing.
- Noted that the documents are still fluid and the policy is still fuzzy. Hopefully by 2015 Convention documents will be to the point that they can be incorporated into the CZ Policies and Procedures.

Sanctions BOR: Dave Anderson

- Not posted on CZ site yet
- Eight Zone Directors will discuss at November USA Board of Directors Meeting
 - Some guidelines may be available after the BOD meeting
- MN policy has been looked at – may be used for a template for other LSCs to use

Zone Survey – Amy Hoppenrath

- Survey regarding registration, meet and travel funds was requested.
- Betty noted that USA Swimming completed a surveys in 2013. Recaps of the USA Swimming surveys will be shared when notes of meeting are sent
- Documents should provide LSCs with a good base of information

If there is any further information that should be gathered or topics that need to be discussed on future calls, please contact Amy Hoppenrath or Dave Anderson.

LSC DEVELOPMENT COMMITTEE

Committee Chair: Cherita Gentilucci; Staff Liaison MJ Truex

The Governance Committee and the LSC Development Committee have begun their collaboration to explore the feasibility of an outside consultant to review the functions of Local Swim Committees. A joint Task Force is working on a proposal for the USA Swimming Board of Directors / Executive Committee.

Workshops at convention were well received. We have requests from larger LSCs to join the Mighty 2500 (LSCs smaller than 2500 athletes) as this enthusiastic group is tapping into productivity and resources that had not been on the radar. For the first time in history (so we are told) two of our smaller LSCs brought a full contingent of delegates to convention. The introduction of an LSC General Chair online resource notebook/library was very well received as was information on the resources and programs that are available for volunteer recognition.

Our Governance Consultants, Arlene and Jane, continue their work with LSCs who are struggling or who wish to improve their operations. Jane reports relatively few problems with LSCs completing LEAP Level 1; many are moving on to the challenges of Levels 2 and 3.

Action item for the Board:

The LSC Development Committee is requesting approval from the Board of Directors for the additions and changes outlined here for the LEAP program, Level 2 and Level 3. There are no changes to Level 1.

Every year the LEAP program is reviewed and updated to reflect changes in our rules, to add items requested by other committees, to remove redundancies and to clarify language. The committee, with the assistance of Jane Grosser, recently reviewed the entire Level 2 and Level 3 sections of the LEAP program with the intention of aligning the emphasis in those levels more closely with the USA Swimming Quad plan. The attached information is the committee's recommendation for updating the program to accomplish that goal. Items would be updated in December but would not go into effect until May. LSCs who are working on Levels 2 and 3 will be so informed and will have enough lead time to decide on the best way to proceed.

The following page is a summary of the changes from optional to mandatory for the program and the rationale behind each one. The "CHANGING FROM ADDITIONAL TO REQUIRED" spreadsheet shows the language (no change from present) for each item on the summary, should you wish to see details. The next page is a summary of the items that we have been asked to add by other committees (Safe Sport, Times, etc) and one language clarification. Each of these has been reviewed and the language you see in the spreadsheet after the summary page is the recommendation for addition by the LSC Dev Com.

Respectfully submitted,
Cherita Gentilucci
LSC Development Committee Chair

SUMMARY OF CHANGING ADDITIONAL TO REQUIRED

The following items are directly tied to concepts that are emphasized in the current quad Business Plan. The LSC Development Committee feels that these changes will better align the LEAP program in the direction set forth in the Business Plan. The full version of each item can be seen in the "From Additional to Required" spreadsheet that follows this page.

LEAP 2

Move the following from additional to required:

Business and Organizational Success:

- Board orientation session- Critical to a functioning BOD and not difficult; it can be incorporated into a BOD meeting.

Volunteer Development:

- Service Recognition Award for Volunteers – The LSC will select a person to receive the Conoco-Phillips Outstanding Service Award. This is an established program and easy to implement.

Club and Coach Development:

- Coach of the year award - Recognition of achievements; can be Age Group, Developmental, Senior, etc.
- Coach recognition – Public recognition of the awarded coach (see above)
- Club portal- The LSC will encourage clubs to use their portals for retrieving registration information and the vast amount of data that is (or soon will be) available (analytics). Bettering clubs enables the LSC to better serve the athletes.

Athlete Development:

- Top time recognition - These reports can be run from SWIMS very easily.
- Athlete recognition awards - All LSC's are capable of some kind of recognition for athletes. The category is broad enough to allow for flexibility and innovation.

LEAP 3

Move the following from additional to required:

Business and Organizational Success:

- Handbook - A description of non-board job/committee positions within the LSC. Very necessary for a highly functioning LSC.

Volunteer Development:

- Recognition- To align with the required items in Level 2

Club and Coach Development:

- Professional Development of Coaches - Coach roundtable, clinic, workshop
- Coach tenure in LSC- Recognized as an important part of the Business Plan
- Recognition of ASCA certification- Recognized as an important part of the Business Plan
- Recognition of Coaches associations- Recognized as an important part of the Business Plan

Athlete Development:

- Outreach benefits - A level 3 LSC should be offering outreach benefits beyond simple membership

- Diversity events - A level 3 LSC should be offering diversity-oriented events to its members/community.

CHANGING FROM ADDITIONAL TO REQUIRED

No.	Level	Category	Sub Category	Measure Title	Measure Description	Min	Max	Required / Additional	Type
V13	2	Volunteer Development	Education / Training	Board Orientation Session	In addition to providing written orientation materials, it is beneficial to hold a planned orientation session for board members. Upload a document (invitation, meeting agenda) for the most recent (within one year of LEAP submission) board orientation session.	1	1	Additional Change to Required	Document
V15	2	Volunteer Development	Recognition	Service Award Recognition	LSC selects a Conoco Phillips Outstanding Service Award recipient annually. Name the latest recipient in the text box below. After entering your information, click on the Save button below.	1	1	Additional Change to Required	Textbox
C5	2	Club and Coach Development	Recognition	Coach of the Year Awards	Appreciation and recognition of success within the LSC is a important. One area that is sometimes overlooked is yearly success on the part of a coach. Award 1 point for each Coach of the Year award given (such as Age Group Coach of the Year, Senior Coach of the Year, Developmental Coach of the Year.) Maximum 2 points. List the names of the most recent season's award winners in the text box. After entering your information, click on the Save button below.	1	2	Additional Change to Required	Textbox

C6	2	Club and Coach Development	Recognition	Coach Recognition	Appreciation of success can take many forms. Click "Save" if Coach of the Year Awards are presented at an awards banquet or similar occasion.	1	1	Additional Change to Required	Checkbox
C14	2	Club and Coach Development	Registration	Club Portal	Each member Club has a Club Portal which allows coaches/administrators to access informative reports, such as athlete rosters, coach credentials status, membership trends, IMX and Virtual Club scores, etc. Upload a document showing the information on accessing the portal that the Registration/Membership Chair provides to member clubs and award one point.	1	1	Additional Change to Required	Document
A9	2	Athlete Development	Recognition	Top Times Recognition	Recognition of achievement is a valuable tool for athlete retention; publicizing those achievements on a regular basis can encourage visits to the LSC website. Each LSC has the ability to generate a Top Times list from SWIMS at any time. Award one point if an LSC Top Times list for each season (Long and Short Course) can be found on the LSC website. Award an additional point if these lists are updated more than once during a season.	1	2	Additional Change to Required	Document

A10	2	Athlete Development	Recognition	Athlete Recognition Awards	Athlete recognition is an important way of keeping athletes in the sport and encouraging competition and improvement. Upload a document showing a list of athlete awards given by the LSC along with the names of the recipients from the previous season (within one year of LEAP submission). Give 1 point for one or two awards. Give an additional point for three or more awards given each season.	1	2	Additional Change to Required	Document
B18	3	Business and Organizational Success	Communication	Handbook	A position-specific handbook with job descriptions and written expectations is an important training tool for volunteers/committee members (non board position). Upload a copy of your handbook.	1	1	Additional Change to Required	Document
V7	3	Volunteer Development	Recognition	Recognition	Recognition is key to retention. "Kudos" on the website or a "thank you" at a championship meet or awards' banquet are two ways to express appreciation for a job well done. Click the "Save" button if volunteers receive public recognition in the LSC.	1	1	Additional Change to Required	Checkbox

C14	3	Club and Coach Development	Education / Training	Professional Development of Coaches	Professional development opportunities are valuable for understanding new techniques, rules, technology and information. In addition to Swimposiums and CLBMS, yearly coaches' roundtables or clinics are valuable tools. Upload a document that describes the opportunity or clinics provided in your LSC in the past year (within one year of LEAP submission). (Do not include Safety Training.) Award one point for each opportunity, maximum of two points.	1	2	Additional Change to Required	Document
C15	3	Club and Coach Development	Recognition	Recognition of Coach Tenure in LSC	Continuity is significant in the success of clubs within an LSC. Recognition of tenure within LSC can be made by giving years of service pins or similar awards. In the text box describe the LSC tenure recognition program. After entering your information, click the save button below.	1	1	Additional Change to Required	Textbox
C10	3	Club and Coach Development	Recognition	Recognition of ASCA Certification	The American Swim Coaches Association provides education for all phases of a coaching career. If the LSC acknowledges the value of continuing education by recognizing ASCA certified coaches in a published list, upload the list of ASCA certified coaches.	1	1	Additional Change to Required	Document

C11	3	Club and Coach Development	Recognition	Recognition of Coaches' Associations	Providing recognition, information and publicity for the existence of regional and national coach associations is a valuable service. In the text box, describe the recognition methods. (For example, the LSC recognizes coaching associations with links on the website, publications available in the LSC office or mention of contact information in newsletters or mailings to coaches.) After entering your information, click on the Save button below.	1	1	Additional Change to Required	Textbox
A5	3	Athlete Development	Swim Meets/Events	Diversity Events	To encourage diversity and inclusion, the LSC can host a variety of events such as Diversity meets, camps, coaches' clinics, parent workshops, a webpage, etc. Upload a document that describes your event(s) or include an announcement or invitation to an event. Award 1 point for one event and 2 points for two or more events.	1	2	Additional Change to Required	Document
A6	3	Athlete Development	Financial	Outreach Benefits	LSCs are required to offer reduced price (outreach) memberships. However, the cost of membership is just one expense in swimming. Does your LSC have a policy that gives additional benefits to Outreach members? Examples include scholarshiped meet fees, travel assistance, assistance with team fees. etc. Upload a document that outlines your LSC policy on Outreach benefits.	1	1	Additional Change to Required	Document

end

SUMMARY OF ADDITIONS

The following items have been requested by other committees for inclusion in LEAP. One item (Employee Benefits) is a language clarification. The spreadsheet that follows shows the recommended language and points for each of these items.

Business and Organizational Success:

- Deck Pass- Requested by Registration. Emphasizes new technology and the uses to which it can be put.
- Safe Sport on website – Requested by Safe Sport. Provides at least a local contact point and USA Swimming-vetted information about Safe Sport.
- Safe Sport Chair/Coordinator as a Board member – Requested by Safe Sport. Emphasizes the importance of the position. Note that while Board membership is a requirement, having a vote on the Board is not. This is consistent with other positions (Disability, Diversity/Inclusion) in LEAP.
- Employee Benefits – this is a clarification in language requested by one of the LSC Dev committee members to ensure that an LSC is looking at the entire benefits package rather than just one part.

Volunteer Development:

- Safe Sport presentations – Requested by Safe Sport. Emphasizes the importance of keeping Safe Sport in front of as many people as possible in as many ways as possible.

Athlete Development:

- Scholastic All America – Requested by Times/Recognition. Emphasizes the SAA program, along with recognition of the achievers.
- All-time Top 10 – Requested by Times/Recognition. Accolades and appreciation of achievements. Interesting to alumni.

RECOMMENDED ADDITIONS TO LEAP LEVEL 2 / 3

Reqd/Add/Opt	Points	Area	Sub Category	Item	Status	Comments:
A	1-2	Business and Organizational Success		Deck Pass is an application that connects the user to information in SWIMS. Swimmers can track times; coaches and officials can see membership and certification expiration dates. Award one point if your LSC communicates the benefits of the Deck Pass App either through newsletter/e-blast communication or via an HOD or club presentation. Award an additional point if your LSC accepts Deck Pass as proof of membership for athletes or as proof of current membership/certification for coaches or officials.	Recommended	
A	1	Business and Organizational Success		Awareness of and information about USA Swimming's Safe Sport program is crucial to all phases of maintaining a healthy environment for our athletes. Award one point if your LSC has a Safe Sport tab on its website that provides a link to the USA Swimming Safe Sport page, along with contact information for the LSC Safe Sport Coordinator/Chair. Receive an additional point if the USA Swimming Safe Sport logo is prominently featured on your LSC website homepage.	Recommended	

A	1	Business and Organizational Success		Every LSC is required to have a Safe Sport Coordinator or Chairperson. Award one point if your LSC Safe Sport Chair/Coordinator is a member of the LSC Board of Directors.	Recommended	
A	1	Business and Organizational Success		Employee satisfaction and continuity are important to any successful organization. Employee benefits are a key part of any employee's compensation and benefit package. Describe the employee compensation and benefits package offered to paid staff. After entering your information, click on the Save button below"	Recommended	This is a clarification - language in red is the proposed addition to the current item
A	1-2	Volunteer		The Safe Sport program involves every member of our organization. Award one point if your LSC has included a Safe Sport presentation at a Swimposium or HOD meeting featuring a speaker from USA Swimming, Law Enforcement, Social Services, Victim Advocacy Officer, etc. (within one year of LEAP submission date). Award an additional point if your LSC has sponsored a Safe Sport training for athletes at a Swimposium, HOD or other LSC-sponsored event.	Recommended	

A	1-2	Athletes		<p>The Scholastic All America (SAA) program recognizes swimmers who excel both athletically and academically. Award one point if your LSC website has a link to the SAA application. Earn an additional point if the LSC recognizes the SAA Team Members in September via website, social media, etc.</p>	Recommended	
A		Athletes		<p>Recognition of achievements by LSC athletes is a wonderful way to promote enthusiasm among our swimmers and to remain connected to our alumni members. Award one point if your LSC maintains and posts an All time (based on SWIMS) Top-5/Top 10 List.</p>	Recommended	

2015 Registration Fees
(fees include USA Swimming and LSC fees)

LSC Name	Year-round Athlete	Seasonal Athlete	Single Meet Open Water	Non-athlete Individual	Non-athlete Family	Non-Athlete Life	Year-round Club	Seasonal Club
Adirondack (AD)	68.00	41.00	—	68.00	136.00	1,016.00	*1	60.00
Alaska (AK)	72.00	40.00	—	54.00	107.00	1,000.00	*2	—
Allegheny Mountain (AM)	69.00	47.00	15.00	69.00	128.50	1,000.00	100.00	70.00
Arizona (AZ)	64.00	42.00	22.00	64.00	128.00	1,012.00	185.00	75.00
Arkansas (AR)	62.00	35.00	15.00	55.00	109.00	1,000.00	150.00	—
Border (BD)	67.00	45.00	—	67.00	119.00	1,007.50	100.00	—
Central California (CC)	67.00	45.00	—	67.00	119.00	1,015.00	*3	—
Colorado (CO)	62.00	35.00	12.00	62.00	114.00	1,010.00	125.00	*4
Connecticut (CT)	64.00	37.00	—	64.00	119.00	1,015.00	200.00	—
Florida (FL)	62.00	37.50	15.00	62.00	114.00	1,010.00	300.00	200.00
Florida Gold Coast (FG)	62.00	37.00	15.00	57.00	114.00	1,000.00	150.00	—
Georgia (GA)	70.00	40.00	20.00	59.00	112.50	1,009.00	130.00	55.00
Gulf (GU)	72.00	40.00	—	67.00	124.00	1,010.00	250.00	—
Hawaiian (HI)	67.00	35.00	25.00	67.00	119.00	1,000.00	100.00	—
Illinois (IL)	62.00	—	25.00	62.00	126.00	1,000.00	200.00	—
Indiana (IN)	59.00	35.50	—	53.00	105.00	1,000.00	100.00	—
Inland Empire (IE)	67.00	38.00	12.00	57.00	109.00	1,005.00	110.00	—
Iowa (IA)	64.00	38.00	—	59.00	111.00	1,007.00	*5	*5
Kentucky (KY)	74.00	48.00	20.00	59.00	111.00	1,000.00	150.00	—
Lake Erie (LE)	57.00	32.50	10.00	60.00	112.00	1,008.00	70.00	—
Louisiana (LA)	66.00	44.00	20.00	62.00	117.50	1,000.00	120.00	60.00
Maine (ME)	62.00	37.50	13.00	57.00	114.00	1,005.00	*6	70.00
Maryland (MD)	75.00	50.00	15.00	60.00	114.00	1,005.00	*7	—
Metropolitan (MR)	62.00	—	20.00	62.00	114.00	1,010.00	150.00	—
Michigan (MI)	66.00	46.00	10.00	66.00	118.00	1,014.00	*8	—
Middle Atlantic (MA)	65.00	—	15.00	65.00	129.00	1,000.00	*9	—
Midwestern (MW)	60.00	37.00	—	60.00	109.00	1,005.00	200.00	100.00
Minnesota (MN)	60.00	38.00	18.00	57.00	109.00	1,005.00	*10	100.00
Mississippi (MS)	58.00	36.00	—	54.00	106.00	1,002.00	150.00	—
Missouri Valley (MV)	60.00	40.00	—	60.00	110.00	1,005.00	150.00	80.00
Montana (MT)	72.00	42.50	—	62.00	114.00	1,010.00	125.00	75.00
New England (NE)	67.00	—	15.00	67.00	114.00	1,015.00	100.00	—
New Jersey (NJ)	58.00	—	—	58.00	110.00	1,006.00	*11	—

2015 Registration Fees
(fees include USA Swimming and LSC fees)

LSC Name	Year-round Athlete	Seasonal Athlete	Single Meet Open Water	Non-athlete Individual	Non-athlete Family	Non-Athlete Life	Year-round Club	Seasonal Club
New Mexico (NM)	62.00	40.00	20.00	62.00	114.00	1,010.00	100.00	70.00
Niagara (NI)	62.00	45.00	10.00	52.00	104.00	1,000.00	*12	—
North Carolina (NC)	62.00	40.00	20.00	62.00	114.00	1,005.00	*13	—
North Dakota (ND)	60.00	38.00	—	57.00	109.00	1,005.00	*14	—
North Texas (NT)	67.00	45.00	—	52.00	104.00	1,000.00	100.00	—
Ohio (OH)	62.00	35.00	15.00	62.00	114.00	1,010.00	*15	65.00
Oklahoma (OK)	57.00	35.00	—	57.00	109.00	1,005.00	80.00	—
Oregon (OR)	62.00	40.00	—	*16	109.00	1,005.00	150.00	110.00
Ozark (OZ)	58.00	34.00	13.00	58.00	115.00	1,005.00	76.00	—
Pacific (PC)	73.00	45.00	10.00	68.00	n/a	1,000.00	225.00	125.00
Pacific Northwest (PN)	67.00	37.50	—	62.00	114.00	1,010.00	*17	45.00
Potomac Valley (PV)	79.00	37.50	—	52.00	104.00	1,000.00	100.00	—
San Diego-Imperial (SI)	62.00	37.00	17.00	57.00	109.00	1,005.00	90.00	—
Sierra Nevada (SN)	74.00	46.00	15.00	57.00	114.00	1,005.00	300.00	—
Snake River (SR)	59.00	37.00	12.00	57.00	114.00	1,005.00	*18	45.00
South Carolina (SC)	82.00	38.50	15.00	*17	112.50	1,010.00	*19	—
South Dakota (SD)	57.00	35.00	—	57.00	109.00	1,005.00	90.00	60.00
South Texas (ST)	72.00	50.00	—	67.00	124.00	1,010.00	*20	—
Southeastern (SE)	62.00	35.00	15.00	62.00	114.00	1,000.00	150.00	70.00
Southern California (CA)	60.00	38.00	—	60.00	115.00	1,010.00	150.00	70.00
Utah (UT)	67.00	37.50	—	67.00	119.00	1,010.00	300.00	—
Virginia (VA)	66.00	39.00	12.00	59.00	114.00	1,000.00	100.00	50.00
West Texas (WT)	62.00	35.00	—	62.00	114.00	1,005.00	70.00	50.00
West Virginia (WV)	69.00	37.00	\$20.00	69.00	116.50	1,020.00	100.00	70.00
Wisconsin (WI)	60.00	41.00	—	60.00	112.00	1,008.00	200.00	—
Wyoming (WY)	57.00	35.00	—	57.00	109.00	1,005.00	175.00	70.00

*1 (AD) \$200 with \$100 discount if registered before December 1

*2 (AK) \$160 new club; \$160 if renewed by November 30; \$175 if renewed by December 31; \$200 if renewed after December 31

*3 (CC) \$100 for new clubs; \$100 for renewing clubs if registered by November 30; \$125 for renewing clubs if registered during the month of December; \$150 for clubs renewing on or after January 1

*4 (CO) \$95.00 (if registered for Season 1 and then reregisters for Season 2, Season 2 fee is \$40.00)

- *5 (IA) year-round clubs registered before December 1 – \$100.00; year-round clubs registered after December 1 – \$125.00
seasonal clubs registered before May 1 – \$50.00; seasonal clubs registered after May 1 – \$75.00
- *6 (ME) \$100 for new clubs; \$100 for renewing clubs if registered before November 30; \$125 for renewing clubs if registered after November 30; \$150 for renewing clubs if registered after December 31
- *7 (MD) \$300 fee for clubs who have not yet achieved Club Recognition Level 1 or Club Excellence; for those clubs that have achieved Club Recognition Level 1 – fee is \$200; Level 2 – fee is \$100; Levels 3, 4 and Club Excellence – fee is \$50
- *8 (MI) \$125 for new clubs; \$125 for renewing clubs if registered by November 30; \$200 for renewing clubs if registered during the month of December; \$300 for renewing club registered on or after January 1
- *9 (MA) \$100 if received by November 1; \$150 if received by December 31; \$300 if received after December 31
- *10 (MN) new clubs pay \$100.00 any time they register
renewing clubs:
- | | |
|----------------------------------|----------|
| September 1st thru October 31st | \$100.00 |
| November 1st thru November 15th | \$200.00 |
| November 16th thru November 30th | \$250.00 |
| December 1st thru December 15th | \$300.00 |
| December 16th thru December 31st | \$350.00 |
| After January 1st | \$500.00 |
- *11 (NJ) \$75 for clubs registered on or before October 1; \$150 for clubs registered after October 1
- *12 (NI) new clubs – \$100.00
Clubs renewing by Dec. 15, attended immediately preceding HOD meeting – \$100.00; did not attend immediately preceding HOD – \$200.00
Clubs renewing after Dec. 15, attended immediately preceding HOD meeting – \$200.00; did not attend immediately preceding HOD – \$300.00
- *13 (NC) \$95; clubs renewing after December 31 – \$195
- *14 (ND) less than 50 athletes registered – \$100; 51-80 athletes registered – \$120; 81+ athletes registered – \$150
Must be received by ND LSC Technical Chair before Dec. 15. Fees not received by Dec. 15 will increase as follows: Dec. 15-31 – double the amount above; Jan. 1-31 – triple the amount above; after Feb. 1 – \$500
- *15 (OH) \$400; \$200 discount if attendance to HOD meeting requirement is met
- *16 (OR) \$62 for officials, \$57 for others and \$82 for coaches (coaches pay \$20 for the Oregon Swimming Coaches Association)
- *17 (PN) \$300.00; \$100 refund for each HOD meeting attended with voting delegates (3)
- *18 (SR) New or renewing:
Postmarked before December 1 – \$100.00 – if the registration is complete (including the registration of the coach and club athlete delegates, if not already registered)
Postmarked between December 1 - 31 – \$200.00
Postmarked after December 31 – \$300.00
- *19 (SC) Non-athletes: official and other - \$62; coach - \$87 (includes \$25 per coach for the coaches fund)
Clubs: \$200 plus – 1-50 athletes \$50; 51-125 athletes \$100; 126+ athletes \$150. \$100 discount if registered before October 1
- *20 (ST) Club Renewal by Dec. 1 – \$95; Club Renewal Dec. 2 thru-Dec. 31 – \$145; Club Renewal Jan.1 or later – \$195; New Club Registration – \$125

Kimberly Mozdierz Frank
kitome4@gmail.com
2015 January BOD Report
January 11, 2015

Administrative Vice Chair

1. I have completed the Summary of the Legislation Adopted at 2014 Fall HOD
2. I have completed the Detail of Legislative changes from 2014 Fall HOD
3. I have reviewed and completed the update to the bylaws and it is ready to submit to national.
4. I have completed the first update to Policies and Procedures and second update/draft should be completed this week.

Next Month priorities:

1. Submit bylaws to national (need email)
2. Publish R&R changes to members
3. Review Policies and Procedures prior to publishing

“Proin metus urna
porta non,
tincidunt ornare.
Class aptent taciti
sociosqu ad per
inceptos
hamenaeos.”

-Leo Praesen





**Age Group Vice Chair Report
Board of Directors Report
January 14, 2015**

Age Group Committee Members- Jeremy Messerole, Jacob Weber, Jacob Ayers, Kate Chronic, Teresa Fish, Alessio DeRossi, Tony Gallagher, Mirko Markov and Mark Hoeffler

Championship Meets

- Age Group Champs to be hosted by ACAD at the Rec Plex March 12-15 2015
 - Packet Posted
- Regionals February 27-March 1, 2015 hosted by BSC, ECST, GA, HFSC, LWSA, MAVS and ACAD (SP)
 - Packets posted
 - Regional assignments (Posted)
 - Time Standards Posted

Camps

- Camp application and scoring
 - o Will be posting camp criteria and scoring
 - o Info on when coaches need to apply for coaching
- 11-12 Grand Prix Camp May 2015
- 13-14 OTC Camp applying for dates from the OTC

Sincerely
Jeff Arce

11/13/2014



TIMES MODULE

POLICY AND GUIDELINES

TABLE OF CONTENTS

Article		Page
1.0	Overview	3
2.0	Purpose	3
3.0	Responsibilities	3
4.0	Types of Meets	4
4.1	Sanctioned	4
4.2	Approved	4
4.3	Meets Where Swims Are Observed	4
4.4	Foreign	5
4.5	Time Trials	5
4.6	Altitude Adjusted Times	5
5.0	Swimming Records	6
6.0	Age Group Recognition Program	7
7.0	Time Verification Process – Approved Meets	8
7.1	Approved YMCA and AAU Meets	8
7.2	Mutual Guidelines for YMCA and AAU Teams and SWIMS Officers	9
8.0	Time Verification Process – Observed Swims	10
9.0	USA Swimming Scholastic All America Program	12

Attachments

Times and Recognition Committee Members 2015
Recommended LSC Times Module Management

Form A – Observation of Non-Season Culminating Championship Meets
Form B – Observation of Season-Culminating Championship Meets
Form C – **Data Request for Observed Meet Athletes**
Form D – Request for Authorization of Times from Foreign Meets
Form E – Request for Authorization of a Club Hosted Open Approved Meet

Supplemental Information

American/U. S. Open Record Application
NAG Record Applications
USA Swimming Measuring and Certifying Competition Pools

SWIMS TIMES MODULE

1.0 OVERVIEW

In June 2003 USA Swimming launched a browser based database system that consolidated 30 different types of databases utilized by volunteers and staff to serve its athlete and non-athlete members. With membership data and times data linked for the first time, SWIMS (Swimming Web-based Interactive Membership System) is a comprehensive and inclusive database. SWIMS is a composite of membership data and history and a databank of times swum for nearly every athlete member since June 2003. It is expected that LSC SWIMS officers will submit all eligible times from LSC sanctioned competitions into SWIMS to provide USA Swimming with complete data for meet entry, athlete tracking and research.

2.0 PURPOSE

- 2.1 The purpose of this manual is to provide general guidance to the swimmers, coaches and volunteers who will be providing or using the times data in the SWIMS system. The guidelines describing the functions of the Times Module of SWIMS are meant as a handbook for the LSC Times Volunteers who use SWIMS.
- 2.2 Times for USA Swimming members that have been entered into SWIMS are visible on the look up feature on the USA Swimming website.
- 2.3 The primary purpose of the Times module in SWIMS is to provide a database of all official times that conform with the requirements stipulated in the Timing Rules section of the Technical Rules portion of the USA Swimming Rules and Regulations. Open Water times are not included in the SWIMS database.

3.0 RESPONSIBILITIES

- 3.1 Each LSC is responsible for data entry of times within its geographical boundaries. There may be exceptions as agreed upon by specific LSCs.
- 3.2 Times from the following meets will be entered into SWIMS by the host LSC:
 - A. Sanctioned and approved LSC Meets.
 - B. YM/YWCA/AAU National Championships.
 - C. Other swims that have been authorized for observation.

NOTE: Times from observed swims and approved meets will be entered into SWIMS by the LSC for USA Swimming member athletes with USA Swimming ID numbers or full legal names and birth dates provided in the electronic meet results or separately on paper, with the exception that times from observed NCAA meets will be entered by USA Swimming staff.

- 3.3 The following meets do not fall under the LSC responsibility for data entry:
 - A. USA Swimming Trials, ConocoPhillips National Championships, including time trials, and the United States Open Championships.
 - B. USA Swimming Short Course (SCY) Championships, including time trials.
 - C. USA Swimming Speedo Junior Championships, including time trials.
 - D. World Cup, World Championships (short and long course), Olympic Games, World

University Games, Pan American Games, Pan Pacifics, Junior Pan Pacifics, including time trials (Inclusion of times from these meets will be done for American athletes only). Foreign athletes who wish to use these times to compete in USA Swimming meets should present results to USA Swimming staff (Times) for inclusion in SWIMS.

- E. Grand Prix meets and Legends meets, including time trials, unless the LSC is specifically requested to enter the meet into SWIMS.
- F. Certain International competitions at which a USA Swimming National Team competes.
- G. NCAA meets. Observers will be assigned by the LSC.
- H. Foreign meets authorized by a FINA member that are attended by USA Swimming registered swimmers (See description of foreign meets in 4.4 and Form D.).

4.0 TYPES OF MEETS INCLUDED

This summary is intended to help clarify the key differences about the various types of swims generating “official” USA Swimming times. More detailed information and definitive regulations are available in USA Swimming Rules and Regulations (Article 202) in which requirements and conditions for sanction, approved competitions and observed swims are defined.

4.1 SANCTIONED MEET

- A. All participants must be members of USA Swimming (including meet directors, coaches [all persons acting in any coaching capacity must be coach members], officials, athletes, and participating clubs).
- B. Meet must be conducted under USA Swimming technical and administrative rules.
- C. All official times achieved will be recognized by USA Swimming.

4.2 APPROVED MEET

- A. There are no requirements for USA Swimming athlete membership for meet participation.
- B. Approvals may be issued to non-member clubs/organizations for meets conducted in accordance with USA Swimming technical rules, including those requirements stipulated under the Timing Rules section of the Technical Rules portion of USA Swimming Rules and Regulations.
- C. Approvals may be issued to member clubs for closed competition (such as YMCAs) conducted in accordance with USA Swimming technical rules.
- D. Approvals may be issued to member clubs for open competition conducted in accordance with USA Swimming technical rules if that competition has been specifically approved by the USA Swimming Program Operations Vice President or designee. (See Form E in attachments.)

4.3 MEETS WHERE SWIMS ARE OBSERVED

- A. There are no requirements for USA Swimming athlete membership for meet participation.
- B. Meet is conducted under technical rules other than USA Swimming (e.g., high school, NCAA, Masters, IPC).
- C. A request for observation must be made to the LSC at least ten (10) days prior to the meet. Policies and procedures may vary between LSCs.

- D. Times from swim(s) observed and approved by USA Swimming appointed and certified officials acting as observers are recognized by USA Swimming. Official times of USA Swimming members are eligible for inclusion in the SWIMS database. A USA Swimming official must verify that all swims were in accordance with the requirements stipulated under the Timing Rules, Racing Course Dimensions, and Starting Platform sections of the Technical Rules portion of the USA Swimming Rules and Regulations.

4.4 FOREIGN MEET

- A. For times from a foreign meet sanctioned by another FINA member to be included in SWIMS, the meet must comply with the minimum standards for an official time as stipulated under the Timing Rules section of the Technical Rules portion of the USA Swimming Rules and Regulations and be approved in advance by the Program Operations Vice President or designee (see Form D in attachments).
- B. This category of foreign meet does not include international competitions at which the USA Swimming National Team is competing. Times submission from such International meets is the responsibility of USA Swimming staff to submit.
- C. The USA Swimming member must be representing his/her club or swimming unattached for a time to be included in SWIMS. If a USA Swimming member is also a foreign federation athlete, the swimmer may represent his/her foreign club in a foreign meet.
- D. USA Swimming has an "open border" policy with Puerto Rico, Canada, Bermuda and the U.S. Virgin Islands. Travel documents are not necessary for their athletes or clubs traveling to the United States and are not necessary for USA Swimming's athletes traveling to these countries. Swimmers who wish to compete in international meets outside of these countries must obtain a Foreign Travel Permit through the LSC Registrar and USA Swimming Membership Services before competing in a foreign meet.

4.5 TIME TRIALS

- A. Time trials conducted at meets other than the competitions defined in 3.3 must conform to the following:
 - (1) Time trials must be sanctioned by the LSC and conducted in accordance with all USA Swimming Technical Rules and abide by the Requirements For Sanction stipulated in the Administrative Regulations of Competition portion of the USA Swimming Rules and Regulations.
 - (2) Time trials must be authorized in accordance with established LSC procedures.
 - (3) If a time trial is conducted in conjunction with an approved meet, a high school, collegiate meet or other meet authorized for USA Swimming observation and it is officiated to the same standard as the authorized meet, times may be entered into SWIMS.
 - (4) All time trials meeting the above specifications should be uploaded into SWIMS.
 - (5) Electronic results (SDIF, .cl2, XDIF, HY3) of the time trials may be loaded into SWIMS as part of an accompanying swim meet or separately. The preferred method is separate results files. All results must be entered into the proper event description in the meet file.

4.6 ALTITUDE ADJUSTED TIMES

- A. Information on Altitude Adjusted Times May be Found in the USA Swimming Policy Manual. Altitude Adjusted Times may be used to enter USA Swimming Sanctioned Meets; they may not be used for records or recognition purposes.
- B. Times achieved at an altitude of 3,000 feet or above may be adjusted as follows:

Time Adjustment

Event Distance	3000-4250 Feet	4251-6500 Feet	Above 6500 Feet
200	.50 Sec.	1.20 Sec.	1.60 Sec.
400 or 500	2.50 Sec.	5.00 Sec.	7.00 Sec.
800 freestyle relay	2.00 Sec.	4.80 Sec.	6.40 Sec.
800 or 1000	5.00 Sec.	10.00 Sec.	15.00 Sec.
1500 or 1650	11.00 Sec.	23.00 Sec.	32.50 Sec.

- (1) Subtract the time indicated above from the actual time achieved at altitude. This is the time to be used on the entry form and seeding will be based on that time. Information relative to the adjustment accompanying the entry form must include name of swimmer, event, date of performance, elevation location, actual time, corrected time and signature of coach.
- (2) A swimmer or relay may use the above adjustments to meet the national qualifying time standard and seeding will be based upon that time.

5.0 SWIMMING RECORDS

World Records and USA Swimming Records (including American and United States Open Records, National Age Group Records, Zone Records, and LSC Records) must comply with the requirements stipulated under the Rules for Timing Records section of the Technical Rules portion of the USA Swimming Rules and Regulations. USA Swimming record applications shall be submitted to USA Swimming and shall be approved by the Times and Recognition Committee.

- 5.1 Applications for all USA Swimming records shall be posted on the USA Swimming web site.
- 5.2 Applications and all required paperwork for American and United States Open Records must be submitted within 14 days of performance.
 - A. An American Record may be established only by United States citizens eligible to compete under and achieving an official time in accordance with USA Swimming rules. Records may be established in or outside of the United States.
 - B. A United States Open record may be established only within the geographical territory of the United States by any person eligible to compete under and achieving an official time in accordance with USA Swimming rules.
 - C. Pool measurement as stipulated under the Pool Measurement portion of the American and United States Open Records sub-section of the Technical Rules section of the USA Swimming Rules and Regulation is required. Record applications will not be accepted unless certification of course length accompanies the application or is already on file with USA Swimming. Certifications last indefinitely unless structural changes are made to the pool. The length of the course shall be measured and certified by a qualified person in accordance with the standards established by USA Swimming.
 - D. In a pool where a moveable bulkhead is used, course measurement of the lane in

which the record was set must be confirmed at the conclusion of the session during which the time was achieved.

- E. Times must be registered by automatic equipment (Level 1) and submitted in hundredths of a second.
 - F. If an American Record or United States Open Record is set at the USA Swimming National Championships, Junior National Championships, United States Open Championships, or any USA Swimming Selection Meet, National Event staff and/or Program Operations designees will compile and submit all documentation and ensure that all requirements have been met.
- 5.3 Applications and all required paperwork for NAG records must be submitted within 30 days of performance.
- A. Only USA Swimming members who are U.S. citizens representing a USA Swimming club or competing unattached are eligible to establish National Age Group records. Times submitted for Age Group Records must comply with all requirements stipulated in the National Age Group Recognition Program detailed in the Administrative Regulations of Competition of the USA Swimming Rules and Regulations.
 - B. The official times for establishing specific records in **short course yards or long course meters** must be achieved and determined in accordance under the Timing Rules section of the Technical Rules portion of the USA Swimming Rules and Regulations.
 - C. If a NAG record is set at a USA Swimming National Championship, Junior National Championship, United States Open, or USA Swimming Selection meet, National Event staff members and/or Program Operations designees will provide documentation and ensure that all criteria are met. **NAG records achieved at Sectional, Grand Prix, or Legends meets do not require application. Times and Recognition Committee will document and award record status.**
 - D. Measurement of the pool is not required for a NAG Record. In signing a NAG application form, the meet referee is confirming the validity of the time, the swim, and the course.
- 5.4 Specific requirements for Zone records and LSC records will be set by the appropriate Zone or LSC.

6.0 AGE GROUP RECOGNITION PROGRAM

- 6.1 It is the responsibility of the Times and Recognition Committee to establish an Age Group Recognition Program and the NAG motivational time standards chart. The Times and Recognition committee may consider and make changes prior to the start of a new awards period in accordance with the USA Swimming Rules and Regulations.
- 6.2 The Age Group Recognition Program will recognize the following **for short course yards and long course meters**:
- A. The top ten individual times in a single age group beginning at age 11 through age 18.
 - B. The top ten relay times beginning with age group 11-12 and continuing for the 13-14 and 15-18 age groups.
- 6.3 The Age Group Recognition Program will use a 12 month qualifying period beginning on September 1 of the prior year to August 31 of the current year to determine eligibility.
- 6.4 All times must be reported no later than **October 1st** of the current year for the previous 12 month period (September 1-August 31). The final list will be posted to the website no later than November 15th.

- 6.5 A time that would have made the top ten list if correctly submitted prior to the deadline may be awarded a certificate of performance at the discretion of the Times and Recognition Committee. A supplemental list may be published after the list has been declared final; however, no previously recognized authentic time will be removed from the final listing.
- 6.6 The Times and Recognition Committee has the authority to resolve issues that may arise. Corrections and additions are the duties of the LSC tabulators. It is the LSC tabulator's responsibility to screen the lists posted throughout the year for discrepancies and omissions. Questions should be addressed to the LSC tabulators.
- 6.7 Each LSC shall appoint a Top Times tabulator to lead these responsibilities. A list of all LSC tabulators will be available on the web site.
- 6.8 Until the Top Ten Times list is final, lists of current age group top times achieved and retrieved from the USA Swimming web site are drafts and may contain errors.

7.0 TIME VERIFICATION PROCESS – APPROVED MEETS

Guidelines for Approved Meets beginning September 1, 2013

1. In order to comply with Article 202.4.1 in the USA Swimming Rules and Regulations, approved meets shall comply with USA Swimming technical rules.
2. Article 202.4.8 D requires compliance with Article 102.10 Officials.
3. Per Article 102.10, beginning September 1, 2013, an Administrative Official or additional Referee is required for all sanctioned and approved meets. The Administrative Official and Referee may not act in more than one officiating capacity.
4. In approved dual meet competitions the meet referee may also act as a stroke and turn judge.
5. For a Y Closed League meet, a Y Level II official acting in the administrative capacity can fulfill the requirement stipulated in Article 102.10.
6. For all other approved meets (non-Y closed league meets), such as a State Games meet, Black Heritage meets, or AAU competitions, or USA-S club hosted approved meets, an Administrative Official certified by USA Swimming is required for approval authorization by the LSC.
7. The meet referee or designee is responsible for entering the AO into OTS along with the other meet officials.

7.1 APPROVED YMCA AND AAU MEETS

- 7.1.1 For YMCA Closed League Meets, effective September 1, 2006, the YMCA of the USA adopted the USA Swimming technical rules for the conduct of all of its swimming competitions. As a result, there are no longer any differences in the technical rules by which swimmers will be judged when participating in swimming competitions hosted by either USA Swimming or the YMCA. As a further result, YMCA sanctioned swimming competitions (multi-team meets, large invitationals, and championship competitions) should be eligible to be treated as an "approved" meet as defined under USA Swimming Rules and Regulations and there is no longer a need for "observed swims" with respect to YMCA swimming competitions.
- 7.1.2 The following is a list of the requirements for a swim meet hosted by a YMCA swimming club or AAU club to be considered an Approved Competition
- A. Requests for approved meets should be submitted to the LSC Sanction Chairman of the

- LSC in which the meet will be conducted.
- B. YMCA clubs who are also USA Swimming clubs may host sanctioned competitions, but only in their capacity as a USA Swimming club and only if all competitors in the competition are members of USA Swimming.
 - C. Written application for approval shall be made not later than the period established by the LSC prior to the competition. The LSC may establish a fee for processing such applications. Fees to the LSC according to their policies and by-laws may be assessed. Application for approval shall be accompanied by a complete meet or event information and statement of the nature and value of prizes to be awarded. Payment of a fee or expenses to the assigned USA Swimming officials shall not be a requirement for the approval.
 - D. An issued Approval is not transferable.
 - E. No further Approvals shall be given if the YMCA **or AAU** club has failed to satisfy expense obligations to athletes or to award prizes as stated on its entry blank or meet information until such obligations are satisfied or the prizes awarded.
 - F. No Approval will be granted if the words "Olympic", "World," "Nationals," "United States of America" or any derivative thereof is used in any manner in connection with the competition unless consent for such usage is obtained from USA Swimming.
 - G. The following clause must appear on all approval forms and on all forms upon which official approvals are granted: "In granting this approval it is understood and agreed that USA Swimming shall be free and held harmless from any liabilities or claims or damages arising by reason of injuries to anyone during the conduct of the event."
 - H. Complete results shall be submitted to the LSC within a period of time established by the LSC.
 - I. All approvals must be signed by an authorized representative of the LSC and record kept by the LSC.
 - J. An Approval may be withheld or withdrawn by the LSC if the competition was not conducted in accordance with the above requirements.
 - K. If an event is to be contested in more than one LSC's or country's jurisdiction, the application for approval shall be submitted to the LSC in which the event begins. The LSC granting the Approval shall notify the other LSC(s) and/or the governing body of the other country in which the event is being contested of the details of the event.
 - L. YMCA clubs who are also registered as USA Swimming clubs should be aware that USA Swimming insurance may not provide coverage when hosting an approved competition or when attending an approved competition if not all competitors from the club are USA Swimming members.

7.2 Mutual Guidelines for YMCA Teams, **AAU Teams and USA Swimming Officers for SWIMS Database**

The following are criteria that must be met if a YMCA **or AAU** team wishes to have times for its athletes entered into SWIMS:

- A. The meet must be run according to the guidelines of PART ONE, Technical Rules, USA Swimming Rules and Regulations. In lieu of an Administrative Official or second referee to comply with 102.10, a Level II Y certified official designated to fulfill the position of Administrative Official may be used **at a Y meet**.
- B. The meet shall be "Approved" by the host LSC according to its by-laws or formal policies and in accordance with the Requirements for Approval section of the Administrative Regulations of Competition of the USA Swimming Rules and Regulations.

7.2.1 Upon completion of a swimming competition and within seven (7) days of the end of the

meet, the Meet Manager Back-up File should be sent to the SWIMS Times Officer in the LSC. The LSC may also require that a back-up file be sent to the LSC Registrar for review. The SWIMS officer will export a meet results file which will include the times for USA Swimming registered athletes for loading into SWIMS.

- 7.2.2 Times loaded into SWIMS will show the athletes attached to the USA Swimming club name if that name is the same as the YMCA or AAU team name. If the name of the team is different, the times may show up as LSC UN.

8.0 TIME VERIFICATION PROCESS – OBSERVED SWIMS

- 8.0.1 The intent of observing swims is to provide an opportunity primarily for high school and NCAA swimmers who cannot compete in LSC sanctioned meets during their association season to achieve times that may be used to enter USA Swimming meets. An important difference between “Approved” and “Observed” is conformance to administrative rules and technical rules (required for Approval) vs. technical rules only (required for Observation).
- 8.0.2 Observation is for the specific purpose of ensuring that swims performed by USA Swimming members are in compliance with the Timing Rules, Racing Course Dimensions, Starting Platform, and Individual Strokes & Relays sections of the Technical Rules portion of the USA Swimming Rules and Regulations. Meets run by dual certified officials (ex. NFHS/USA-S, NCAA/USA-S) do not require additional USA-S observers at the meet. The dual certified officials shall record any USA-S disqualifications for USA-S swimming rules which would not be disqualifications under the rules of the meet. Where the technical rules as listed in Article 101 are identical to those of the host organization, the judgment of the organization officials shall be sufficient.
- 8.0.3 At meets which do have separate USA-S observers (2 are acceptable), the USA-S observers shall record ONLY disqualifications for USA Swimming rules which would not be disqualifications under the rules of the meet. Where the technical rules as listed under Individual Strokes & Relays of the Technical Rules of the USA Swimming Rules and Regulations are identical to those of the host organization, the judgment of the organization officials shall be sufficient.
- 8.0.4 An administrative disqualification or an organization disqualification that is not a violation of USA Swimming technical rules should not invalidate an achieved time. Either the dual certified officials or the USA-S observers shall work with meet administration to record/report the time when submitted to the SWIMS times’ database for non-NCAA competitions. For such a disqualification in NCAA competitions, please provide details/times to the Program Operations VP or designee.
- 8.1 Following are certain minimum criteria that must be applied to all high school, collegiate, Masters, and any other meets authorized to have swims observed. The LSC NTV officer has the responsibility of verifying compliance.
- A. Timing must comply with the Timing Rules stipulated in the Technical Rules section of USA Swimming Rules and Regulations.
 - B. If separate officials are being used for observation, at least one official must be stationed at each end of the pool.

- C. The number of host Association meet officials (high school, NCAA, etc.) must meet the minimum requirements as stipulated under Officials in the Technical Rules section of the USA Swimming Rules and Regulations.
 - D. The meet shall be on the published calendar of the appropriate, school, league, conference, etc. Observation of high school competition shall be authorized for meets in the championship progression and large invitational meets run according to championship protocols and specifically authorized by the Program Operations designee. NCAA dual meets, invitational swim meets and championship meets shall be eligible to be observed if officiating standards are met.
 - E. A time trial held in conjunction with a meet whose swims are authorized for observation may also be observed if the time trial will be officiated to the same standard as the authorized meet.
 - F. All times for observed swims in high school meets shall be entered into SWIMS as LSC UN with the exception noted in 8.4 D.
- 8.2 With the implementation of the NCAA Database in SWIMS, all NCAA meets or meets where NCAA teams are competing are loaded into SWIMS by USA Swimming staff members. A list of all meets authorized for observation is maintained by the Times and Recognition Committee. LSC Times Officers shall send a list of all meets authorized for observation in the LSC to the committee representative. This list is posted on the USA Swimming web site under *Times and Teams/Times Information/Times Verification*.
- 8.3 Observed swims not in compliance with USA Swimming rules should be recorded and compiled by a USA Swimming NTV official in the host LSC. For NCAA meets, a list of swims not in compliance should be sent to the Times and Recognition Committee representative. At the end of the current NCAA season any swims not in compliance with USA Swimming Rules and Regulations will be removed from the database.
- A. The LSC is encouraged to provide a list of valid observed swims from non-NCAA meets posted on the LSC website within two weeks of the competition; or if complete results have been posted elsewhere, a link to the results and a listing of those swims that were NOT in compliance with USA Swimming rules. A record of observed swims not accepted should be kept by the LSC NTV official for a period of one year.
 - B. Upon request, and although not a rules requirement, notification of any swims not accepted due to USA Swimming technical rule violations should be provided to swimmers involved.
- 8.4 To have a meet authorized for observation of swims, a request must be made to the designated LSC official at least ten days prior to the meet in accordance with LSC rules.
- A. For meets other than a season-culminating Championship, use Form A. Should Form A be approved by the LSC it must then be forwarded to the Program Operations Vice President or designee. The request must include a reason and explanation for the request.
 - B. For all meets leading directly to a season-culminating championship, use Form B. Form B may be approved by the LSV NTV Officer. (The LSC is responsible for determining whether observation can be properly conducted and will determine which meets will be authorized for observation of swims.)
 - C. Approved times for swims in non-NCAA meets should be entered within two weeks of the competition into SWIMS by an LSC NTV official or LSC SWIMS officer upon receipt of the following:
 - (1) Complete and legible verification requests (if non-electronic results are

- utilized).
- (2) Official electronic meet results or printed final results with notations indicating those swims not in compliance with USA Swimming Rules. The designated USA Swimming certified official present must attest to the LSC NTV official that the meet was run in accordance with the minimum criteria listed above. The LSC NTV official may determine that all times for athletes with full legal names and birth dates or USA Swimming ID numbers will be loaded into the SWIMS database without a specific request.
- D. The time for a relay achieved in a high school meet may be entered into SWIMS for a USA Swimming club provided all four relay swimmers represent the same USA Swimming club at the time of the swim. All four names must be listed and a specific request made for this manual data entry into SWIMS. Note that some state high school associations may not permit club affiliation, even for relays, during the high school season.
 - E. If a non-NCAA meet is receiving blanket observation (all swims observed) individual verification requests may be made after the meet.
 - F. The LSC may choose to load all observed times and relay lead-off splits from non-NCAA meets into SWIMS. In this case, the coach can assist in the process by making sure their swimmers are entered into the meet using their full legal names and that the DOB's are provided. If a swim is in compliance with USA Swimming technical rules and the meet has received blanket observation all swims (unless a disqualification is noted) are valid times. The LSC may establish a fee for entry of observed swim times from non-NCAA meets.

9.0 USA SWIMMING SCHOLASTIC ALL AMERICA PROGRAM

9.1 The USA Swimming Scholastic All America Team is comprised of high school student athletes who have a grade point average of 3.5 or higher **for academic subjects** and have competed in an individual event in the Open Water National Championships, IPC or USPC meets stipulated by the Times and Recognition Committee or have a qualifying result in the SWIMS database during the designated qualifying period. The qualifying period **shall be August 16th through the following August 15th**. Applications **for the just completed academic year will open on June 1 and must be submitted by August 15th**, the last day of the qualifying period.

- A. Applicants must have completed 10th, 11th or 12th grade.
- B. Applicants must be USA Swimming member athletes **at the time of the swim and the time of the application.**
- C. Applicants must have participated in an individual event within the qualifying period in a meet whose results are in the SWIMS database or have competed in the Open Water National Championships or the appropriate Disability Championship meet. Achieved times (pool) must meet the qualifying standards printed on the SAA application and posted on the USA Swimming website (Member Resources/Awards and Recognition/Scholastic All-American).
- D. Relay-only swimmers do not qualify for SAA.

9.2 Scholastic All America applications will be posted on the USA Swimming web site.

9.3 Awards for Scholastic All American recognition will include:

- A. Three certificates to be awarded to each individual achieving SAA status (one for the athlete, one for the school and one for the USA Swimming club).
- B. A special memento to each individual earning a 4.0 GPA.
- C. A special award to each individual named to the SAA team three times.
- D. Outstanding Achiever recognition is given to each individual who places first at the USA Swimming National Championships and maintains a 4.0 GPA.

Times and Recognition Committee (January 2015)

Chairman: Suzanne Heath, NC (Chair 2015, Committee 2015)
suzanneheath@suddenlink.net
252-974-0732 Home
252-947-1238 Cell

Committee Members:

Lyle Campbell, PN (2018)
lylesscd@comcast.net
206-419-4316

Jeanne Drzewiecki, WI (2018)
NSSwimming@aol.com
414-530-6292

Isabelle Fraser, FL (2017)
fraswim@comcast.net
941-624-3063

Susan Huckeby, MT (2016)
shuckeby@msn.com
406-723-4800

Tim Husson, PV (2016)
thusson@comcast.net
301-899-2436

Betty Kooy, MW (2015)
blkooy@charter.net
402-462-5941

Lisa Olack, NC (2018)
Lisa.olack@yahoo.com
704-577-5002

Athletes: Connor Rammacher, NC (2015)
Connorrammacher1@live.com
704-249-6169

R. Janelle Nguyen, CA (2015)
rjanellenguyen@gmail.com
805-722-5880

Program Operations Vice President: Dan McAllen
d.mcalleniii@sbcglobal.net
214-316-9215

USA Swimming Staff Liaisons: Larry Herr
lherr@usaswimming.org
719-866-3562
Anthony Buhr
abuhr@usaswimming.org
719-866-3581

RECOMMENDED LSC TIMES MODULE MANAGEMENT

The LSC shall appoint a LSC SWIMS Officer whose duty is to maintain the integrity and purpose of SWIMS. A SWIMS Officer shall be a USA Swimming non-athlete member in good standing with APT and BGS. In fulfilling this duty, he/she shall:

- Receive official meet results from the meet host no later than 1 week from the last day of the meet (1-3 days is recommended).
- Review meet results for possible errors; if errors are found, meet file is sent back to the meet host for investigation and correction.
- Load meet results into SWIMS no later than 2 weeks from last day of the meet (3-7 days is recommended).
- Clear the Times Holding Tank for individual and relay errors in a timely manner.
- Communicate with the LSC registrar as necessary to resolve membership questions or issues.
- Provide LSC webmaster with official meet results and update these if necessary for posting of results on the LSC website.
- Keep data from observed swims' competitions for a period of one year.

NOTE: The following positions may also be set by the LSC for handling of meets/times:

- NTV
 - An individual who tracks the observed swims' competitions and may authorize the observation for those NCAA and non-NCAA meets.
 - An LSC may also use the LSC Sanction Chair or Admin Vice Chair to authorize observed swims' competitions.
 - The NTV officer or a Sanction Chair/Admin Vice Chair shall work with the SWIMS Officer to insure that swims in compliance with USA Swimming rules are loaded into the SWIMS database from non-NCAA meets.
 - Swims not in compliance with USA Swimming rules from observed NCAA meets shall be sent by the NTV officer to the Program Operations designee.
- Records Chair
 - An individual who tracks the LSC Records and may use the SWIMS database in reviewing times for LSC swimmers (Read-only privileges).
 - Records may be set up and maintained in the LSC Portal on the USA Swimming website (instructions published and posted under Times Information on the website).
 - Password for the LSC Portal is provided by USA-S Times Staff member.
- Top Times Tabulator
 - An individual who reviews the Age Group Top Times posted on the USA Swimming website weekly during the swim year for any times tracked nationally from the LSC.
 - Tabulator may use the database in a Read-only capacity to pull reports for the LSC Top Times which should be posted on the LSC website according to the LSC schedule.

All appointments for use of the SWIMS Database for Times are made by the LSC General Chair to the USA Swimming IT Director with copy to the Chair of the Times and Recognition Committee and USA Swimming Times Staff. A list of these individuals is maintained by the T & R Committee for ongoing communication and continuing education.

USA SWIMMING REQUEST FOR OBSERVATION – NON-SEASON CULMINATING CHAMPIONSHIP MEET

Form A

Meets requiring authorization by the Program Operations Vice President or designee **require 10 day advance application**. Such meets include High School, Collegiate, Masters' or other meets that are not season-culminating Championship meets. This completed form and a copy of the meet information must be sent at least 10 days prior to the event to the LSC NTV official for review. The LSC official will send this completed form to the Program Operations Vice President or designee for approval. The request must include a reason & explanation for the request.

Acceptance of verification requests from the meet is subject to proof that conditions at the meet were in conformance with the required procedures and pertinent USA Swimming Rules and Regulations.

Name of Meet: _____ **Name of Facility:** _____

Date(s) of Meet: _____ **Meet Director:** _____

Name of person filing this request: _____ **Phone:** _____

Is this meet on the regular, published calendar? Yes No

Type of Meet: High School College Masters

Course: Long Course Meters Short Course Yards Short Course Meters

Approx. number of teams participating _____ Approx. number of swimmers participating _____

Timing systems will conform to the conditions specified in 102.24 and the facility must conform to 103.13.1 & 2 – USA Swimming Rules & Regulations.

The number of Association officials must meet the minimum requirements as provided in Article 102.10 – USA Swimming Rules & Regulations. A minimum of two additional USA Swimming Certified stroke & turn officials shall be assigned as observers for the purpose of verifying conformance with USA Swimming technical rules. Observers shall be permitted access to the deck and shall be positioned at each end of the course. If the meet stroke and turn officials are dually certified by USA Swimming and are stationed at each end of the pool, additional observers are not necessary. Where the technical rules listed in Article 101 are the same as the host organization, the judgment of the organization officials shall be sufficient.

USA-S disqualifications from non-NCAA meets shall be reported to the LSC NTV Officer; USA-S disqualifications from NCAA meets shall be sent to the T & R Committee representative/Program Operations designee.

The meet referee, or LSC designee, will provide swimmers and coaches with information about the observation program and the procedures to be used to request observation. Requests may be submitted prior to the swim for which observation is desired, or all swims may be observed.

A copy of the meet information is attached. Names and phone numbers of USA Swimming officials who will serve as observers at this meet or the dually certified officials:

1) _____ 2) _____

3) _____ 4) _____

The reason & explanation for this request is attached.

This form must be submitted and accepted by the LSC NTV Official prior to submission to Program Operations designee for approval.

Step One – Accepted by:

Step Two – Approved by:

LSC NTV Official

For Program Operations

Date: _____

Date: _____

LOCAL SWIMMING COMMITTEE REQUEST FOR OBSERVATION – SEASON-CULMINATING CHAMPIONSHIP MEET

Form B

This form is used to request authorization for observation of swims at High School, Collegiate, Masters or other association season-culminating Championship meets. Observation requests for meets that are not season-culminating Championship(s) must be made on Request for Observation – Form A.

Application Requirements:

- 1) Timing systems must comply with conditions outlined in 102.24 and the facility must comply with 103.13.1 & .2 – USA Swimming Rules & Regulations.
- 2) Officiating:
 - a) The number of Association officials must meet the minimum requirements as provided in Article 102.10 – USA Swimming Rules & Regulations. If the association stroke and turn officials are also certified by USA-S and are stationed at each end of the pool, no additional observers are necessary. Officials may note compliance with USA Swimming Technical Rules only for those swimmers requesting observation, or the entire meet may be observed.
 - b) Or, a minimum of two USA Swimming certified officials shall be assigned, one at each end of the pool, to verify compliance with USA Swimming Rules for those swims requested to be observed.
 - c) Where the technical rules as listed in Article 101 are the same as the host organization, the judgment of the organization officials shall be sufficient.
 - d) The designated USA Swimming certified official must verify compliance with applicable rules and procedures, and shall forward any proof of times requests and final results for non-NCAA meets to the LSC NTV official.
 - e) Disqualifications for USA-S violations from NCAA meets shall be reported to the T & R committee representative/Program Operations designee; disqualifications from non-NCAA meets shall be reported to the LSC NTV Officer.
- 3) Proof of Times Requests:
 - a) If an athlete's USA-S ID # or full legal name and birth date is included in the electronic meet results, no individual request for data entry into the SWIMS system should be necessary. The LSC NTV official or SWIMS data officer shall enter times for any such athlete into SWIMS.
 - b) If the above data is not included in the electronic results, individual requests for times may be required by the LSC NTV official where the meet took place.

Name of Meet: _____ Date(s): _____

Name of Facility and City _____

By signing below, the Meet Referee or Meet Director verifies the following:

Check one of the options listed below, and complete the remainder of this section.

- [] This meet will be observed in its entirety, exclusively by USA Swimming Officials, according to staffing guidelines specified in USA Swimming Rules & Regulations.
- [] This meet will be officiated exclusively by USA Swimming officials, but due to the limited number of verification requests expected, only swims specifically requested in advance will be observed for compliance with USA Swimming Rules.
- [] This meet will be officiated by the proper number of Association officials and also observed by a minimum of two assigned USA Swimming Stroke & Turn certified officials, one at each end of the competition course, in compliance with USA Swimming Rules.

Names of currently certified USA Swimming officials who will officiate at the meet:

- 1) _____ 2) _____
3) _____ 4) _____

Name of Meet Referee _____ Phone _____

This form must be received by the designated person in the LSC at least 10 days prior to the meet.

Approved: _____ (LSC NTV Official)

Please send copy or provide list of authorized meets electronically to Program Operations' designee.

REQUEST FOR TIME SUBMISSION FROM FOREIGN MEETS FORM D

This form is to be used to request that times achieved by USA Swimming member athletes at meets sanctioned by another FINA member be entered into the SWIMS database. The USA Swimming member must be representing his/her club or be swimming unattached. The meet must comply with the minimum standards for an official time from a USA Swimming meet according to Article 102.24 in the USA Swimming Rules and Regulations.

NOTE: Times from international competitions that include the USA Swimming National Team are automatically submitted. USA Swimming has an "open border" policy with Puerto Rico, Canada, Bermuda and the U.S. Virgin Islands. Travel documents are not necessary for their athletes or clubs traveling to the United States and are not necessary for USA Swimming's athletes traveling to these countries. Swimmers who wish to compete in international meets outside of these countries must obtain a Foreign Travel Permit through the LSC Registrar and USA Swimming Membership Services before competing in a foreign meet.

For times to be included in SWIMS the meet information should be submitted for approval to the Program Operations' designee 10 days in advance. SWIMS data entry shall be completed in coordination and with the approval of Program Operations.

Conditions:

- 1) The meet must be sanctioned by a FINA member. A link to the posted meet information on the FINA Member's web site must be provided to the Program Operations' designee.
- 2) A link to official meet results on the FINA member web site must be provided to the Program Operations' designee.
- 3) It is recommended that a .cl2 file or SDIF file of official results for USA Swimming members be provided, with a list of member athletes for whom inclusion of times is being requested, to the Program Operations' designee. If the USA-Swimming ID numbers and/or birthdates are not in the meet results, those must also be included for each participating athlete.

Name of Meet: _____ Date(s): _____

FINA Member: _____ Host Team: _____ Web Link:

_____ (Meet Information)

Person Requesting SWIMS time submission: _____

Position: _____ Phone: _____ Email:

_____ This form or information contained therein should be

emailed to the Program Operations' designee:

Suzanne Heath

suzanneheath@suddenlink.net

Times will be entered into SWIMS within 2 weeks of receipt of the meet results by the Program Operations' designee.

FORM E
SWIMS Times Module Policy Manual
Meet Approval Request to Program Operations

Reference USA Swimming Rules and Regulations 202.4.4 **Requirements for Approval**

Approvals may be issued to **member clubs for open competition** conducted in accordance with USA Swimming technical rules if that competition has been specifically approved by the USA Swimming Program Operations Vice President or his/her designee.

Request for Approval: _____ club of the _____ LSC

Hereby requests approval of the following meet:

Date _____ Facility _____

Person initiating request _____

Position _____

Email address _____

Requirements

- The meet must be approved by the home LSC before submission to Program Operations.
- Approval meet status shall not be a means to avoid participants having USA Swimming membership.
- Reasons for hosting the meet as approved rather than sanctioned are as follows:

Approved by LSC:

Approved by Program Operations:

**Suzanne Heath, designee,
suzanneheath@suddenlink.net**

Date

In granting this approval it is understood and agreed that USA Swimming shall be free and held harmless from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event.



Illinois Swimming
Dec 2014
Financial Report

Balance Sheet:

Assets totaled \$990K as of December 31, 2014. On a year over year basis, assets decreased by \$45K or 4%. The change was driven by the draw down in cash and savings (-\$60K) as cash balances were drawn down to fund '14 program costs, the AEF, used to fund club support, (-\$16K) which were offset by an increase in receivables (+\$30K).

Income:

Our year to date operating income was \$123K vs our YTD Budget of \$188K. The variance is driven by unrealized losses in our AEF of -\$65K vs anticipated earnings. It is important to note, if the losses persist, IL Swimming will not have earnings in the AEF to fund Club Support in the manner that was used in its '14 plan. The AEF balance at 12/31/14 was \$615K which is \$115K above the principal contributions to the fund.

Reserves:

Based upon our current cash position of \$327K we have adequate cash reserves to cover approximately 10 months of budgeted general and administrative expenses.

1:00 PM

01/07/15

Accrual Basis

Illinois Swimming Profit & Loss Budget Performance December 2014

	Dec 14	Budget	Sep - Dec 14	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
5000 · Revenue-Athlete Registration	87,029.00	105,230.00	961,532.50	982,551.00	1,240,000.00
5010 · Revenue-NonAthlete Registration	24,046.00	19,080.00	81,454.00	77,606.00	110,000.00
5020 · Revenue-Transfers	260.00	250.00	2,656.00	3,150.00	5,000.00
5030 · Revenue-Club Registration	3,400.00	5,200.00	19,800.00	22,000.00	23,800.00
5050 · Revenue- Outreach Athl Regist	217.50	912.50	1,272.50	1,907.50	2,500.00
5100 · Revenue-Swimmer Surcharge	21,278.00	198.00	26,482.00	17,110.00	110,000.00
5110 · Revenue-Sanctions	1,175.00	2,100.00	23,625.00	18,925.00	31,500.00
5111 · Revenues - Diversity	0.00	0.00	0.00	0.00	0.00
5120 · Revenue - Zones	0.00	0.00	3,666.72	0.00	8,000.00
5130 · Open Water Entries	0.00	0.00	0.00	0.00	0.00
5140 · Revenue-Open Water Entries	0.00	0.00	0.00	0.00	2,000.00
5160 · Grants for Outreach Entry Prog	72.50	72.50	427.50	427.50	600.00
5210 · Revenue-Officials Clinics	0.00	660.00	3,050.00	4,950.00	10,500.00
5300 · Revenue-% Meet Fees	26,888.98	246.40	34,997.32	23,129.36	155,000.00
5310 · Championship-Senior Meet Entry	0.00	0.00	0.00	0.00	42,000.00
5315 · Championship-Age Group Entry	0.00	0.00	0.00	0.00	204,000.00
5400 · Revenue-Athlete Recogn.Banquet	0.00	0.00	0.00	0.00	0.00
5730 · Age Grp Jr Elite Camps	0.00	0.00	0.00	0.00	8,215.00
5740 · Sponsorships	38,125.00	23,376.60	40,158.59	34,573.72	90,000.00
5750 · Donations	0.00	0.00	-100.00	0.00	0.00
5900 · Revenue-Miscellaneous	0.00	0.00	50.00	0.00	6,000.00
9000 · Interest Income	2.03	6.22	-29.69	15.80	200.00
Total Income	202,494.01	157,332.22	1,199,042.44	1,186,345.88	2,049,315.00
Cost of Goods Sold					
6000 · Athlete Registration	61,464.00	84,354.00	802,100.00	837,927.00	1,040,000.00
6010 · Non Athlete Registration	20,384.00	18,000.00	68,588.00	70,250.00	92,258.00
6030 · Club Registration	1,190.00	1,820.00	6,860.00	7,770.00	8,330.00
6050 · Outreach Athlete Registration	145.00	50.00	900.00	855.00	1,250.00
6070 · Lifetime Memberships	0.00	0.00	1,000.00	0.00	0.00
6301 · Chmp Meet Expense Webcasting	0.00	0.00	0.00	0.00	0.00
6302 · Champ Meet Expense	0.00	0.00	0.00	0.00	32,000.00
6350 · Club Support National Meet	0.00	0.00	0.00	0.00	120,000.00
6400 · Officials Clinic	0.00	0.00	3,776.36	2,547.95	12,000.00
6410 · Officials National Meets	0.00	3,500.00	500.00	3,500.00	6,800.00
6420 · Officials Supplies	0.00	0.00	577.15	0.00	0.00
6440 · Officials Meet Certification	0.00	0.00	0.00	0.00	0.00
6490 · Officials - Misc	0.00	0.00	0.00	0.00	0.00
6497 · Program Operations - Open Water	0.00	0.00	0.00	0.00	0.00
6498 · Program Operations - Disability	0.00	0.00	0.00	0.00	0.00
6499 · Program Operations - Diversity	0.00	0.00	0.00	0.00	0.00
6500 · Zones Stipend	0.00	0.00	0.00	0.00	0.00
6501 · Open Water	0.00	0.00	0.00	0.00	10,000.00
6502 · Program Ops Build a Pool Grant	0.00	0.00	0.00	0.00	2,500.00
6503 · Disability and Inclusion	0.00	0.00	0.00	0.00	12,000.00
6504 · Safe Sport	0.00	0.00	0.00	0.00	6,000.00
6510 · Zones	0.00	0.00	0.00	0.00	0.00
6610 · Stipends-Senior Champs	0.00	0.00	0.00	0.00	16,500.00
6700 · Age Group Camps	0.00	0.00	0.00	0.00	0.00
6702 · Age Group	0.00	0.00	0.00	0.00	27,000.00
6711 · Senior Nat LC Training Program	0.00	0.00	0.00	0.00	3,000.00
6720 · Senior Elite Meet	0.00	0.00	0.00	0.00	32,000.00
6730 · Junior Elite Camp	0.00	0.00	0.00	0.00	40,000.00
6731 · Sr Champs Enhancement	0.00	0.00	0.00	0.00	0.00
6750 · Championship-Senior Meet Exp.	0.00	0.00	0.00	0.00	39,060.00
6760 · Championship-Age Group Meet Exp	0.00	0.00	0.00	0.00	189,720.00
6820 · Awards	509.62	1,840.00	917.89	1,849.00	27,000.00
6830 · Athlete Awards Banquet Expenses	0.00	0.00	0.00	0.00	0.00
6900 · Coaches Education	150.00	0.00	300.00	1,500.00	3,000.00
6910 · Coaches Meetings	0.00	0.00	0.00	0.00	9,000.00
6940 · Sponsorship Expenses	0.00	0.00	0.00	0.00	1,750.00
6950 · Public Relations	0.00	0.00	2,500.00	2,500.00	10,000.00
Total COGS	83,842.62	109,564.00	888,019.40	928,698.95	1,741,168.00
Gross Profit	118,651.39	47,768.22	311,023.04	257,646.93	308,147.00

1:00 PM

01/07/15

Accrual Basis

Illinois Swimming
Profit & Loss Budget Performance
December 2014

	Dec 14	Budget	Sep - Dec 14	YTD Budget	Annual Budget
Expense					
7000 · Office Salaries	14,054.08	14,486.62	61,457.86	56,888.36	180,000.00
7010 · Payroll Taxes	1,097.19	1,218.84	4,887.54	4,824.61	16,000.00
7015 · Retirement Contribution	1,009.39	1,000.00	4,037.56	4,000.00	12,000.00
7040 · Employee Health Insurance	2,389.22	1,819.34	8,125.28	7,277.36	28,000.00
7070 · Professional Development	0.00	0.00	0.00	0.00	500.00
7100 · BOD Discretionary Fund	0.00	0.00	0.00	6.94	1,200.00
7200 · Rent Paid	1,753.50	1,955.00	5,760.36	5,865.00	22,154.00
7300 · Utilities	82.69	125.00	276.41	500.00	1,500.00
7400 · Telephone	356.28	253.18	1,069.15	1,141.45	3,715.00
7510 · Office Supplies	907.67	1,285.61	3,656.98	2,997.66	10,000.00
7520 · Postage	503.43	200.00	1,175.73	1,181.72	5,000.00
7540 · Printing	0.00	0.00	3,019.00	1,219.00	2,000.00
7550 · Copier expense	0.00	0.00	0.00	0.00	400.00
7610 · Web Site Expense	237.04	30.00	651.42	60.00	11,000.00
7620 · Payroll Processing Fee	209.75	229.00	591.00	499.50	1,400.00
7640 · Safety	0.00	0.00	0.00	0.00	0.00
7650 · Board Review	0.00	0.00	0.00	0.00	500.00
7700 · Depreciation Expense	0.00	0.00	0.00	0.00	2,547.00
7820 · Professional Fee Accounting	7,495.00	7,495.00	7,495.00	7,495.00	7,495.00
7850 · Ancillary Accounting Fees	0.00	281.25	368.75	562.50	2,500.00
7900 · Legal Expenses	0.00	0.00	0.00	0.00	0.00
8000 · Insurance	0.00	0.00	685.00	659.00	1,900.00
8250 · Dues and Subscriptions	0.00	40.00	100.00	40.00	300.00
8500 · Conventions-meetings	756.09	0.00	28,212.09	27,915.95	35,000.00
8550 · Entertainment	-256.09	86.85	1,110.29	726.33	3,000.00
8560 · Travel	0.00	0.00	0.00	0.00	0.00
8800 · Miscellaneous	555.67	0.00	555.67	0.00	-0.01
8820 · Bank Charge	305.39	120.00	466.54	240.00	1,200.00
Total Expense	31,456.30	30,625.69	133,701.63	124,100.38	349,310.99
Net Ordinary Income	87,195.09	17,142.53	177,321.41	133,546.55	-41,163.99
Other Income/Expense					
Other Income					
9010 · Investment Income	9,489.00	8,789.00	10,667.00	9,910.00	13,167.00
9020 · Unrealized gain(loss)investment	-15,093.00	-648.00	-64,698.00	44,782.00	79,065.00
9510 · Investment Expenses	0.00	0.00	0.00	0.00	0.00
Total Other Income	-5,604.00	8,141.00	-54,031.00	54,692.00	92,232.00
Net Other Income	-5,604.00	8,141.00	-54,031.00	54,692.00	92,232.00
Net Income	81,591.09	25,283.53	123,290.41	188,238.55	51,068.01

Illinois Swimming
Balance Sheet
 As of December 31, 2014

	Dec 31, 14	Nov 30, 14	\$ Change	% Change	Dec 31, 13	\$ Change	% Change
ASSETS							
Current Assets							
Checking/Savings							
1010 · Checking Account - Wintrust	129,551.22	80,406.67	49,144.55	61.1%	0.00	129,551.22	100.0%
1040 · Checking-Fifth Third Bank	123.76	190.25	-66.49	-35.0%	105,196.81	-105,073.05	-99.9%
1045 · Money Market - Fifth Third	980.13	990.00	-9.87	-1.0%	20,455.63	-19,475.50	-95.2%
1070 · CD-JP Morgan	197,236.28	197,234.38	1.90	0.0%	262,247.00	-65,010.72	-24.8%
Total Checking/Savings	327,891.39	278,821.30	49,070.09	17.6%	387,899.44	-60,008.05	-15.5%
Accounts Receivable							
1200 · Accounts Receivable	38,125.00	0.00	38,125.00	100.0%	7,875.00	30,250.00	384.1%
Total Accounts Receivable	38,125.00	0.00	38,125.00	100.0%	7,875.00	30,250.00	384.1%
Other Current Assets							
1300 · Investments-Athlete Fund	615,234.00	620,838.00	-5,604.00	-0.9%	631,725.00	-16,491.00	-2.6%
1400 · Prepaid Expenses	2,000.00	2,000.00	0.00	0.0%	0.00	2,000.00	100.0%
Total Other Current Assets	617,234.00	622,838.00	-5,604.00	-0.9%	631,725.00	-14,491.00	-2.3%
Total Current Assets	983,250.39	901,659.30	81,591.09	9.1%	1,027,499.44	-44,249.05	-4.3%
Fixed Assets							
1500 · Computer Equipment	25,820.97	25,820.97	0.00	0.0%	24,968.70	852.27	3.4%
1510 · Office Furniture	14,180.65	14,180.65	0.00	0.0%	14,180.65	0.00	0.0%
1600 · Accumulated Depreciation	-36,260.07	-36,260.07	0.00	0.0%	-33,713.07	-2,547.00	-7.6%
Total Fixed Assets	3,741.55	3,741.55	0.00	0.0%	5,436.28	-1,694.73	-31.2%
Other Assets							
1800 · Deposits	3,184.00	3,184.00	0.00	0.0%	3,184.00	0.00	0.0%
Total Other Assets	3,184.00	3,184.00	0.00	0.0%	3,184.00	0.00	0.0%
TOTAL ASSETS	990,175.94	908,584.85	81,591.09	9.0%	1,036,119.72	-45,943.78	-4.4%
LIABILITIES & EQUITY							
Liabilities							
Current Liabilities							
Other Current Liabilities							
2200 · Due to 403B plan-employee	26.80	26.80	0.00	0.0%	0.00	26.80	100.0%
2210 · Due to 403B plan-employer	26.80	26.80	0.00	0.0%	0.00	26.80	100.0%
2500 · Club Overpayments	10,511.08	10,511.08	0.00	0.0%	15,766.62	-5,255.54	-33.3%
Total Other Current Liabilities	10,564.68	10,564.68	0.00	0.0%	15,766.62	-5,201.94	-33.0%
Total Current Liabilities	10,564.68	10,564.68	0.00	0.0%	15,766.62	-5,201.94	-33.0%
Total Liabilities	10,564.68	10,564.68	0.00	0.0%	15,766.62	-5,201.94	-33.0%
Equity							
4000 · Net Assets-Unrestricted	187,055.85	187,055.85	0.00	0.0%	266,577.14	-79,521.29	-29.8%
4100 · Net Assets-Athlete Assistance	669,265.00	669,265.00	0.00	0.0%	577,033.00	92,232.00	16.0%
Net Income	123,290.41	41,699.32	81,591.09	195.7%	176,742.96	-53,452.55	-30.2%
Total Equity	979,611.26	898,020.17	81,591.09	9.1%	1,020,353.10	-40,741.84	-4.0%
TOTAL LIABILITIES & EQUITY	990,175.94	908,584.85	81,591.09	9.0%	1,036,119.72	-45,943.78	-4.4%



Coaches Rep Report
January 12, 2015

- The Coaches Committee has not met since our last conference call on 11/4. We are in the process of scheduling a conference call for next week. At our last “meeting” all present were in agreement that the Mentoring Program, Coaches Certification and Continuing Education are three good areas for us to focus on.
- Pending further discussion with Indiana Swimming, we hope to finish the second part of the mentoring program this spring or early summer. Pam and Tony had an idea of a very interactive program where 2 IN coaches could shadow an IL coach over a weekend to include practices and possibly a meet. If we went with this it would be open to up to 4 IN coaches, 2 each with a different IL coach.
- At this next conference call we will decide if we are going to set up socials at each of the 7 Regional sites. We will also discuss possible social events for SR Champs and AG State.
- We are planning to post a schedule of certification classes and a resource list with certified instructor information on the coaches’ page of the new website. We have a variety of other ideas on how to utilize the website including posting a newsletter, promoting links to educational resources and sites, and highlighting in-house programs like the Coaches Education Grant.

Respectfully submitted,
Nancy Reese
nancy@teamcoho.org

The **vision** of Illinois Swimming is to inspire excellence through innovation and leadership.

The **mission** of Illinois Swimming is to offer our members programs which promotes swimming and achieves excellence through education, innovation and committed leadership.



Safe Sport Chair Report Illinois Swimming B.O.D 2015



To: Illinois Swimming B.O.D
From: Ryan Counihan
Date: January 14, 2015
Re: Report to the BOD

Safe Sport Mission Statement: USA Swimming is committed to safeguarding the wellbeing of all of its members, with the welfare of its athlete members as the top priority.

Hot Topics

- D. Jay Andersen from JAMS has Permanently been Suspended 10/27/2014 for 304.3.19
- I have ordered two more Safe Sport banners

Up Coming Events

- Poster board contest "**Mean Stinks**". The Safe Sport committee will be sending out a flyer with information I hope this week. My goal is to have all the clubs encourage the swimmers to be a part of this historical event. The 1st place poster will be the featured design of the Illinois Swimming Age Group Championship Bag Tag.
- We will be having a raffle at the Age Group State meet for the parents that showed proof they took the parent training. We will send out an e-mail closer to Age Group State with more information.

Training and Education

I will be attending the 2015 Safe Sport Leadership Conference, February 8-9 at the Colorado Springs. The topics that I will be sharing at the next BOD meeting will be...

- Effective Hiring Practices
- Panel: Professionalism and Governance
- FBI Violent Crimes Against Children Unit (DC)
- contributor to Engaging Bystanders in Sexual Violence Prevention
- Bullying, Conflict, and How to Manage
- Management for Clubs

I will be joining the Safe Sport webinar on Wednesday, January 14th at noon Eastern time.

- It is titled "Safe Sport 2.0: Local action to create positive culture" and will focus on empowering folks at the local level to engage with Safe Sport. Please visit USASWIMMING.ORG for more information

Upcoming Task

- Meet with the Safety Chair to discuss the December 2014 report.
- Topics for the Spring HOD
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Respectfully Submitted
Ryan K Counihan
Safe Sport Chair
coachryan@lwsagators.org

Safe Sport Chair BOD Report January 14, 2015



Safe Sport Chair Report
Illinois Swimming B.O.D 2015





INTERNATIONAL RELATIONS COMMITTEE

Members: Michael Lawrence, (Chair), Brandon Drawz, Gregory Eggert,, Michael Klueh, Dr. Jim Miller, Dale Neuburger, Bill Rose, Bruce Stratton, Ron Van Pool, Jim Wood, Carol Zaleski, Bob Bowman, Fernando Canales, Sid Cassidy, John Leonard, Teri McKeever, Aaron Peirsol, Bill Schalz, Gregg Troy, Peter Vanderkaay, Bill Wadley, Tim Bauer, Garrett Weber-Gale, Emily Hanson, Chip Peterson

STRATEGIC PRIORITIES

- Autonomy and Sovereignty of the Federation
 - Organizational Relationships
 - Leadership Development
 - Sport Development
 - Sport Fairness
 - Athlete Safety
-

Decisions and actions taken at the **FINA Extraordinary Congress** in Doha have been well reported within the swimming community with rule changes becoming effective immediately. USA Swimming has effectively communicated these changes to all clubs, coaches and officials.

The **WADA Code** has been amended (annual revisions). Significant are an increase from 2 years to 4 years for first time offenders, prohibition from associating with coaches/athletes/officials currently under sanction, and new requirements regarding RTP inclusion for athletes returning from retirement. A summary and general explanation of these changes can be found at <http://www.usada.org/resources/2015code/> .

Preparations for 2015-2016 events and activities are in progress.

The Committee next meets in 6 February 2015 in Colorado Springs.