

Illinois Swimming Board of Directors
Meeting Agenda
Wednesday, January 11, 2012 @ 8:00PM
Location: ISI Office

1. Roll Call, Reading, correction and adoption of minutes

Members Present: Bob Welch, Pete Kozura, Dave Krotiak, Bob Kiser, Pam Lowenthal, Judy Busse
Members Called-in: Jon Cabel, Steve Mitchell, Michael Lawrence, Danny Thompson, Mike Laurich

2. Executive Committee No Meetings Held

3. CONSENT AGENDA

3.1	Executive Director	PULLED	Report Submitted
3.2	Reports of officers		
3.2.1	General Chair		Report Submitted
3.2.2	Treasurer		Financial Reports Submitted
3.2.3	Administrative Vice-chair		No Report Submitted
3.2.4	Age Group Vice-chair		No Report Submitted
3.2.5	Senior Vice-chair		No Report Submitted
3.2.6	Program Operations Vice-chair	PULLED	Report Submitted
3.2.7	Athlete Representative		No Report Submitted
3.2.8	Coach Representative		No Report Submitted
3.3	Reports of elected non-officers		
3.3.1	Secretary		No Minutes Submitted
3.3.2	Membership Registration		Report Submitted
3.3.3	Safety Coordinator		No Report Submitted
3.3.4	Officials Chair		No Report Submitted
3.3.5	Disability Chair		No Report Submitted
3.3.6	Diversity Chair		No Report Submitted
3.3.7	Athlete Protection Officer		No Report Submitted
3.3.8	Rules & Regulations Chair		No Report Submitted
3.4	Ex-Officio Members of the Board		
3.4.1	Michael Lawrence (Chair OIOC)	PULLED	Report Submitted
3.4.2	Jane Grosser (Immediate Past General Chair)		No Report Submitted
3.5	Other Standing Committee Reports		
3.5.1	Audit Committee		Audit Completed
3.5.2	Budget Committee		No Meetings Held
3.5.3	Personnel Committee		No Meetings Held
3.5.4	Finance Committee		No Meetings Held
3.5.5	Athletes Committee		No Meetings Held
3.5.6	Coaches Committee		No Meetings Held
3.5.7	Rules and Regulations Committee		No Meetings Held

MOTION: To accept the non-pulled Consent Agenda Items as presented. PASSED

Discussion of Pulled Items:

• **Executive Director Report**

Michael Lawrence asked why the Age Group Camp (age classified) proposal included a National (non-age classified) camp. Possibly the camp should be directed by National-level coaches and then should probably be a part of the Senior Camp program. Senior Camp: The selection of athletes for year 1 – should the year-one group be made-up of athletes who had cuts from the previous year ... consider a group of athletes who do not necessarily have cuts but are on track to get them. Location & selection of international camps needs to be done very carefully to ensure safety of athletes and quality of facilities and venue. Also, multiple international experiences are necessary for athletes to truly gain experience. Michael recommended that no camps take place during the 4th year so that athletes would be able to focus on training with their home coach. Possibly camp dollars could be shifted into different years to accommodate a different structure.

MOTION: To accept the Executive Director report as presented. PASSED.

- **Program Operations Report**

Michael Lawrence asked Steve Mitchell if fines were only administered if complaints were made.

Michael Lawrence asked what the charge of the ISI Membership Fee Task Force committee. Bob Welch explained that the House had directed this committee to review and analyze the current fee structure and report options for increasing or not increasing future fees.

What is a Standard Meet Announcement Template? Pam Lowenthal explained that a "fillable" form will be established that includes all required items to be included in the packet. Additional and optional items can be added. The hope is that meet packets will be similar in format

MOTION: to accept the Program Operations Report as submitted. PASSED.

- **Michael Lawrence Report**

Peter Kozura asked Michael to expand on some of the action items mentioned in his bulleted report. Some of the action items have not been finalized. Michael briefly explained the action items included in his report.

MOTION: to accept Michael Lawrence's report as presented. PASSED.

5. New Business

5.1 Audit (Paul Asheim to present)

Paul Asheim made a presentation of the formal Financial Audit for the 2011 fiscal year. Written reports were made available to the Board. Bob Welch asked Board members to report what type of financial/budget statements they would like prepared for monthly presentations moving forward. Dave Krotiak thanked Pam Lowenthal on behalf of the Board for her part in the improvement of the financial picture of Illinois Swimming.

MOTION: To accept the Audit Report as presented. PASSED

5.2 2013 Budget Preparation

Bob Welch referred to his report as we enter the Budget preparation process. All committee chairs were encouraged to "dream" and begin to look at all programming on a quad plan. Templates will be available for camp proposals. Preliminary budget requests will be submitted in February.

5.3 2013-2016 Business Plan Preparation

Bob Welch noted that included in Michael's report was the quad plan including all national level meets. He asked if it would be possible for Illinois Swimming to schedule all of the championship meet dates and camp dates based on the information now available. Dave Krotiak explained that our Illinois dates are very close from year-to-year. Missing information that could impact the calendar would be the dates for the sectional meets. Generally, the quad plan makes a lot of sense and that it would allow coaches and members of the LSC to plan accordingly. The general opinion of the board was favorable toward the movement to a quad schedule and plan. Michael Lawrence also commented that care should be taken to determine how athletes are able to move through the meets scheduled to adequately prepare them for National level competition and Trials.

Committee Report updates will be presented at our next meeting

- Nominating Committee
- Membership Fee Task Force

6. Upcoming Meeting Schedule

BOD 2/8 @ 8:00

7. Adjournment -

Respectfully submitted,

Judy Busse
Secretary

Illinois Swimming Board of Directors

Wednesday, May 9, 2012 @ 8:00PM

Location: ISI Office

MINUTES

1. Roll Call, Reading, correction and adoption of minutes

Onsite: Bob Welch, Judy Busse, Pete Kozur, Pam Lowenthal, Jane Grosser

Call: Bob Kizer, Jen Ridge, Steve Mitchell, Michael Lawrence

Absent: Jeff Levant, Athlete Representatives, Disability, Diversity, Officials

2. Executive Committee No Meetings Held

3. CONSENT AGENDA

All items on the Consent Agenda will be enacted with one motion. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

3.1	Executive Director	Report Submitted
3.2	Reports of officers	
3.2.1	General Chair	No Report Submitted
3.2.2	Treasurer	No Report Submitted
3.2.3	Administrative Vice-chair	No Report Submitted
3.2.4	Age Group Vice-chair	No Report Submitted
3.2.5	Senior Vice-chair	No Report Submitted
3.2.6	Program Operations Vice-chair	Report Submitted-Pulled
3.2.7	Athlete Representative	No Report Submitted
3.2.8	Coach Representative	No Report Submitted
3.3	Reports of elected non-officers	
3.3.1	Secretary	Minutes Submitted
3.3.2	Membership Registration	Report Submitted
3.3.3	Safety Coordinator	No Report Submitted
3.3.4	Officials Chair	No Report Submitted
3.3.5	Disability Chair	No Report Submitted
3.3.6	Diversity Chair	No Report Submitted
3.3.7	Athlete Protection Chair	No Report Submitted
3.3.8	Rules & Regulations Chair	No Report Submitted
3.4	Ex-Officio Members of the Board	
3.4.1	Michael Lawrence (Chair OIOC)	No Report Submitted
3.4.2	Jane Grosser (Immediate Past General Chair)	No Report Submitted
3.5	Other Standing Committee Reports	
3.5.1	Audit Committee	Audit Completed
3.5.2	Budget Committee	No Meetings Held
3.5.3	Personnel Committee	No Meetings Held
3.5.4	Finance Committee	No Meetings Held
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3.5.6	Coaches Committee	No Meetings Held
3.5.7	Rules and Regulations Committee	No Meetings Held

MOTION: To accept the non-pulled items on the consent agenda as presented. PASSED

Discussion of Pulled Items:

Program Ops - Steve Mitchell

- Clarification of Time Limitation Rules –

(ML) – There appears to be a discrepancy between the time limitations required for regular meets and Championship rules. Suggestion would be to adopt the National rule (eliminating the ISI 4-hour rule and utilizing the National/USA Swimming rule).

(BW)- USA Swimming Rules require that all meets are to be planned to conclude in 8 hours. The ISI 10-hour rule requires that a meet must be completed in 10-hours .. not planned to be completed in 10-

- hours
- Championship Meet Jury Selection Guidelines – (ML) – Reminder that simple is often the best. Under selection criteria, it might not be wise to eliminate current members of both the age group and senior committees as they are traditionally the most knowledgeable and my offer an informed opinion. Alternates should also be identified. Steve will make changes and re-submit.
- Coaches Meetings at Championship Meets – no discussion
- Appeal Process for Championship Meets

MOTION: to accept the Program Operations report as presented. PASSED

OIOC Chair Report – Michael Lawrence

- Budget Process for the upcoming quad is dramatically influenced by both the economy and the significant increase in costs associated with litigation and insurance.
- Time standards will continue to tighten resulting in smaller, more exclusive meets.
- There is a proposed membership fee increase (\$1) beginning in 2013. This fee will probably have to be justified.
- Online Registration will be in the budget plan beginning in 2015 – an additional \$1 added to the membership fee.

Senior Chair Report – Michael Lawrence

- Championship meet information revue has resulted in a few necessary corrections. Michael has asked Bill Schalz to make the identified changes.
- Time Trials - Relay-only swimmers must have been entered into the meet with a proven time. Eliminate the \$50 fine.
- A/B Format - Some the current A/B flight guidelines are in conflict with rules.
- St. Charles has learned that the U of Chicago facility is unavailable for Senior Championships. They are looking at both the RecPlex in Pleasant Prairie and the facility at the high school in Munster, IN. Dates are to remain the same. (BW) Has STC indicated when they will have secured the facility? Bob Welch has indicated that STC needs to report their status by the next board meeting. (PK) Are both facilities available on the scheduled dates? Unknown.
- Senior Swimming vision -
 - Budget items indicate that the current focus is in two areas: Club Support and Sr. Elite Meet. This seems to serve a very small portion of the Illinois Senior swimming population – mainly the upper level athletes. The majority of the Illinois Senior swimmers seem to be underserved. The proposal would be to enlarge the population of swimmers to be served by membership dollars and include senior developing athletes and emerging athletes.
 - Club Support and Legacy Support policies should be reviewed.
 - International competition to be made available during the quad to compete in high-level competition.
- Action Item – to relocate the Senior Championship Meet stipend from the Senior Budget to the Championship Meet Support.
MOTION: All Championship meet costs should be included in the Championship Meet Support budget. 2nd. Discussion followed. PASSED.
 (SM) Should this be forwarded to the budget committee. (BW) Bob poled the board
- Michael Lawrence has been asked to take a group of athletes to Russia – July 14-17,

Treasurers Report -

(SK) Asked if the numbers were accur

MOTION: To accept the Financial Reports as Presented. PASSED.

5. New Business

5.1 Committee Approvals

- When Bob Welch was elected General Chair, all committees were dissolved and need to be re-established and chairs reporting their committee members to Bob Welch.
- Jon Cabel has submitted his resignation as Age Group Chair due to personal and family reasons. Bob Welch has asked for names of potential replacements to be named as an interim chair until the completion of the term (Spring 2013). Five names have been brought forward thus far and Bob Welch will take the information under advisement and make a decision to appoint a new Age Group chair as

soon as possible.

- Athlete Representatives
5.2 2013 Budget Preparation
- All Budget proposals need to be submitted by the end of the month (May 2012). If proposals are not submitted, a budget will be prepared for the committee.

5.3 UIC Scoreboard

- Peter Kozura - Proposal update - all clubs that use UIC as meet hosts will benefit from the Illinois Swimming donation. At the Championship level, there would be no additional costs for video enhancements. Peter addressed the idea that a donation to UIC is heading down a "slippery slope". In our current situation, UIC is utilized for 50% of our championship meets. No other facility is utilized to that extent. In the matter of private monies being donated to a public entity. This proposal might be likened to a donor or benefactor making a donation to a public program.
- (SK) - What was the fee that they were planning on charging the host teams – what is the value of the savings to host clubs. Unknown. There will be a requirement of having a UIC staff member present to operate the system.
- (ML) – 100% opposed to this proposal as it is the responsibility of the facility to plan for capital improvements. They have, for many years, received a significant amount of money from Illinois Swimming members.
- (BK) - Questions whether the monies should be spent on a facility that needs many other capital improvements. Ultimately, he would probably not support the proposal.
- (JR) – If we can truly be giving an economic advantage to Illinois clubs, then she would favor the proposal.
- (JB) – Not in favor of the proposal
- (JG) - Against limiting our options should we support this proposal. Consider it an investment
- (PL) - Not in support of taking our championship meets out of the LSC and therefore, is in favor of supporting this proposal in some fashion.
- (BW) - Is in favor of supporting the proposal. \$5000 per year over four years seems to be a small contribution and represents .4% of our budget.
- ?? (JG) - Are we committed to all four years, or is this a year-to-year commitment? Yes.
- (ML) - Suggested that the membership should be included in the decision-making process. Would support the concept as a fund-raiser to the membership.
- (BW) -

MOTION: To table the item until written terms of potential agreement are available to the board. PASSED

Officials Budget Item - Steve Mitchell

- Officials budget variance request to include additional officials in expense reimbursement due to the additional travel expenses necessary to host the meet out of state. The amount is expected to be approximately \$3000. The request is an incremental increase for this budget year, to be carried forward for additional championship meets until the item can be included in the budget. The request becomes a \$5000 line item increase for the remainder of the budget.

MOTION: Increasing the officials line item budget in the amount of \$5000. PASSED.

6. Upcoming Meeting Schedule

BOD 6/13 – ISI Office
7:30 PM

7. Adjournment -9:55 PM

Respectfully Submitted,

Judy Busse,
Secretary

Illinois Swimming Board of Directors

Minutes

Wednesday, June 13, 2012 @ 8:00PM

Location: ISI Office

1. Roll Call, Reading, correction and adoption of minutes

Present: Bob Welch, Michael Lawrence, Judy Busse, Mike Laurich, Pete Kozura, Pam Lowenthal

Call: Steve Mitchell, Jennifer Ridge

2. Executive Committee No Meetings Held

3. CONSENT AGENDA

3.1 Executive Director Report Submitted

3.2 Reports of officers

3.2.1 General Chair No Report Submitted

Overview:

- Trial Suite distribution and ticket sales almost finalized. Approximately, \$4000 came back on the sale of tickets not being used by ISI Families.
- Sponsorship Update

MOTION: To Accept the General Chair report as presented. PASSED.

3.2.2 Treasurer No Financial Reports Submitted

3.2.3 Administrative Vice-chair No Report Submitted

3.2.4 Age Group Vice-chair No Report Submitted

3.2.5 Senior Vice-chair No Report Submitted

- Olympic Trials Club Support - In looking at similar programs in place at other LSC's, most have an organized funding mechanism in place. Using the current program, the Club Support line-item would be approximately \$50,000 over-budget.
- Funding for the 2016 Olympic Trials Proposal involves taking any reserves during the early years of the quad, and placing them in the Athlete Endowment Fund earmarked for 2016 Trials. (Surplus Generated)
- Base for the Club Support System would come from entry fees – where a percentage of the entry fees and surcharges goes into the fund.
- Discussion followed on all points of the proposal.
- The original philosophy statement for the Athlete Endowment Fund needs to be clarified.
- This proposal is a quad-based system
- The Base support program is based on the entry fees rather than the Athlete registration fee

MOTION: To authorize the treasure to transfer monies from the reserve account should the Club Support program exceed the budgeted amount. PASSED.

MOTION: (Proposal #3) PASSED

MOTION: (Proposal #4) PASSED

Discussion ... What if the projections are significantly off?

MOTION: (Proposal #5) PASSED

MOTION: (Proposal #6)

Discussion .. This is a Club Support Program .. not an Athlete-Support Program

MOTION: (Proposal #7) ... change of venue for the Senior Championship Meet to Pleasant Prairie RecPlex, Wisconsin (February 28-March 3, 2013). PASSED.

3.2.6 Program Operations Vice-chair No Report Submitted

3.2.7 Athlete Representative No Report Submitted

3.2.8 Coach Representative No Report Submitted

3.3 Reports of elected non-officers

3.3.1 Secretary Minutes Submitted

3.3.2 Membership Registration Report Submitted

- Membership numbers are up 17,000 athletes. ISI is leading the nation in non-athlete members

3.3.3 Safety Coordinator No Report Submitted

3.3.4 Officials Chair No Report Submitted

- Full-day Officials workshop took place
- Randy Clark has requested a scholarship (\$500) as he has been named an official for the USA National Meet.

MOTION: to Approve the awarding a scholarship in the amount of \$500 to Randy Clark. PASSED.

3.3.5	Disability Chair	No Report Submitted
3.3.6	Diversity Chair	No Report Submitted
3.3.7	Athlete Protection Chair	No Report Submitted
3.3.8	Rules & Regulations Chair	No Report Submitted
3.4	Ex-Officio Members of the Board	
3.4.1	Michael Lawrence (Chair OIOC)	No Report Submitted
	<ul style="list-style-type: none"> • USA Swimming Report – Usual Budget Meeting was relocated in the June meeting. A Zero-based funding format is in place for each program. Budget items are sorted into the following categories: Continued, Enhanced, Dropped, “On-Deck” Circle. (Televising the PanPac Meet). Upcoming discussions will include a significant increase in insurance costs. • Two Task Forces are currently in place – Sanctioning and LSC Board of Review • USA Swimming will be launching a fan-based membership program in the Post-Olympic glow. • Michael Lawrence continued to highlight budget and report items • International/Olympic Team Selections will take place earlier in the calendar so that USA can meet the FINA entry deadlines for meets. 	
3.4.2	Jane Grosser (Immediate Past General Chair)	No Report Submitted
3.5	Other Standing Committee Reports	
3.5.1	Audit Committee	Audit Completed
3.5.2	Budget Committee	No Meetings Held
3.5.3	Personnel Committee	No Meetings Held
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5. New Business

- 5.1 2013 SC Senior Meet Venue Approval
- 5.2 2013 Budget Preparation
- 5.3 Interim Age Group Vice-Chair Approval

- Todd Capen has agreed to serve as Interim Age Group Chair through the end of the term – April 2013.

MOTION: To accept the appointment of Todd Capen as the Interim Age Group Chair. PASSED.

- 5.4 USAS Convention, Sept 11-15, 2012, Greensboro, NC
 - At-Large voting requests have been submitted. Please notify Bob Welch if you are unable to attend the National Convention. Everyone needs to be available for the entire convention. Make your flight reservations early!
- 5.5 Club Support for Olympic Trials
- 5.6 ISI Hall of Fame
 - Status Report - \$10,000 has been allocated for this project. Future direction and decisions regarding the ISI Hall of Fame will be handled by an Awards Task Force. Bob Welch will be establishing this task force in the near future.
- 5.7 UIC Scoreboard Donation
 - Peter Kozura highlighted the details of the UIC – ISI Agreement.

MOTION: To accept the UIC Scoreboard Donation proposal. FAILED

6. Upcoming Meeting Schedule

- July 11 - 8:00 PM - Officials
- July 18 - 8:00 PM - Age Group
- July 25 - 8:00 PM - Senior

Meeting Adjourned - 10:28 PM

Respectfully Submitted
Judy

Illinois Swimming Board of Directors
Sunday, October 10, 2012 @ 9:00M

Location: Double Tree – Downers Grove

MINUTES

1. Roll Call, Reading, correction and adoption of minutes

Present: Bob Welc, Pete Kozur, Pam Lowenthal, Bob Kizer, Jen Ridge, Judy Busse, Steve Mitchell, Mike Cunningham, Jeremy Meserole (for Todd Capen), Michael Lawrence, Anne Widdowsen, Kiki Hernandez, Mimi Schneider, Bill Schalz,

Absent: Jeff Levant, Todd Capen, Disability, Safety,

2. Executive Committee No Meetings Held

3. CONSENT AGENDA

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MOTION: To accept the non-pulled items on the consent agenda as presented. PASSED

Discussion: of Pulled Items

- Executive Director Report – Pete Kozura
 - Michael Lawrence – In looking at the Business Plan that has been presented, the Plan should be reflected in the budget in the past and moving forward. Why are their items listed in the Plan that are not reflected in the next quad budget? Peter commented that the plan is a dynamic document that is ever-changing and can be reflected in future budgets. Bob Welch suggested that the Plan is adjusted post-convention and that budget preparation should probably take place in the spring after Plan details have been established. Bob Welch will follow-up with a review of the 2008-2012 Plan.

MOTION: To move the Budget Process from the Fall to the Spring. MOTION Tabled.

- Discussion:
 - ML – It seems more logical to present the budget in the Spring for the next Fall. Spring 13 budget presentation would take effect in September of 13. As it stands right now, we do not have an operating budget in place for this time.
 - SM – We will have just started the budget year, and may not have enough information to make informed decisions that quickly. The revenue information is more critical than the expense data.
 - BK – If we are truly working off of a Quad Plan .. there are smaller gaps.
 - PK – An advantage would be that when we elect a Treasurer, we would already have a budget in place.. rather than budget preparation becoming the first
 - ML – recommended that we postpone a decision on this move until we are able to get Treasurer input.

MOTION –To Postpone a decision - PASSED

- BW – We will move this decision to the November Board meeting.

• **Senior Chair Report – Michael Lawrence**

MOTION: To award the Senior Championship Meet bid to Hickory-Willow Swim Club. PASSED – MC Abstained from the vote.

- SM – Asked for some detail on the decision process.
- ML – Explained that traditionally, the past meet host moves to the back of the line and then the remaining host bids are considered. Midway had just hosted the meet in the Summer of 2012, and therefore, moved to the back of the line.
- AW – Expressed concern that there are a number of volunteer officials that are needed to staff the meet and that additional travel may be a challenge.
- PL – Sanctioning in Indiana is different. They will take 7.8% of entry fees and might have an additional \$5 per athlete fee. The sanction must be approved by their Board. Hickory Willow is
- PK – Is concerned that if we are out of state for 3 of our 4 championship meets, there are challenges with our title/meet and Illinois Swimming sponsors. Are there restrictions placed on the contract? Has the committee done a site visit?
- BK – Is interested in finding the best available facility. If the practice is that the previous host moves to the back of the line, then – OK. Not sure if this is the best practice, but if that is the criteria, then HWSC is the best option.
- ML – Explained that the host criteria has been the past practice.
- BS – With multiple bidders, if both (all) are viable bids, then the prioritization practice comes into play.
- JR – Looking for the best environment for the athletes. It sounds like the facilities are similar.
- PL – In favor of keeping our championship meets in Illinois.
- JB – Is seems that we may need a discussion as to the prioritization of the criteria for awarding bids. Do in-State bids carry a higher priority that those out-of-state. A discussion needs to take place to establish a philosophical process for future bids.
- BS – Important factor – we had a new bidder entering into the bidding process. One of the important factors is encouraging others to submit bids.
- BK – Hesitant to over-ride the committees bid. It will probably spark discussion at the House. They may over-ride the bid.
- BW – Establishing a task force to establish a bid criteria policy. Age Group Chair, Senior Chair, Program Ops, Athlete.
- ML – For years we have hoped for “facilities in Illinois” to answer our Championship Meet challenges. That has not happened in Illinois. We do have opportunities and options that are outside of the state and we should take advantage of them.
- SM – What are the shortcomings of the U of Chicago bid?
- BK – The shallow portion of the pool .. touch pads at one end of the pool ... limited spectator seating and deck space ...
- BW – From a fiscal perspective – does the additional surcharge affect the financial status. What are the costs for participants and spectators ... are they increasing. Does the Indiana meet become less of a “commuter meet”.
- Mimi – In-state meets are more convenient and less costly. Overnights are not
- JR – The “commute” to Munster is minimal – 45 minutes from the western suburbs and easily accessible via existing expressways.

- Jeremy – I would probably rather be in Chicago than in Munster. If we have a championship meet and facility available in this state, then we should use it.
- ML – How do we increase the number of teams that are able to host championship meets if we do not allow access to other facilities that are not “closed” to outside organizations.

MOTION: To Table the Motion on the floor. FAILED

- The Board has been charged with a task .. discussion has taken place... Question Called.

MOTION : To Accept the Senior Chair Report as Presented. PASSED

MOTION: To move the Budget Report ahead of the Age Group Report PASSED.

- **Budget Report**

MOTION: To Accept the Budget report as presented. PASSED

Discussion: Current copy of the budget detail sheets is unavailable. Is it time to out-source or pay the treasurer?

- **Age Group Report – Jeremy Meseorle**

- The committee is bringing two bids forward to the BOD for the Championship Meet. The formats are different (one 3 ¼-day and one 4-day). Both bid presenters are members of the committee.
- ML – Do the statements “850 athletes” .. “1000 individual qualifiers” mean the same thing?
- The committee was to select the format ... the bids were submitted pre-rules adjustment that there was to be one bid format.
- Do bidders receive a Bid Spec sheet that includes the format of the meet prior to bidding? NO, the bid specs do not include the format of the meet.

MOTION: To present both Championship Meet bids to the HOD for discussion and awarding of the bid. 2nd. PASSED.

MOTION: To receive the Age Group Report as submitted and forwards the included action items to the HOD without Board action. PASSED.

- BK – the information discussed and gathered at the Age Group State meet tracked along a number of different topics. There was virtually no support for a 3 ¼ meet by that group. Why has the committee brought forward a 3 ¼ meet format for consideration? There seems to be a disconnect between the information gathered and the proposal presented. What is best for Illinois athletes? Why isn’t that what is driving decisions made at the Age Group Committee level.
- JM – Travel; Availability of Officials; Record setting; were some of the reasons it is presented. Establishing additional Regional meets will give an additional 1200 athletes a Championship meet experience.
- ML – Feels strongly that the 3-day format is preferred and adequate. The “State Meet Experience” may not be for all .. the meet does not need to be expanded, rather, the time standards should be adjusted to accommodate the 3-day format.
- MS – Age group competition is exhausting. Younger swimmers do not need 4-days of competition. It worked in the past, is can still work. Longer format meets will be something swimmers will experience at upper levels of competition.
- AW – 8 Regionals on a weekend will be a significant challenge for volunteer Officials. We do not currently have enough qualified meet referees to adequately cover this format.
- ML – Reminded the board that the reason the A-Champ (Regional Meets) were created was to get control of the state championship meets, yet still offer a championship experience for Illinois swimmers. Not everyone needs to have a championship experience.
- KH – The proposal seems to be a combination of decisions that are in place to meet all of the complaints presented – long distance, 10&Under, numbers.
- BK – Regionals is where you want to serve the largest number of athletes. Staffing would need to be addressed.
- JB – Are we closing opportunities for athletes who enter the sport at a later time, and still experience success .. are cuts too fast? Supports “earning” the championship spot. Meets need to be sized so that they are able to run efficiently .. cuts and participation would reflect that.
- BS – The conversations of “are we getting too fast” is not new. We are now looking at offering Regional competition to 6800 athletes!

- BK – Pyramid model was not designed as a guideline for Championship meets .. rather for the sport in general. Championship meets reflect the best of the organization and do not need to adjust, due to an increase in the number of participants in the sport.
- AW – Clubs need to be able to offer B level athletes opportunities to improve and ultimately achieve championship level status.
- JR – C-level opportunities ... many pools are available in Indiana where prelims were offered at multiple sites, and championship finals were held in a single pool at night.
- MC – Swimming is not soccer where everyone participates. Park District programs are available for those wanting a ribbon every time they swim. Not everyone gets to participate in a championship meet.
- BS – Not critical that the LSC be “all things to all people”. Many programs have offered B & C swimmers opportunities for a “championship” experience. Supports a summer 4-day format meet. Prelim meet needs to have enough swimmers that a solid finals pool can come out of it.
- ML – was the bidder of the 4-day meet willing to consider a 3-day format?

New Business

- USA Swimming Membership is required for participation at all levels of USA & Illinois governance. A procedure will be put in place to assure that all participants are members of USA Swimming.
- Michael Lawrence – Senior Championships Meet Follow-up. Operations and Officiating along with the Senior Committee need collaborative discussions in advance of implementation.
- Club Support Program – Michael Lawrence
 - Upon review of the program, there may be some portions of the current policy that have not been followed.
 - Within the past year, there were some meets that athletes were supported after having already met the limit of the program per policy.
- The Safety Chair – Dave Stephens has submitted his resignation as the Illinois Safety Chair.

MOTION: To accept the resignation of Dave Stephens as the Safety Chair. PASSED

- Safe Sport/Athlete Protection Chair –

6. UPCOMING MEETINGS

- BOD Meetings 7:45PM @ ISI Office on 11/7, 12/5, 1/9, 2/6, 4/10
- HOD Meeting Sunday May 5 (Rock Island) Tentative

ADJOURNMENT – 12:03 PM

Respectfully Submitted,

Judy Busse,
Secretary

Illinois Swimming Board of Directors
Wednesday, December 5, 2012 @ 7:45 PM
 Illinois Swimming Office

- Meeting Minutes -

Call to Order - Roll Call 7:45 PM

Bob Welch, Todd Capen, Judy Busse, Adam Cremieux, Jen Ridge, Steve Mitchell, Kiki Hernandez, Mike Cunningham, Michael Lawrence, Pete Kozura, Pam Lowenthal

Adoption of Minutes	
MOTION: To accept the minutes as presented. PASSED	

Consent Agenda

Reports From Staff		
Executive Director	Report Submitted	PULLED
Administrative Director		
Reports of Officers		
General Chair	Report Submitted	PULLED
Administrative Vice-Chair		
Treasurers		
Senior Vice-Chair	Report Submitted	PULLED
Age Group Vice-Chair	Report Submitted	PULLED
Program Operations Vice-Chair		
Safety Chair		
Athlete Protection Chair		
Coaches Representative		
Athlete Representative		
Reports of Elected Non-Officers		
Secretary	November Minutes	
Membership/Registration Chair	Report Submitted	
Officials Chair	Report Submitted	
Disability Chair		
Diversity Chair		
Rules & Regulations Chair		
Ex-Officio Member Reports		
Jane Grosser (Immediate Past General Chair)		
Pam Lowenthal (Registration Committee Chair)	Report Submitted	

DISCUSSION OF PULLED ITEMS:

Executive Director Report:

- Steve Mitchell: The language pertaining to Deck Changing was omitted in the Illinois Rule Changes that were sent out. That will be corrected. The Discover and Hilton sponsorships were not renewed, how has this impacted the budget. Pete explained that he intends to replace them, however, if necessary the contingency fund is in place for that purpose. Possibly, we webcast only one of the championship meets. The concern is that if we wait too long to make adjustments, we might find ourselves in a bind. Peter suggested that he would have a better idea of where the sponsorship dollars stand in February.
- Michael Lawrence: Michael shared concerns that if we wait too long, we may end up having to cut programming to meet the budget. Michael suggested that January would be a good time to evaluate the status. Peter will report in January.
- Steve Mitchell: Chicago Sports Village status? Peter reported that at the November 16th function, they are moving full speed ahead with plans, permits and funding. Peter feels that the aquatic center may be one of the first venues that they will be moving on. Illinois Swimming has positioned themselves as a leader and resource organization.
- Michael Lawrence: Rule Book – Why are we not reprinting the rule book? Is that a scheduled printing? Not everyone has a current rule book? Pete – The schedule has been to reprint every two years. We printed the book last year, so the most recent additions were sent (2 copies) to each club and to all meet referees. Also, why is the Facebook page attached to an individual

and not the organization? A Fan page anyone can find it and follow it. A closed page must have an individual administrator.
MOTION: to accept the Executive Director Report as presented. PASSED

Age Group Report:

- Michael Lawrence: Michael is not in favor of the action item: making the Illinois Zone Team Manager the Administrative Director of Illinois Swimming.
- Todd Capen explained that due to the turnover in personnel, the challenge of finding someone to do the task and the nature of the tasks required of the manager (many or most are "office" in nature), it makes sense.
- Michael Lawrence: feels that the Managers' position is an opportunity for someone to participate and volunteer for that task.
- Kiki Hernandez: has been a Zone manager and would favor this motion as the managers' responsibility is very labor intensive and requires some specialized knowledge.
- Steve Mitchell: What is the perspective of the office?
- Pam Lowenthal: It is a difficult task .. the procedures have been established and it does allow for consistency for the athletes and the parents. The work is already being done in the office.
- Michael Lawrence: We have approved a number of new programs and how does that increase impact the work load on the office?
- Peter Kozura: We have additional part time coverage he is not concerned with the additional work load.

MOTION: To move to CLOSED SESSION. PASSED

MOTION: To return to OPEN SESSION. PASSED

- Jennifer Ridge: In the past, when Jessica Broggie was not the manager, it was difficult finding someone with adequate knowledge to take over the task. It might be better to have a manager who was not a coach due to the work load and the timing of when the majority of the work needs to be completed.
- Mike Cunningham: Coaches have asked how to get involved .. training someone to do the task, possibly two managers - one with the knowledge and one in training.
- Todd Capen: If it were only that easy .. it is very difficult finding someone who is willing to commit to a two-year slot. The office has been the "trainer" and it is very difficult finding anyone who is willing to volunteer.
- Pete Kozura: Would recommend utilizing the office for the administrative functions and use the stipend amount to add additional coaching staff.
- Steve Mitchell: Are there administrative responsibilities that are required on site? NO

MOTION: IL Zone Team Manager will be the Administrative Director of Illinois Swimming. PASSED.

- Michael Lawrence: Was a meet format for Age Group Championships approved at the HOD?
- Todd Capen: No, those motions all failed.

MOTION: To accept the Age Group report as presented. PASSED

General Chair Report:

- Bob Welch: Action Item..

MOTION: To name Adam Cremieux the interim Safety Chair and serve until a replacement is elected in 2013. PASSED.

MOTION: To accept the General Chair Report as presented. PASSED

Senior Chair Report:

- Todd Capen: Are the highlighted items changes in the current language? At the BOD, you stated that the Club Support program was to remain the same? This seems to have some changes: when the clubs would receive funding as scheduled by the BOD as opposed to a schedule of specific dates.
- Michael Lawrence: The fiscal oversight is lacking as it pertains to this program. The BOD needs to monitor this program more closely.
- Steve Mitchell: Would you be able to amend your proposal to include specific dates for disbursement of funds?
- Michael Lawrence: Change the language of the proposal to reflect the current language and update only the meet dates.
- Bob Welch: How does the effective date of this proposal change what was communicated to the coaches at the Spring HOD?
- Todd Capen: The club disbursement dates The club status – "in good standing" ... additional meet
- Bob Welch:

MOTION: Amendment the proposal to include schedule for disbursement of funding: Short Course - April 1st payment ... Long Course – August 31st payment. PASSED.

- Michael Lawrence:

MOTION: Amend the proposal to include the disbursement of funding: Add payout for the World Championship Trials at \$800. PASSED

MOTION: To approve the Club Support Program policy as revised. PASSED

- Todd Capen: Why is there a difference between the eligibility requirement for club support for Open Water/Disability and other programs?
- Michael Lawrence: The shorter requirement may encourage others to participate.
- Todd Capen: How large of an impact are Paralympic programs going to have on the Club Support dollar pool? Travel to the meets listed are very costly and the preparatory meets do not have qualifying standards to attend.

- Michael Lawrence: The intent was to fund both the Open Water and Paralympic programs in the same manner as the pool programs.
- Bob Welch: Paralympic amendments: Establishing a disbursement schedule:

MOTION: To establish a disbursement schedule with a June 30, 2013 payout. PASSED.

- Todd Capen: If we consider the Regional meets as a preparatory meet, they could be funded at \$300 to be consistent.
- Michael Lawrence: There are fewer opportunities for preparatory meets.
- Adam Cremieux: Did all of these proposals go through the Senior Committee? I may have missed an email?
- Bob Welch: Was this information shared with your committee? Michael – No
- Bob Welch: Is there opposition to funding the Regional meets at \$300? None noted.
- Jennifer Ridge: The eligibility requirement for the Open Water could be at the same level as the pool swimmers. There could be transfers from other LSC's that made the move just to receive the funding.
- Bob Welch: Proposal amendments - Open Water: Establish a disbursement schedule for Open Water to June 30th and change the athlete eligibility to 24 months. Note: there are no preparatory meets established exclusively for Open Water club support.
- Jennifer Ridge: Can athletes be eligible for club support under both the pool and the Open Water programs? Yes.

MOTION: To approve the amendments to the Club Support Policy as proposed and discussed. PASSED.

**Paralympic: Disbursement schedule – June 30, 2013 pay-out
Regional meets funded at \$300**

**Open Water: Athlete Eligibility Requirement – 24 months
Disbursement schedule – June 30, 2013 pay-out**

Task Force Updates:

- Bob Welch - **Awards Task Force Update:** A report is included with the agenda. The Target date for action – January 2013

New Business:

- Volunteer Opportunities – Michael Lawrence
There are approximately 50 adults involved in volunteer activities in Illinois Swimming and we need to look for opportunities to expand the number of individuals who are able to volunteer. Pam Lowenthal mentioned that a newly created *Welcome Kit* can include an invitation to get involved in Illinois Swimming.
- “Welcome to the Podium” Update - Michael Lawrence
 - Target group is the first time Senior Champ qualifiers.
 - They would receive a congratulatory letter from an elite athlete with possibly additional promotional items.
 - Connor Dwyer is on board and Jessica Hardy’s agent expressed interest in learning more about the program.
 - Letters would be created by the elite athlete and re-produced by Illinois Swimming.
 - Predicted number of new swimmers to the meet – 300
 - Consider contacting all of the Illinois Olympic Athletes for participation
 - Contact additional vendors for participation
 - Other programs welcoming athletes to Senior Level swimming could also be considered: Social Media contact; information and time standards on Senior-level meets.
 - Michael Lawrence expressed displeasure that action and implementation had not taken place on the proposals that he presented during the summer. Judy Busse commented that she thought that the program was in the developmental process within the Senior committee and was just now coming to the board and staff for action.
- Coaches Social Update - Michael Cunningham
 - Indicated that approximately 100 coaches have confirmed participation in the upcoming Coaches Social to be held in Oak Brook on December 22nd

Meeting Schedule:

BOD Meetings: 7:45 PM @ ISI Office 1/9, 2/6, 4/10

HOD Meeting: Sunday, May 5, 2013 - Bloomington

Adjournment: 9:57 PM

Respectfully submitted,

Judy Busse
Secretary