

Illinois Swimming Board of Directors
Wednesday, January 8, 2014 @ 7:45 PM
 Conference Call

- Meeting Minutes -

Call to Order - Roll Call 7:45 PM		
Bob Welch, Steve Mitchell, Scot Warren, Michael Lawrence, Jeff Arce, Blake Moch, Adam Cremieux, Ryan Counihan, Mike Cunningham, Mimi Schneider, Judy Busse, Lauren Liberty, Pete Kozura, Pam Lowenthal		
Adoption of Minutes		
MOTION: To accept the November minutes as presented. PASSED		
Consent Agenda		
Reports From Staff		
Executive Director	Report Submitted	
Reports of Officers		
General Chair	Report Submitted	
Administrative Vice-Chair		
Treasurers	Report Submitted	
Senior Vice-Chair	Report Submitted	
Age Group Vice-Chair	Report Submitted	
Program Operations Vice-Chair	Report Submitted	
Safety Chair	Report Submitted	
Safe Sport Chair	Report Submitted	
Coaches Representative		
Athlete Representative		
Reports of Elected Non-Officers		
Secretary	November Minutes	
Membership/Registration Chair	Report Submitted	
Officials Chair		
Disability Chair		
Diversity Chair		
Rules & Regulations Chair		
Ex-Officio Member Reports		
Jane Grosser (Immediate Past General Chair)		
Pam Lowenthal (Registration Committee Chair)		
Other Standing Committee Reports		
Audit		
Budget		
Personnel		
Finance		

MOTION: To accept the Reports as presented. PASSED

DISCUSSION OF COMMITTEE REPORTS:

Safety Chair

- No Nut Policy - BW- There is a Health Department requirement that no food be allowed on the deck. A policy like this seems to be somewhat over-reaching. AC – The Health Department regulation is not always enforced in many cases. Westmont has had some experience with this topic – they have a “no nut on deck” policy. MC – has also had some experience with extreme nut allergies and would support a policy. It could be something that is placed in the meet packet. ML – This seems to be a little over-reaching for Illinois Swimming to create a policy. There are already rules and regulations in place and it seems that clubs are currently addressing the issue without influence from Illinois Swimming. AC – Would be willing to draft a policy that could be used by teams. It could raise the awareness for clubs. SM – This is probably not something that

Illinois Swimming should govern. Awareness would be the correct direction to go; not a policy that would need enforcing. SW – Supports SM’s perspective and thoughts. Enforcement would be a challenge and the consequences for non-compliance.

- SM – Announced that Illinois Swimming was formally approved for LEAP 2.
- ML – Distribution of the Rule Books ... Clubs, Meet Referees get rule books, but not coaches. It seems that there is no procedure in place for coaches to get additional rule books. PK – The rule book is placed on the website. PL – There are 700 coaches in Illinois. PK - We printed 300 Rule Books – we could print more, but it is a financial consideration. SM – This could/should be an issue for the coaches rep. to address. ML – Full-time coaches should receive a rule book. MC – Do all Illinois coaches receive the Blast Emails? PL – Yes, unless we do not have an email address, or have a bad email address. JA – Would a blast email with a link to the online rule book be a step in the right direction. RC – Is there an option to buy them? PK – Yes, we did that a couple of years ago and no additional requests for rule books. BW – Kinko’s can print the book in book format. Clubs can easily take the file to Kinko’s and have them make as many copies as they would like. PK – All Board Members are sent rule books as well.

COMMUNICATION

- ML – Communications are unreliable, unavailable and incorrect. Organization of information is poor. Incomplete minutes and
- BW – Minutes should be available in a more timely manner. Minutes and reports will be attached and posted on the website. There is room for much improvement
- ML – Fall HOD minutes are incorrectly approved. There is no mention of the senior report and it would appear that I am not fulfilling my responsibility.
- LL – New Board Member packet and information would be helpful. I wasn’t sure if or how I was to submit or create a report.
- JA – Agree that communication is an area where we can improve. I had to “piece together” what was going on and what was expected. Having the ability to pull-up previous reports would be helpful. Attaching reports to minutes should be pretty simple.
- RC – Agree ... there could have been a little more training (as a new member) and clarity in requirements and expectations.
- SM – It would be helpful if minutes could be distributed in a more timely manner to allow for adequate review prior to meetings. Errors should be corrected and require all to review and make corrections prior to approval. We do have a central hub/office which is the natural source for collecting and distributing information.
- MC – We have spoken about this in the past. Is the challenge the current format of the website or gathering the information?
- BW/PL/PK – The information is posted as soon as it comes into the office. Getting the information is the challenge, not posting it on the website.
- BM – A hard cut-off date prior to meetings is necessary for reports. When I came onto the board, I did not receive any instructions regarding reports .. how to put them together or when they were to be submitted.
- BW – The rule is to submit reports by the Friday prior to the meeting.
- SW – The challenge might be an accurate distribution listing.
- BW – Will create a distribution list for all to use. How does noon on the Friday prior to the meeting work as a deadline for submission of reports. (General feeling was “yes”)
- ML – Regarding SM comments – I did ask questions and was given one work answers. HOD minutes were
- BW – HOD minutes should be posted with a couple days of the meetings. If there is an error in approved minutes, we will make the correction. If a senior report is not included, we know there was a report given, we will amend the minutes to include the correct information.
- PL – An orientation packet for new board members would be a good thing to assemble. This might be a good topic to include in the Board Retreat agenda.
- ML – Information posted on a website appears as a news item first and then directs readers to another location for additional information.
- PL – E-Blasts are used for important information. Maybe all important information that is posted on the website should also be included in an E-Blast that redirects readers to the website.

SAFE SPORT –

- Guest Speaker to address the HOD on Safe Sport. ML – What would be the cost of bringing in a speaker and is that a budget item? RC – the exact cost is unknown at this time ... Safe sport has monies and USA Swimming might also be able to contribute. BW – The expectation is that the event will stay within
- Poster contest – Anti-Bullying theme

New

- ISI 990 - Due January 15, 2014
- Scot should be completely through the review by tomorrow, but does not see anything of concern in the report
- **MOTION: to accept the 990 as presented. PASSED**
- **Executive committee Report - Senior Championship Meet Host - Arlington Aquatics**
- **MOTION: to award the 2013 LC Senior championship Bid to Arlington Aquatics as recommended by the Senior Committee. PASSED**

Old Business:

- Investment Policy – Scot Warren
Requested that the Investment Policy proposal be placed on the February Agenda for review and approval. Scot will re-

- send the proposed policy for review.
- MimiS – Is there an update on a Senior Travel Trip? ML – It is not an easy task, more difficult than I initially expected, but I am still hopeful that the idea will become a reality sometime in the future.

BOD Meeting Schedule:

BOD Meetings: 7:45 PM @ ISI Office 2014 – Feb 12, Mar 12, April 9

BOD Retreat: May 3-4, 2014 Location TBA

HOD Meeting: Sunday, April 13, 2014

Adjournment: 8:54 PM

Respectfully submitted,

Judy Busse
Secretary