

**Illinois Swimming Board of Directors**  
**Wednesday, November 13, 2013 @ 7:45 PM**  
 Illinois Swimming Office

**- Meeting Minutes -**

<b>Call to Order - Roll Call 7:45 PM</b>		
Bob Welch, Blake Mock, Steve Mitchell, Scot Warren, Jeff Arce, Ryan Counihan, Tim Stefl, Mike Cunningham, Matt Harrington, Pete Kozura, Pam Lowenthal		
<b>Adoption of Minutes</b>		
<b>MOTION: To accept the October minutes as presented. PASSED</b>		
<b>Consent Agenda</b>		
<b>Reports From Staff</b>		
Executive Director	Report Submitted	
Administrative Director		
<b>Reports of Officers</b>		
General Chair	Report Submitted	
Administrative Vice-Chair		
Treasurers		
Senior Vice-Chair		
Age Group Vice-Chair	Report Submitted	
Program Operations Vice-Chair		
Safety Chair		
Athlete Protection Chair		
Coaches Representative		
Athlete Representative		
<b>Reports of Elected Non-Officers</b>		
Secretary	October Minutes	
Membership/Registration Chair	Report Submitted	
Officials Chair		
Disability Chair		
Diversity Chair		
Rules & Regulations Chair		
<b>Ex-Officio Member Reports</b>		
Jane Grosser (Immediate Past General Chair)		
Pam Lowenthal (Registration Committee Chair)		
<b>Other Standing Committee Reports</b>		
Audit		
Budget		
Personnel	Meeting Held	
Finance	Meeting Held	

MOTION: to accept the Reports as presented. PASSED

**DISCUSSION OF COMMITTEE REPORTS:**

**General Chair Report:**

- PK – Do you want names for the Diversity & Inclusion Committee? BW – Yes, forward them to me.
- Board Retreat discussion – What is the Spring HOD dates? Will check with Judy Busse. Suggested format: half day Friday, full day Saturday, half day Sunday. Would you consider a 2-day format (Sat/Sun)? Yes, recommended 2-day format with tentative dates of May 3 & 4, 2014. Retreat details will be the responsibility of the newly appointed General Chair. Are we considering bringing in USA Swimming to run the retreat? BW- was looking to another outside organization to run the

weekend as we have already had the USA Swimming Leadership team in before. Pam Lowenthal will look at the Zone Workshop dates and confirm other possible dates for the retreat.

### Age Group Chair Report:

- RC – Are these the only camps under consideration? JA – Current camps: 10&Under camp to be held locally in Illinois (still in the planning stages); 13 & Over Elite Camp @ Olympic Training Center; 11-12 travel camp to coincide with a high level Senior meet like the Charlotte Grand Prix. JA asked Tim Steffl if the Officials Committee would be interested in planning an officials training session to coincide with an age group camp during 2014. They will work together to plan a cooperative event.
- MC asked for an update on the House directive for Age Group and Senior committees to establish a Championship meet format and calendar. JA indicated that to date, they have been unsuccessful trying to get together. Age Group has notified the Senior Chair that the 13-14 cuts are approaching the Senior cuts. MC reminded the board that the HOD has directed the two committees to meet and establish the format and calendar for championship meets.
- **MOTION: The Board is directing the Chair to coordinate the meeting of the Age Group and Senior Committees to achieve the HOD directive that these committees to work together cooperatively to establish the format and calendar for Illinois Championship meets. PASSED**

### Executive Director Report:

- Steve Mitchell expressed “thanks” to Pam Lowenthal and Pete Kozura on the completion of the LEAP 2 Certification. What is required of LEAP 3!! Those details are not know yet. SM noted that with the large number of athletes in our LSC, the percentages required to meet the required milestone advancements may be challenging for Illinois. PL also noted that Illinois utilizes the Club Leadership management programs provided at the zone level due to scheduling conflicts and does not presently host. SM suggested that LEAP 3 would make an excellent Board Retreat topic.

### Membership Report:

- SW asked if he should be alarmed that the membership numbers presented appear to be approximately 25% below projections. PL explained that there is a lag in both number reporting and revenues and that numbers should come in line in the coming months.

### Finance Committee Report: Not included

- SW recommended that the board consider adoption of an Investment Policy at the January BOD meeting. His proposal is modified after the USA Swimming Investment Policy and will include a policy statement regarding the Athlete Endowment Fund and procedures for it’s use. The current policy is both unclear and unavailable. Board Resolution was necessary at the time the fund was established and in it’s absence will need to be re-established. The new Investment Policy will be placed on the ISI website when it is approved.
- **MOTION: to accept the Financial Report as Presented. PASSED**

### New Business:

- Safe Sport Initiatives – Ryan
  - Regional meets – include a poster contest with a theme of Anti-Bullying. Small Judging committee (2 coach, 1 Parent, 2 Athletes). Commitment from Aurelio’s Pizza for awards. Pilot to be held at the Lincoln-Way Regional Meet. Ultimately, all Regionals to participate with the winners advancing to the State Meet competition. Deciding the winner at the State meet ... Athletes decide? Committee decides? PL-The more involvement in the judging process, the more awareness to the issue. Recommendation to allow all to participate. Could incorporate a raffle with the program as well. MH- would recommend that the roll-out be in the summer, rather than overload swimmers during the school year. PK- will work with RC to put prizes together and notify Summer Regionals. SW-Can we use the winning poster in any of our Safe-Sport initiatives? BW-Display at Age Group & Senior Champs? PL-announce winner & post on score board, etc.
  - Safe Sport information available to coaches in the Hospitality Room.
  - Safe Sport Newsletter – USA Swimming sends to Safe Sport Chair. RC will contact USA Swimming to see if the LSC office can be added to the distribution list.
  - Representative from USA Swimming Safe Sport to give a presentation to Illinois Swimming. Target audience coaches, parents, athletes? All? BW- Reminded all that every club now has an athlete representative they are able to bring to HOD resulting in a large percentage of athletes at the HOD moving forward. Rubber anti-bullying bracelets for swimmers. Forward additional thoughts and ideas to Ryan.
- Michael Cunningham – Senior State Championship
  - Recommends that Illinois Swimming consider running the Senior Championship Meet. The challenge presented to any team is mobilizing enough volunteer parents to travel to Indiana for a 4-day meet. The gathering of bids to host the meet close on December 1<sup>st</sup>. The Board will then make the decision as to who will be awarded the bid. At this point, there appears to be a single bid submitted. The bylaws would allow for Illinois Swimming to run the meet. As it stands now, Illinois Swimming does do a number of tasks related to the running of the meet at this point. Host Club areas of responsibility: Hospitality, Marshalls, Admissions, Heat Sheet

Production/Posting Results, Awards, Facility Coordination. Discussion followed regarding the timing of Illinois Swimming hosting a meet and whether a policy change is necessary; the impact if viable bids are present; Senior committee/Illinois Swimming responsibility in assuring a quality meet. Consider a “co-host” situation where revenues are shared between Illinois Swimming and a host club. Long-term relationships with vendors and facilities could be established if Illinois Swimming were to take a more active role in meet hosting. Bob Welch will put together a working group to prepare thoughts/working model prior to December 1<sup>st</sup>.

### **Old Business:**

- Confirmation of OW Committee Chair - Laurel Liberty has expressed continued interest in chairing the Open Water Committee. To date, there are no additional candidates that have come forward. Term of appointment will be until April 2014.
- **MOTION: To approve the appointment of Laurel Liberty as the Chair of the Open Water Committee. PASSED**
- Nominating committee for April. Bob Welch will contact the committee, they will determine their chair. Committee consists of 5 members.

### **BOD Meeting Schedule:**

BOD Meetings: 7:45 PM @ ISI Office 2014 – Jan 8, Feb 12, Mar 12, April 9

BOD Retreat: May 2-4, 2014

Adjournment: 9:09 PM

Respectfully submitted,

Judy Busse  
Secretary