



Illinois Swimming

Part-Time Summer Position (May 1 - August 4th)

Illinois Swimming is seeking a qualified candidate interested in joining our staff for the 2026 Summer Season (May 1-August 4th). This is a part-time position perfect for a college student or anyone with a flexible schedule. You'll represent Illinois Swimming at various events and help build positive experiences. This position is a great resume-builder for individuals looking for experience in project management, the sports industry or related internship.

Responsibilities:

Support the planning and execution of Illinois Swimming camps, events and activities. Duties may include:

- Event administration and day-of operations
 - Experience a camp from start to finish
 - Assist with on-site coordination (various events)
 - Assist in coordination of the Summer Championship Meets hosted by Illinois Swimming
- Development of marketing materials and event publications
- Publishing of Website and Social Media Content
- Research and evaluation of special projects

This person will report directly to the Program Director and Administrative Director on projects, with direct supervision from the Program Director; bi-weekly reports to the Administrative Vice Chair.

Qualifications and Requirements:

- Available to work a flexible schedule with some weekdays, weekends and nights required, remote work acceptable with exception of events

- Must be able to commit 2-5 hours remote work per week and be on site for various events, approximately 125 hours total.
- Must show enthusiasm, professionalism, and maintain a positive attitude; be communicative, and reliable.
- Interested in working with various groups - coaches, athletes, parents, staff, etc.
- A background in swimming is preferred but not necessary
- Must complete USA member requirements upon receiving an offer, prior to hire.

All applicants must complete the online application and upload a resume to be considered for seasonal employment with Illinois Swimming.

Click link below to apply:

<https://www.cognitoforms.com/IllinoisSwimming1/PartTimeSummerPosition>

Illinois Swimming is an Equal Opportunity employer committed to a diverse workforce. We do not discriminate based on race, religion, color, national origin, gender, sexual orientation, age, marital status, veteran status, disability, or any other status or characteristic protected by applicable federal, state, or local law.