



FOX VALLEY PARK DISTRICT
Job Description

JOB TITLE: IMRF Head Administrative Swim Team Coach (Part-Time)

Dept: Recreation
Location: Vaughan

Reports to: Head Swim Team Coach
Exempt (Y/N): No

HOURS: Must be available for afternoons, evenings and weekends

RATE: \$24/hour - minimum starting rate

Type: PT IMRF (participation in the Illinois Municipal Retirement Fund)

JOB SUMMARY

Under the direction and supervision of the Head Swim Team Coach, the IMRF Head Administrative Swim Team Coach is responsible for the overall quality, development, and daily operations of the swim team. Responsibilities include team development, general team management, meet coordination, meet director for hosted meets, team planning, skill instruction, workout development and team communication. This is an at-will position.

EDUCATION, EXPERIENCE AND TRAINING

Must be at least 18 years of age or older and have a high school degree. A bachelor's degree in related field or equivalent preferred. Candidates must have a minimum of 5 years prior experience with competitive swimming and coaching experience. ASCA level 3 or 4 preferred. Must be able to have or obtain CPR; First Aid; AED; and all USA Swimming required training. Possess an outgoing personality with good interpersonal skills. Strong communication and organizational skills with both children and adults is essential. Ability to be creative and think on your feet to react to various situations and engage the children in various activities.

The Fox Valley Park District is a dynamic and growing park district that serves a diverse population of more than 233,000 people. Recognized as an Illinois Distinguished Agency, Fox Valley holds the nation's highest honor as a National Gold Medal Award winner for excellence in park and recreation management. Serving the communities of Aurora, Montgomery and North Aurora, the District maintains 165 parks and 48 miles of interconnected regional trails amid 2,500 acres of parkland. Sharing the shores of the Fox River, our communities are united by the district's commitment to promote vibrant, healthy lifestyles through fun and safe recreation opportunities that are environmentally and fiscally responsible. The Fox Valley Park District; Where Fun Begins!

The Fox Valley Park District is an Equal Opportunity Employer.