

**West Chicago Sharks
Board of Directors Meeting
Tuesday, December 15th, 2015**

Meeting called to order at 7:00 by Kim Rockwood

Note taker: Laura Trnka

Attendees: Kim Rockwood, Dan Johnson, Dave Todd, Laura Trnka, Dennis Dybowski, Bridget Fors, Allen Newendyke, Carol Cook, Debbie Pierce, Pauline Smith, Kate Glod, Dan Fors, and Kim Gerster

DJ motioned to approve the November minutes, and Dave seconded. The minutes were approved.

VP, Ways & Means

Kim announced the appointment of John White as the new Vice President, Ways & Means. Thank you to Kathy Koester for her many years of service to the Sharks in this roll.

Registration (Dennis)

- Current registration is 166 swimmers, compared to 174 in 2014. However, with the increase in group fees last year, receivables per month are up slightly, at \$26,473 compared to \$26,014 last year.

Coaches (DJ)

- New meet: A new meet was added for the weekend of January 16-17. It is hosted by Oak Park and will be held at UIC. We will not be sending coaches, so any interested swimmers will swim unattached.
 - Polar Bear updates:
 - There are 380 swimmers registered, with entry fees just over \$10,000. We should have a generous timeline for each session.
 - DJ ordered 400 towels in lieu of awards.
 - The project to revamp the hospitality room is on hold until summer.
 - Garrett Clasen just returned from a successful meet at Junior Nationals.
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Financials (Allen)

- Account balances include \$21,669.08 in money market, \$25,500 in checking, and \$4,689.66 in restricted funds. The restricted funds is lower than previous months due to purchasing chairs for the hospitality room.
- Checking account – key deposits for the month:
 - November membership dues and Manna - \$8,808.84
 - December membership dues and Manna - \$15,771.67
 - Fall Fling: entry fees - \$13,850; \$5,040 – admissions; \$4,021 – concessions
 - Agon swimsuit sales - \$889
- Key checking account expenditures for the month:
 - Coaches Fees:
 - October contract coaching expenses - \$1,000.00
 - October hourly coaching expenses - \$600.00
 - November contract coaching expenses - \$11,600
 - ISI and USA Swimming fees:
 - Registration fees (batches 5 & 6) - \$1,122.00
 - ISI Fall Fling Fees - \$3,148.68
 - 2016 Sanction Fee for UIC - \$200.00
 - Pool rent, September and October - \$3,834.00
 - Manna payment - \$1,283.30
 - Winter team shirts - \$1,275.85
 - Miscellaneous (under \$1,000): Agon team suits - \$953.00; Jackson Hirsch (materials for heat tags) - \$748.19; Amazon Smile (printer cartridges) - \$582.57; AT&T WiFi Hotspots – \$103.88 (\$51.94 per month for November and December); credit card processing fees - \$274.27 for November and \$303.46 for December; Ultimate Checks - \$187.71, Savant Tax & Consulting (2014 Tax Returns) - \$750.00
- Fundraising
 - Manna: \$98.07 for November and \$53.75 for December; eScript credit of \$19.50
 - Agon team suits - \$64.00 loss
 - Donation from Mark Carriveau from summer pictures - \$75.00
 - Amazon Smile - \$10.37
 - 2015 Pie Sales – proceeds of \$1,405.20 and cash donation of \$50.00

Meet Director Report (Bridget):

- Fall Fling was our most profitable meet in recent years, generating \$21,295.15 in profit. That figure will go up as we are waiting on a check from Ocean's Apparel.
- Pauline and Debbie discussed the need for an email to families reminding them of their volunteer commitments. DJ will send that out.

Ways and Means (Kim, for Kathy Koester and John White)

- Laura indicated that \$816 was contributed toward coaches gifts
- We received good feedback from our fall pie sales. We received 35% back from the vendor, and missed the next level of 50% by 60 pies.
- Scoreboard project:
 - DJ has an estimate of \$50,000.
 - Carol reviewed options for commemorative apparel and items to be sold or given to higher level contributors. Kim moved that the board authorize \$1,000 for Carol to purchase items to begin selling at the Alumni Meet.
 - Kim Gerster indicated that GoFundMe will take 8% of online contributions as their fee, while YouCaring will take 2.9% plus \$0.30 per contribution.
 - Kate suggested a tagline of '60k for 60 years'
- The scoreboard committee will meet on December 19th at 9:00 am.

Planning & Scheduling (Dave):

- Wredling Middle School has invited WCS to participate in their Summer Activities Fair, to be held in March. This will cost \$50.00 at a minimum, but the fee could go up if we want electronics.
- USA Swimming Club Recognition: The requirements for club recognition are very complex and time consuming. After weighing these requirements against any potential benefits, the board voted to not pursue this effort. However, many of the items should be pursued as best practices for club management.

Old Business (All):

- The last team suit orders have been received and delivered to families.

DJ moved to adjourn the meeting, and Dave seconded. The meeting was adjourned at 8:07.
