

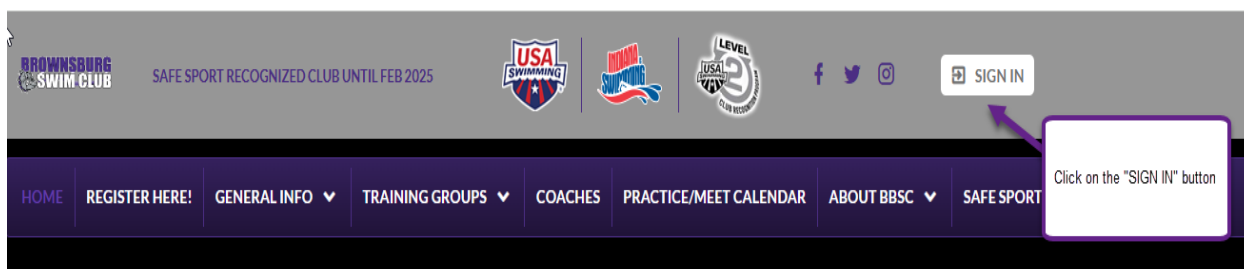
## 2024 BBSC Registration Process

For 2024, BBSC is requiring a new \$125 Team Membership Fee. As part of the registration process, you will pay this fee, plus the first of your necessary 9 monthly training fee payments (based on the appropriate training group). There is a discount for 2<sup>nd</sup> and 3<sup>rd</sup> swimmers, but the 4<sup>th</sup> swimmer is now free. There is also no discount for paying for the entire year/season in advance. All groups are setup to have 9 monthly payments (there is no Short Course ONLY option anymore) There will be a Winter Season option after fall break and there will be a Long Course (Summer) Season option after spring break.

After the BBSC registration is complete, there will be a button for registering with USA Swimming. That registration is non-refundable and is \$98 per swimmer and covers the swimmer from September of 2024 through December of 2025.

The instructions below explain the registration for families who are registering a swimmer who already is part of the BBSC program.

### 1. Login to the website

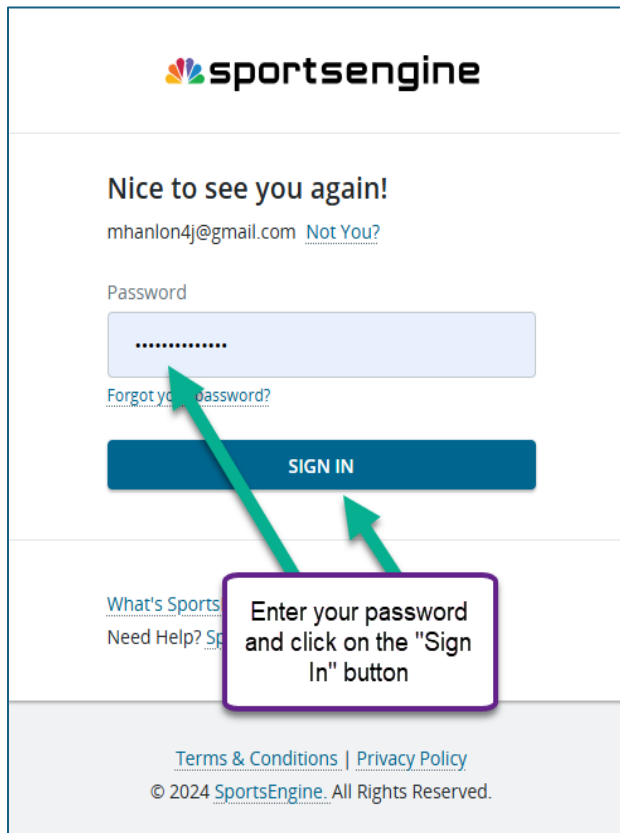


### 2. Enter your username (email address)

A screenshot of the SportsEngine login page for Brownsburg Swim Club. The page has a white background with the SportsEngine logo at the top. Below the logo is the heading "Sign in to Brownsburg Swim Club". Underneath is a text input field labeled "Enter Email or Phone". Below the input field is a blue "CONTINUE" button. A green arrow points from the "CONTINUE" button to the input field. Below the input field is a link that says "Don't have an account? CREATE A NEW ACCOUNT". A purple callout box with an arrow pointing to the "CONTINUE" button contains the text "Enter your Email address and click the 'Continue' button". At the bottom of the page, there are links for "What's SportsEngine?" and "Need Help? SportsEngine Help Center", and a footer with "Terms & Conditions | Privacy Policy" and "© 2024 SportsEngine. All Rights Reserved."

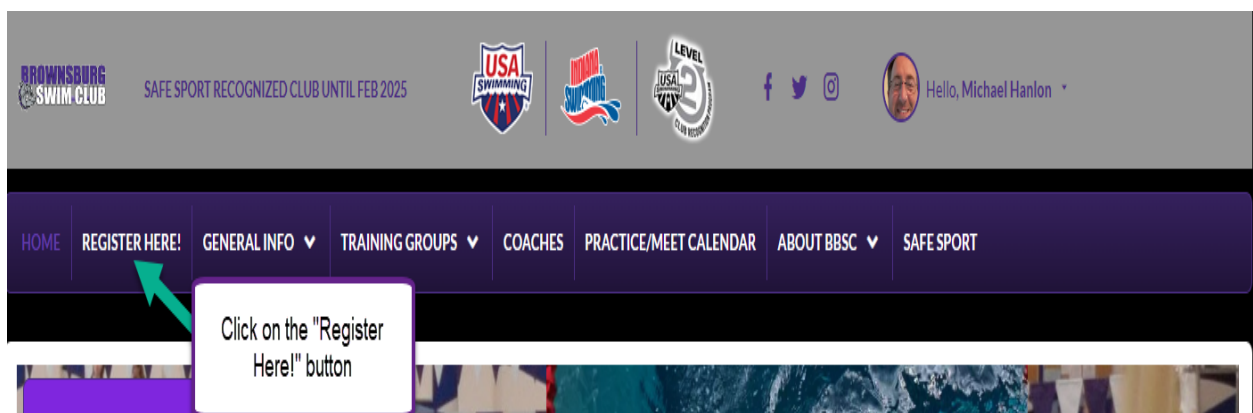
## 2024 BBSC Registration Process

3. Enter your password and click the "Sign In" button.



The screenshot shows the SportsEngine login interface. At the top is the SportsEngine logo. Below it, a message says "Nice to see you again!" followed by the email "mhanlon4j@gmail.com" and a link "Not You?". There is a "Password" label above a text input field containing masked characters. Below the password field is a link "Forgot your password?". A large blue "SIGN IN" button is centered. A callout box with a purple border and white background contains the text "Enter your password and click on the 'Sign In' button". Two green arrows point from this callout to the password field and the "SIGN IN" button. At the bottom, there are links for "What's Sports" and "Need Help? Sp", and footer text for "Terms & Conditions", "Privacy Policy", and "© 2024 SportsEngine. All Rights Reserved."

4. Once signed in, click on the "Register Here!" button.



## 2024 BBSC Registration Process

- Click on “Add to Cart” buttons for any swimmers you need to add.

**Brownsburg Swim Club**

SAFE SPORT RECOGNIZED CLUB UNTIL FEB 2025

USA SWIMMING

LEVEL 1

HOME REGISTER HERE! GENERAL INFO TRAINING GROUPS COACHES PRACTICE/MEET CALENDAR ABOUT BBSC SAFE SPORT

### 2024/25 BBSC Registration

**Brownsburg Swim Club**

**NOTE: New to the BBSC program? Please do not sign your swimmer up with the club until after you've brought your swimmer in for an evaluation. "New Swimmer Evaluations" can be scheduled by contacting brownsburgswimclub@gmail.com. Once your swimmer has been evaluated and assigned a group, you can register them and pay the appropriate fees.**

Welcome to the **Brownsburg Swim Club** Electronic Registration platform for our upcoming Winter swim season! We are pleased to offer electronic payment processing and registration. The process is simple for both new and returning members. You'll get access to your own private account that will enable you easily declare for swim meets, sign-up for jobs, see your children's swim times, maintain your own contact information, and more.

We look forward to having you join the **Brownsburg Swim Club** and are excited for another great season!

Open for Returning Members:  
Aug 18, 2024 - Aug 19, 2024

Open for New Members:  
Sep 01, 2024 - Oct 12, 2024

Date used to calculate Age:  
Today

Remaining Available Registrants:  
Unlimited

GROUP		
<b>2-week Trial</b> You must pay our Team Membership Fee (\$125) and register with USA Swimming (\$98) in order to participate in our 2-week trial. After completing this registration, click on the button to go to the USA Swimming website. The USA Swimming Fee of \$98 is non-refundable. After the 2-week trial, if you stay, your \$125 membership fee will apply against your training fees. If you decide not to stay, the \$125 will be refunded.	\$125.00 <a href="#">Details</a>	<a href="#">Add To Cart</a>
<b>Bronze</b> Bronze Training Group (previously Futures)	\$125.00 <a href="#">Details</a>	<a href="#">Add To Cart</a>
<b>Bulldog Prep</b> Bulldog Prep Training Group	\$125.00 <a href="#">Details</a>	<a href="#">Add To Cart</a>
<b>Gold</b> Gold Training Group (previously Performance)	\$125.00 <a href="#">Details</a>	<a href="#">Add To Cart</a>
<b>Senior</b> Senior Training Group	\$125.00 <a href="#">Details</a>	<a href="#">Add To Cart</a>
<b>Silver</b> Silver Training Group (previously Emerging)	\$125.00 <a href="#">Details</a>	<a href="#">Add To Cart</a>

Click the "Add To Cart" button for each swimmer you are trying to register.

- Once you've added the swimmer you are registering, click on the “Checkout Now” button or view your shopping cart.

**Brownsburg Swim Club**

SAFE SPORT RECOGNIZED CLUB UNTIL FEB 2025

2024/25 BBSC Registration - Bulldog Prep was added to your cart. [Checkout Now](#)

My Shopping Cart 1

HOME REGISTER HERE! GENERAL INFO TRAINING GROUPS COACHES PRACTICE/MEET CALENDAR ABOUT BBSC SAFE SPORT

### 2024/25 BBSC Registration

Open for Returning Members:  
Aug 18, 2024 - Aug 19, 2024

Once you've added the swimmers you are registering to your cart, click on the "Checkout Now" button to finalize the registration.

## 2024 BBSC Registration Process

7. Check the information on the screen to make sure it is accurate. If you want to see the details of your registration, click on the “details” hyperlink, to display a popup menu.

**Checkout** **\$240.00**

Additional fees and discounts may apply

**TEAM REGISTRATION - ASSIGN MEMBERS** **CONFIRM** REGISTRATION PAYMENT USA'S REGISTRATION

**PURCHASE DETAILS**

Team Registration	Member	Registration Details	Price
2024/25 BBSC Registration	Andrew Hanlon	Bronze	\$240.00 <a href="#">Details</a>

**ACCOUNT INFORMATION**

**Michael Hanlon**  
Email: [mhanlon4j@gmail.com](mailto:mhanlon4j@gmail.com)  
Phone: (317) 858-6356

[Back](#) [Discard](#) [Next >](#)

Verify that the information on this screen is correct. Click "Details" if you want to see more info about this registration. Click the "Next >" button once you are ready to pay.

8. Here is an example of the details screen:

**Checkout** **\$240.00**

Additional fees and discounts may apply

**TEAM REGISTRATION - ASSIGN MEMBERS** **CONFIRM** REGISTRATION PAYMENT USA'S REGISTRATION

**PURCHASE DETAILS**

Team Registration	Member	Registration Details	Price
2024/25 BBSC Registration	Andrew Hanlon	Bronze	\$240.00 <a href="#">Details</a>

**ACCOUNT INFORMATION**

**Michael Hanlon**  
Email: [mhanlon4j@gmail.com](mailto:mhanlon4j@gmail.com)  
Phone: (317) 858-6356

[Back](#) [Discard](#) [Next >](#)

**Charge Details**

2024/25 BBSC Registration - Bronze - Andrew Hanlon

2024/25 BBSC Reg: Andrew Hanlon - Bronze - Standard Monthly (9 Months):	\$115.00
2024/25 BBSC Reg: Andrew Hanlon - Bronze: BBSC Membership Fee:	\$125.00
<b>TOTAL:</b>	<b>\$240.00</b>

[Close](#)

## 2024 BBSC Registration Process

- Click the “Close” button to close the details popup window. The click on the “Next >” button to finalize your payment. Once on this screen, you need to check the billing information, click on details again, if you need to see the complete details for this registration, verify the credit card of add a new credit card, and then click on the “Pay Now” button once you are ready to complete this registration.

The screenshot shows the BBSC Checkout page. At the top, there's a navigation bar with links: HOME, REGISTER HERE!, GENERAL INFO, TRAINING GROUPS, COACHES, PRACTICE/MEET CALENDAR, ABOUT BBSC, and SAFE SPORT. The main heading is "Checkout" with a total of \$240.00. A progress bar shows four steps: TEAM REGISTRATION - ASSIGN MEMBERS, CONFIRM, REGISTRATION PAYMENT (current step), and USAS REGISTRATION. The "REGISTRATION PAYMENT" step is highlighted with a red circle and a green arrow pointing to the "Details" link next to the \$240.00 total.

Below the progress bar, there are two main sections: "SELECT PAYMENT METHOD" and "PURCHASE SUMMARY".

**SELECT PAYMENT METHOD:** It shows a credit card selection area. A credit card is displayed with the name MICHAEL HANLON, a MASTERCARD, and the number 7869. Below the card, there are links for "Edit Card..." and "Delete". A green arrow labeled "3" points to the "Add Credit Card..." button.

**PURCHASE SUMMARY:** It lists the items: "Team Registration" (1 registration) for \$240.00. There is a link "Apply coupon codes" and a "TOTAL" of \$240.00.

**BILLING INFORMATION:** It contains form fields for: First Name (Michael), Last Name (Hanlon), Billing Address (7 Oakmont Drive), City (Brownsburg), State (IN), Zip Code (46112), and Phone Number ((317) 858-6356). A green arrow labeled "1" points to the "Billing Address" field.

A green arrow labeled "2" points from the "Details" link in the "PURCHASE SUMMARY" to a callout box. A green arrow labeled "4" points from the "Pay Now" button to the same callout box.

**Callout Box:** It contains the following instructions:

1. Check your Billing Information
2. Click on "Details" again, if you need to verify any details
3. Add a Credit Card, as necessary or verify this is the credit card you want to use for your payment.
4. Click on the "Pay Now" button, when you are ready to pay.

At the bottom left, there is a "< Back" button. At the bottom right, there are two buttons: "X Discard" and "Pay Now ✓".

## 2024 BBSC Registration Process

10. After the BBSC registration is complete, you need to make sure your swimmers are registered with USA Swimming. Click on the button shown to start that registration process.

The screenshot shows the 'Checkout' page of the Brownsburg Swim Club website. The navigation bar includes links for HOME, REGISTER HERE!, GENERAL INFO, TRAINING GROUPS, COACHES, PRACTICE/MEET CALENDAR, ABOUT BBSC, and SAFE SPORT. The checkout process is shown as a four-step flow: TEAM REGISTRATION - ASSIGN MEMBERS, CONFIRM, REGISTRATION PAYMENT, and USAS REGISTRATION. A callout box with a green arrow points to a red button labeled 'Register for USA Swimming Now'. The callout text states: 'After you have completed your registration with BBSC, you need to also register with USA Swimming. You will have to pay a non-refundable fee of \$98 per swimmer at that time.' Below the callout, a list of members not yet registered with USA Swimming is shown, including Andrew Hanlon (Age: 21, Gender: Male). A blue button labeled 'I'll do this later.' is also visible.

**Checkout**

Additional fees and discounts may apply

TEAM REGISTRATION - ASSIGN MEMBERS CONFIRM REGISTRATION PAYMENT USAS REGISTRATION

In addition to being a member of **Brownsburg Swim Club**, member must also register for an **USA Swimming Membership**.  
These following members are not yet registered with USA Swimming:

**Andrew Hanlon**  
Age: 21 Gender: Male

Please use the link below to register online:

[Register for USA Swimming Now](#)

After you have completed your registration with BBSC, you need to also register with USA Swimming. You will have to pay a non-refundable fee of \$98 per swimmer at that time.

[I'll do this later.](#)

11. Another screen will also display that you have completed the BBSC registration process.

The screenshot shows the '2024/25 BBSC Registration' success page. The navigation bar is the same as the previous screenshot. The page displays account information for Michael Hanlon, including the payment amount and order number (SC-2798325). A 'Print Order...' button is also present. The main heading is '2024/25 BBSC Registration' followed by a 'Success!' message. The text states: 'Your registration and payment has been successfully processed! Thank you. A receipt of the charges has been emailed to **mhanlon4j@gmail.com**. If you are registering as a new Member, after your registration is approved by our team, you will receive a separately emailed **Sign In** instructions granting you access to your private online Account.' The final paragraph states: 'As a registered member of the **Brownsburg Swim Club**, signing into your private account delivers you access to job sign-ups, declaring for swim meets, private time tracking participation and much more.'

Account: **Michael Hanlon**  
Payment amount: **\$98.00**  
Order number: **SC-2798325**  
[Print Order...](#)

**2024/25 BBSC Registration**

**Success!**

Your registration and payment has been successfully processed! Thank you. A receipt of the charges has been emailed to **mhanlon4j@gmail.com**. If you are registering as a new Member, after your registration is approved by our team, you will receive a separately emailed **Sign In** instructions granting you access to your private online Account.

As a registered member of the **Brownsburg Swim Club**, signing into your private account delivers you access to job sign-ups, declaring for swim meets, private time tracking participation and much more.

This is the process for the BBSC registration process. A separate process for USA swimming starts when the "Register for USA Swimming Now" button is pressed.