## **How To Sign Up For Swim Meets**

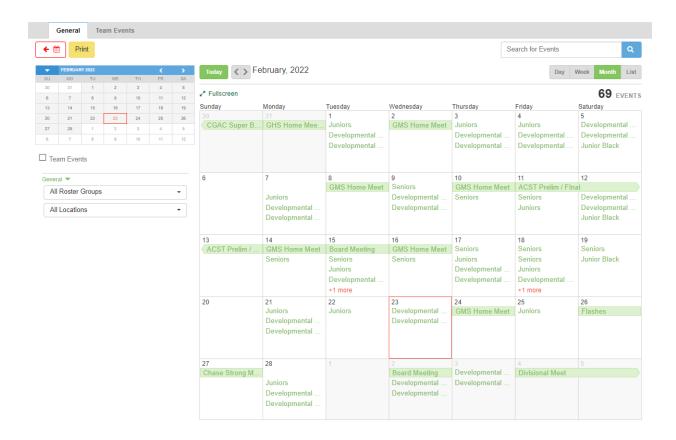
## Home Page

The home page is your launch point for all Gator information. To sign up for a meet, from the home page select the Meets/Calendar tab along the top.

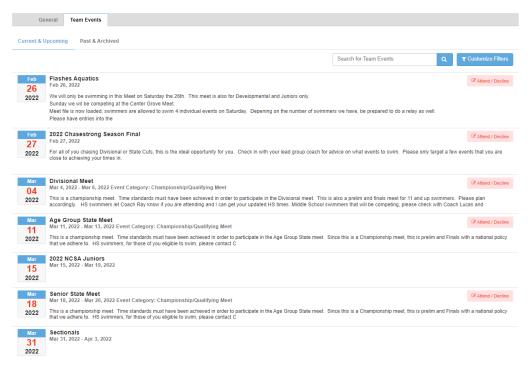


## Meets/Calendar

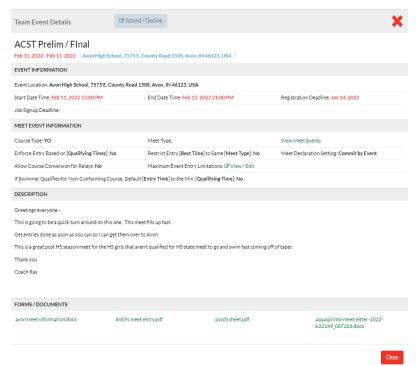
The Meets/Calendar page is your main page for the Gator schedule for practice, meets, and other events. The general tab at the upper left will show the monthly calendar. Entries are split by swim groups. Hovering over(desktop) or clicking(mobile) each entry will reveal further details. While changes will be communicated separately, please check the calendar frequently for updates.



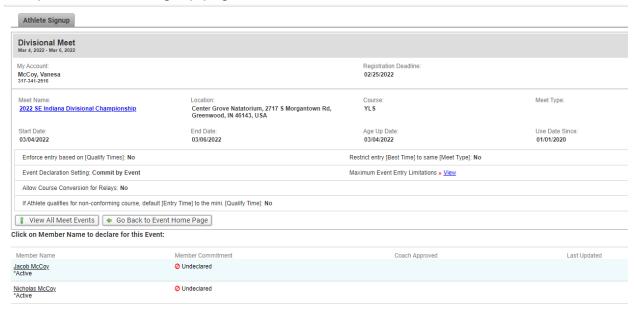
The Team Events tab at the upper left will show non practice events such as swim meets or team events.



Clicking on each entry will allow a swimmer to attend/decline the meet and show more detailed event information such as locations, times, deadlines, Meet letter, psych/heat sheets, etc.

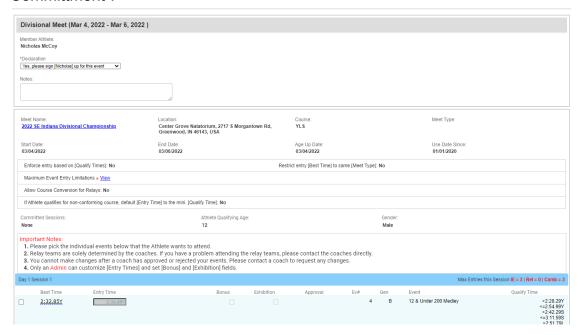


To declare a swimmer's intent to swim at a meet, select the attend/decline button. This will open the Athlete Signup page.



Click on your swimmer's name at the bottom left. On the next page, in the Declaration field, select Yes or No in the dropdown. You can add notes as appropriate for the coaches. These can include things like "only swimming Saturday", or "prefer to swim

100 Fly instead of 100 Breast", etc. At this point, you can do one of 2 things. If you prefer the coaches to select the events for your swimmer, leave all the other check boxes blank and scroll to the bottom of the window and click "Save Changes". If you prefer to select your swimmer's events yourself, select the box next to your preferred events. Pay attention to any event limits per day/meet listed under the Maximum Event Entry Limitations near the top. All parent selections are subject to change/approval by the Gator coaches. Once "Save Changes" is clicked at the bottom right, your signup is complete. You will now see the "Attend/Decline" button has now changed to "Edit Committment".



## **Meet Fees**

There will be fees associated with swim meets in addition to your monthly Gator membership fees. Fees vary from meet to meet as decided by the host club. A common estimate is \$5/event. These fees go to the host meet. Many meets will also charge a one time surcharge from \$2-20 that generally goes to IN swimming. Gators also charge a meet fee of \$15/swimmer to cover the cost of Gator coaches salary at the meets. These fees are added to your monthly Gator invoice.