



KY Zone Team Chaperone Guidelines

Name: _____

Phone#: _____

Email: _____

Club: _____

Chaperone Responsibilities:

Non-athlete USAS adult members from Kentucky Swimming will be eligible to serve as chaperones. The chaperones will oversee the age group to which they are assigned. Chaperones will maintain control within the lodging areas during the swimming competition. The chaperones' rooms will be positioned to keep track of all assigned athletes. During the Zone Meet, the chaperones may be asked to help time during the sessions at the pool. Chaperones must take the welfare of the whole team their first concern even if it means missing a child's event.

The chaperones are on duty from the time they accept swimmers at any designated point of departure until the swimmers are released from their supervision.

In light of the responsibility and potential liability, the chaperones must be with swimmers on the premises any time there is no designated supervised activity. Also, smoking and alcohol consumption is not permitted in the area occupied by the swimmers. This applies to rooms, meals, transport, etc.

Chaperones will be assigned a group of athletes. Duties include, but not limited to the following:

1. Hotel

- ☐ Perform nightly bed checks - take garbage bag along so athletes can remove trash from room
- ☐ Conduct morning wake-up calls
- ☐ Perform head count of assigned athletes for transporting to and from pool
- ☐ Meals – help set up – chaperones will be assigned a day/evening to help
- ☐ Meals – help clean up – chaperones will be assigned a day/evening to help
- ☐ Inform head coach and manager of any medical needs of athletes

2. Pool

- ☐ Chaperones will position themselves in the stands and track their group's finalists
- ☐ Before Prelims, snacks will be assembled and bagged at the hotel and brought to the pool. Chaperones will periodically take to the athletes to eat between events. Chaperones must be very vocal when passing out food; otherwise the athletes will ignore them.
- ☐ Transport water coolers and Gatorade containers to and from pool
- ☐ Monitor ice and drink levels and communicate to team manager with any needs

Transportation, accommodations and meals are provided for chaperones.

Chaperone Consent Statement

I, _____ hereby apply to become a chaperone of the KY Zone Team that will be competing at the Tupelo Aquatic Center – Tupelo, MS. I understand that I will be representing Kentucky Swimming and that behavior must be beyond reproach. I agree to release from liability United States Swimming, Inc., Kentucky Swimming, Inc., the meet sponsors, team coaches and managers for any and all injuries suffered by me at the event or while I am on this trip.

I understand the above statement and responsibilities for being a chaperone for Kentucky Swimming, Inc.

Chaperone Signature: _____ Date: _____