After reading your specific instructions Start HERE:

Kentucky Aquatics Club Registration Link Click

CLICK HERE for USAS How to Member Resources

Membership Types

- Coach \$85
- Official \$79
- Other \$71 (Meet Directors, SafeSport Coordinators Members that may have contact and authority over athlete members.)
- Admin \$33 (Non-Coach, Non-Official Non-Athletes who were not required to be members until 2021. Those that have little to no contact with athletes members. Examples: club board member, club business manager, club admin or staff, webmaster, LSC or National governance member)

FOLLOW THE INSTRUCTIONS FOR THE OPTION THAT BEST FITS YOUR CIRCUMSTANCE: 1, 2, OR 3

1. Renewing Members who have already created a new USAS account

Example: an official who is a parent and who has already created their parent account to register their swimmers.

- 1. Use your club's full membership registration link.
- 2. Login with your <u>NEW</u> account username and password.
- 3. The welcome page should list your club.
- 4. Choose OPTION 1. The membership is for myself, your name.
- 5. Click the gray box until it is GREEN and reads YES.
- 6. MEMBER ID: The system will skip this step if it was completed when you created your parent account

USA Swimming has already assigned you a NEW MEMBERSHIP ID, and it is already attached to your old membership information.

SEARCH for your new auto generated ID. If you are unable to access the email listed or find the Member ID.

- <u>DO NOT ask for a new ID</u>. If you request a new ID instead of finding the new ID that has already been assigned to you, none of your membership history will follow you. Contact the KY Swimming office at kyswim@kylsc.org.
- 7. Complete the registration by choosing the appropriate membership type listed above.

2. RENEWING MEMBERS who HAVE NOT CREATED THEIR NEW USAS account

- 1. Use your club's full membership registration link.
- 2. Select CREATE A LOGIN. CLICK HERE to view full instructions.
- 3. Complete the steps to create your new USAS account. At this time, your membership has NOT been renewed. You have only created an account.

- 4. **REGISTER FOR 2023:** Use your club's registration link AGAIN.
- 5. Login in using your new USAS account username and password.
- 6. Select Choose OPTION 1. The membership is for myself, your name.
- 7. Click the gray box until it is **GREEN** and reads **YES**.

Contact the KY Swimming office at kyswim@kylsc.org.

- 8. USA Swimming has already assigned you a NEW MEMBERSHIP ID, and it is already attached to your old membership information.
 SEARCH for your new auto generated ID. If you are unable to access the email listed or find the Member ID.
 DO NOT ask for a new ID. If you request a new ID instead of finding the new ID that has already been assigned to you, none of your membership history will follow you.
- 9. Complete the registration by choosing the appropriate membership type listed above.

3. NEW MEMBERS

If you were an athlete member in the past 20 years, you may already be in the system and need to use instructions #2 - RENEWING MEMBERS.

- 1. Use your club's full membership registration link.
- 2. Select CREATE A LOGIN. CLICK HERE to view full instructions.
- 3. Complete the steps to create your new USAS account. At this time, your membership has NOT been renewed. You have only created an account.
- 4. **REGISTER FOR 2023:** Use your club's registration link AGAIN.
- 5. Login in using your new USAS account username and password.
- 6. Select Choose OPTION 1. The membership is for myself, your name.
- 7. Click the gray box until it is **RED** and reads **NO**.
- 8. USA Swimming will assign you a MEMBERSHIP ID, and it is already attached to your old membership information.
 - SEARCH for your new auto generated ID. If you are unable to access the email listed or find the Member ID.
 - <u>DO NOT ask for a new ID</u>. If you request a new ID instead of finding the new ID that has already been assigned to you, none of your membership history will follow you. Contact the KY Swimming office at kyswim@kylsc.org.
- 9. Complete the registration by choosing the appropriate membership type listed above.