

OFFICIAL'S NAME/LSC/MEET(s)/DATE(s)	
CERTIFIER'S NAME/LSC	
CHIEF JUDGE CERTIFICATION	
DEFINITIONS	
Certifier: An official designated by the LSC OC to certify mentoring is complete.	
Clinic: Formal in person or online mentoring clinic, recorded in Officials Tracking System (OTS).	
Certification: Stroke & Turn able to officiate at all LSC meets.	
Satisfactory Performance: Able to demonstrate Performance Requirements. Deficiencies must be provided by LSC OC or designee in writing to the affected official an Action Plan to success.	
Sessions: At USA Swimming sanctioned or approved meets, recorded in OTS.	
Mentor: Designated by the Referee at a meet or LSC OC, an official who has been USA Swimming certified in the position for 1+ year. If a 1+ year experienced official is not on deck, the Referee may select the most experienced certified official(s) to be a mentor(s).	
Mentoring Sessions: Meet sessions that include strokes and/or relays. Time Trials and Freestyle Only sessions may not count toward mentoring session requirements. Sessions shall be recorded in OTS.	
USA Swimming Member: Completed all USAS member associated requirements before on deck apprenticeship.	
Apprenticeship Requirements	
	USA Swimming Member
	Certified Stroke and Turn judge having worked 16 or more sessions as a certified Stroke and Turn.
	Attend a Chief Judge (CJ) clinic or briefing of Chief Judge (CJ) duties (provide date of clinic).
	Read the Professional Chief Judge (CJ) document.
	Apprentice as Chief Judge (CJ) four (4) mentoring sessions at a minimum of two (2) meets with a mentor(s)
Certification Performance Requirements for Certification May be evaluated during the last apprentice session and use Referee sign-off for each session. Y-Yes, N-No, ND - Not Demonstrated	
	Arrives on-time, prepared with necessary personal equipment, and properly attired per LSC requirements.
	Able to procure deck equipment as appropriate for the meet as assigned.
	Coordinates with other Chief Judges (CJ's) on division of Pre-Meet duties.
	Successfully runs the Stroke Briefing meeting. Communicates the stroke rules clearly and efficiently to the officiating team.
	Successfully completes deck assignment form and communicates assignments and jurisdiction to the officiating team.
	Determines Relay Take-Off (T/O) judges and distribute Take-Off (T/O) slips.
	Ensures Relay Take-Off (T/O) judges are in place before the relay event.
	Demonstrates appropriate deck positioning for observing strokes, turns, finishes, and relay takeoffs.
	Understands and communicates the Disqualification (DQ) process to the officials and the Referee.
	Responds promptly to raised hand and informs Referee of possible Disqualification (DQ).
	Consistently inquires and reports heat and lane to Referee upon reaching ST Official.
	Questions Official what he/she observed and marks heat sheet correctly with the heat, lane and infraction.
	Radios in call with recommendation clear and concise to 'accept', 'not accept,' or 'discuss further'.
	Cooperates with other deck officials, operating with a team mentality. Professional demeanor on deck.
	Start End Chief Judge (CJ) documents Disqualification (DQ) for False Start (FS), gets signature from Starter and Referee.
	Mentors other Stroke and Turn officials and new Chief Judges (CJ's) calmly, professionally, and respectfully
	Ensures all officials are in position on deck at the start of the session, after stroke transitions, and when returning from break
	Attends to the care, comfort, and morale of the officiating team, including proactively coordinating relief and water
	Can correctly complete a Disqualification (DQ) slip and describe observed infractions
	Successfully communicates with Referee using correct radio protocol and using USA Swimming rule book language
	Waits for the Referee to officially dismiss the deck crew and thanks officials.
	Understands performance criteria as outlined in Chief Judge Professional Document.
	Understands USA Swimming Safe Sport and MAAPP rules.
Comments (if needed)	

Signature of Referee (session 1)	
Signature of Referee (session 2)	
Signature of Referee (session 3)	
Signature of Referee (session 4)	
Please make sure you have at least four (4) copies of this form to present to the Referee at each of your mentoring sessions.	
	Recommend Certification as Chief Judge
Certification must be complete within one year of the CJ clinic	
Understands need to return completed checklist form to the official's LSC Officials Chair or designee.	
CHIEF JUDGE RECERTIFICATION EVERY 3 YEARS	
	Be a current non-athlete member of USA Swimming in good standing.
	Work at least 8 sessions, within a 3-year period, as a Chief Judge
	Attend clinic every 3 years.
	USA Swimming recertification test every 3 years for the highest certification held.
	Satisfactory performance.