

OFFICIALS COMMITTEE MEETING MINUTES

DATE:

09/08/2024

TIME:

7:34 PM

FACILITATOR:

Donna Beyerl

MINUTES PREPARED BY

Bhagwati Subramaniam

IN ATTENDANCE

Marianne H, Bhagwati S, Amy H, Alex H,
Chuck K, Donna B, Melissa B

DISCUSSIONS HELD

1. **Review and Approval of Minutes** – The March meeting minutes were approved.
2. **Discussion about Meets** – The signup sheet is up for all meets. Meet announcements are also up.
 - Meets Scheduled -
 - ANSC First Splash (Oct 5 and 6) – Brian J – Meet Referee
 - PTSC First Splash (Oct 5 and 6) – Bhagwati - Meet Referee
 - SVSC First Splash (Oct 12 and 13) – Donna – Meet Referee
 - NH – changes in the Mini Meet and its being worked out by Donna with the Meet Host.
 - Meet Referees will be adding entries in OTS. Currently, you cannot download the file and send it. Hence, please send out an email after OTS is filled to get confirmation from all officials.
 - The Officials contact or the Meet Host – if they reach out to you to be the meet referee, please send out an email to Donna so that she can add you as the Meet Referee for the meet in OTS. Communication will be sent out to all referees by Donna B.
 - The Sanctions Chair (Donna B) can add meets in OTS once they are approved and have a number associated in the Meet Announcement. She will then also add you as the Referee in charge.
3. **Clinics** – A lot of people are going to their club presidents are not able to give complete information to the newer officials. They complete all the requirements of starting as an official without registering. Hence, please request everybody to send out an email to Donna B for any new officials requesting to join.
 - a. Admin Clinic is slated to be released by the end of October (as part of R-9)
 - b. An Admin Clinic was held this summer "Hot Summer Nights". Recording is available on the AMS website for everybody to use.
 - c. Currently there is no clinic for CJ because some LSCs don't use CJs. - end of 2025
 - d. We continue with CJ, Starter and Referee training in our LSC.
 - i. Kristi Piatek - Starter
 - ii. Katrina Holdren - Starter

- iii. Lucy – Starter
- iv. Shana – Starter/CJ
 - 1. Amy, Chad and Chuck were requested to be part of clinic by Donna.
 - 2. Donna will send out an email and some dates for clinics.
 - 3. Donna will send out the deck for training and see if anything is required to be added for CJ/Starter/Referee/Admin. The Official Committee will review and provide their feedback.
 - 4. The importance of having a team of CJs, Starters and Referees. Donna suggested - Notifying the swimmers by the CJs is a nice idea. Another idea suggested by Bhagwati was to have all levels of officials to be there on the pool deck for officials to understand the level of communication that takes place in a meet.
 - 5. **To be discussed** – At Eastern Zone 2 officials had the same call and it was verified by the CJ. Official one was notified that the call has been accepted at the other end already and only one DQ slip was written. However, at West Virginia meet, two separate DQ slips were written and signed off by the respective officials. **Which is a better option???**
 - 6. **Meet discussion prior to meet** – Initiate a zoom call ahead of the meet to discuss with the starters and referees and CJs.
- 4. **Meets Listed** – All meets are listed in the Meet signup sheet for officials. The meet announcement is yet to be decided and approved. Waiting for Coaches/Meet Director to send the same out to Sanctions Chair.
- 5. **Chuck modified the certification document for ST (R-9)** to make it a single page (front and back) document and get evaluated. He will do the same for other positions as well.
 - **Add the information** – where this document is to be sent out. Location worked for a session during training.
 - **Referee was signing off on the ST evaluation sheet.**
 - Should we get CJs to be signing off and provide feedback – Donna suggested.
 - Referee could also sign off after discussion with the CJ in charge.
 - Relay shld be observed by the new ST as well because that's also a criterion.
 - Donna must review with Chief Judges and Referees how they would suggest we can do this work.
- 6. **Officials Travel Reimbursement Approval -- It has been sent to AMS BOD for approval.**
 - a. Funding for Zones was also added.
 - b. We cannot enforce the number of sessions that an official works in these meets. However, in most National Meets officials must work all sessions. Only in case of emergency and if allowed they are allowed to go.
 - c. Reimbursement for 4 sessions minimum worked in a meet.
 - d. All funding will be submitted and approved by the Officials Committee and then signed off by the Officials Chair.
- 7. **AMS Summer Champs** – made \$10,000 with AMS running the meet.

8. Meeting Adjourned at 9 PM.
9. Mike Kosco has stepped down from officiating/coaching as Balwin might not have so many swimmers.

NEXT MEETING

October Meeting – 10/20/2024

November Meeting – 11/10/2024

December Meeting – 12/8/2024

January Meeting – 01/05/2025

***Meeting time will be 7:30 PM.**

Agenda for Next Meeting:

- Certified Trainers for all positions, criteria etc
- N2 Evaluations and preparing officials appropriately for success in their evaluations -Please bring your suggestions for discussions.