



ISI Board Minutes Sunday, March 4, 2018 – 2:00 pm

Unapproved

3/4/2018

Roll Call/Attendance

Board Members:

Present: Phil Barnes, Curt Oppel, Don Spellman, Tanja Sadecky, Bobby Kelley, Brian Ruffles, Grace Spellman, Dylan Moffatt, Serena Brizard, Andrew Rottinghaus, Kerry Carleton, Travis Albang, and Jen Matthews*

Absent: Doug Kolsrud, Nick Lakin, Jamie Langner, Greg Temple, Payton Werner, Allison Fellner, and Dave Joensen*

Others Present: Mike Petersen, Brian Lederhause, Frankie Hanson

**Non-Voting board members*

Minutes from previous meeting

January 28, 2018 ISI Board Meeting Minutes

A motion was made to approve the January 28, 2018 board minutes as presented. No discussion. **Motion passed.**

Officer's Reports

Administrative Report:

Jennifer Matthews presented a report about the planning for the 2018 ISI Annual Banquet. Current plans have this event being held on Saturday, April 28 at the Science Center in Des Moines. The cost of the hall is \$2,000 and the hall can seat up to 200 people. The start time for the banquet will be at 5:30 PM. Bobby Kelley inquired about starting earlier and Jennifer responded by stating that the hall was not available for an earlier start time.

Additionally, it was also noted that the monthly Registration report and Times Coordinator report are posted on the ISI website.

Committee Reports

Technical Planning Chair Report

Brian Ruffles presented the Technical Chair's report. He reported that 880 swimmers competed at the two Silver Championship meets in February. This number is 70% of the total swimmers who competed at last year's three Regional Winter meets. He also let the board know that based on this number, he anticipates that around 560 swimmers will compete at this summer's Silver Championship meet.

Brian also reported about the ISI Short Course Championship meet. He let the board know of two protests that filed with this meet. One had to do with the process that swimmers must do with checking into the ready room for finals and the other protest had to do with relay cards. He will have the TPC review the meet information and address the concerns brought with these protests.

Brian concluded his report by discussing the ISI Age Group Championships meet. He reported that the meet was running well. A big thank you went out to the YMCA staff for their work to get the facility opened on time so that meet could be held there. Brian also mentioned that he has been collecting feedback about the meet from coaches and parents. One suggestion that he has consistently heard was about the order of events. Many suggested that the meet should be run using a three day format instead the three and a half day format used now. Brian plans to take this to the TPC.



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Budget Committee

Kerry Carleton reported that the Budget Committee met on February 4, 2018. He is in the process of collecting feedback from each committee chair with regards to their ISI budget lines. He reported that he plans to have a budget ready to present to the board shortly.

Swimposium Sub-Committee

Curt Oppel presented a report from the Swimposium Sub-Committee. From the athletes on the committee, there was a request for the athletes ages 13 and older to have a presentation about nutrition and the athletes ages 12 and younger to have an in-water clinic during the Swimposium.

Old Business

Review of Swimposium Budget – Pulled by Curt

Mercer Renovation

The motion made by Brian Ruffles, seconded by Nick Lakin, to provide up to \$50,000 Iowa City's Park and Recreation financial assistance to upgrade Mercer Park Pool was brought up for discussion. This motion was table during the January 28, 2018 ISI Board meeting. Brian stated that he would like to withdraw this motion at this time; however, since this is not permitted per Roberts Rules of Order, he recommended that the motion be defeated. **A motion was made to call the question and end discussion. Motion failed.**

New Business

Policies and Procedures Standing Committee

Motion made by Curt Oppel, seconded by Phil Barnes, for the ISI Board to create a Policies and Procedures Standing Committee. As a part of the motion, this standing committee will consist of four people: Curt Oppel, Cindy Opitz, Bobby Kelley and one Athlete. This committee is to review, revise and restructure ISI Policies and Procedures. Curt explained the process that this committee will use as it begins its work:

1. The committee will research how other LSC's have formatted and structured their policies and procedures and make a recommendation to the board on a new single document.
2. The committee would work with relevant ISI committees to determine contents of each section of the ISI Policies and Procedures.
3. The committee would periodically report its progress to the Board and enable the Board to provide comments on the progress of the revised ISI Policies and Procedures.
4. The final document will be presented to the Board for approval and then to the HOD for adoption.

Motion was made to amend the original motion by Bobby Kelley to add Marie Koenigsfeld to this committee.

Motion to amend the motion was not seconded.

Discussion ended. **Original motion passed.**

Section P – ISI Communications Policy

Motion made by Phil Barnes, seconded by Curt Oppel, to have the Board adopt Section P, Communication Policy, as an interim policy until it can be presented as New Business at the HOD's Spring 2018 meeting. The legislation as proposed develops a formal communications policy for ISI employees and representatives. **Motion passed.**

Traveling Trophy

Motion made by Bobby Kelley, seconded by Andrew Rottinghaus, that ISI should purchase and present traveling trophies for the team championships at ISI Age Group Short Course Championships and the ISI Short Course Championships meets. These traveling trophies are listed in the awards section of each meet's sanctioned invites. The LSC had traveling trophies to present to team champions when the Age Group meet was called the ISI 12 & Under Short



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Course Championships and when the ISI Short Course Championships included the 13-14 and Senior age groups. However, these meets have since changed their names and/or formats. Additionally, at the current time, the old trophies are missing which prevents the LSC from presenting the old trophies to this year's team champions. If purchased, these awards will be presented to the team champions at the upcoming ISI Annual Awards Banquet. **Motion passed.**

Finance Committee

Kerry Carleton reported work done by the Finance Committee. He reported that the phone service for the LSC has been changed. Although the new service does have a conference call option, it does not have a 1-800 number option for use with conference calls. The new service should save the LSC money.

Kerry is also working with a suit vendor to sponsor the LSC's Championship meets. The vendor has offered to contribute \$4,000 to the LSC, but the sponsorship comes with requirements. A contract would be needed that will require the LSC to purchase the vendor's products for All-Star and Zone meets. Kerry stated that he plans to contact other vendors to see if other offers would be made. No one objected to him researching this but it was noted by Phil Barnes that the LSC would not enter a vendor contract until the Board has had a chance to review it.

Motion made close the open portion of the board meeting and move to a closed session

Motion made by Phil Barnes and seconded by Curt Oppel. **Motion passed.**

Remaining Board Meeting Schedule for the 2017-2018 ISI fiscal year:

6:30 PM Sunday, May 6, 2018

Mercer Pool Aquatic Center (conference call optional)

12:00 PM Sunday, August 26, 2018

Des Moines YMCA (Conference call option will not be offered)