

HOD Meeting Minutes

North Liberty, IA

Sunday, April 26, 2014, 3:00pm (registration beginning at 2:30m)

Called to order:

Admin Vice Chair, Paul Soherdahl, at 1:30pm.

Roll Call:

Teams: ACAC, BLZ, BLST, CAA, CIA, CAA, DASH, DEC, DMET, DMSF, ICE, IFLY, L4A, LMST, MCSC, PSC, RIP, VAC, WAUK

ISI Board Members: Paul Soderdahl, Nick Lakin, Phil Barnes, Bobby Kelley, Dave Joensen, Jamie Langner, Paul Eure, Don Spellman, Gabe Langner, Elaine Sortor, and Luke Eure

Office Administrator: Elaine Sortor

Announcements:

Thank-you to Randy Julian for conducting Leadership Workshop.

Our deepest sympathy to Janet Warren for her loss

Randy Julian:

The Leadership workshop for new teams will be changing. There will be a 101 online course for new teams to take prior to attending an instructor lead workshop.

Short Course Jr and Sr time standards are now available.

Remember to be diligent with swimmers safety. USA Swimming is dedicated to their Safe Sport branch of the program.

ISI track record for being an upstanding LSC remains. Continue the good work.

Minutes:

10.6.13 Minutes were corrected, seconded, and passed.

2014-2015 Budget:

ISI funds are up. The ISI Board doesn't have a 2014-2015 Proposed Budget at this time.

Old Business:

Tabled from 10.6.13 Proposal I – Iowa LSC Ownership and Managements of the ISI State Championship Meets Proposed by Demain Werner, L4A

Proposal: To standardize the state meet and remove the burden of mone club having all of the responsibility. To have the LSC develop long term contracts with facility, guaranteeing the pool space for multiple years, and with vendors or corporate sponsors. Additional profits can be used to benefit the entire LSC.

Recommendations:

- Full time employee, having the responsibility of Meet Director for all State Meets
- Sections of the state meet, e.g. timers, hospitality, etc. can be bid or awarded to clubs within the Iowa LSC at the bid meeting with compensation for accepting the jobs. e.g. timers for all session \$4,00

Effective: Fall/Winter 2014

Motion withdrawn

New Business:

2014-2015 Meet Schedule: Presented with correction (DMET Summer Jam June 20, 2015, will be held at Davenport West YMCA instead of North Y HS). Motion. Second. Passed.

CZ Diversity Camp: Information is on ISI web site as well as CZ site. June 5-8, 2014, at Pleasant Prairie RecPlex. Contact Don with any questions.

CZ Open Water: June 13&14, 2014. Demain Werner will be Head Coach.

14&U Zones: will be in OK City Aug 1-3, 2014. More info will be forthcoming.

Sr Zones: will be at U of Minne August 1-3, 2014.

Proposals:

Proposal A – Deadline for Application for Travel Funds
Proposal B – Iowa QTime Standard Change
Proposal C – Championship Check-in procedure for finals
Proposal D – Athlete not registered at time of meet recon
Proposal E – Meet Fines
Proposal F – Summer Regional Finals+
Proposal G – Change maximum meet entry deadline
Proposal H – Order of Event Change for 12&U Champs

Proposal A – Deadline for Application for Travel Funds

Proposed by Dave Joensen, CIA

Proposal: To change the application deadline for submitting athlete travel funds.

11. Submittal Deadline – Travel Reimbursement requests must be made on ISI form APP-18a, ~~30 days after the final day of competition~~. The deadline for submission of the completed Athlete Travel Reimbursement: Short Course Season shall be March 31st or 3 weeks, after the final day of competition for the final listed eligible (Winter Sectionals) meet, whichever is later. Long Course Season shall be August 31st or 3 weeks after the day of competition for the final listed eligible (Nationals, Junior Nationals, or Zones) meet of the long course season, whichever is later.

Rationale: Currently, the deadline for application require that often the application form be sent in before the form is able to be completed. The travel funds are not distributed until after the end of the season. There is no clear advantage to have an incomplete form sent in. This allows athletes to meet the participation requirement before sending the request. It does not prevent someone from sending in the form as soon as it's able to be completed and having travel funds awarded if the priority of meet attended warrants early fund distribution.

Effective: April 1, 2014

Motion. Second. Discussion: Friendly amendment added. ISCA supports. Passed

Proposal B – Iowa Q Time Standard Change

Proposed by Nick Lakin, BLST

Proposal: Make all 13/14 and Open free events Q Time the A standard times, where the Open times reflect the 15/16 A standard times.

Rationale: These events continue to grow and are beginning to present a timeline issue, especially in the case that the meet cannot be hosted at a pool that allows for two courses. These standards bring the cuts more in line with the other standards in shorter events.

Effective: September 1, 2014

Motion. Second. Discussion: Friendly amendment added. ISCA supports. History on how ISI Qtimes are determined was given. These changes are similar to those that will be taking affect in two years. Passed.

Proposal C – Championship check-in procedure for finals

Proposed by Dave Joensen, CIA

Proposal: To satisfy the following procedure for filling in empty lanes at finals of the ISI Championships

In the event of withdrawal or barring of a swimmer from competition, the Referee shall fill the Championship, Consolation, or Bonus Final when possible with the next qualified swimmer. First and secon alternates shall not be penalized if unavailable to compete in finals.

The meet referee shall have the authority to determine the deadline for check-in and reporting for finals. The procedure shall be determined prior to the scratch deadline for the first day of the meet.

Rationale: The referee shall have the right to determine the procedure for check-in based on his knowledge and experience for administering a meet. His decision shall be final and swimmers shall be expected to abide by the referee's decision.

Effective: September 1, 2014

Motion. Second. Discussion: ISCA did not support. Failed.

Proposal D – Athlete not registered at the time of a meet recon

Proposed by Paul Soderdahl, ISI Admin VP and Elaine Sortor, Registration/Membership

Proposal: If an athlete entered in a meet is not registered when the meet recon is ran prior to the meet, an additional fee of \$25 will be charged payable to ISI.

Rationale: As a meet entry requirement all athletes are to be current members. Also for club insurance to not be in jeopardy all athletes in the water (practice or meets) are also to have a current membership. (New athletes have a two week trial, but when entering a meet must have membership.) Previously athletes registered at a meet were charged and additional \$5 fee payable to the meet host registering at a meet. Fall 2013, this was amended that an athlete showing on the pre-meet recon as not having a current membership needed to be registered with the ISI no later than 24 hours before the meet.

With clubs being able to view/print a current roster at any time, they are able to verify if an athlete is currently registered or not before receiving notification from meet recon. During the pas short course season, some clubs aren't registering athletes until receiving meet recon notification, which pushes getting registration 24 hours before the meet.

Effective: **When electronic transfer of monies can occur.**

Motion. Second. Discussion: ISCA does not support. Main issue is in ability to transfer monies in a timely (instant) manner. Tabled.

Proposal E –Meet Fines

Proposed by Paul Soderdahl, ISI Admin VP

Proposal: Clubs not meeting deadlines for meet sanctioning, pre & post meet requirements, etc. ~~may~~ will be fined.

Rationale: When information, reports, sanctioning, splash fees, etc. aren't received as outlined, additional work is required for ISI, along with not being able to complete necessary reports in timely matter.

Effective: September 1, 2014

Motion. Second. Discussion: ISCA does not support. The rule, as it stands, already gives the authority for fines. Failed.

Proposal F – Summer Regional Finals+

Proposed by Bobby Kelley, ISI Technical Planning Chair

Proposal: Update to the ISI Policies and Procedures while clarifying the legislation that was passed during Fall 2013 HOD Meeting that changed Regional Finals meets ran in the summer and the ISI Long Course Championships. (red type was not in original 8&U proposal passed Fall HOD.

I Regional Finals Winter Regional Finals

The Regional Finals serve as a championship meet for swimmers who have not qualified for the State Championship meets.

A. General

Short Course Winter Regional Finals meets are sanctioned and held ~~each summer and~~ winter season. The term "short course" meet refers to a meet ran in a pool 25 yards or 25 meters in length.

~~For the winter season, there~~ There will be three Winter Regional meets ~~and summer season two regional meets.~~ The meet bids committee will prioritize bids in an attempt to have host sites at least 60 miles apart. Following meet awards, Technical Planning will determine team and unattached swimmer assignments to equalize meet entries and minimize travel (when possible).

K. See Winter Regional Model Meet Invitation template, available on ISI Website.

II. Summer Regional Finals

The Summer Regional Finals serve as a championship meet for swimmers ages nine and older who have not qualified for the State Championship meets and for all swimmers ages eight and younger.

A. General

Short course Summer Regional Finals meets are sanctioned and held each summer season. The term “short course” meet refers to a meet ran in a pool 25 yards or 25 meters in length.

For summer season, there will be two regional meet. The meet bids committee will prioritize in an attempt to have host sites at least 60 miles apart. Following meet awards, Technical Planning will determine team and unattached swimmer assignments to equalize meet entries and minimize travel (when possible).

B. Meet Format

1. The meet shall be conducted under the rules of USA Swimming and Iowa Swimming.

2. All individual events and relays are ran as timed finals.

3. Registrations: There will be no swimmer, non-athlete or club registrations taken at this meet. Meet recon will be ran prior to the meet, if not a current member of Iowa Swimming prior to the meet; they will be barred from competition.

4. Entries

a. A swimmer may enter 4 events a day plus relays except for swimmers competing in Saturday's 8&Under session where these swimmers may enter 5 events plus relays provided that the swimmer did not compete in the 10 & Under events earlier that day. A club/team may enter as many relays per event as they wish, designating the relays A, B, C, etc.

b. Relays: All 8&Under swimmers may compete together on the same relay team. In all other age group relays, a swimmer who is Iowa State 'Q' qualified in the 50 yd or metric distance of a stroke, may not swim that leg in a 200 relay, nor may a 13&Over swimmer who is 'Q' qualified in the 100 yd or metric distance of backstroke, breaststroke or butterfly swim that leg in a 200 medley relay.

c. The host team's swimmers may NOT compete unless they haven't met the Iowa State qualifying time standards except for swimmers ages 8&Under who may compete in 8&Under events regardless of entry time.

d. Contestants must enter the age group based on their age as of the first day of the meet.

e. For all events other than 8&Under events, Iowa registered age group swimmers may only enter those events where they have not met the Iowa State 'Q' Time standards. For all 8&Under events, Iowa registered age group swimmers may enter events regardless of entry time.

f. Seed times must be submitted for the length of the meet pool (25-yard or 25-meter). No-Time (NT) entries will be accepted, except where a Minimum Cut exists. "NT" can be accepted as a relay entry time, if appropriate.

C. Seeding

1. All events are seeded as timed finals.

2. Acceptable proof of time is a highlighted official meet results, verification from ISI office times database or SWIMS.

3. Use the fastest seed time for which you have proof of time. Under ISI rules, any swimmer who falsifies and entry may be subjected to a fine for each infraction (Section I-V. Proof of Seed Times and Penalties).

D. Meet Operation

1. There will be a clerk of course for at least the 8&Under session.

2. At the discretion of the referee, at least 15 minutes of rest may occur between swims for the same individual in 10&Over events.

3. Events may be combined to facilitate meet operation and separated later for awards.

4. There will be a positive check in for the 1000 and 1650 Freestyle by 10:00am the day of the event for the 11-12 1000 and 1650 Free and 2:00pm for the day of the event for the 13-14 and 15&Over 1000 and 1650 Free. The 13-14 and 15&Over Free events will be seeded together.

5. Scratches should be turned in to the Clerk of Course or computer table prior to the beginning of each session.

E. Late Entries will be accepted by emailing or phoning the meet entry person (see meet invitation) or in person up to one hour before the start of each session.

1. If the meet program has not been printed, the swimmer shall be seeded into the meet.
2. If the program has been printed, late entries shall be accepted, but these entries shall be seeded with the meet event entry time or NT and shall swim in heat one of the event. If entry necessitates a zero heat, one shall be created.
3. Late entry fees will be doubled.
4. Late entry swimmers will be required to show their Iowa Swimming membership card.

F. Timer / Official Allocation

Clubs and unattached swimmers participating in this meet must provide 50% of the timers and/or officials on a prorated basis according to number of entries.

G. Awards

1. For all the 8&Under Individual Events:
 - 1st-3rd = 2.5" ISI custom medals
 - 4th-8th = 1.25" ISI custom medals
 - 9th-16th = ISI Custom ribbons
2. For all Individual Events other than the 8&Under Individual Events:
 - 1st-3rd = 1.5" ISI custom medals
 - 4th-8th = ISI custom ribbons
3. For all 8&Under Relay Events:
 - 1st-3rd = 2.5" ISI custom medals (each swimmer)
 - 4th-8th = ISI custom ribbons (each swimmer)
4. For all Relay Events other than the 8&Under Relay Events:
 - 1st-3rd = ISI custom ribbons (each swimmer)
5. There will be both individual and team scoring for the 8&Under events. There will not be team scoring or high point awards for 10&Unders, 11-12, 13-14, or 15&O events.
6. Additional 8&Under Awards:
 - a. High Point Award will be presented to the top 3 swimmers, male and female, with a ISI custom High Point Trophy – male and female . Points will be scored in the age group in which the event was swum.
 - b. Team Scoring: A banner provided by ISI Swimming will be presented to the highest scoring club team of the combined boys and girls 8&Under points at each Summer Regional meet.
 - c. Mystery Heat Winner Awards: For random heats, the LSC will provided awards that will be presented to heat winners. It is the host club's responsibility to randomly denote a heat as Mystery Heat and present these awards to the heat winner.
7. Awards Presentations for 8&Under Events:
 - a. Three ten-minute breaks may be added to the meet for awards presentations. The meet host has the right to be flexible with the timing of these breaks. Awards will be presented for only the events that have been scored at that time of these breaks. Host teams should not delay the meet to finish the scoring of events for presentations. An example with the twelve events cycles is having breaks that occur after every third cycle. In this example, the order would go: 100 Medley relay, 100 Free, 25 Breast (possible break), 50 Back 25 Fly, 50 Free (possible break), 100 IM, 50 Breast, 25 Back (possible break), 50 Fly, 25 Free, 100 Free Relay.
 - b. Awards for the top six swimmers in individual events and the top three relays in relay events will be presented during an awards ceremony.
 - c. The top three individual high point awards will be presented at the awards presentation at the end of Saturday's 8&Under session
 - d. The overall team champion trophy for the 8&Under Girls division, the 8&Under Boys division, and the combined 8&Under Boys and Girls division will be presented at the end of the 8&Under's Saturday session.
8. There will not be an awards presentation for 10&Under, 11&12, 13&14, and 15&Older events.
9. ISI Sportsmanship-Spirit Award: A committee consisting of one coach and one athlete from each team and the meet referee will select the recipient of the sportsmanship award. See ISI code book Section L.IV for criteria.

H. Program:

1. Programs and heat sheets will be posted.
2. Eash Team's coaching staff will be supplied with a heat sheet.

I. Regional Events

1. 8&Under: 25 Free, Back, Breast, Fly; 50 Free, Back, Breast, Fly; 100 Free and IM
2. 10&Under: 50 Free, Back, Breast, Fly; 100 Free, Back, Breast, Fly; 200 Free & IM, 500 Free
3. 11&12: 50 Free, Back, Breast, Fly; 100 Free, Back, Breast, Fly; 200 Free, Back, Breast, Fly, IM; 400 IM; 500, 1000, & 1650 Free.
4. 13&14/15&O: 100 Free, Back, Breast, Fly; 200 Free, Back, Breast, Fly, IM; 400 IM; 500, 1000, 1650 Free
5. 8&U= 100 Free & Medley Relays; 12&Under and 13&O 200 Free & Medley Relays.

II. State Championships, Subsection D. Iowa Swimming Summer State Championships (Long Course), Subsection 9.

Awards

- a. ~~8&Under, 9&10~~ 10&Under and 11-12 Individual Events:
- b. ~~8&Under, 10&Under~~ 10&Under and 11-12 Relay Events:
- c. ~~8&Under, 9&10~~ 10&Under and 11-12 Age Group Individual High Point:
- d. ~~8&Under, 9&10~~ 10&Under and 11-12 Age Group Awards Presentations:
- i. Team High Point Age Group and Senior:

An award will be presented to each age group and senior division, male and female, scoring the most points. Points will be scored in the age group in which the event was swum. ~~Points for 10&Under relays will be counted in the 9-10 age group and relays for 8&Under will be counted in the 8&Under age group.~~

- j. Overall Team Championship Team Trophies:

One trophy will be presented to the club scoring highest in each of the following and will rate each year Age Group total (~~8&Under, 9-10~~, 10&Under and 11-12 events), Senior Total (13-14 and Senior events) and combined Team total.

- k. The Sportsmanship Spirit Award will be announced on the last day of the meet prior to the start of the last ~~9-10~~ 10&Under individual event cycle.

Rationale: If passed, this motion would clarify legislation from the 2013 Fall HOD change to Regional Finals and the LSC's Long Course Championship Meet. For Regional Finals, ISI Rules and Procedures, as currently presented, do not permit swimmers with state qualifying times to compete. In order to run the 8&U session as presented with the legislation passed during the 2013 Fall HOD meeting as a single sanctioned swim meet, the Regional Finals section of the LSC's Policies and Procedures must be amended. This proposal presents an option for doing this. It changes to the Regional Finals part of the Policies and Procedures into two sections: a Winter Regional Finals section and a Summer Regional Finals section. The new summer Regional Finals section permits the participation of 8&U swimmers who have state qualifying times. Other changes made with this motion are more house-keeping items but with this legislation, it clarifies how the changes should be interpreted. For the Long Course Championships, this part of the proposal is more of a house-keeping procedure. It eliminates all references to the 8&U division and changes all references about the 9-10 division to the 10&U division.

Effective: Immediately

Motion. Second. Discussion: A secondary amendment was to have the host team pay for the 8&U awards. Second. Discussion: Opposition to wanting to punish host teams who'd already been awarded the meet. Opposition to opening up ability of having different awards at different sites. Failed. This proposal would supersede and clarify the previous proposal. Passed.

Proposal G – Change Maximum Meet Entry Deadline

Proposed by Paul Soderdahl, Admin VP (from the floor)

Proposal: Entry Deadline Rule: The meet invitation will establish a deadline for submitting entries to the meet, not to exceed ten days ~~for mailed entries and not to exceed seven days for email entries~~ before the meet.

Rationale: To bring the Code Book into conformance with what has actually been past practice for at least the past couple of years.

Motion. Second. Discussion: ISCA supports. Unanimously passed.

Proposal H – Order of Events Change for 12&U Champs

Proposed by Doug Colins, DASH

Proposal: To change order of events for 12&U Champs

Proposed	Event Number	Current
Friday Evening		
11&12 200 IM	1&2	9&10 100 IM
9&10 100 IM	3&4	11&12 200 IM
11&12 100 Back	5&6	9&10 50 Back
9&10 50 Back	7&8	11&12 100 Back
11&12 50 Breast	9&10	11&12 50 Breast
9&10 500 Free	11&12	9&10 500 Free
11&12 1000 Free	13&14	11&12 1000 Free
Fast to slow/alt girls&boys heats		
Saturday Morning		
11&12 200 Free	15&16	9&10 50 Fly
9&10 50 Fly	17&18	11&12 100 Fly
11&12 100 Fly	19&20	9&10 100 Back
9&10 100 Back	21&22	11&12 200 Back
11&12 200 Back	23&24	9&10 200 IM
9&10 200 IM	25&26	11&12 50 Free
11&12 400 IM	27&28	11&12 400 IM
10&U 200 Medley Relay	29&30	9&10 200 Medley Relay
11&12 200 Free Relay	31&32	11&12 200 Medley Relay
Saturday Afternoon (all 8&U)		
All remain the same	33-40	
Saturday Evening		
11&12 50 Fly	41&42	11& 12 50 Fly
9&10 50 Free	43&44	9&10 100 Free
11&12 100 Free	45&46	11&12 200 Free
9&10 50 Breast	47&48	9&10 50 Breast
11&12 100 Breast	49&50	11&12 100 Breast
9&10 200 Free	51&52	9&10 200 Free
11&12 500 Free	53&54	11&12 500 Free
Fast to slow/alt girls&boys heats		
11&12 400 Medley Relay	55&56	11&12 400 Free Relay
Sunday Morning 8&Unders		
All remain the same	57-64	
Sunday Afternoon		
11&12 200 Medley Relay	65&66	9&10 200 Free Relay
10&U 200 Free Relay	67&68	11&12 200 Free Relay
11&12 100 IM	69&70	11&12 100 IM
9&10 100 Free	71&72	9&10 50 Free
11&12 50 Free	73&74	11&12 100 Free
9&10 100 Breast	75&76	9&10 100 Breast
11&12 200 Breast	77&78	11&12 200 Breast
9&10 100 Fly	79&80	9&10 100 Fly
11&12 200 Fly	81&82	11&12 200 Fly
11&12 50 Back	83&84	11&12 50 Back
10 minute break		
11&12 400 Free Relay	85&86	11&12 400 Medley Relay
11&12 1650 Free	87&88	11&12 1650 Free
Fast to Slow/ alt girls&boys heats		

Rationale: To remove similar events from the same session. For example, currently the 11-12 200 free, 500 free, and 400 free relay are all in the Saturday evening session

Effective: 2015 12&U Champs
Motion. Second. Discussion: Correction so noted. Passed.

Election of Officers

General Chair = Phil Barnes; Admin VC = Paul Soderdahl, Treasurer = Doug Kolsrud. Board of Review = Jeff Bratz and Greg Temple – Alt = Nick Lakin, Nomination Committee Chair = Jennifer Van Meeter. Second. Passed.

Officers Reports

Admin VC: Sent out survey. Highlights= *Office and Board*: membership and registration rated good. Meet sanctioning rated good. Parents manual and awards banquets rated a needs work. *Web site*: Web site containing information rated good. Web site as a way to communicated rated neutral. Web site friendliness to new/perspective families rated needs work. *Priorities of Board*: Updating policies and procedures, clarify responsibilities and evaluations of members all rated good. Whistle blowing policy, clarity of mission statement (from template), and strategic plans with specific goals all rated needs work.

Age Group VC: All Stars meet will change. Exact details should be known by convention.

Committee Reports

Finance/Scholarships: will be announced at Banquet tomorrow. ()

Officials Report: Phil Barnes will be stepping down as Officials Chair. Luke Hruby will be succeeding him.

Safety: As a reminder, all clubs need to be following USA Swimming procedures for hiring new coaches. All clubs need to have their three major policies updated; bullying policy, team travel policy, and electronic media policies.

ISI Office: Elaine attended registration workshop in Chicago. 2014 new clubs are DEC, SDSC, and LMST. 24 Individual and 5 Relay New State records were set for the short course season. 21 individuals and 8 relay new state records were set for the long course season. Coaches can use their Club Portal and Deck Pass to verify their certs, but be sure to look for any expired dates (in red). As of now, 2,689 Athletes, 360 non-athletes, and 24 clubs.

ISCA: Brian Ruffles will replace Paul Murphy's position.

Adjourn. Second. Passed.