

HOD Meeting Minutes

North Liberty Rec Center, North Liberty

Sunday, April 17, 2016, 2:00pm (registration beginning at 1:45pm)

Called to order:

General Chair, Phil Barnes at 2:02pm.

Roll Call:

Teams: ACAC, BLAZ, BLST, CIA, CRAA, DASH, DEC, DMET, DMSF, ICE, IFLY, LMST, NIS, PELL, PSC, RCA, RIP, RSC, VAC, WAUK

Minutes:

10.11.15 HOD Meeting Notes were unanimously approved.

Treasures Report:

Noted. Ahead of annual budget.

Motion to accept a 4 year estimated budget that would add \$100,000 to spending. Seconded. Discussion: The additional spending would go towards 1). Athlete development with some leadership training 2). Clubs 3). Coaches 4). Volunteers. The estimated revenue is conservative, so there is opportunity for additional funds. This would only be sustainable for the 4 years. It would help in getting LEAP II status. This would be a four year rolling budget – always adding to the ‘quad budget plan’ every year. ISCA doesn’t approve – would like to see more money in other places. Hiring an additional office person will use more money. Athletes would like to see more money to the reimbursement of athletes, especially with the additional swimmers attending Nations, Futures and Sectionals. Team Iowa Task Force’s ideas for increased spending were to add a coach to All Stars or Zones, increase coach money allotment, upgrade of apparel, increase travel reimbursement, budget \$25,000 instead of the \$10,000. Finance and Scholarships could use additional funds for team grants to help with their operation, capital improvements, equipment – how would we keep this going – a foundation of some sort? Would we use all of the money? Review of athlete reimbursements. The committee to figure out how to spend the extra moneys would be Finance Committee. Call of Question. Motion approved.

Old Business:

What does the composition of the Technical Planning Committee need to be? 50% coaches. Chairman, athlete, + 6 – where 50% of total need to be coaches. Look at change of 607.3.10 ISI 11/2010.

New Business:

- 2016-2017 Meet Schedule
 - Additions: 11/12&13/16 Q- meet at Loras and 5/13/17 Novelty Pentathlon at Loras
 - Withdrawals: 11/6/16 DASH meet
 - Motion to accept with changes. Second. Passed unanimously.
- Diversity Select Camp:
 - Asked for an extension. 6/16-18/16. 1 female, 1 male, 1 coach, and 1 representative. Information will be out within two weeks. Recommending swimmers 15-18 with at least two A-cuts apply.
- Central Zones Open Water:
 - 6/23&24/16. Requirement is to have an A time in any long distance event. Meet Invite is out. Deadline is about June 7th. Splash Multisport will be the vendor. Judy Hancock (RIP) will be the coach. Eric Crawford (DEC) will be the backup coach if needed.
- Central MegaZones
 - 8/3-7/16 IUIPUI. Pictures will be Wednesday. Coaches =Eric Crawford, DEC, Head Coach; Assistants - Tanja Sadecky (IFLY), James Davis (ICE), Ethan Jacobsen (BLST), Parker Craw (LMST). Reminder that deadline for already achieved AAA times is prior to State Champs. You can pull if you only have one. Don’t forget to confirm. Coaches will let parents know where they are staying.
 - Other New Business: None

Proposals:

Proposal A – Bylaw change on Budget committee

Phil Barnes, ISI General Chair

Proposal: Add & change chair of Budget Committee to Finance Vice-Chair 607.3.3 Budget Committee – The member of the Budget committee shall be the General Chair, the Finance Vice-Chair who shall serve as chair, the Treasurer, who shall serve as chair, the Administrative Vice-Chair, Senior Vice-Chair, Administrative Vice-Chair, the Age Group Vice-Chair, the Senior Athlete Representative, the Senior Coach Representative, and a sufficient number of athletes so as to constitute at least twenty percent (20%) of the voting membership of the Committee.

Rationale: The Finance Vice-Chair has responsibilities for the ISI budget, but is not included in the Budget Committee. This proposal would add the Finance Vice-Chair to the Budget Committee and make that person the chair of that committee (rather than the Treasurer).

Effective: Immediately (after the USA-Swimming By Laws Committee approval)

Motion. Second. Discussion: ISCA would like to Table to get definitions of rolls into the by-laws. There appear to be many discrepancies as the whole picture needs to be looked at. Motion Tabled.

Proposal B – Athlete Travel Reimbursement

Dave Joensen, ISI Past General Chair & Safe Sport Chair

Proposal: Athlete Travel Reimbursement Guidelines #8 - Swimmers are eligible for reimbursement for up to two one meet per season. If funds are available after all level first request are met, 2nd meet request will be eligible for reimbursement.

#9 – The athlete reimbursement fund will be allocated as follows:

- a. The initial reimbursement for athletes at A-level meets will be allocated first.
- ~~b. The second reimbursement for athletes at A level meets will be distributed next.~~
- ~~c. b. Any remaining funds will be distributed to initial request for athletes at B-level meets. Athletes who have received reimbursement for an A level meet and who request reimbursement for a B level meet, will have that request as an initial B level request.~~ The amount available will be divided by the number of requests in determining the amount of fund distributed to each athlete.
- ~~d. Any remaining funds will be allocated to second requests for B level meets. The amount available will be divided by the number of requests in determining the amount of funds distributed to each athlete.~~
- e. c. Any remaining funds will be allocated to C-level meets. The amount available will be divided by the number of requests in determining the amount of funds distributed to each athlete.
- d. Any remaining fund will be allocated for second reimbursement request will be distributed after all level initial request have been met.

Rationale: This would allow more athletes to receive initial reimbursement request before second request are made.

Effective: Immediately

Motion. Second. Discussion:

Motion to add Futures to Level A. In an Olympic year, the Olympic Trials would be included in Level A. Swimmers would be able to be reimbursed for the Olympic Trials plus one additional meet. Sectionals and Juniors remain at Level B, Level C includes Zones. Motion. Second. No Discussion. Motion passed unanimously with Doug Colin having the exact wording.

Motion to increase the amount of reimbursement in Level A to \$750 flying and \$550 driving (from \$450 flying and \$350 driving).

Motion. Second. Discussion: Numbers haven't been raised in a while. Does this counter the intent of the increase budget? Is \$750 actually an increase? Call of Vote. 31 yes, 21 no. (show of cards). Motion passes.

Continued Discussion: Should there be a given percentage to each level? Limits to top athletes? Call of Vote. 31 yes, 17 no. (show of cards). Motion passes.

***Proposal C – COPPA – Section O – Policies & Procedures Manual**

Curt Oppel, ISI Admin Vice Chair

Proposal: Add Section O to ISI Policies & Procedures to include COPPA policy

Effective: Immediately

Motion. Second. Discussion: ISCA and the Athletes both approve. Put records on the protected site. This will apply to all social media. Passed. Unanimously.

***Proposal D – Crisis Management Plan – Section N – Policies & Procedures Manual**

Curt Oppel, ISI Admin Vice Chair

Proposal: Add Section N to ISI Policies & Procedures to include Crisis Management Plan

Effective: Immediately

Motion. Second. Discussion: ISCA and Athletes approve. Passed. Unanimously.

***Proposal E – Championship Meets – Section K – Policies & Procedures Manual**

Curt Oppel, ISI Admin Vice Chair

Proposal: To adopt revised Section K – Championship Meets in the Policies & Procedures manual

Effective: Immediately

Motion. Second. Discussion: Friendly Amendment – C-1 change date and deletions. Friendly amendment accepted. ISCA and Athletes approve. Passed. Unanimously.

***Proposal F - Meet Operations Rules – Section I – Policies & Procedures Manual**

Curt Oppel, ISI Admin Vice Chair

Proposal: Change Section I – Meets (6/2015) and eliminate Section J – Meet Director’s Handbook to revised Section I - Meet Operation Rules in the Policies & Procedures manual

Effective: September 1, 2016

Motion. Second. Discussion: This section is a combination of the current sections I and J. A committee should be formed to go through this merging of sections and then go through the Board. Curt and coaches rep on the committee. New section can’t be effective until September 2017. Motion Tabled.

Election of Officers:

- General Chair: Phil Barnes – unanimous
- Admin VC: Curt Oppel – unanimous
- Treasurer: Doug Kolsrund – unanimous
- Nominating Committee Chair – (unfilled)
- Board of Review: Eric Follmuth (NIS), Robert Fry (BLST), Paul Eure (DMET), Julie Quass (CIA), Doug Colins (DASH) –unanimous
- Safe Sport – Greg Temple (DMSF)
- Zone Representative – unfilled

Officer Reports:

General Chair:

- Phil offered his thanks to the Board along with a special notice to Bobby Kelley, Elaine Sortor, and Frankie Hanson for all of their extra dedication.
- Upcoming Challenges:
 - Coming into an Olympic year – supporting our clubs, athletes and volunteers
 - Gaining more volunteer involvement
 - Achieving LEAP II status

Admin VC (written report):

- Pre-meet Recons – very important and a new policy
- Rule on first draft of meet announcements will be enforced with penalties issued
- There is a listing of what needs to be in a meet announcement on the web site

Secretary:

Still working on gaining access to web site

Age Group VC:

- Task Force will continue on budget matters
- There will be a Task Force for hosting Championship meets
- Frankie is working out how to improve communication regarding Age Group Swimming with the web site still being the main source of information.

Treasurer:

Latest Financial Summary is posted

Technical Planning:

Committee includes: Nick Lakin, Greg Temple, Natalie Lammers, Charlie Langner, and Paul Eure

Coaches Representative:

- Coaches have been voted upon for Zones (previously listed)
- Nick will be working with Curt on section I

Athlete Representative:

- A rough draft of the new ISI logo has been submitted
- Still working on assigning athletes to all of the committees

Committee Representatives:

- Finance and Scholarship:
 - Always working to make things better. Open to suggestions.
- Officials:
 - There will be a new FINA rule regarding time adjustments. Be sure to use the updated version of Meet Manager
- ISI Office:
 - There is lots of helpful information up on the web site
 - Please be sure to send Elaine any changes regarding email and phone numbers of either teams or coaches
- Recruiting Committee:
 - Will consist of Bobby, Curt, Julie, and Charlie.
 - A job description and applications have been posted
 - Interviews will begin shortly

Next HOD: October 9th, 2016

Motion to adjourn. Second. Passed. unanimous