



ISI Board Minutes
Conference Call
Thursday, June 29, 2017 – 8:45 pm

approved

Roll Call/Attendance

Board Members: Phil Barnes, Curt Opel, Frankie Hanson, Bobby Kelley, Don Spellman, Greg Temple, Maria Eure, Grace Spellman, Travis Albang, Nick Lakin

Others: Kerry Carleton, Marie Koenigsfeld, Megan Oesting

Minutes from previous meeting

Motion to approve minutes from Tuesday, May 16, 2017 ISI Board Meeting. Seconded. Concerns were addressed that could not be answered without Jamie present. **Motion to table. Seconded. Motion to table passed.**

Financial Report

Financial documents were attached to the meeting's announcement. Phil began discussion by addressing concerns that were brought to his attention. Below is notes from his report and discussions of these concerns:

- Phil observed that ISI will likely have more revenues generated than budgeted.
 - He also noted that this does not necessarily mean that the board should spend more.
- It was noted that ISI spent significantly more than was budgeted with the following lines:
 - National Convention Travel
 - BOD/HOD meetings
 - Annual Awards Banquet
- With the expenditure for National Conventional travel, it was discussed that there is a need to reallocate some of these expenses to appropriate line items such as Professional Development and Swimmer Leadership. Phil is working with Doug Kolsrud so that the proper entries are made so that these expenses are accounted correctly.
- It was recognized that ISI did not spend budgeted amounts with the following lines:
 - Officials Travel – Money was budgeted but the Officials Committee has not established how that money can be used by the LSC's officials. Travis confirmed this.
 - Swimmer Leadership – Funds were used from this line item but financial reports do not show this expense because of the need to reclassify some of the National Convention Travel to this line.
 - Q- Swimmer – This line was budgeted at an expense of \$5,000. This was not used and is not currently planned to be used this fiscal year which means this line will have a zero expense in the 2016-2017 fiscal year.
- With Athlete Travel, Phil stated that this summer's allocation is \$15,000 of which some will be paid out during the 2016-2017 fiscal year with the remainder to be paid out during the 2017-2018 fiscal year. Bobby pointed out that Doug Kolsrud stated that for the winter season, fourteen athletes received \$714.28 each for travel to National meets. Due to this, there were not any funds available for Sectional travel reimbursement.



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- Phil pointed out that there are two expenses that are still liabilities and these do not appear on the financial statement presented by Doug. Both are unbudgeted items because these expenses did not exist when the budget was originally approved.
 - Approximately \$1,700 to be paid to ACAC for running the Age Group Short Course Championships. This expense is per a motion passed in the special board meeting held in January of the current fiscal year.
 - Approximately \$10,000 to be paid to Lane Four for running the ISI Long Course Championships this July at the CRWC. This expense is per a motion passed at the 2017 Spring HOD meeting.

Committee Reports

Greg Temple, Safety Chair, reported about a conference call with USA Swimming and other LSC Safety Chairs. From that meeting he learned that USA Swimming requests that LSC's obtain contact information for each club's Safe Sport Chair. To do this, he recommends that this declaration be added to ISI's club application. He intends to work with Marie to assure that this happens for the 2017-2018 season.

Travis Albang attended a National Official's Chair clinic. He has submitted a report to Phil. This report will be published on the ISI website and the ISI official's website.

New Business

The document prepared by Phil about amending the budget was not distributed to the board for review. Due to this, the discussion about amending the budget was delayed and will now be held during the August 2017 ISI Board meeting.

Proposal for ISI Short Course Championships – Per HOD's direction – Phil made the following motion. **ISI provide a subsidy of \$6,500 for the 2018 ISI Short Course Championships to be held at the University of Iowa CRWC. This subsidy is to be offered to Iowa City Ells to support their accepted bid to host the meet. If this is not accepted, the subsidy will be offered to a new bid meeting for that meet. The motion was seconded.** After discussion, the motion was amended by a friendly amendment to the following: **The host club of the 2018 ISI Short Course Championships which will be held at the University of Iowa CRWC will reimburse ISI the amount of \$6,500. This reimbursement amount will be presented to Iowa City Eels and they will have the chance to host this meet to support their accepted bid. If this offer is not accepted, the opportunity for another club to accept this offer will be presented to a new bid meeting process for that meet.** Discussion included the acceptance that ISI will pay the entire rental fee for hosting this meet at the CRWC and the host club will then reimburse ISI \$6,500. A question asked was if ISI would be the organization that enters a contract with the University or would it be the host club? This was left unanswered, but if the contract is with the host club, the host club should send the bill to ISI once received so that ISI could pay it. **Amended motion was voted on and passed.**



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Phil discussed hosting a 2018 Swimposium in the fall of 2018. He is looking to form a task force to lead the planning of this event and is looking for nominees. His goal is to appoint members to this Task Force at the August ISI board meeting.

Motion presented by Bobby: **ISI will develop a Championship Meets Committee who will have the responsibility to negotiate agreements/contracts with facilities to run the following meets: ISI Short Course Championships, ISI Age Group Short Course Championships and ISI Long Course Championships. Additionally, starting in 2019, ISI will become the host organization of these three championship meets. Motion seconded.** During the discussion of this motion, it was pointed out that much work needs to be done before the board can consider voting on this motion. **Motion made by Curt to table this motion and have a task force created that will have the responsibility to fully develop this idea before having the board vote on it. Motion to table was seconded. Passed.** Phil now has the responsibility to develop this task force and will name its members during the August 2017 ISI board meeting

Bobby brought up a new business item not on the agenda. Dave Hapel requested that VAC be reassigned to the Iowa City Regional for this summer. Bobby noted that Dave has concerns about the method in which ISI communicated the Summer Regional assignments to clubs, complained that he learned of VAC assignment to the Des Moines Regional just recently, and had concerns in that the distance from Vinton to Des Moines was twice as long as the distance from Vinton to Iowa City. **Motion was made to reassign VAC to Iowa City. Seconded.** Both Greg (coach of the Des Moines host team) and Don (coach of the Iowa City host team) did not object to this when given the chance. During further discussion, it was pointed out that the Summer Regional assignments were posted in multiple places on the ISI website which is how ISI has always communicated team assignments. Additionally, it was pointed out that clubs often have to travel farther to a Regional meet in order to keep the participation numbers at these meets equal. Discussion ended and vote taken. **Motion passed.**

Other

Phil Barnes, who is at the National Championships, reported that USA Swimming will be presenting a major proposal at the National Convention. This proposal, if passed, will restructure the Board of Directors for USA Swimming with extensive changes. A link detailing this proposal will be available relatively soon. If this proposal passes, it will likely impact ISI and its governing structure.

Next Meeting: August 27, 2017 in Des Moines

Please forward reports and agenda items to Jamie prior to meeting.

Meeting will be slated to last half a day with a start time of “mid-day” and should conclude around 5:30 or 6:00 PM.



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Motion to conclude the Open Meeting and go into a Closed Meeting – Seconded and Passed.

During the closed meeting, Curt presented the ISI Employee Task Force report and its recommendations.

Motion made and seconded that the board proceed with hiring the second employee discussed. Motion passed. Curt will contact the individual discussed and make an offer.