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I. BACKGROUND AND PURPOSE. Section K of the Iowa Swimming, Inc. ("ISI") Policies and Procedures contains the specific rules of the ISI Championship Meets. The rules in Section K only apply to ISI Championship Meets. ISI Championship Meets must also follow the rules of Section I, to the extent they are not overridden by the specific rules in this Section K.

## II. GENERAL RULES FOR ALL ISI CHAMPIONSHIP MEETS.

- A. Number and name of The ISI Swimming Championship Meets. ISI will sanction the following LSCat least one short course and one long course championship meetsmeet during the 12-month period beginning September 1st and ending the following August 31<sup>st</sup>: three ISI Winter Regional Finals, the . Subject to approval by the ISI Age Group Short Course ChampionshipsBoard of Directors, the ISI Short Course Championships, two ISI Summer Regional Finals, and the ISI Long Course Championships. The Technical Planning Committee ("TPC") may change the number and the name of any LSC championship meets ISI Championship Meet as it deems necessary and appropriate.
- B. **General Rules for All ISI Championship Meets**. The following general rules apply to all ISI <u>championship meetsChampionship Meets</u>, unless otherwise modified by the rules for the specific championship meet.
  - 1. <u>Eligibility</u>. Only swimmers registered with ISI may compete in any of the ISI championship meets.
  - 2.1. <u>Timer/Official Allocation</u>. Clubs and unattached swimmers participating in any ISI Championship Meet must provide 50 percent of the timers and officials on a prorated basis according to number of entries.
  - 3.2. An ISI Sportsmanship-Spirit Award. An ISI Sportsmanship-Spirit Award will be awarded to one team at each ISI championship meet. A committee consisting one coach and one athlete from each team and the meet referee will select one recipient of the sportsmanship award at each ISI championship meet.
  - 4.3. <u>Programs. Heat Sheets. Session heat</u> sheets will be posted during the meet so they are available for review by athletes, coaches and spectators. Posting of the heat sheets shall be done in multiple locations throughout the <u>swimming</u> venue. Each team's coaching staff and each coach for an unattached swimmer will be supplied with a heat sheet for each session of the meet.
  - 5.4. Order of Events, Types of Meet, and Awards. For all TPC's Authority over ISI Championship Meets. Subject to approval by the Technical Planning Committee ISI Board of Directors, the TPC is responsible for planning all aspects of the meetall ISI Championship Meets including but not limited to: (a) the order and list of events; (b) the number of events that a swimmer may compete in during the meet; (c) determining whether any event or the meet as a whole is a timed/final event or meet or a prelim/final event; or meet; (d) the method in which qualifying time standards are determined; (e) determining individual and (drelay eligibility and participation requirements, and (f) determining the types of awards and when the awards will be

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presented. In formulating the ISI Championship Meets, the TPC shall mindful of the length of all meet sessions and shall make all reasonable efforts to have meet sessions start and end at reasonable times.

- a. The <u>Technical Planning Committee TPC</u> must set the order of events and the type of meet by January 31<sup>st</sup> of the calendar year of the Meet Bid Committee Meeting in which the meet calendar is being set.
- b. The Technical Planning Committee TPC and the Administrative Vice Chair will issuepublish a draft of the Meet Announcement for the following year's ISI Championship Meets no later than the last day of February of the calendar year of the Meet Bid Committee Meeting in which the meet calendarbid is setawarded.
- 6.5. <u>Sanctioning</u>. Any team which has been awarded the opportunity to host an ISI Championship Meet must submit the appropriate sanction fee by the first House of Delegates meeting that follows the Meet Bid Committee Meeting in which awarded the meet.
- 7.6. Wrap-Up. Following each ISI Championship Meet, the host Club will send one copy of the initial meet program to the ISI Administrative Office.
- C. General Meet Operations Rules for All Iowa Swimming Championship Meets. The following meet operations rules apply to all <u>Iowa swimming championship meets ISI</u>

  <u>Championship Meets</u>, unless otherwise modified by the rules for the specific championship meet.
  - 1. <u>Eligibility</u>. Swimmers must have achieved, or in the event of Regional Finals, not exceeded, the qualifying time standard in order to enter the meet. All swimmers, including relay only swimmers, must be entered into the meet before they may enter the water at the meet.

### 2.1. Seeding.

- a. All entry times will be matched to the USA Swimming database ("SWIMS"). Swimmers must enter at a time achieved within the previous 24 months prior to the start of the first ISI Championship Meet for that season.
- b.—Swimmers whose entry time does not match a time in SWIMS will be seeded at that swimmer's fastest available qualifying time.
- c.<u>b.</u> Swimmers who do not have an available qualifying time in SWIMS will be seeded at <u>or</u> the slowest nonconforming entry time. Swimmers at a Regional Finals meet will be seeded at a No Time ("NT").
- d.c. At the discretion of the meet referee, swimmers in the 1650 or 1500 free may be given the opportunity to down-seed.

## 3.2. Entry Deadlines.

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- a. The <u>regular</u> entry deadline will be noon of the <u>day which is seven daysMonday</u> <u>immediately</u> prior to the start of the meet.
- b.a. The meet Any entry deadline is extended or change to noon of the Monday prior to the start of the meet for swimmers who achieved qualifying times at an ISI Championship Meet contested after the entry deadline. If a swimmer has already reached the meet entry limit, but achieves a qualifying time in another event, the event may be swapped for an existing entry at no penalty to the swimmer received after this date and time shall be considered a late entry.
- e.b. If a swimmer makes a qualification time for an at an ISI Championship Meet that immediately precedes the ISI Championship meet at a Regional Finals meet, Meet in which the swimmer is entering the swimmer will be eligible to enter those events at the ISI Championship meet and up to two additional events where the swimmer has achieved an ISI Q the qualifying time standard. Swimmers must provide proof of times for events not available in SWIMS or these entries will be seeded at the lowest non-conforming entry time. These entries will not be considered late entries and will be charged the regular meet entry fee provided the entries are submitted before noon on the Monday following the Regional Finals meetimmediately prior to the start of the ISI Championship Meet in question.
- d.c. New or updated entries, regardless if they are individual or relay entries, received after noon on the initial entry deadline Monday immediately prior to the star of the meet will be entered treated as NTa late entry.
  - e.d. Entry changes will not be accepted by phone or fax.
- f.e. Regardless of the entry system used, a hardcopy of the entries, along with entry fees and financial sheet, must be received by the meet host no later than 15 minutes prior to the start of warmups of the first session in which the team has swimmers. Teams will not receive the Coach packet, deck passes, or relay cards until fees have been paid.
- 4.3. <u>Late Entries</u>. Late Entries will be accepted up to 15 minutes before the start of warm-ups for first session of the meet. Swimmers who late enter the meet will be required to provide proof of USA Swimming Registration in the Iowa LSC.
  - a. The swimmers shall be seeded according to their entry time if <u>their entries are</u> received by Noon of the <u>program has not been set for printing and if Monday immediately prior to the start of the ISI Championship Meet provided</u> proof of time has been provided.
  - b. In all other cases, late entries shall be seeded with the event's slowest non-conforming entry time and shall swim in heat one of the event or, if necessary, a zero heat shall be created if the program has been printed.

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- c. If names do not appear in team entry files or on team entry sheets submitted before the entry deadline, swimmers will need to provide proof of USA Swimming registration in the Iowa LSC to the Meet-Referee or his or her designee prior to competing in the meet.
  - d. All late entered relays will be seeded as NT.

## D. Fees for ISI Championship Meets.

- 1. <u>Entry Fees</u>. Entry Fees shall be set by the <u>Technical Planning Committee TPC</u>, with approval by the Board of Directors. The <u>Technical Planning Committee TPC</u> must set the entry fee by January 31<sup>st</sup> of the calendar year before the entry fees become effective. <u>The entry fees are currently:</u>
  - a. \$4.00 for individual events and \$8.00 for relays for Regional Final Meets; and
  - b. \$5.25 for individual events and \$10.50 for relays for all other ISI Championship Meets.
    - c. The late entry fee will be double the regular entry fee.
- 2. <u>Entry Fees for Outreach Members</u>. Outreach members of ISI may enter the maximum number of individual events for a total entry fee of \$5.00, which includes the swimmer's ISI swimmer splash fee and if charged, the swimmer's facility-use fee. The host club retains the entire entry fee for outreach swimmer; no splash fee is paid to ISI.
- 3. <u>ISI Swimmer Surcharge</u>. Except for outreach swimmers, the ISI Swimmer Surcharge of \$3.00 per swimmer shall be charged at all ISI Championship Meets.
- 4. <u>Facility Fee</u>. The meet host shall attach the ISI Facility Fee request Form (APP-31) with the sanction <u>requestapplication</u> if it desires to charge a facility fee for hosting the meet. The Facility Fee Request will be presented to the ISI Board of Directors for approval.
- 5. <u>Time Trials</u>. The entry fee for sanctioned Time Trials at any ISI Championship Meet shall be twice the event entry fee. Fees collected for time trials are retained by the host club.
- 6. Spectator Fees. Spectator entry fees may not be charged at any ISI Regional Finals. For all other ISI Championship Meets, the The host clubs may elect to charge a spectator fee of \$3.00 per session, \$5.00 for an all-day pass, and \$12.00 for an all-session pass. Children age twelve and younger shall not be charged a spectator fee.
- H. <u>III.</u> **ISI REGIONAL FINALS.** Regional Finals will be held twice a year; the first time is during the month of February and the second time is during the month of July.
- A. ISI Winter/Summer Regional Finals. The ISI Regional Finals: (a) serve as the winter and summer championship meet for all 8 & Under swimmers; and (b) a championship meet for

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swimmers ages nine and older who have not achieved an ISI Q time standard in all events and cannot participate in all events at either the ISI Age Group SHORT COURSE Championships, ISI Short Course Championships, or the ISI Swimming AND LONG COURSE Championships.

B. Specific Rules for Regional Finals. The following specific rules apply to all Regional Meets.

- 1. Type of Pool and Number of Regional Meets. Regional Finals are held in a short course pool. Each year there will be three Winter Regional Final meets and two Summer Regional Final meets. The meet bids committee will prioritize bids in an attempt to have host sites that are at least 60 miles apart. The Technical Planning Committee will determine team and unattached swimmer assignments in an effort to equalize meet entries and minimize travel.
  - 2. Meet Format. The Regional Final meets will follow the following meet format rules.
    - a. All individual and relays events are seeded and swum as timed finals.

#### b. Entries.

- i.For all individual events except events for 8 & Under, swimmers may only enter those events in which they have not met the ISI Q time standards, however see exception below, b.v. For all 8 & Under individual events, swimmers may enter all events regardless of entry time.
- ii.Swimmers who enter events in the 10 & Under, 11-12, 13-14 and 15 & Older age groups may enter four individual events a day plus relays. Swimmers ages 8 & Under may enter five individual events plus relays for the same day the 8 & Under session provided they do not enter any 10 & Under events that are competed on the same day.
- iii.Clubs may enter an unlimited number of relays in each event. For these relays, a swimmer who has met the ISI Q time standard for their age group prior to the start of the meet may not swim in that leg of a 200 relay, nor may a 13 & over swimmer who has met an ISI Q time standard in the 100 distance of Butterfly, Backstroke or Breaststroke swim in that leg of a 200 medley relay.
- iv. Seed times must be submitted for the length of the meet pool. NT entries will be accepted for both individual and relay events.

Swimmers who will age up between Regional Finals meet and the ISI-CHAMPIONSHIP Meet for their age group may enter the Regional Finals events in their current age group (corresponding to their age on the first day of the Regional Finals meet) even if they have an ISI Q time standard in the current group provided they do not have an ISI Q time standard in the new age group. These swimmers will not be eligible for awards at the Regional Finals. MEETS.

IV. ALL OTHER ISI CHAMPIONSHIP MEETS. All other ISI Championship meets are open to ISI registered swimmers and who have achieved an ISI Q time standard for the event being swum. Team scores shall be maintained, but unattached ISI registered swimmers meeting the eligibility requirement may participate in the meets.

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- A. **Programs**. In addition to the other requirements for a meet program, the program for the ISI Championship meets must list the ISI Q time standards and state records for all age groups and OpenSenior events. The programs for the following respective meets will also list the qualifying times for the:
  - 1. <u>ISI Short Course Championships</u> Central Zone Section 1 Short Course meet, and the following USA Swimming meets: the Futures Championships, Summer Junior National Championships, Summer US National Championships, and the US Open Championships (if applicable).
  - 2. <u>ISI Long Course Championships</u> The following USA Swimming meets: the Future Championships, Summer Junior National Championships, Winter Junior National Championships, Summer US National Championships, Winter US National Championships, US Open Championships (if applicable), and the US Olympic Trials (if applicable).
- B. **Coach Deck Passes**. Each teams participating in the meet will receive the greater of three deck passes for the team's coaches or one deck pass per 10 swimmers entered into the meet.
- C. **Missed Cut-Off Time Policy**. The ISI missed cut-off policy will be enforced at the ISI Age Group Short Course Championships, the ISI Short Course Championships, and the ISI Long Course Championships.
- D. **Relay Seed times**. Relay times entered for the meet prior to the initial meet entry deadline shall be either aggregate times based on athletes entered in the meet, a relay time achieved by the club within the past year extending back to previous year's ISI Championships or a NT.

#### E. Failure to Swim Penalties.

- 1. Failure to Swim in a Preliminary Heat. Swimmers who are entered into preliminary heats that do not intend to swim must scratch prior to the scratch deadline for the session or declare a false start to the deck referee prior to the start of the event. Failure to scratch or failure to declare a false start shall result in the swimmer being excluded from the next entered individual event.
- 2. <u>Failure to Swim in a Consolation or Final Heat</u>. Penalty for no show/no scratch at finals shall be disqualification from the meet or a \$50 fine payable to the host team. The fine will be imposed when a swimmer fails to show on the last night of the meet for which they are entered and is not signed up to swim an individual event for the rest of the meet. There are three exceptions to this rule:
  - a. Illness to the swimmer reported to the meet referee prior to warm-ups at the finals.
  - b. Cancellation of the meet due to inclement weather at the discretion of the meet referee.

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c. Circumstances beyond the control of the swimmer restricting the ability of the swimmer to attend the heat at the discretion of the meet referee.

F. Announcement of Names. During finals session of the ISI Championship Meets, the names of swimmer in the Bonus and Consolation finals shall be announced after the heats have started and swimmers are in the water. Swimmers for the championship or fastest heat shall be paraded to behind the blocks and their names and affiliations announced prior to the start of the final.