

Proposals for October 1, 2017 HOD Meeting

Proposal A – Bylaw Change (*Phil Barnes*)

Amend ISI Bylaws (specifically Sections 606.1, 606.7, 607.1 and 607.3) to standardize references to the Finance Vice-Chair position as an officer of the Corporation, head of the Finance Division and consistent duties within the Policies and Procedures.

Rationale:

Ensure consistency and clarity in the expectations and duties of the position.

Effectivity:

Immediately

606.1 Current Wording:

606.1 ELECTED OFFICERS AND COMMITTEE CHAIRS — The officers, and committee chairs and coordinators who shall be elected by the House of Delegates are:

- .1 General Chair
- .2 Administrative Vice-Chair
- .3 Senior Vice Chair
- .4 Age Group Vice Chair
- .5 Treasurer
- .6 Secretary
- .7 Technical Planning Chair

606.1 Proposed Wording:

606.1 ELECTED OFFICERS AND COMMITTEE CHAIRS — The officers, and committee chairs and coordinators who shall be elected by the House of Delegates are:

- .1 General Chair
- .2 Administrative Vice-Chair
- .3 Senior Vice Chair
- .4 Age Group Vice Chair
- .5 Finance Vice Chair**
- .6** Treasurer
- .7** Secretary
- .8** Technical Planning Chair

606.7 Current Wording:

606.7 DUTIES AND POWERS — The duties and powers of the officers and other Board Members shall be to attend and participate in all meetings of the House of Delegates and the Board of Directors and as follows: ...

.6 AGE GROUP VICE-CHAIR : The Age Group Vice-Chair shall chair and have general charge of the affairs and property of the Division that develops and conducts the age group swimming program of ISI.

.7 ATHLETE REPRESENTATIVES: The Athlete Representatives shall serve as the liaison between the athletes who are members of ISI and the Board of Directors and House of Delegates. The Senior Athlete Representatives shall co-chair the Athletes' Committee.

.8 COACH REPRESENTATIVES: The Coach Representatives shall serve as a liaison between the coaches who are members of ISI and the Board of Directors and House of Delegates. The Senior Coach Representative shall chair the Coaches' Committee.

606.7 Proposed Wording:

606.7 DUTIES AND POWERS — The duties and powers of the officers and other Board Members shall be to attend and participate in all meetings of the House of Delegates and the Board of Directors and as follows: ...

.6 AGE GROUP VICE-CHAIR : The Age Group Vice-Chair shall chair and have general charge of the affairs and property of the Division that develops and conducts the age group swimming program of ISI.

.7 FINANCE VICE-CHAIR: The Finance Vice-Chair is the chief financial officer of ISI. The Finance Vice-Chair shall Chair and have general charge of the affairs and property of the division that includes the Treasury function, the development and implementation of an investment program for ISI's working capital, funded reserves and endowment funds and the development and implementation of a marketing and fund-raising plan for ISI. The Finance Vice-Chair, with the assistance of the Budget and Finance Committee, shall prepare an annual budget for ISI's operations and present the budget for approval by the Board of Directors and the House of Delegates. In addition, the Finance Vice-Chair shall cause to be conducted the audit required pursuant to Section 608.5 and shall review, or shall cause the Audit Committee to review, the annual audit report and recommend acceptance and appropriate action, if any, with regard thereto by the Board of Directors and the House of Delegates. The Finance Vice-Chair is responsible for the adequacy of ISI's system of internal financial and accounting controls. The Finance Vice-Chair is the Chair of the Finance and Budget Committees and a member of the Personnel Committee. Together with the Treasurer, the Finance Vice-Chair is ultimately responsible for ISI's compliance with Section 608.4.

.8 ATHLETE REPRESENTATIVES: The Athlete Representatives shall serve as the liaison between the athletes who are members of ISI and the Board of Directors and House of Delegates. The Senior Athlete Representatives shall co-chair the Athletes' Committee.

.9 COACH REPRESENTATIVES: The Coach Representatives shall serve as a liaison between the coaches who are members of ISI and the Board of Directors and House of Delegates. The Senior Coach Representative shall chair the Coaches' Committee.

607.1 Current Wording:

607.1 DIVISIONAL ORGANIZATION AND JURISDICTIONS, STANDING COMMITTEES AND COORDINATORS - The six divisions of ISI shall each be chaired by a Vice-Chair, the Senior Athletes Representative, or the Senior Coaches Representative, whose respective powers, duties, jurisdiction and responsibilities are described in Section 606.7. Under each division Vice-Chair there are officers, committees, coordinators and direct responsibilities as follows: ...

.4 FINANCE DIVISION - Finance Vice-Chair - Treasurer

- Audit
- Budget
- Finance
- Marketing/Sponsorship
- Scholarship
- Swim-a-thon
- Tax
- Treasurer

607.1 Proposed Wording:

607.1 DIVISIONAL ORGANIZATION AND JURISDICTIONS, STANDING COMMITTEES AND COORDINATORS - The six divisions of ISI shall each be chaired by a Vice-Chair, the Senior Athletes Representative, or the Senior Coaches Representative, whose respective powers, duties, jurisdiction and responsibilities are described in Section 606.7. Under each division Vice-Chair there are officers, committees, coordinators and direct responsibilities as follows: ...

.4 FINANCE DIVISION - Finance Vice-Chair —~~Treasurer~~

- Audit
- Budget
- Finance
- Marketing/Sponsorship
- Scholarship
- Swim-a-thon
- Tax
- Treasurer

607.3 Current Wording:

607.3 MEMBERS AND EX-OFFICIO MEMBERS OF STANDING COMMITTEES - Except as otherwise provided in these Bylaws or by the Board of Directors, members of each standing committee shall be appointed by the General Chair with the advice and consent of the respective division Vice-Chair and the chair of the committee. Athlete members of each committee shall be appointed by the General Chair with the advice of the Senior Athlete Representatives. Athlete membership is required on all committees. Athlete membership shall amount to at least twenty percent (20%) of the voting membership of the committee. The athlete committee members shall meet the same requirements as those of Athlete Representative set forth in Section 604.1.3 and in Section 605.2. The division Vice-Chair shall be an ex-officio member (with voice and vote) of each standing committee within the respective division. The ex-officio members and other designated members of certain standing committees shall be as follows: ...

.2 AUDIT COMMITTEE - The members of the Audit Committee shall be the Finance/Scholarship Chair, who shall serve as chair, the Administrative Vice-Chair, the Senior Coach Representative, and a sufficient number of athletes so as to constitute at least twenty percent (20%) of the voting membership of the Committee.

.3 BUDGET COMMITTEE - The members of the Budget Committee shall be the General Chair, the Treasurer who shall serve as chair,, the Administrative Vice-Chair, Senior Vice-Chair, Administrative Vice-Chair, the Age Group Vice-Chair, the Senior Athlete Representative, the Senior Coach Representative, and a sufficient number of athletes so as to constitute at least twenty percent (20%) of the voting membership of the Committee.

607.3 Proposed Wording:

607.3 MEMBERS AND EX-OFFICIO MEMBERS OF STANDING COMMITTEES - Except as otherwise provided in these Bylaws or by the Board of Directors, members of each standing committee shall be appointed by the General Chair with the advice and consent of the respective division Vice-Chair and the chair of the committee. Athlete members of each committee shall be appointed by the General Chair with the advice of the Senior Athlete Representatives. Athlete membership is required on all committees. Athlete membership shall amount to at least twenty percent (20%) of the voting membership of the committee. The athlete committee members shall meet the same requirements as those of Athlete Representative set forth in Section 604.1.3 and in Section 605.2. The division Vice-Chair shall be an ex-officio member (with voice and vote) of each standing committee within the respective division. The ex-officio members and other designated members of certain standing committees shall be as follows: ...

.2 AUDIT COMMITTEE - The members of the Audit Committee shall be the Finance ~~Vice/Scholarship~~ Chair, who shall serve as chair, the Administrative Vice-Chair, the Senior Coach Representative, and a sufficient number of athletes so as to constitute at least twenty percent (20%) of the voting membership of the Committee.

.3 BUDGET COMMITTEE - The members of the Budget Committee shall be the General Chair, the ~~Finance Vice Chair Treasurer~~ who shall serve as chair, the Treasurer, the Administrative Vice-Chair, Senior Vice-Chair, the Senior Athlete Representative, the Senior Coach Representative, and a sufficient number of athletes so as to constitute at least twenty percent (20%) of the voting membership of the Committee.

Proposal B – Section G. II. B. Meet Committee (Curt Oppel)

~~B. Meet Committee – Meet host must have a meet committee consisting of referee, the meet director, coaches representative, an athlete representative, and a fifth person who must be a certified official to receive and act upon any administrative protest which should arise during the meet. Protest involving judgment decisions of deck officials are under the jurisdiction of the Meet Referee. In the event of a need for an emergency hearing of the ISI Review Section at an invitational, dual, etc., the Meet Committee shall serve.~~

Effective Date: Immediately.

Rational: This policy is redundant to ISI P & P I. VII.K. The deletion will insure there are no conflicts between the two sections of the IS P & P.

Proposal C Section I.VII. B. No. 6, Adjusting Meet Entry Fee for Outreach (Curt Oppel)

6. Entry Fees for Outreach Members. Outreach members of ISI and USA Swimming may enter the maximum number of individual events for a total entry fee of the ISI Swimmer Surcharge plus \$25.00. ~~This fee, which~~ includes the swimmer's ISI ~~Swimmer Surcharge splash fee~~ and if charged, the swimmer's facility-use fee.

Effective Date: Retroactively to September 1, 2017

Rational: Adjusts the Outreach swimmer entry fee to a floating fee that is tied to the ISI Swimmer Surcharge. This adjustment automatically adjusts the Outreach Swimmer Entry Fee to \$2 higher than the ISI Swimmer Surcharge.

Proposal D - Section I, VII. B.8 ISI Swimmer Surcharge (Curt Oppel)

8. ISI Swimmer Surcharge. Except for out-reach swimmers, the meet hosts shall collect the applicable an ISI Swimmer Surcharge from each athlete of \$3.00 per swimmer for all ISI sanctioned meets except for intra-squad meets. The ISI Swimmer Surcharge for Outreach Swimmers' participation will be waived for meet for outreach -members of ISI and USA Swimming. The Board of Directors and the House of Delegates shall determine the amount of the ISI Swimmer Surcharge through the annual budgetary processes.

Effective Date: Retroactively to September 1, 2017

Rational: Update the ISI P & P for the 2017 – 2018 Budget which raises the ISI Swimmer Surcharge and allows future changes to be proposed and approved through the ISI Budgetary Process. The ISI annual budgetary process requires an annual budget to be created and approved by the ISI Board and then approved by the ISI House of Delegates.

Proposal E - Revises ISI P & P Section K – Part One *(Curt Oppel)*

See Attached

Rational: Delegates full responsibility for planning the ISI Championship Meets to the ISI Technical Planning Committee.

Effective Date: Retroactive to September 1, 2017

Proposal F - Revise ISI P & P Section K – Part Two *(Curt Oppel)*

See Attached

Rational: Eliminates the ISI Regional Final Meets and sets some specific rules for the ISI Championship Meets.

Effective Date: Retroactive to September 1, 2017

Proposal G - Section I MEET OPERATIONS RULES *(Eric Crawford)*

VIII. SWIM SUIT POLICY

Swimmers ages ten years old and younger shall not compete in “Tech” suits during ISI sanctioned competitions.

1. A list of the restricted suits that swimmers ten years old and younger shall not wear while competing in an ISI sanctioned competition shall be posted and maintained on the ISI website.

2. The Technical Planning Committee shall revise and update the list of restricted suits as needed.

The following swimwear policy statement shall be added to all meet announcements for ISI sanctioned competitions:

SWIMWEAR: Swimmers ages ten and younger shall not compete while wearing "Tech" suits, even when competing in Senior or Open events or Time Trials. A list of suits that are considered to be "Tech" suits is posted on the ISI website.

~~VIII.~~ IX. POST COMPETITIVE WRAP UP

~~IX.~~ X. PENALTIES

Proposal H – Updated 2017-2018 and Quad Budget Proposal *(Phil Barnes)*

See Attachment