



ISI Board Minutes

Sunday, August 25, 2019 – 12:00 pm

Roll Call/Attendance

Board Members:

Present: Ethan Johnston, Travis Albang, Don Spellman, Tanja Avant, Bobby Kelley, Brian Ruffles, Dylan Moffatt, Nick Cavanah, Sophie Lenzer, Jamie Langner, Jennie Hedrick-Rosenberg, Dan Lake, Michael Peterson, *Phil Barnes, Chrissy Beagle, and Jen Matthews*

Absent: Doug Kolsrud*, Serena Brizard*, Allison Fellner*, Kerry Carleton, Eric Crawford, Julie Slater, Nick Lakin*, *Anya Koenigsfeld*, Bailey Klinkhammer, Trinity Sadecky*, Izaak Hajek & Adam Feilmeyer*

Open Positions not present: Safe Sport (Greg Temple's resignation), Officials Chair (Curtis Witt's resignation) and Junior Coaches Representative (Bill Wadley's resignation)

Others Present: Marie Koenigsfeld, Andrea Kelley, Curt Oppel and Kirsten Oppel

** Waiver for absence was granted
Italicized - Non-Voting board members*

Minutes from previous meeting

February 23, 2019 ISI Board Meeting Minutes

A motion was made to approve the February 23, 2019 board minutes as presented. Motion made by Tanja Avant. Seconded by Jamie Langner. No discussion. **Motion carried.**

July 10, 2019 ISI Board Meeting Minutes

A motion was made to approve the February 23, 2019 board minutes as presented. Motion made by Jamie Langner. Seconded by Brian Ruffles. No discussion. **Motion carried.**

Officer's Reports

General Chair:

Ethan Johnston reminded board members of the need for them to attend meetings, and when they cannot, let him know about their absences before regularly schedule board members are held.

Ethan thanked Jennifer Matthews, Marie Koenigsfeld, Don Spellman and all the volunteers that helped with moving venues for the ISI Long Course Championship meet. He offered a special thanks to the Iowa City Parks and Recreation Department for their assistance with helping ISI host this meet at Mercer Pool. He also thanked Lane 4 Aquatics, the host team of this meet, for their assistance with the change of venue.

Admin Vice Chair Report:

Travis Albang reported that sanctioning was working well. The sanction committee has kept up in a timely manner with the sanctioning request.

Senior Vice Chair's Report:

Incoming Senior Chair, Michael Peterson, presented goals that he has set for this upcoming year while working as Senior Chair Vice Chair. The goals presented were:

1. Work to guarantee top facilities for ISI Senior swimmers
2. Work to create a Junior National Mid Iowa Training Group looking to hold LSC camps/workouts and have access to long course pool time



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More details were provided with this concept: A qualifying time would be developed like possibly each athlete having a Junior National time. The camps would be held on multiple sites throughout the LSC and bring the LSC's top athletes with their coaches together to train and learn.

3. Work with the Age Group Chair promoting the Age Group Zone meet
4. Work with the Zone to change the winter Sectional meet to short course yards instead of always having it held in a long course meters pool every year

Age Group Vice Chair's Report:

Tanja Avant year in review report included the following:

- Team Iowa banners have been made and displayed during the year's All Star and Zone meets.
- Team Iowa is now sponsored by Arena. This helped individuals on Team Iowa feel and "act" like a team.
- Team Travel for Age Group Zones was successfully brought back. Many positive comments were received supporting this.
- At the Mid-west All Star meet, ISI had 60 swimmers in attendance. Athletes did not choose the events they would swim this year; coaches and team administrators selected events. With this change, Tanja felt ISI developed a more competitive line-up for this year's All-Star meet.
- Six swimmers from ISI participated in the Multicultural Zone meet.
- At the Zone Open Water Championships, 25 athletes from ISI competed.
- At the Central Zone Age Group Championships, ISI had 41 swimmers who competed.

Tanja explained that with the Age Group Zone meet, ISI's participation numbers were around half of last year's numbers. She attributed this to a number of factors that included the distance for travel to the meet's location, the fact that Futures was being held in Des Moines during the same weekend as the Zone meet and the re-introduction of ISI team travel. She feels that this number will go up during future years. Tanja discussed her disappointment of the LSC participation at the MultiCultural Zone Meet along with the conduct of the meet by meet hosts. With the significant costs to the LSC for the meet she spoke of discontinuing this Zone Meet.

Finance Chair Report:

Phil Barnes, incoming Finance Chair, presented goals for the Finance Committee. He plans to lead a financial review of the LSC. He has recruited Art Dinkin to help with this. Nick Cavanah offered to be the athlete representative for this project and will help with the LSC's Financial Review.

During the Financial Review, Phil stated that he will not only look to review the LSC's revenues and expenditures, but he will also look at the timing of when revenues are received. Specifically, he wants to track the timing of when host clubs are submitting payments for the ISI Splash Fees they collect when they host swim meets. He reported that he feels these have been lagging.

Treasurer's Report:

Phil Barnes presented this report since Doug Kolsrud was not present. He reported that he currently felt the LSC was in a good position financially for the fiscal year, but cautioned that August is difficult month to forecast with little revenues expected to be received and many expenditures going out. He will have a much more detailed report during the November board meeting. By then the 2018-2019 fiscal year's books will have been closed and the end of the year financial reports will be available.

Bobby asked a question asked about Team Iowa Team Travel expenditures and the cost for team travel. Tanja reported that the amount charged for Team Travel to each athlete was \$512. She explained that team administrators decided not to collect payments for Team Travel from the early before the trip. They decided it was best to wait until the trip



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was completed to collect payments because they wanted to make sure that all the cost were included. Although almost all families have paid back the LSC for their athlete's share of the team travel cost, the LSC was currently waiting on three families to submit payments leaving the LSC with around \$1,500 in accounts receivable with Zone travel expenses.

Technical Planning Chair's Report:

Brian Ruffles reported that the Technical Planning Committee will have a meeting during the upcoming week. At the meeting, the committee will discuss changes to Q times and the LSC's championship meets. Brian also reported that he is working with Eric Follmuth with his transition to the serving the LSC as its Technical Planning Chair.

Eric reported that he has been working on recruiting members to the 2019-2020 Technical Planning Committee. He has already has many individuals who have committed to help with this. Phil Barnes requested that Eric, along with all of the LSC committee leaders, publish on the ISI website the names of the committee's members and publish the dates of that each committee plans to hold meetings annually during the year.

ISI Membership Chair and Office Report

Jennifer Matthews reported that for the 2018-2019 year, the LSC's athlete membership was down 3 percent and the non-athlete membership was up 3 percent.

She also reviewed changes with requirements for USA Swimming non-athlete memberships. All non-athlete members now must have a concussion training certification as well as complete annually a review USADA rules.

Marie Koenigsfeld presented a Power Point presentation explaining the impact of the newly adopted LSC bylaws. With these, a governance committee will be developed. The nominating committee, which no longer exist once the adopted bylaws go into effect January 1, 2020, was tasked with recruiting candidates for this committee for the Governance's committee's elections that will be held at the 2019 Fall HOD meeting in October. The size of the Governance committee will be set by the board during New Business.

Diversity and Inclusion Committee

Chrissy Beagle presented this committee's report. She encouraged clubs to complete the survey recently from this committee.

Chrissy reported that the Diversity and Inclusion committee would like ISI to place a bid to host the Multi-Cultural camp during June of 2020. The committee needs the LSC financial backing. She reported that the camp expenses in past years were around \$7,000 and much of this was recovered with the fees received by the camp participants. This discussion was moved to New Business.

Chrissy also reported that the D&I committee would like to see a policy developed and funds set aside to subsidize travel expenses for Outreach swimmers to participate with Iowa's Team Travel to Age Group Zones. No action was done with this.

Advice and Consent

Appointment of Safe Sport Chair, Official Chair and Junior Athlete Representatives to the ISI Board of Directors

Ethan Johnson recommended that Jennifer Matthews serve as the LSC's Safe Sport Chair, filling the vacancy due to Greg Temple's resignation, and Phil Barnes to serve as the LSC's Officials Chair, filling the vacancy due to Curtis Witt's resignation. The board gave its consent as there were no objections.



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Ethan also recommend Jordon Kloth and Benson Redfern to fill the vacant Junior Athlete Representative positions. Elections were not held at the Long Course Championship meet when these positions should have been elected by the athletes as no nominations were received by the ISI Office. The board gave its consent as there were no objections.

New Business

ISI Championship Meets Standing Committee

Motion was made to dissolve the ISI Policies and Procedures standing committee. Motion made by Bobby Kelley. Seconded by Michael Peterson. As Marie explained, with the adoption of the updated LSC Bylaws, the Governance Committee will be responsible for reviewing the LSC's Policies and Procedures. As such, this standing committee is no longer needed. Curt Oppel, this standing committee's chairperson, agreed with this assessment. Discussion concluded. **Motion carried.**

ISI Championship Meets Standing Committee

Motion was made to dissolve the ISI Championship Meets standing committee. Motion made by Brian Ruffles. Seconded by Jamie Langner. Brian explained that when this committee was developed for two purposes.

- One was to have the LSC lead the way in finding sites for hosting the ISI Short Course Age Group Championships, ISI Short Course Championships and ISI Long Course Championships meets. Brian let the board know that Marie Koenigsfeld, as one of the standing committee's members, organized this and made contact with facility managers throughout the LSC to find locations to hold these meets. He does not feel this standing committee needs to exist in order for her to continue doing this.
- The second reason for establishing this standing committee was to investigate the possibility of the LSC becoming the host of these three meets. This was researched and it was decided by the committee and HOD that LSC should not go that direction.

Since both of the tasks for this committee have been completed, Brian recommended the standing committee be dissolved. Discussion concluded. **Motion carried.**

Waivers of Sanctioning Fines

Motion made to suspend fines for the following meets.

- **CRAA Long Course Kickoff – Change of date and venue**
- **DASH Spring Pentathlon – Change of venue**
- **DASH Spring Into Summer – Change of venue**
- **DSMY Last Chance Qualifier – Meet cancellation**
- **RIP H2Opener – Addition of Friday session**

Motion made by Travis Albang. Seconded by Don Spellman. Travis reported that both he and Don Spellman, the LSC's Senior Vice Chair recommended the suspension of fines for changes made with their bids. There was not any discussion. **Motion carried.**

ISI Annual Awards Presentations

Jennifer Matthews updated the board with plans for presenting ISI's annual awards now that a Spring Awards Banquet will not be held due to budget cuts. No motions were made, but there was discussion. Jennifer proposed having these awards presentations done at the ISI Long Course Championships. However, there was support for presenting some of the awards at the Short Course meets as well. Additionally, it was pointed out that since these meets are hosted by individual clubs, not the LSC, that the office will need to work with meet hosts with the logistics with these presentations.



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Ethan Johnston asked the office to be ready to present an update with the planning of these presentations during the November ISI Board Meeting.

2020 Diversity and Inclusion Camp Bid

A motion was made for ISI to place a bid to host the 2020 Diversity and Inclusion Camp. Motion made by Brian Ruffles. Seconded by Jamie Langner. Chrissy Beagle discussed this explaining the D&I committee's desire to host this camp in Iowa. Concerns were shared with lack of details regarding organizational planning and the need for this camps to have the LSC's financial support. Bobby Kelley called the question and discussion ended. **Motion failed.**

Setting of locations, dates and times for the ISI Board of Directors regularly scheduled meetings for 2019-2020

A motion was made to adopt the following dates, times and locations for ISI to hold its regularly scheduled Board meetings during the 2019-2020 fiscal year. There dates, times and locations are:

- **November 5, 2019 – 8:30 PM Conference Call option only**
- **December 17, 2019 – 8:30 PM Conference Call option only**
- **January 14, 2020 – 8:30 PM Conference Call option only**
- **February 29, 2020 – 2:00 PM Iowa City – In-person & Conference Call options**
- **April 28, 2020 – 8:30 PM Conference Call option only**
- **August 23, 2020 – 2:00 PM – Linn-Mar Aquatic Center – In person option only**

Motion made by Done Spellman. Seconded by Michael Peterson. **Motion Carried**

ISI Rental Fees for the 2019 ISI Long Course Championships

A motion was made to include the rental fees for tents and fans used during the 2019 Long Course Championships at Mercer Park pool with the rental fees for use of that facility. With the passing of this motion, Lane 4 will be required to reimburse the LSC half the cost of the tents and fans rental fees. Motion made by Bobby Kelley.

Seconded by Michael Peterson. When the meet was moved from the University of Iowa to Mercer, the need for fans and tents was created. As such, these expenses should be part of the cost of running the meet at Mercer. However, it was pointed out how Lane Four worked with the LSC to move this meet. As a part of the change in venue, Lane Four agreed not the charge spectator fees. The loss of revenues to Lane Four with this decision was significant. Discussion ended. **Motion failed.**

With the failure of this motion, the rental fees for the fans and tents will be paid independently by the LSC.

Governance Committee

A motion was made for the Governance Committee to be a total of five people, with one non-athlete member and four non-athlete members. For the four non-athlete members, at most two of these may be current LSC's board members.

Motion made by Bobby Kelley. Seconded by Brian Ruffles. **Motion carried.**

Close

A motion was made to close the meeting. Motion made by Tanja Advent. Seconded by Michael Peterson. **Motion carried.**

Board Meeting Schedule for the 2019-2020 ISI fiscal year:

8:30 PM Tuesday, November 5, 2019 Conference Call Option only



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8:30 PM Tuesday, December 17, 2019	Conference Call Option only
8:30 PM Tuesday, January 14, 2020	Conference Call Option only
2:00 PM Saturday, February 29, 2020	In-Peron and Conference Call options
8:30 PM Tuesday, April 26, 2020	Conference Call Option only
2:00 PM Sunday, August 23, 2020	Linn-Mar Aquatic Center – In-person option only