



IASI Board Meeting Minutes

August 23, 2020 Zoom Meeting

Roll call/Attendance

Board Members:

Present: Bobby Kelley, Travis Albang, Tanja Avant, Susan Repko, Brian Ruffles, Phil Barnes, Adam Feilmeyer, Anya Koenigsfeld, Mikayla Kloth, Eric Crawford, Jennie Hedrick-Rosenberg, Dan Lake, Jordan Kloth**, Parker Craw**, Jennifer Matthews**

***Non-voting Board-members*

Absent: Doug Kolsrud***, Michael Peterson***

****Waiver for absence was granted*

Others Present: Marie Koenigsfeld, Scott Cameron, Kirstin Oppel, Laura Shinkunas, Frank Feilmeyer, Melissa Woltz, Chrissie Beagle, Lily Ostermeier, Loretta Ostermeier, Frankie Hanson, John VanMeter, James Davis

Minutes from previous meetings

April 28, 2020 IASI Board Meeting Minutes

A motion was made to approve the minutes as presented. Motion made by Tanja Avant.
Seconded by Dan Lake. No discussion. **Motion carried.**

May 12, 2020 IASI Board Special Meeting Minutes

A motion was made to approve the minutes as presented. Motion made by Tanja Avant.
Seconded by Dan Lake. No discussion. **Motion carried.**

June 10, 2020 IASI Board Special Meeting Minutes

A motion was made to approve the minutes as presented. Motion made by Tanja Avant.
Seconded by Brian Ruffles. No discussion. **Motion carried.**

July 1, 2020 IASI Board Special Meeting Minutes

A motion was made to approve the minutes as presented. Motion made by Tanja Avant.
Seconded by Eric Crawford. No discussion. **Motion carried.**

Officers' Reports

General Chair:

The LSC'S Mission Statement, Vision Statement, and Core Values were reviewed. All Board members should know and understand these statements and use them to guide decision making:

IASI mission statement: **IASI supports swimmers, clubs, officials, parents and volunteers by providing resources for excellence**

IASI Vision Statement: **Striving for excellence in swimming**

IASI Core Values: **Athlete Centered, Inclusive, Dedicated, Ethical**

Bobby reminded all board members that their *Statement of Principles on Ethical Behavior and Conflict of Interest* must be submitted at the beginning of each fiscal year. Please read, sign, and return these forms to Susan Repko (susan.repko@iaswim.org) by the end of September.

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Bobby asked each committee chair to schedule their quarterly meetings and report these dates to the IASI Office for posting on the LSC's website by the end of September. Each committee should also provide the name of their chair and a list of their members. Per IASA bylaws 7.3, Bobby will work with committee and division chairs to appoint additional members as needed.

Since the implementation of the new bylaws, IASI has no policy regarding structure, duties, and responsibilities of committees. Bobby asked the Governance Committee to create a policy to clarify who is in each committee, what the committee is responsible for, and under which division the committee would fall. Frank Feilmeyer asked each committee chair to define the goals and objectives of their committees and submit this information to him. Phil Barnes will find and submit the board organizational chart used in the past.

The roles and responsibilities of the office staff have changed since they were hired. Bobby asked the Governance Committee to take the lead in providing staff evaluations and a review of staff job descriptions. This should take place annually in September.

All board members who are retaining their current positions should perform a self-review of the work they did for IASI. Bobby will set up a time between now and the end of September to meet with each board member to go over those reviews and set goals for the coming year.

Bobby asked the board to continue looking for ways to assist our members as we continue to fight the Covid-19 pandemic. Pool space continues to be a challenge as the summer season ends and outdoor pools close.

In response to the University of Iowa's decision to cut their swimming and diving program, Bobby reminded the Board that any personal statements that they make regarding this decision should not contain a reference to their position on IASI's board. IASI needs to have a singular and professional voice when addressing this decision.

Admin Vice Chair:

Travis reported that sanctions are being submitted and processed following current USA Swimming guidelines.

Finance Vice Chair:

Phil reported that July financials have not yet been reconciled due to power and internet outages following the storms. July statements will be submitted with August statements. 15 IASI teams received Round 2 grants from USA Swimming. IASI provided matching funds of 19% of the amount received from USA Swimming. The Audit Committee is working on an audit of IASI finances with the goal to finish by the end of September.

Senior Vice Chair:

Excused absence

Age Group Vice Chair:

Tanja reported that with sanctions limited to competition within the LSC, planning has been difficult. The All Stars meet is currently scheduled to be held at Wellmark YMCA in January

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2021, but there is some uncertainty as to whether this will take place due to the pandemic. Discussion was held as to whether this could be held as a virtual meet.

Senior Athlete Chair:

Anya reported that swimmers are excited to be back in the water. They are trying to keep up the swimmers spirits with all the uncertainties and difficulties caused by the pandemic.

Safe Sport Chair:

The Safe Sport report has been posted on the IASI website. Safe Sport currently has two main objectives: 1) Improve visibility of Safe Sport education and resources within the LSC, 2) Support the USA Swimming objective to increase local level engagement. Jen reported that the Safe Sport tables set up at spring Champs meets were well-visited. IASI currently has 12 teams that are Safe Sport Certified. This is 35% of the teams in the LSC and ranks us at 7th out of all the LSC's.

Officials Chair:

Phil reported that the IASI Officials Committee will be hosting a virtual officials conference on September 12th and September 19th. Presenters are in place and registrations are coming in from both within and outside of our LSC.

All sanctioned meets since sanctioning has resumed have had ample official coverage. A provisional official certification has been introduced by USA Swimming to aid in meet coverage, but does not seem to be necessary in our LSC.

There are some changes coming to Open Water Sanctioning and the number of officials required to run a sanctioned meet, but this should not have any effect on our LSC.

Coaches Report:

Brian reported that USA Swimming is putting together a virtual meet program which will start in September. More info to come.

Registration Report:

The registration report is posted on the IASI website. Jen reminded coaches to communicate to their teams about OutReach registration. Please reach out to Jen with any questions.

Office Report:

Marie reported that 9 meets have been sanctioned since the end of July allowing 18 clubs and 651 IASI athletes to participate.

USA Swimming Convention will be virtual this year. Any voting members of the USA Swimming HOD who are not planning to attend need to let Marie know ASAP so that those votes can be reassigned.

LSC Leadership Meetings conducted by USA Swimming have been happening regularly. Minutes from these meetings are posted on the IASI website. Of note from the last meeting: Zoom licenses will cost individual clubs who choose to use this service \$120 through USA Swimming starting in 2021. Also, the 2020 Virtual LSC Governance Series is available to anyone who would like to attend. These are also recorded for access at a later date.

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New Business

Amend IASI Policy Section I.V.C.

C. Review of Meet Announcement. The Admin. Vice Chair or the Sanction Committee will review the meet announcement and return it to the meet director and referee named in the meet announcement with any necessary changes. The sanction number will be issued once the meet announcement is approved, the meet sanction application is submitted to the ISI Administrative Office and the sanction fee has been paid to ISI. NO MEET ANNOUNCEMENTS CAN BE DISTRIBUTED UNTIL A SANCTION NUMBER HAS BEEN ISSUED FOR THE MEET. A fine may be assessed against the meet host if the meet announcement is distributed before the sanction number is issued.

The following fines and suspensions will be imposed when clubs violate this policy:

- **First offense: Written warning**
- **Second offense within a five year period: \$300.00 fine**
- **Additional offenses within a five year period: \$600.00 fine per violation and six month suspension from receiving meet sanctions**

Motion was made to add specific fines to the IASI policy on Review of Meet Announcement.

Motion made by Brian Ruffles. Seconded by Travis Albang. Discussion ensued regarding lack of notice before meeting. Motion was made to table until the next board meeting to allow time to review the proposal. Motion made by Phil Barnes and seconded by Tanja Avant. **Motion to table until the next board meeting was carried.**

Set dates for IASI board meetings for the 2020-2021 fiscal year.

Dates, times and locations were proposed for the six regularly scheduled board meetings for 2020-2021. A motion was made by Phil Barnes to accept the dates as proposed. Seconded by Brian Ruffles. Discussion was held about the proposed date of January 17th which is the last day of the scheduled All Star Meet. A friendly amendment was made by Tanja Avant to change that date to January 31st. Friendly amendment was accepted. **Motion to accept schedule as proposed with amended date carried. The six dates for the 2020-2021 IASI regularly scheduled board meetings will be:**

- 2:00 PM on Sunday, September 20 - Virtual Meeting
 - Note: 2020 IASI Fall HOD meeting will be on Sunday, October 4
- 6:00 PM on Sunday, December 6 - Virtual Meeting
- 7:00 PM on Sunday, January 31 - Virtual Meeting
- 2:00 PM on Saturday, February 27 - In person meeting at IASI Short Course Championships
 - Note: 2021 Bids Meeting will be held on April 11, 2021 - Time and location to be set by Jennie
- 2:00 PM on Sunday, April 18 - Virtual Meeting
 - Note: 2021 IASI Spring HOD meeting will be held on Sunday, April 25
- 2:00 PM on Sunday, August 29 - In-person Meeting at Linn-Mar Aquatic Center

Proposal to hold the Fall HOD meeting as a virtual meeting

Due to the COVID-19 pandemic, it was proposed that the 2020 Fall HOD meeting for Iowa Swimming, which is already scheduled to be held on Sunday, October 4, will be held virtually via Zoom with a start time of 2:00 PM. Motion was made by Tanja Avant to accept the proposal as presented. Seconded by Phil Barnes. No discussion. **Motion carried.**

Response to the University of Iowa's decision to cut their Swimming and Diving Program

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Proposal was made to authorize the General Chair, Bobby Kelley, to work with the Governance Chair, Frank Feilmeyer, to draft a response letter from IASI about the University's decision to drop Swimming and Diving. Motion was made by Dan Lake. Seconded by Brian Ruffles. Discussion clarified that the letter would come from the General Chair rather than the IASI Board. The goal of the letter would be to 1) inform the University of the importance of this program to our state, 2) ask the University to reconsider their decision, and 3) issue an official response from IASI. **Motion carried.**

Thank you to all of our outgoing Board members for your years of service in leading our LSC.

Adjournment

A motion was made to adjourn the meeting. Motion made by Tanja Avant. Seconded by Brian Ruffles. Motion carried. The meeting was adjourned at 3:31 PM.

Board Meeting Schedule for the 2020-2021 IASI fiscal year:

2:00 PM Sunday, September 20	Virtual Meeting
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7:00 PM Sunday, January 31	Virtual Meeting
2:00 PM Saturday, February 27	In person meeting at IASI Short Course Championships
2:00 PM Sunday, April 18	Virtual Meeting
2:00 PM Sunday, August 29	In-person Meeting at Linn-Mar Aquatic Center