



IASI Board Meeting Minutes

October 9, 2022 7:00 pm Zoom Meeting

Roll call/Attendance

Board Members:

Present: Bobby Kelley, Art Dinkin, Jackson Leonard, Melissa Woltz, Susan Repko, Phil Barnes, Jordon Kloth, Mikayla Kloth, Olivia Frantum, Jen Matthews**

***Non-voting Board-members*

Absent: Doug Kolsrud, Don Spellman***

****Waiver for absence was granted*

Others Present: Marie Koenigsfeld, Andrea Kelley, Thad Gunther

Meeting was called to order at 7:00 pm. Quorum was present.

Minutes from previous meetings

August 28, 2022 IASI Board Meeting Minutes

A motion was made to approve the minutes as presented. Motion made by Art Dinkin.

Seconded by Melissa Woltz. **Motion carried.**

Membership Comments and Concerns

Andrea Kelley expressed concerns about the difficulties in getting officials on deck to staff swim meets. She asked the board to consider what else can be done to recruit new officials.

Officers' Reports

General Chair - Bobby Kelley:

The Athlete BOD concern has been resolved and is now in compliance with USA Swimming. Jackson Leonard has been appointed as SRVC and has resigned as Junior Coach's rep. The Coach's committee will appoint a new Junior rep at their meeting in December. Committee chairs should send a list of their members to Marie Koenigsfeld. Conflict of Interest forms need to be signed by all board members annually and sent to Susan Repko.

Admin Vice Chair - Art Dinkin:

The Personnel Committee completed employee job descriptions and are now working on an employee manual, performing a compensation analysis, and creating a system for performance evaluations. The Sanctioning Committee is working on creating a full (pre- and post-meet) timeline for meet directors as well as a new meet director's handbook. They are also working on a fill-in-the-blank template for meet invites.

Finance Vice Chair - Phil Barnes:

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Current finances are in line with the budget after close-out at the end of September. Income was down about \$8000 compared to last year at this time. (Last year the LSC received a \$6000 grant from USA Swimming.) Expenses are up by about \$800 compared to last year at this time due to increased office work to accommodate the roll out of SWIMS 3.0. The full quarterly report will be available at the next BOD meeting.

Senior Vice Chair - Jackson Leonard:

Nothing new to report at this time.

Age Group Vice Chair - Melissa Woltz:

Nothing new to report at this time.

Athlete Chair - Jordon Kloth:

Nothing new to report at this time.

Coaches Chair - Andy Pym:

Not present

Safe Sport Chair - Jen Matthews:

The Safesport QCS (Quality Control System) is currently on hold and needs further clarification.

Officials Chair - Phil Barnes:

The Official's Committee will be discussing how to encourage new officials and how to get currently certified officials on deck.

Governance Committee - Frank Feilmeyer:

Not present.

Technical Planning Committee - Ben Colin:

Not present.

Diversity and Inclusion - Don Spellman:

Not present.

Registration - Jen Matthews:

There have been some growing pains with the roll-out of SWIMS 3.0, but things are getting better. Club registrars should reach out with any questions.

The athlete transfer time has been changed from 120 days to 60 days. Athletes currently waiting on the 120 day window who have passed the 60 day wait will be transferred immediately.



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5 clubs have renewed their club membership. Clubs must have all listed Board members registered as USA Swimming members or they will not be allowed to renew.
The first payment of LSC registration fees was received on October 7th.
New coach education is currently available on the hub.

IASI Office - Marie Koenigsfeld:

Conflict of Interest forms have been sent out and can be signed online. Please return those to Susan Repko.

A spreadsheet with a list of Committee members will be sent to all Vice Chairs. It is vital that this information be updated so that IASI members know who to reach out to with questions. Marie will be on vacation from 10/13-10/17.

Results and times are being uploaded to SWIMS 3.0. There is a learning curve, so please be patient.

There are two bylaw changes that are required by USA Swimming:

- Article 4: All HOD delegates are required to be registered members of USA Swimming,
- Article 6: All elected officials of the BOD must be members of USA Swimming and IASI.

Old Business

The dates were set for a BOD workshop with USA Swimming's Ellery Parish on Friday, April 28th and Saturday, April 29th. Jackson Leonard stated that the CRWC was available for this workshop. A motion was made by Melissa Woltz to hold the workshop at the CRWC in Iowa City. Seconded by Susan Repko. **Motion carried.**

New Business

Proposal to update Section I:

IV. Meet Announcements

D. **IASI Meet Announcement Requirements.** To receive a sanction number, all meet announcements must conform to all rules and regulations of USA Swimming and the following additional IASI policies and procedures:

1. Required Statements. The meet announcement must contain the following statements:

a. "Held under the sanction of USA Swimming and Iowa Swimming, Inc.
(IASI)."

b. "It is understood and agreed that USA Swimming and IASI shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event."

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c. "Current USA Swimming **technical and administrative rules as well as** IASI policies and procedures will govern this meet."

d. "Deck Changes are prohibited."

e. "All swimmers must be members of USA Swimming. The meet host will notify teams if they have entered swimmers whose membership can not be verified through pre-meet reconciliation. Those swimmers must prove membership to the meet host by either (i) showing the athlete's member card from the USA Swimming mobile app or website, or (ii) demonstrating that the athlete appears on a current club roster report produced from SWIMS 3.0. Screenshots of the athlete's member card is NOT acceptable proof of membership. Any swimmer who fails to prove membership no later than 10 minutes prior to warm ups for the first session in which they are entered to compete will not be permitted to compete, forfeits their entry fees, and will be administratively disqualified from the entire meet."

VII. Specific Meet Operating Rules

F. **Verification of Members.** The meet host must verify that all athletes, coaches, and officials participating in the meet are members of USA Swimming. ~~All member identification numbers must include 14 characters. The first six numbers of the member's USA identification number are the member's date of birth, the first three letters of the athlete's name are next, the athlete's middle initial, and the first four digits of the athlete's last name. For example 022953johssamp.~~

1. Pre-Meet Reconciliation. As soon as possible after the entry deadline has closed, but no later than the Tuesday before the start of a weekend meet, the meet host must:

a. Send a Meet Manager Backup file to the IASI Administrative Office. Upon receipt, the IASI Administrative Office will check the athlete entry information with SWIMS and notify ~~the meet host~~ **clubs** of any athletes not properly registered with USA Swimming. **24 hours prior to the start of the meet, the IASI Office will notify the meet host and the Meet Referee of any remaining unregistered athletes.** The meet host must **then** work with clubs **of these remaining unregistered athletes** ~~participating~~ **entered** in the meet to correct



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the registration discrepancies or the athletes will not be permitted to swim in the meet. Times achieved at the meet will not be entered into SWIMS until all registration discrepancies are corrected.

b. For hosts NOT using Meet Manager or other compatible software, the meet host club notify the IASI Administrative Office after the entry deadline and indicate which teams will be participating in the meet. The IASI Administrative Office will send a listing of registered athletes for all participating teams. The meet host must verify all athletes or make other arrangements with the IASI Administrative Office to verify the athletes.

~~c. No USA Swimming registrations will be accepted at any IASI sanctioned meet. Any swimmer who is not a registered USA Swimming athlete member at the time of pre-meet reconciliation must ensure that the IASI Administrative Office has received the appropriate application and fees at least 24 hours prior to the start of competition. Failure to do so will result in the swimmer's entries being scratched and the swimmer will not be permitted to compete in this meet. It is the athlete's responsibility to prove membership, or for the coach to show athlete roster print out from the club portal showing the swimmer is registered with USA Swimming.~~ No swimmer will be permitted on deck, in locker rooms, or any other area designated for competitors unless the swimmer's membership in USA Swimming has been verified in the pre-meet reconciliation or in accordance with sub-paragraph (d) below.

d. It is the responsibility of any swimmer whose membership in USA Swimming is unable to be verified during the pre-meet reconciliation to prove membership to the meet host no later than 10 minutes prior to the beginning of the warm up for the first session in which the swimmer has been entered to compete. Membership must be proven by either (i) showing the athlete's member card from the USA Swimming mobile app or website, or (ii) demonstrating that the athlete appears on a current club roster report produced from SWIMS 3.0. Screenshots of the athlete's member card is NOT acceptable proof of membership. Any swimmer who fails to prove membership will not be permitted to compete, forfeits their entry fees, and will be administratively disqualified from the entire meet.



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Motion to accept the proposed changes to Section I was made by Art Dinkin and seconded by Jackson Leonard. A friendly amendment was made by Phil Barnes to change wording from Meet Director to meet host. Amendment accepted. **Motion carried.**

Proposal to assign the IASI Times Coordinator the responsibility of uploading results from IASI sanctioned meets to Swim Cloud.

Motion made by Phil Barnes. Seconded by Jackson Leonard. Discussion ensued.

Motion carried.

Adjournment

A motion was made to adjourn the meeting. Motion made by Melissa Woltz. Seconded by Jackson Leonard. **Motion carried.**

Meeting was adjourned at 7:59 pm.

Next scheduled BOD Meeting will be Sunday, December 4, 2022 at 7:00 pm.