



IASI Board of Officers Meeting

Sunday, August 27, 2023

2:00 PM

via WebEx

Connection information is available on the Iowa Swimming website under Governance tab/BOD Meeting Calendar and Minutes

Board Members

Bobby Kelley (GC)	Art Dinkin (ADVC)	Jackson Leonard (SRVC)	Melissa Woltz (AGVC)
Susan Repko (Secretary)	Doug Kolsrud (Treasurer)	Jackson Leonard (Sr Coach)	Phil Barnes (FINVC)
Jordon Kloth (Athlete)	Olivia Frantum (Athlete)	Mehal Raghvani (Athlete at large)	Mikayla Kloth (Athlete at large)
Don Spellman (DEI)			

Non-voting Board Members

Jr Coach Position Emma Sougstad	Jennifer Matthews (Safe Sport)*
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**May vote if Senior Coach Rep is not present

***Employee who does not hold a voting position on the board

Meeting Agenda:

- Roll call
 - Waiver to excuse meeting absentee(s)

IASI Bylaws 6.8 Resignations – Absence from more than one of the Regular Board of Director meetings as published in the Board's annual planning cycle will constitute that member's resignation from the Board of Directors. Waivers may be granted by vote of the Board or at the discretion of the General Chair. In the latter case, the General Chair shall inform the Board of such waiver.

The following board members have been granted a waiver for this meeting:
Doug Kolsrud
- Approval of minutes from:
 - April 16, 2023 Board Meeting
- Membership Comments and Concerns

Iowa Swimming Members who wish to speak will be recognized by the meeting's chairperson and be allowed to speak per the following conditions:

 - Remarks can only be presented during regular meetings, not during special meetings.



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- Remarks are limited to (3) minutes per speaker.
- Board members will receive audience remarks but will not engage in dialogue during this time of the meeting.
- Remarks should be respectful and not include names or other identifying information about swimmers, officials, volunteers, board members, LSC staff, or other personnel due to the confidential nature of certain situations.

- Reports

- General Chair
- Administrative Vice Chair
- Finance Vice Chair
- Senior Vice Chair
- Age Group Vice Chair
- Athlete Chair
- Coach's Committee Chair
- Safe Sport Chair
- Officials Chair
- Governance Committee
- Technical Planning Chair
- Diversity & Inclusion Chair
- Registration
- IASI Office

- Old Business

- New Business

- Motion to waive IASI meet participation requirement for Athlete Travel Reimbursement for Winston Fan (IFLY). See attached appeal to waive.
- Motion to waive IASI meet participation requirement for Athlete Travel Reimbursement for Holden Carter (IFLY). See attached appeal to waive.
- Motion to delete or rename the following committees which are either listed on IASI's website or in Policy and Procedures:
 - Audit Committee - Change to Audit Task Force reporting directly to Board of Directors
 - Budget Committee - Change to Budget Task Force reporting to Finance Committee

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- Finance and Scholarship Committee - Change to Finance Committee as required by name per the Bylaws and have Scholarship listed as Scholarship Task Force reporting to the Finance Committee
- Hall of Fame Committee - Change to Hall of Fame Task Force reporting to the Coaches Committee
- Membership Committee - Delete reference
- Program Development Committee - Delete reference
- Safe Sport Committee - Delete reference
- Operational Risk Assessment Committee - Delete reference
- Meet Bids Committee - *(Referenced in IASI Policy and Procedures J. III. C)* - Change all references in this Section of P&P to Meet Bids Task Force under Administrative Vice Chair's responsibility

If approved, IASI Committees and Coordinators will be the following:

- Age Group Swimming Committee
 - Athlete Committee
 - Athlete Executive Committee
 - Coaches Committee
 - Diversity, Equity & Inclusion Committee
 - Executive Committee
 - Finance Committee
 - Governance Committee
 - Officials Committee
 - Operational Risk Coordinator
 - Personnel Committee
 - Sanction Committee
 - Senior Swimming Committee
 - Technical Planning Committee
- Motion for the IASI Board of Directors to approve the attached Committee Manual template which must be used by all the LSC's Committees.
 - Motion: IASI Committees must complete its Committee Manual using the attached template. These manuals must be completed and returned to the IASI Secretary by November 1, 2023. The manuals will be presented to the Board for approval during the next Regular Board Meeting.
 - Motion: Change the name of Section G for IASI Policy and Procedures
 - Section G: ~~Officials~~ Committees and Coordinators

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If approved, a list of all the LSC's Committees and Coordinators will be listed under Section G as subsections. The Officials Committee document currently posted on the IASI website and linked to Section G will then be linked to the subsection titled Officials Committee.

- Motion to define Operational Risk Coordinator

The Operational Risk Coordinator is responsible for coordinating safety enhancement and training opportunities as needed, and for disseminating USA Swimming safety education information to all Group Members, athletes, coaches, and officials of Iowa Swimming. The coordinator develops safety education programs and policies for Iowa Swimming and makes recommendations regarding the same, and the implementation thereof, to the Board of Directors. Once the recommendations are approved by the Board of Directors, the Safety Coordinator is responsible for coordinating their implementation by the Club Members. The Operational Risk Coordinator:

- Provides education concerning the completion of Incident/Occurrence Reports to meet directors, coaches, and club officers
- Presents reports concerning swimming related injuries within Iowa Swimming at each House of Delegates and Board of Directors meeting
- Disseminates safety information flowing from USA Swimming Headquarters, explores safety education opportunities, and develops a safety education program tailored to Iowa Swimming and its members

- Motion to accept the following dates and times for the 2023-2024 Regularly Scheduled Board meetings:

- 7:00 PM on Sunday, October 22, 2023
- 7:00 PM on Sunday, December 3, 2023
- 7:00 PM on Sunday, January 7, 2023
- 7:00 PM on Sunday, March 3, 2024
- 7:00 PM on Sunday, April 28, 2024
- 2:00 PM on Sunday, August 25, 2024

- Discussion to assess the 2023 Zones situation and open discussion to properly adjust coaching contracts (if needed) to allow for decision-making authority regarding safety concerns for athletes and coaching staff should a similar situation arise

- Adjournment