



IASI Board Meeting Minutes

August 27, 2023 2:00 pm In-person and via WebEx Meeting

Roll call/Attendance

Board Members:

Present: Bobby Kelley, Art Dlnkin, Melissa Woltz, Jackson Leonard, Susan Repko, Phil Barnes, Don Spellman, Jordan Kloth, Mikayla Kloth, Mehal Raghvani, Olivia Frantum, Jennifer Matthews**

**Non-voting Board Members

Not Present: Doug Kolsrud***, Emma Sougstad

***Waiver for absence was granted

Others Present: Emily Downes, Michael Repko, Curt Oppel, Kirstin Oppel, Doug Colin, Estella Koenigsfeld, Marie Koenigsfeld, Amy Lenderink, Amy Mundisev, Ben Colin, Robert Fry, Shanunna Hartsock, Amanda Kline, Benjamin Ortega, Melissa Williams

Meeting was called to order at 2:06 pm. Quorum was present.

Minutes from previous meetings

April 16, 2023 IASI Board Meeting Minutes

A motion was made to approve the minutes as presented. Motion made by Art Dlnkin.

Seconded by Phil Barnes. **Motion carried.**

Membership Comments and Concerns

Amy Lenderink (Team Iowa Coach) - Shared information from the Zones Meet in Lenexa, Kansas - Conditions were unfavorable to athletes, coaches, and spectators. Team Iowa Coaches made the decision to pull Team Iowa from the meet, and were later made to feel as if they did not have the authority to do so. She reported that coaches and athletes continued to report ill effects from the meet for days after departing. Amy asked for changes to be made to coaching contracts to allow coaches the authority to make decisions in the best interests of the athletes,

Amy Mundisev, Benjamin Ortega, Shaunna Hartstock, Melissa Williams, and Amanda Kline (parents of Team Iowa athletes) - Shared their support for the decision made by the Team Iowa Coaches to remove Team Iowa from the Zones Meet in Lenexa, Kansas. They reported that air conditions were unsafe for athletes with some swimmers being removed by ambulance, and others suffering respiratory distress, among other symptoms. They felt as if the decision made by the Team Iowa coaches was not supported by LSC leadership and asked that changes be made to future contracts allowing Team Iowa coaches present at the meet to assess conditions and make decisions that will assure the safety of their athletes.



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Officers' Reports

General Chair - Bobby Kelley:

Board and committee members met today as a group to work on Strategic Plans for the next quad cycle (2024-2028). Eleven strategic goals were developed. Work on strategic plans will be ongoing over the course of the next year.

The General Chair will be attending the USA Swimming National House of Delegates in September. Curt Oppel and Bobby Kelley will be attending the Mighty Mid Workshop in November in Colorado Springs. USA Swimming is paying for all travel expenses to the trip to the House of Delegates meeting. USA Swimming is covering the lodging and meals expenses and IASI is responsible for the travel expenses for the Mighty Mid Workshop.

Thank you to our outgoing board members: Phil Barnes, Mikayla Kloth, and Jordon Kloth.

Admin Vice Chair - Art Dinkin:

Personnel Committee - Completed first round of performance reviews. Job descriptions of office staff are in need of some updating. There is an opening on the committee if anyone is interested. The term is for 4 years.

Sanctioning Committee - Committee structure was discussed. Looking for another committee member preferably with a N2 Admin Ref or Meet Ref certification. A subcommittee task force was created to work on updating the sanction process. The Sanctioning Committee will be working with other committees to overhaul Section I.

Finance Vice Chair - Phil Barnes:

Phil's term expires at the end of the month. Curt Oppel will be the new Finance Vice Chair. Thank you to the finance committee for all of their work.

Fiscal year results will be provided the second week of September. Income will meet the budget. Meet income is down but registration is up. The reserves goal of funds for 12 months of operation should have been met by the end of the fiscal year. Expenses were below planned. Currently projected a surplus of \$30,000 above expected due to expenses being lower than budgeted.

Senior Vice Chair - Jackson Leonard:

Full report is posted on website

2023 Select camp happened during May in Iowa City with 32 athletes and 4 coaches. 2024 camp in the planning stages for Colorado Springs.

Congratulations to the IASI athletes, coaches, and teams who attended Futures and Junior Nationals!

2024 LC Champs is currently scheduled for the same weekend as Futures and Speedo Summer Championships. The Senior Vice Chair tentatively supports leaving LC CHamps as currently scheduled.

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Age Group Vice Chair - Melissa Woltz:

Full report is posted on website

2023 Open Water Zones -15 athletes attended and 1 athlete qualified for Open Water Jr Nationals

2024 Midwest All Stars will be in Des Moines Jan 12-14, 2024

2023 Zones Team Iowa finished in 7th place. 46 athletes attended, but air conditions were not favorable for competition and many athletes left early

2024 Zones will be in Des Moines at the Wellmark - Aug 8-11, 2024

Special thanks to the current members of the Age Group Committee. More members are needed to join the committee.

Athlete Chair - Jordan Kloth:

Congratulations to all of our athletes competing at all levels this year.

Jordan and Mikayla attended the Zones Summit where they learned about communication, nutrition, and LSC planning along with having opportunities to swim and interact with other athletes in the Zone.

Emily Downes will be volunteering as an athlete mentor to support the athlete committee.

Coaches Chair - Jackson Leonard:

Full report is posted on the website.

The Coaches committee supports changes to Team Iowa coaches contracts giving them more authority to make decisions in the best interest of athlete safety

Herbie Behm (ASU Associate Coach) will be providing a PD opportunity for our IASI coaches in September. Additional opportunities for Professional Development - Mentor Travel Trip - will be available to coaches with applications opening in September.

Safe Sport Chair - Jen Matthews:

Working on Safe Sport recognition team renewals.

Working with meet refs/hosts to implement Meet 360 resources.

Officials Chair - Phil Barnes:

The Officials website has been updated with upcoming meets and minutes from the Officials Meetings.

More opportunities are coming for officials' training.

There are just over 200 officials in the LSC.

Eleven Iowa officials were selected for the upcoming winter national meets.

Governance Committee - Melissa Woltz

Nothing to report.

Technical Planning Committee - Ben Colin:

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Full report posted on the website.

Changes to 2024 Championship formats:

- Prelims/finals of 100-yards or shorter for 11-12 age group
- Addition of 100 IM for 13-14 age group
- Rearrangement of event order
- Short breaks added, if timeline permits, to announce finalists

Concepts that were also explored for continued discussion were single age qualifying standards, ways to increase excitement about the championship meets, event offerings, and an examination of meet financials.

Diversity, Equity, and Inclusion - Don Spellman:

No official report. Looking for a coach or an official to complete the committee.

Registration - Jen Matthews:

Report is posted on the website.

Member registration is above 5000 for the first time ever.

Outreach members are at 116, up by 25%.

A new membership category will be available to coaches: Provisional - requires them to only complete the online training. Must be under the supervision of another coach.

Two new clubs will be registering with the LSC this fall.

IASI Office - Marie Koenigsfeld:

No report.

Old Business

New Business

- Motion to waive IASI meet participation requirement for Athlete Travel Reimbursement for Winston Fan (IFLY). Motion made by Don Spellman and seconded by Art Dinkin. **Motion failed.**
- Motion to waive IASI meet participation requirement for Athlete Travel Reimbursement for Holden Carter (IFLY). Motion made by Don Spellman and seconded by Art Dinkin. **Motion failed.**
- Motion to delete or rename the following committees which are either listed on IASI's website or in Policy and Procedures:
 - Audit Committee - Change to Audit Task Force reporting directly to Board of Directors
 - Budget Committee - Change to Budget Task Force reporting to Finance Committee

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- Finance and Scholarship Committee - Change to Finance Committee as required by name per the Bylaws and have Scholarship listed as Scholarship Task Force reporting to the Finance Committee
- Hall of Fame Committee - Change to Hall of Fame Task Force reporting to the Coaches Committee
- Membership Committee - Delete reference
- Program Development Committee - Delete reference
- Safe Sport Committee - Delete reference
- Operational Risk Assessment Committee - Delete reference
- Meet Bids Committee - (Referenced in IASI Policy and Procedures I. III. C) - Change all references in this Section of P&P to Meet Bids Task Force under Senior Vice Chair
- IT Committee - add this committee, reporting to the Admin Vice Chair

If approved, IASI Committees and Coordinators will be the following:

- Age Group Swimming Committee
- Athlete Committee
- Athlete Executive Committee
- Coaches Committee
- Diversity, Equity & Inclusion Committee
- Executive Committee
- Finance Committee
- Governance Committee
- Officials Committee
- Operational Risk Coordinator
- Personnel Committee
- Sanction Committee
- Senior Swimming Committee
- Technical Planning Committee
- IT Committee

Motion made by Art Dinkin and seconded by Don Spellman. **Motion carried.**

- Motion for the IASI Board of Directors to approve the attached Committee Manual template which must be used by all the LSC's Committees.

Motion made by Art Dinkin and seconded by Phil Barnes. **Motion carried.**

- Motion made to change Open Water Task Force to Open Water Committee.

Motion made by Jackson Leonard and seconded by Susan Repko.

Motion carried.

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- Motion: IASI Committees must complete its Committee Manual using the attached template. These manuals must be completed and returned to the IASI Secretary by November 1, 2023. The manuals will be presented to the Board for approval during the next Regular Board Meeting.

Motion made by Phil Barnes and seconded by Art Dlnkin.

Motion carried.

- Motion: Change the name of Section G for IASI Policy and Procedures

- Section G: ~~Officials~~ Committees and Coordinators

If approved, a list of all the LSC's Committees and Coordinators will be listed under Section G as subsections. The Officials Committee document currently posted on the IASI website and linked to Section G will then be linked to the subsection titled Officials Committee.

Motion made by Phil Barnes and seconded by Art Dlnkin.

Motion carried.

- Motion to define Operational Risk Coordinator

The Operational Risk Coordinator is responsible for coordinating safety enhancement and training opportunities as needed, and for disseminating USA Swimming safety education information to all Group Members, athletes, coaches, and officials of Iowa Swimming. The coordinator develops safety education programs and policies for Iowa Swimming and makes recommendations regarding the same, and the implementation thereof, to the Board of Directors. Once the recommendations are approved by the Board of Directors, the Operational Risk Coordinator is responsible for coordinating their implementation by the Club Members. The Operational Risk Coordinator:

- Provides education concerning the completion of Incident/Occurrence Reports to meet directors, coaches, and club officers
- Presents reports concerning swimming related injuries within Iowa Swimming at each House of Delegates and Board of Directors meeting
- Disseminates safety information flowing from USA Swimming Headquarters, explores safety education opportunities, and develops a safety education program tailored to Iowa Swimming and its members

Motion made by Art Dlnkin and seconded by Phil Barnes.

Motion made by Art Dlnkin to table discussion. Seconded by Don Spellman.

Motion has been tabled.

- Motion to accept the following dates and times for the 2023-2024 Regularly Scheduled Board meetings:

- 7:00 PM on Sunday, October 22, 2023

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- 7:00 PM on Sunday, December 3, 2023
- 7:00 PM on Sunday, January 7, 2024
- 7:00 PM on Sunday, March 3, 2024
- 7:00 PM on Sunday, April 28, 2024 - changed to April 14, 2024 per amendment
- 2:00 PM on Sunday, August 25, 2024

Motion made by Susan Repko and seconded by Art Dinkin.

Motion made by Phil Barnes and seconded by Art Dinkin to amend the April date to April 14.

Amendment carried. Motion carried.

- Discussion to assess the 2023 Zones situation and open discussion to properly adjust coaching contracts (if needed) to allow for decision-making authority regarding safety concerns for athletes and coaching staff should a similar situation arise
 - Many parents and coaches spoke in favor of the decision made by the Team Iowa coaches to remove athletes from the meet and expressed disappointment in the communication breakdown between coaches and LSC leadership

- Motion that the Age Group committee present the board with a new Team Iowa coaching contract on or before November 1st.

Motion made by Art Dinkin and seconded by Melissa Woltz.

Motion carried.

- Motion to adopt the new Mission statement, Vision, and Core Values as rewritten by the April Strategic Planning Task Force.

Motion made by Art Dinkin and seconded by Phil Barnes.

Motion carried.

Adjournment

A motion was made to adjourn the meeting. Motion made by Phil Barnes and seconded by Art Dinkin.

Meeting was adjourned at 4:32 pm.

Next scheduled BOD Meeting will be Sunday, October 22, 2023

Scheduled 2023-2024 Board of Director Meetings

- 7:00 PM on Sunday, October 22, 2023
- 7:00 PM on Sunday, December 3, 2023
- 7:00 PM on Sunday, January 7, 2024
- 7:00 PM on Sunday, March 3, 2024
- 7:00 PM on Sunday, April 14, 2024

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